

CALENDAR COMMITTEE REPORT

Changes in the proposed 2002-2003 calendar relative to earlier calendars

This is meant to explain part of the rationale in the "radical" changes in the proposed calendar.

One important goal of the committee was to find a way to have a one-week break between Spring semester and Summer School (rather than starting Summer school classes the Tuesday after Commencement) while still keeping the two-week break in August between Summer school and Fall semester (to allow 12-month faculty to have two weeks off).

A second point was to recognize that as registration has moved to the web and telephone registration and enrolled/re-admitted students can register at any time from "early" registration through the drop-add period that Fall and Spring semesters do not require a designated registration day. Summer school does require a registration day to accommodate visiting students, but since, in the past, second session registration was the day after final exams for first session but before the end of the 48-hour period for grades that the registration day for second session has been changed to the final exam day for first session for new students. Another rationale for this change is that most ECU students register for both sessions at the same time, but students attending only second session need a day to register. This change also allows Memorial Day to be a holiday for first session as the Fourth of July is for second session without delaying the end of Summer school. Summer school remains unchanged except as noted above.

The committee struggled with the Fall calendar while trying to balance concerns from many different viewpoints. Major concerns are not starting too early (costs and faculty time off) and not ending too close to Christmas (allow staff not to have work up to the last minute before Christmas). The committee had restrictions such as holidays (Labor Day and Christmas) and Fall Break (for student mental health). Another concern is balancing the number of meetings for different days of the week for pedagogical reasons and complete weeks for laboratory courses. Christmas is on Wednesday in 2002, and a calendar similar to past calendars (starting classes on Wednesday) would have regular exams end on Friday December 20 and Weekend University exams also on Saturday December 21 with grades due on December 23. The committee first considered starting classes on Monday in August with exams ending on Wednesday December 18 and Weekend University exams on December 13/14 with the 48-hour deadline for grades being Friday December 20. This caused problems with housing and orientation, so the committee compromised on starting classes on Tuesday but still wanted to end exams by Wednesday December 18 so that grades would be due by Friday December 20. Classes end on Tuesday December 10. The choices seemed to be not having a Reading Day for students or having a Reading Day, which would force one day of exams to Saturday, and commencement to Sunday afternoon. The committee decided that replacing Reading Day with the light exam day (10, 1, and 4 TTh classes) and having the Chemistry lab common exams on the light day would result in most students having a day with no exams in place of an official Reading Day.

Because of considerations with financial transactions immediately after New Years Day, the Startup Committee asked for a Wednesday start rather than a Monday start. In order to allow the Friday before commencement to be available for department and school ceremonies, this would force no Reading Day and final exams on Saturday. The committee compromised on having Tuesday as the first day of class and using the same strategy for the exam schedule as in the Fall. This also results in two makeup days (one for the Martin Luther King holiday and one for Good Friday).

In order to eliminate makeup days to balance the number of days for each weekday, Fall semester would have to start on Monday and Spring semester would have to start on Friday.

Attached is a spreadsheet giving you an overview of the proposed calendar for 2002-2003.

Proposed Calendar 2002-2003

| Week starting | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|---------------|----------------|------------------------|--------------------|----------------|--------------|------------------------|-----------------|
| 29-Apr-02 | | | reading | 8th/5th | 8mwf | weekend exams | |
| 6-May-02 | 9mwf/5mwf | 9th | 10mwf | 10th | | Commence | |
| 13-May-02 | | | | | | weekend program | |
| 20-May-02 | register | weekend a.o. | | add only | | weekend program | |
| 27-May-02 | memorial day | | | | | weekend program | |
| 3-Jun-02 | | last drop | | | | weekend program | |
| 10-Jun-02 | | weekend drop | | | | weekend program | |
| 17-Jun-02 | | | grad drop | | | weekend program | |
| 24-Jun-02 | | | exams/register | | | weekend program | |
| 1-Jul-02 | add only | | | fourth of july | | | |
| 8-Jul-02 | | | | last drop | | weekend program | |
| 15-Jul-02 | | | | | | weekend program | |
| 22-Jul-02 | grad thesis | | | | grad drop | weekend program | |
| 29-Jul-02 | | | | | exams/re-adm | weekend exams | |
| 5-Aug-02 | | | | | | | |
| 12-Aug-02 | | | | | | weekend program | |
| 19-Aug-02 | | weekend d.a | | 1 | 1 | 1 | weekend program |
| 26-Aug-02 | 1 | add only | | 2 | 2 | 2 | |
| 2-Sep-02 | labor day | Monday/apply grad | | | 3 | 3 | weekend program |
| 9-Sep-02 | 2 | 4 | 4 | 4 | 4 | 4 | weekend program |
| 16-Sep-02 | 3 | 5 | 5 | 5 | 5 | 5 | weekend program |
| 23-Sep-02 | 4 | 6 | 6 | 6 | 6 | 6 | weekend program |
| 30-Sep-02 | 5 | last drop/weekend drop | | | 7 | 7 | weekend program |
| 7-Oct-02 | 6 | 8 | 8 | 8 | 8 | 8 | |
| 14-Oct-02 | fall break | | | 9 | 9 | 9 | weekend program |
| 21-Oct-02 | 7 | 9 | 10 | 10 | 10 | 10 | weekend program |
| 28-Oct-02 | 8 | 10 | 11 | 11 | 11 | 11 | weekend program |
| 4-Nov-02 | early register | 11 | 12 | 12 | 12 | 12 | weekend program |
| 11-Nov-02 | 10 | 12 | 13 | 13 | 13 | 13 | weekend program |
| 18-Nov-02 | 11 | last incompl | 14 | 14 | 14 | 14 | weekend program |
| 25-Nov-02 | 12 | 14 | thanksgiving break | | | | |
| 2-Dec-02 | grad drop | grad thesis | | 15 | 15 | 15 | weekend program |
| 9-Dec-02 | 14 | 16 | 10th | 9th/5th | 9mwf | commence/weekend exams | |
| 16-Dec-02 | 10mwf/5mwf | 8th | 8mwf | | | | |
| 23-Dec-02 | | | christmas | | | | |
| 30-Dec-02 | | | new years | | | | |
| 6-Jan-03 | | 1 | 1 | 1 | 1 | 1 | weekend program |
| 13-Jan-03 | 1 | add/week d.a | | 2 | 2 | 2 | weekend program |
| 20-Jan-03 | mlk day | Monday/apply grad | | | 3 | 3 | weekend program |
| 27-Jan-03 | 2 | 4 | 4 | 4 | 4 | 4 | weekend program |
| 3-Feb-03 | 3 | 5 | 5 | 5 | 5 | 5 | weekend program |
| 10-Feb-03 | 4 | 6 | 6 | 6 | 6 | 6 | weekend program |
| 17-Feb-03 | 5 | last drop/week | 7 | 7 | 7 | 7 | weekend program |
| 24-Feb-03 | 6 | 8 | 8 | 8 | 8 | 8 | weekend program |
| 3-Mar-03 | spring break | | | | | | |
| 10-Mar-03 | 7 | 9 | 9 | 9 | 9 | 9 | weekend program |
| 17-Mar-03 | 8 | 10 | 10 | 10 | 10 | 10 | weekend program |
| 24-Mar-03 | early register | 11 | 11 | 11 | 11 | 11 | weekend program |
| 31-Mar-03 | 10 | 12 | 12 | 12 | 12 | 12 | weekend program |
| 7-Apr-03 | 11 | 13 | last incompl | 13 | 13 | 13 | weekend program |
| 14-Apr-03 | 12 | 14 | 14 | grad drop | good friday | | |
| 21-Apr-03 | grad thesis | 15 | 15 | 15 | 15 | 14 | weekend program |
| 28-Apr-03 | 14 | 16 | Friday | 10th | 10mwf | | weekend exams |
| 5-May-03 | 8mwf/5mwf | 8th/5th | 9mwf | 9th | | | Commencement |
| 12-May-03 | | | | | | | weekend program |
| 19-May-03 | register | weekend a.o. | | add only | | | weekend program |

class days

exams

| Explanation of notation on calendars | |
|--------------------------------------|--|
| notation | description |
| add only | last day to add classes (next day after drop/add) |
| apply grad | last day to apply for graduation for current semester |
| commence | commencement |
| early register | registration for next semester |
| exams | summer school exam day |
| friday | meet Friday schedule (makeup day) |
| grad drop | last day to drop graduate class |
| grad thesis | last day to submit graduate thesis for current semester |
| last drop | last day to drop undergraduate class |
| last incompl | last day to remove incomplete from previous semester |
| meetings | faculty meetings |
| monday | meet Monday schedule (makeup day) |
| re-adm | last day to submit re-admission appeals for next semester |
| reading | reading day |
| register | registration day |
| weekend d.a.. | weekend program drop/add |
| weekend drop | last day to drop weekend program class |
| weekend univ | weekend program classes fri/sat |
| weekend exams | weekend program exams fri/sat |
| fourth of july | July 4 holiday (no classes) Weekend program uses nearest Fri/Sat |
| labor day | holiday (Friday 6:30 through Monday) |
| fall break | fall break (Friday 6:30 through Tuesday) |
| thanksgiving break | holiday (Wednesday through Sunday) |
| mlk day | Martin Luther King holiday (Monday only) |
| spring break | holiday (Friday 6:30 through Sunday of next week) |
| good friday | holiday (Friday and Saturday) |
| 8mwf | exams for 8, 11, 2 mwf |
| 8tth | exams for 8, 11, 2 tth |
| 9mwf | exams for 9, 12, 3 mwf |
| 9tth | exams for 9 (9:30), 12 (12:30), 3 (3:30) tth |
| 10mwf | exams for 10, 1, 4 mwf |
| 10tth | exams for 10, 1, 4 tth |
| 5mwf | exams for 5mwf |
| 5tth | exams for 5tth |