

**EAST CAROLINA UNIVERSITY
2001-2002 FACULTY SENATE**

The second regular meeting of the 2001-2002 Faculty Senate will be held on **Tuesday, October 9, 2001**, at 2:10 in the Mendenhall Student Center Great Room.

FULL AGENDA

- I. Call to Order**
- II. Approval of Minutes**
4 September 2001
- III. Special Order of the Day**
 - A. Roll Call
 - B. Announcements
 - C. William Muse, Chancellor
 - D. Vice Chancellor's Report
 - E. Bob Morrison, Chair of the Faculty
 - F. Brenda Killingsworth, SACS Self Study Director
 - G. Ralph Scott, Faculty Assembly Delegate
Faculty Assembly Meeting of September 21, 2001 (attachment 1)
 - H. Tom Powell, Director of Admissions
Breakdown of all undergraduate admissions
 - I. Trenton Davis, Faculty Athletics Representative
Annual Report and Upcoming Activities
 - J. Darryl Davis, Associate Vice Chancellor for Distributed Education and Academic Information Technology
Hand-Held Wireless Computers
 - K. Question Period
- IV. Unfinished Business**
- V. Report of Committees**
 - A. Faculty Grievance Committee, Gene Hughes
Overview of 2000-2001 Committee Activities (attachment 2).
 - B. Unit Code Screening Committee, Ralph Scott
Approval of the following amended Unit Codes of Operation:
 - 1. School of Medicine
 - 2. Department of Geography(Copies of these codes are available for review in the Faculty Senate office.)
 - C. University Curriculum Committee, Dale Knickerbocker
Curriculum matters contained in the minutes of September 13, 2001.
(Copies of these minutes are available on the Faculty Senate web site at:
<http://www.ecu.edu/fsonline/cum.htm>)
- VI. New Business**

Minutes of the
Faculty Assembly of the
University of North Carolina

117th Meeting
21 September 2001

Chair Veit called the Faculty Assembly to Order at 9:04 a.m. 43 Delegates were present.

Special Order of the Day: Chair Veit presented a memorial to the victims of the terrorist attacks in New York and Washington.

1. Minutes of the April 2001 meeting were adopted as presented.
2. Chair Veit introduced new Assembly Members. He asked that members review information he has placed on the web(www.uncwil.edu/facassembly). Members should note that future meetings will start at 10:30 a.m. Reimbursement forms (on web site) should be mailed to Sharon.
3. Members may communicate via E-mail over the various discussion groups set up. The Chair noted that we are the body empowered to speak for the faculty in the University of North Carolina System.
4. Orientation to the business of the Assembly. Roberts' is used for parliamentary procedure. Henry Ferrell (ECU) is Parliamentarian. Motions made will be referred to Assembly committees. We come here with open minds. Chair Veit urged delegates to speak freely to motions.
5. Chair Veit spoke briefly about his meeting with President Broad - topics covered included: threat to tenure by part-time/adjunct faculty, no news when he spoke from the legislature, hiring has been delegated by Board to President in some cases, compensating study underway.
6. Motion #1 (relative to Calendar) was sent to Governance.
Motion #2 (relative to deferred merit rates) was sent to Benefits and and Welfare.
Motion #3 (relative to times and procedures-electing officers) was sent to Governance.
Motion #4 (relative to Senate Chairs in the Assembly) was sent to Governance.
Motion #5 (relative to semester length) was sent to Planning&Programs.

Members discussed these motions, especially #5.

7. Senior Vice President Bataille's Report:

Senior Vice President Bataille turned the podium over to Vice President Milliken who announced that the Budget has cleared the General Assembly in Raleigh as of this morning and was headed to Governor Easley for signature. We faired rather well considering the state of the economy, which was not good, but is doing worse following

the terrorists attacks on New York and Washington on 9/11. He stated that the fiscal condition of the state has deteriorated horrendously. We owe a debt of gratitude to the Governor and the Legislative leaders. Enrollment increased were fully funded and will increase some \$40 million. Non-faculty positions were not part of 8% staff reductions. \$5 million MCNC reductions to be charged to users. He noted that some universities appoint faculty members to meet with Boards of Trustees. Tuition Increases were approved by the legislature. Information Technology authority has now been distributed to local campuses by state statute. Study being conducted about how to improve Health/Benefit plans and salaries. Faculty productivity- we have achieved \$3 million in savings. \$625 flat amount for each faculty plus income from tuition increases on some campuses.

Senior Vice President Bataille resumed the podium. She stated that this was like the "Tale of Two Cities" - the best of times and the worst of times. On the plus side: received fall enrollment funding, preserved overhead receipts. On the minus side: benefits increases offset \$625 flat amount for many. Looking at a medium benefits plan. In the Personnel areas local campuses will have more authority in P&T decisions. President Broad can now approve some appointment. By the year 2010 we will need to hire 1200 new faculty that year alone. Non-tenure track faculty report information will come from study by Betsy Brown. Difference perhaps between survey class faculty and doctors and lawyers who just teach one or two classes. Need for universities of have funding for basic research as other states provide their systems. In Academic Program planning areas we have shifted to the new planning model. Have received very reasonable proposal so far. Review of low productivity programs- 19 recommended for cancellation. Economic Common Market was working very well(program where students can attend programs in other states at reduced costs if necessary). Received more programs for review for teacher education. 24- programs now being run by e-learning. Need to assess better what we do (PRAXIS). In Research area looking at technology transfer, new IP procedures, D.E. assessments. Have received \$500 million for gnomonic software. Need to receive more Sea Grant funding on par with other East coast states. In regard to Strategic Plan - 5 year BOG plan due in January 2002, no longer include new program planning for review in many cases, more emphasis on "internationalization", new section on diversity introduced on each campus. We need to accept, retain and graduate more diverse student populations. Vice President Bataille opined that the Faculty Assembly was off a great start under Chair Veit. Betsy Brown is the official liaison to the Assembly. Vice President Bataille noted that the Office of the President must provide value added services to the campuses, especially things like the Portal for the Economic Common Market (view on Southern Regional Education Board web site: sreb.org). 90% of all P&T policies are now determined by local campuses.

Delegate Morrison (ECU) asked "How stable is the P&T delegation to President Broad". Reply was "very stable". Will section 600 of the Code stay the same. Reply "yes."

The time being 11:30 a.m. the Assembly move to the next agenda item: Lunch and Committees.

8. The Assembly returned to its afternoon session at 1:18 p.m., to hear a report by President Molly Broad.

1. President Broad spoke to how well the university coped with the national tragedy. The university was able to seek and offer emotional support to all at a time of great need. She called on us to re-double our efforts at globalizing our university. She noted that tolerance is a fundamental part of our university.

2. Enrollment funding - Full funding was a great accomplishment. There will be more significant increases in tuition revenues with the new budget. 5400 more students were anticipated to enroll this year (this is the entire enrollment of half of system campuses). However actual enrollment was closer to 7000 more way beyond what we had budgeted for. Our efforts to reach out to citizens of North Carolina in the Bond campaign pays off here. We have a social compact with these citizens of North Carolina. She acknowledge that this enrollment is pushing system to our limit. About 3% is about all we can handle. 4.3% increase is what we have. Some students are staying in motels, etc. We have a 25% increase in Education at a Distance. These students need the same support as resident students. Most Education at a Distance students are North Carolina undergraduates. Growth is focused on seven campuses. These are the right steps. We will continue to seek full funding for need based students.

3. Board of Governors - look a report passed out on productivity of academic degree programs.

4. The President responds to questions submitted in advance by Chair Veit:

a. Ex-officio Board of Governor or Board of Trustee faculty members. State statute are clear on this. She has discussed this issue with the Boards. The President then went on to propose an annual wrap up session with her cabinet regarding issues we wish to have the Trustees look at.

b. Faculty involvement in local campus administrative review. This is occurring on campuses every fourth year by the Board of Governors.

c. Non-tenure track faculty. Given enrollment increases and retirements new hires will define the next generation of faculty for the University of North Carolina. There will be some increase in non-tenure track faculty, but we need to sort this out. What is a secular change and what is a temporary change? 128 system retirements this year, most had taught for 30 years or more.

d. Faculty salaries. Concerned with national competition. Cannot permit declines to go on. Unfortunately fiscal condition of the state is poor and outlook is that it will get worse. Two years of biennium will call for significant revision. Health care increases a concern. Now also available for Post Docs and Lab Techs.

Additional follow up questions from Assembly members on: Chancellor review, calendar days, and graduate stipend increases.

9. Committee Reports:

a. Academic Freedom and Tenure (Paul Williams - NCSU). No resolutions at this time. Agenda items will be looked at during the coming year: Copyright guidelines, Brown report on non-tenure track faculty, post-tenure review, campus assessment.

Prof. Rosenberg (ECU) made motion that was seconded that: "The Assembly refer to Academic Freedom and Tenure Committee that prior votes be recorded." The motion passes. (Motion relative to reporting results of campus assessments of Chancellors).

b. Budget (Barbara Moran - UNCCH). Met with members of the Office of the President. Problems: Health plans, salaries. Committee this year talked about: 1) educate faculty state wide about the budget process 2) educate public and General Assembly. Decided to go with number one. Will have 1) web page on the budget process, 2) general articles about higher education budgeting, 3) a Guerrilla Theater about hidden budget documents such as the Chancellors proposed budgets (for example) 4) train Faculty Assembly once a year with a workshop on budgeting and 5) have a pilot workshop on budgeting on local campuses.

c. Development (Beryl McEwen - NCCU). Met with Russ Lee. 1) Overheads showed for Sponsored Research Programs showed research in academic departments. 9% increase in funded research this year, people frustrated in getting proposals off local campuses, focus less on overheads and more on full funding, do not include cross funding unless necessary. 2) Faculty exchanges - encourage, refresh courses, re-tooling. 3) Noted faculty development cuts in the new Budget esp. travel. 4) What is status of faculty development of each campus? 5) What kinds of mentoring is available on our campuses?

d. Faculty Welfare (David Claxton - WCU). Met with Ron Penny. 1) OP is aware of problem with health care benefits. 2) Problems with no pay with NCFLEX bills. 3) NCFLEX to go to \$2600 a year up. 4) Variety of disability plans on the various campuses. 5) New modified Health Plan - less costs, less benefits. 6) HMOs possible in the future. 7) Need to protest poor salaries and benefits. Discussed work stoppage on the campuses. No recommend at this time. 8) Data on faculty retention in system needed. Also how do we compare with other state institutions (private) and the nation. 10) Concerned with shortness of lunch meeting and need for committee to have more time to study issues.

Faculty Welfare Committee presents motion # 2 (on merit raises). Motion passes on voice vote.

Faculty Welfare Committee presents motion "To direct President Broad to tell the legislature about faculty health benefits concerns". Motion passes on voice vote.

e. Governance (Henry Ferrell - ECU). Met with Senior Vice President Bataille. Interested in Board of Governors and Trustees Policies being delegated to the Office of President and local campus governance issue database being developed.

Governance reported out the following motions (to be discussed and voted on at next meeting):

- 1) Motion #1 (on technology committee)[editorial changed adds "this" to last sent.]
- 2) Motion #5 (on semester length)
- 3) Motion #4 (on Senate chairs)

Prof. Ferrell asked that the Chair send a letter to President Broad, other appropriate staff and the legislature of appreciation on the recent budget success. Passes on voice vote.

f. Planning (Stephen Lilley - NCSU). 1) Academic programs - process for program evaluation changed. Distributed handout on "2001 Academic Program Productivity". Question on faculty effectiveness? Question on faculty involvement? Assembly had no consensus on this issue. 2) Resolution on Academic Calendar (Motion #5)

Several delegates made motions to change wording of motion #5. All fail on voice votes.

Prof. Allred make motion to amend motion #5. Motion passes on voice vote:

Motion add an additional Whereas: Whereas institutional flexibility will enhance interinstitutional instruction and research:

Be it resolved, that the UNC Faculty Assembly,its own academic calendar, a calendar should not exceed the current 150 days, and that should meet all applicable accreditation standards.

Prof. Downes made a motion to send back to committee. No second.

Prof. Rosenberg first made a motion to table, then on advice of Prof. Ferrell, a motion to postpone this item until next month (actually next meeting of the assembly). Motion passed on voice vote.

g. Ad Hoc Technology (Jose D'Arruda - UNCP). Met with Frank Prochost. 1) Plan to conduct a workshop/retreat. 2) Committee is concerned about the statute on p. 273 on handout that provides for decentralized Information Technology on the 16 campuses. Committee suggests that Chair Veit write a letter of concern on this issue to President Broad on behalf of the Assembly stating that "We don't want the law to hamper collaborative efforts which unify the system forming a sustainable economic technological synergism."

Motion to send letter passes on voice vote. Chair Veit indicates he would write letter.

Chair Veit thanks Assembly members for coming, wished all a safe trip home, and declares the meeting adjourned at 4:09 p.m.

Respectfully submitted

Ralph Lee Scott,
Secretary, Faculty Assembly of the University of North Carolina.

FACULTY GRIEVANCE COMMITTEE REPORT

FACULTY GRIEVANCE COMMITTEE REPORT In reference to the *ECU Faculty Manual, Appendix Y, Section IV. Annual Report:*

1. *On grievances initiated during the last academic year (2000-2001), the Committee shall report to the Faculty Senate the following:*
 - a. How many grievants proceeded to STEP ONE (attention of committee chair)? five
 - b. How many grievants proceeded to STEP TWO (faculty counselor involved)? five
 - c. How many grievants proceeded to STEP THREE (administrative review or faculty mediation)? five
 - d. How many grievants proceeded to STEP FOUR (request for a hearing)? two
 - e. How many grievants proceeded to STEP FIVE (hearing conducted)? two
 - f. How many grievants proceeded to STEP SIX (written report following hearing)? one
 - g. Of this number, how many reports were subsequently submitted by the committee to the Chancellor? one
2. *On grievances initiated prior to the last academic year, the committee shall report annually to the Faculty Senate the following:*
 - a. How many are still in process, but have not proceeded to STEP SIX, and how long each has been in process? none
 - b. How many grievances proceeded to STEP SIX (that is, the hearing process was completed and the committee reported its findings to the appropriate administrator)? none
 - c. Of this number, how many reports were subsequently submitted by the committee to the Chancellor? none
3. *The committee shall report annually to the Faculty Senate the following information relative to the general category of each grievance initiated during that academic year:*
 - a. the number of grievances in each of a set of general categories or types:
three evaluation, one assignment, one appointment
 - b. for grievances in each category, the following information:
 - 1) the number of Petition for Redress submitted (same as 1.c. above): five
 - 2) the number of requests for a hearing, the number of hearings granted (same as 1.e. above): two
 - 3) the disposition of each hearing (in process, report submitted by the committee to the appropriate administrator, report subsequently submitted by the committee to the Chancellor). one

Concurrently, the Chair of the Faculty shall inform the Faculty Senate of the following:

1. *On grievances initiated during the last academic year:*
 - a. How many decisions were appealed by the grievant to the Chancellor? one
 - b. How many decisions were appealed by the grievant to the Board of Trustees or beyond? one
 - c. How many appeals are still in progress? one
2. *On grievances initiated prior to the last academic year:*
 - a. How many decisions were appealed by the grievant to the Chancellor? none
 - b. How many decisions were appealed by the grievant to the Board of Trustees or beyond? none
 - c. How many appeals are still in progress? none
3. *The following information relative to the general category of each grievance initiated during that academic year:*
 - a. Decisions appealed by grievant to the Chancellor: none
 - b. Decisions appealed by grievant to Board of Trustees or beyond: none
 - c. Appeals still in progress: none