

**MEETING OF FACULTY OFFICERS  
WITH CHANCELLOR AND VICE CHANCELLORS**

*Thursday, April 19, 2001*

*3:00 p.m. in Spilman, room#103*

AGENDA

- A. Chancellor Richard Eakin's Remarks
- B. Interim Vice Chancellor Bob Thompson's Remarks
- C. Interim Vice Chancellor Ann Jobe's Remarks
- D. Vice Chancellor Tom Feldbush's Remarks
- E. Faculty Officers' Remarks
- Faculty Senate Overview (attachment 1)
- F. April 24, 2001, Faculty Senate Agenda (attachment 2)
- G. Miscellaneous

**Faculty Senate**

Faculty Officers

Bob Morrison	Chair of the Faculty	Department of Chemistry
Jack Karns	Vice Chair of the Faculty	School of Business
Mark Jones	Secretary of the Faculty	School of Social Work/Criminal Justice Studies
Patricia Anderson	Parliamentarian	School of Education

- Faculty Senate Website: <http://www.ecu.edu/fsonline/>
- Faculty Senate has between 52 and 58 elected senators
- Number of senators depends on number of full-time faculty in a unit as reported by the Planning and Institutional Research department
- Ex-officio members: Chancellor, VC Academic Affairs, VC Health Sciences, VC for Research and Graduate Studies, Faculty Assembly delegates, immediate past chair of the faculty, and an academic dean elected by the Administrative Council

**Faculty Senate Committees**

- Require 150 faculty members' participation each year

**19 Faculty Senate Academic Committees**

Governance Issues

Agenda  
Committee on Committees  
Faculty Governance  
Unit Code Screening

Student Issues

Admission and Retention Policies  
Student Academic Appellate  
Student Scholarships, Fellowships,  
and Financial Aid

Curriculum and Academic Support

Academic Standards  
Calendar  
Continuing and Career Education  
Educational Policies and Planning  
Faculty Information Technology  
Libraries  
University Budget  
University Curriculum

Faculty Issues

Academic Awards  
Faculty Welfare  
Research/Creative Activity Grants  
Teaching Grants

5 Faculty Senate Appellate Committees

Due Process	Hearing
Faculty Grievance	Reconsideration
Grievance Board	

**Key Items in Faculty Manual**

Personnel Issues

- Part VI: General Personnel Policies, including FAQ about Faculty Personnel Records
- Appendix C: Personnel Policies and Procedures including: selection and appointment of new faculty, assignment of teaching responsibilities, evaluation of faculty, professional advancement, salary and details relating to the personnel file, which include: one master file, faculty member may examine his/her file, no anonymous source material and faculty members must be made aware of any changes in file
- Appendix D: Tenure and Promotion Policies and Procedures; definition of "voting faculty member" when relating to appointments, reappointments, promotions, and the conferral of permanent tenure

Grievance Procedures

- Appendix D: Non-reappointment or Non-tenure decisions to go before the Hearing Committee

- Appendix J: Sex discrimination and other EEO complaints
- Appendix X: Sexual or racial harassment or discrimination or conflicts of interest
- Appendix Y: Other faculty grievances related to employment status and institutional relationships

#### Unit Codes

- Appendix L (ECU Code): definition of "voting faculty member" when relating to appointment of administrative officials, making recommendations on unit code content, five-year unit program evaluation, quadrennial unit administrator evaluation and annual evaluation of university administrators
- Unit codes and code unit changes must be approved by Unit Code Screening Committee, the Faculty Senate, and the Chancellor.

#### Faculty Senate Organization (refer to Appendix A)

- Full-time faculty members in at least their second year of appointment to the unit are eligible to serve in the Faculty Senate
- Full-time faculty members are eligible to vote for the election of Faculty Senators within a unit
- Senators and Alternates serve two-year terms; senators may be elected to succeed themselves twice
- Full-time, permanently tenured faculty members are eligible to serve as Chair and Vice Chair of the Faculty
- Full-time faculty members in at least their second year of appointment are eligible to serve as Secretary of the Faculty

Joint Interpretations of the Faculty Manual: Occasionally the Faculty Manual requires clarification or interpretation. The VCAA and the Chair of the Faculty will make a joint interpretation that is forwarded to Faculty Governance Committee. If approved, it is sent to Faculty Senate and the Chancellor for approval.

#### Definition of Voting Faculty Member for Personnel Issues (refer to Appendix D)

- Full-time faculty position and greater than one-half time position in the unit
- Regular professorial rank (instructor, assistant professor, associate professor or professor )
- At least one-half of teaching/research duties normal to the unit (does not apply to unit administrators, librarians, or other university officers who may hold tenured positions in a home unit)
- In at least the twelfth consecutive calendar month of appointment in the unit
- On leave of absence, but in attendance

#### Definition of Voting Faculty Member for Unit Evaluations (refer to Appendix L)

- Full-time faculty position
- Permanently tenured or probationary term
- Employed in faculty position for at least 12 consecutive months
- Regular academic faculty rank
- Carry, at the time of the vote, not less than half the normal teaching/research program as practiced in the unit of appointment (except as noted for faculty on leaves of absence)

Personnel Action Dossier (PAD) used for reappointment, promotion, and permanent tenure contains:

- Written communications with candidate on progress toward tenure
- Complete resume
- External peer reviews
- Teaching, research/creative activity, and service portfolios
- Other material
- Disagreements as to inclusion/removal of documents

**EAST CAROLINA UNIVERSITY  
2000-2001 FACULTY SENATE**

The eighth regular meeting of the 2000/2001 Faculty Senate will be held on **Tuesday, 24 April 2001**, at 2:10 in the Mendenhall Student Center Great Room.

**FULL AGENDA**

- I. **Call to Order**
- II. **Approval of Minutes**  
20 March 2001
- III. **Special Order of the Day**
  - A. Roll Call
  - B. Announcements
  - C. Richard Eakin, Chancellor
  - D. Vice Chancellor's Report
  - E. Trenton Davis, Chair of University Athletic Committee  
Report on the Academic Integrity Subcommittee
  - F. Henry Ferrell, Faculty Assembly Delegate  
UNC Faculty Assembly Meeting of 20 April 2001.
  - G. Brenda Killingsworth, East Carolina University's SACS Self Study Director
  - H. Carroll Varner, Director of Joyner Library  
Report on the Journal Realignment Project
- IV. **Unfinished Business**
- V. **Report of Committees**
  - A. Educational Policies and Planning Committee, George Bailey  
This report is being presented to the Faculty Senate for information only.
    - 1. Request to Plan a Ph.D. in Rehabilitation Counseling and Administration.
    - 2. Request to Plan a Ph.D. in Counselor Education.
    - 3. Request to Plan a Ph.D. in Mental Health and Health Psychology.
    - 4. Request to Establish a Ph.D. in Nursing.
  - B. Faculty Welfare Committee, Beth Winstead  
Resolution related to the Health Plan Budget Deficit (attachment 1).
  - C. Unit Code Screening Committee, Ralph Scott  
Revised Unit Codes of Operation for:
    - 1. School of Education
    - 2. School of Social Work and Criminal Justice Studies(Copies of these codes are available for review in the Faculty Senate office.)
- VI. **New Business**

**FACULTY WELFARE COMMITTEE REPORT**

**Resolution related to the Health Plan Budget Deficit**

Be it resolved, that as informed and educated citizens contribute to the cultural and economic capital of the State of North Carolina and as a system of quality higher education provides educated and informed citizens and as health insurance benefits enhance the efforts to attract and employ qualified faculty and staff, individual faculty members contact members of the North Carolina legislature and urge them to find creative ways to eliminate the health plan budget deficit rather than passing increased costs and decreased benefits on to State employees.