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**EAST CAROLINA UNIVERSITY
FACULTY SENATE
FULL MINUTES OF 30 JANUARY 2001**

The fifth regular meeting of the 2000-2001 Faculty Senate was held on Tuesday, 30 January 2001, in the Mendenhall Student Center Great Room.

Agenda Item I. Call to Order

Bob Morrison (Chemistry), Chair of the Faculty, was in Raleigh attending a Chancellor's Search Committee meeting at the start of the Faculty Senate meeting therefore, Jack Karns (Business), Vice Chair of the Faculty, called the meeting to order at 2:10 p.m.

Agenda Item II. Approval of Minutes

The minutes of 5 December 2000, were approved as distributed.

Agenda Item III. Special Order of the Day

A. Roll Call

Senators absent were: Professors Ross (Art), Joyner (Education), Nida (Human Environmental Sciences), Meredith (Medicine), Cope (Psychology), Rosenberg (Faculty Assembly), Vice Chancellor Feldbush and Interim Vice Chancellor Jobe.

Alternates present were: Professors Bell for Holbert (Allied Health Sciences), Schmidt for Stanley (Biology), Schisler for McCarthy (Business), Mulcahy for Gares (Geography), Lawrence for Rigsby (Geology), Said for Pravica (Math) and Worthington for Wooden (Medicine),

B. Announcements

1. Richard Ringeisen, Vice Chancellor for Academic Affairs, has authorized all faculty to cancel 11:00 and 12:00 classes on March 8 to attend the Founders Day Celebration ceremony honoring Chancellor Richard Eakin.
2. Last year, a Task Force on Faculty Roles and Rewards was established by Brenda Killingsworth, then Chair of the Faculty, and Richard Ringeisen, Vice Chancellor for Academic Affairs. A copy of this Task Force's Report was distributed to each Senator.
3. A draft copy of the Campus Master Plan is available for review in the Faculty Senate office.
4. A complete listing of the 2001-2002 Research/Creative Activity Grants and Teaching Grants awarded for this academic year was distributed to each Senator.
5. The deadline for curriculum submissions to the University Curriculum Committee is Thursday, 1 March 2001. Items approved at the Committee's 8 March 2001, meeting will be presented to the Faculty Senate and Chancellor in March. If approved, these curriculum matters will be included in the *2001-2002 University Undergraduate Catalog*.
6. Letters concerning unit elections for the 2001-2002 Faculty Senate representation have been mailed to unit code administrators. In accordance with the *ECU Faculty Manual*, Appendix A, elections are to be held during the month of February. Please call the Faculty Senate office if you have any questions.

C. Richard Eakin, Chancellor

Chancellor Eakin mentioned that the report on employment category of all faculty has been presented to Faculty Senators. The Chancellor stated that the state budget situation is dire. The state will have a budget deficit, which is not allowable, of \$500 million. State agencies have been called upon to make up the shortfall. The recently announced hiring freeze does not apply to the University system. Instead, the Universities will turn back 1.5% of their budgets. A plan is in place for East Carolina, as money was held back in anticipation of the current situation. No budgets will be cut. ECU has much larger utility bills than expected, \$1.1 to \$1.5 million more, but it has also been planned for. The state budget situation is expected to persist for the next few years. The Chancellor thanked Richard Brown and Bob Thompson for their budget planning efforts. On February 10, ECU will dedicate the newly renamed Bate Building, now known as the General Classroom Building.

Schneider (Business) asked about Mr. Bate's connection with ECU. The Chancellor stated that Mr. Bate, a native of New York, simply loved eastern North Carolina, and thought that ECU is the primary agent for growth and development of this region. Mr. Bate, shortly before his death in 2000, made the largest single contribution to ECU in its history.

D. Phil Dixon, Chairman of the ECU Board of Trustees

Mr. Dixon was in Raleigh attending a Chancellor's Search Committee meeting and was unable to address the group at this time. Chair and Chancellor search committee member Bob Morrison reported that the search committee had conducted 17 interviews. Included were 8 chancellors or presidents or interim or deputy chancellors, 4 provosts, 1 dean,

3 system administrators and 1 other. The committee unanimously approved four finalists. The names of the finalists went to the Board of Trustees at 1:00 p.m. on Tuesday, January 30. The names will then be sent to President Molly Broad, who will submit one name to the Board of Governors, probably on February 9. Among the four finalists, there are three sitting chancellors or deputy chancellors or presidents.

E. Vice Chancellor's Report

Richard Ringeisen, Vice Chancellor for Academic Affairs, stated that the Governance Committee is still examining ways to limit size of PADS for tenure and promotion. There may be one time money available for various projects, especially those that are technology-related. He spoke of "grow your own technology people" in units, turning people into unit webmasters. There will be 12 more involved in webmasters development this year. The University now has a working wireless corridor on campus, around Rawl, Spilman, and toward Austin. The Vice Chancellor stated that the hand held computer initiative in classroom experiment is going well. ECU is partnering with well-known companies in this area. ECU now is working with distance education projects on military bases. The roles and rewards task force issued its report in December; senators have the report in front of them. As usual, ECU will send a delegation to an upcoming conference on roles and rewards.

F. Worth Worthington, Assistant Director of SACS

Professor Worthington stated that committees are close to drafting reports. They would like feedback on the relationship hand out which was distributed at senators' tables for this meeting. Ferrell (History) asked when the process would end. Worthington stated that they will have a report for SACS this fall; next winter or spring, there will be a site visit. Then a report will be issued, and a response. October 2002 will probably be the end date for the SACS process.

Agenda Item IV. Unfinished Business

A. Educational Policies and Planning Committee

George Bailey (Philosophy), Chair of the Committee, presented for information only the requests for permission to establish three B.S. Engineering Technology Programs entitled: Environmental and Pollution Control Technology/Technician, Civil Engineering/Civil Technology/Technician and Electronics Engineering Technology. He also presented for the Senate's information a permission to plan a B.S. in Allied Health Sciences. The report was accepted as presented. Copies of these requests may be viewed in the Faculty Senate office, 140 Rawl Annex. Schneider (Business) asked if the new degrees were actually engineering degrees? Bailey responded that they are not.

B. Unit Code Screening Committee

Ralph Scott (Academic Library Services), Chair of the Committee, presented first the revised School of Business's Code of Operation. There was no discussion and the revised School of Business Code of Operation was approved as presented. **RESOLUTION #01-1** A copy of this revised unit code may be viewed in the Faculty Senate office, 140 Rawl Annex.

Professor Scott then presented the revised General Guidelines for Writing and Revising a Unit Code of Operation. Ferrell (History) asked if the new code procedure would require Dean approval. Karns (Vice Chair) stated that the procedure is covered in Appendix L. Theurer (Music) stated that having to review codes every 7 years would require unnecessary and additional paperwork. Hutchinson (Anthropology) asked if the schedule is a requirement or a suggestion. Scott stated that the schedule was just a suggestion. *Ciesielski (Industry and Technology) stated that if units need to review and revise their codes every 7 years, they may need prompting by University Unit Code Screening committee. Following discussion, the revised guidelines were approved as amended. **RESOLUTION #01-2** A copy of the revised guidelines may be viewed at: <http://www.ecu.edu/fsonline/uc.htm>.

* see correction w/ 2-27-01 minutes

C. University Curriculum Committee

Jim Smith (Business), Chair of the Committee, presented the curriculum matters contained in the 9 November 2000, University Curriculum Committee minutes. There was no discussion and the minutes were approved as presented. **RESOLUTION #01-3** Copies of all Committee minutes are available on the Faculty Senate website at: <http://www.ecu.edu/fsonline/cu.htm>.

D. Committee on Committees

Henry Ferrell (History), Chair of the Committee, first presented the first readings of the following Academic Committee Charges: Educational Policies and Planning, Faculty Governance, Research/Creative Activity Grants, Teaching Grants and University Budget. George Bailey (EPPC chair) voiced one objection to the EPPC, concerning shifting EPPC committee duties to budget committee, which may be inappropriate for some activities. Niswander (Business) expressed

Teaching Grants Cmte.

concern about increasing the number of faculty on the ~~Research and Creative Activity~~ grants. The committee membership may be switched back to 12.

Professor Ferrell then presented the second readings of the following Academic Committee Charges: Libraries, Lifelong Learning, Student Academic Appellate, Student Scholarships, Fellowships, and Financial Aid and Unit Code Screening. Kester made a motion that Lifelong Learning be changed to Continuing and Career Education. Following discussion, the motion carried.

Niswander (Business) moved to postpone voting on the second readings of the revisions to committee charges until such time as all committee charge revisions have received a second reading. All revised committee charges will be acted on by the Faculty Senate at the 27 February 2001, meeting.

Agenda Item V. Report of Committees

A. Committee on Committees

Henry Ferrell (History), Chair of the Committee, presented the list of nominees for the two alternate positions on the UNC Faculty Assembly Delegation. The nominees for the three year terms were: Dennis Chestnut (Psychology), Mary Alice Glascoff (Health and Human Performance), Ulf Karlsson (Medicine) and David Long (History).

Mary Alice Glascoff (Health and Human Performance) and David Long (History) were elected to serve as Faculty Assembly Alternates for the upcoming 2001-2002 term.

B. Educational Policies and Planning Committee

George Bailey (Philosophy), Chair of the Committee, presented for information only the request for permission to plan a Minor in Neuroscience (with required 5000 level courses offered at the 4000 level). There was no discussion and the report was accepted as presented. A copy of this request may be viewed in the Faculty Senate office, 140 Rawl Annex.

C. Faculty Information Technology Committee

Richard Kerns (Business), Chair of the Committee, presented first the current Policy Statement on Evaluating Faculty Authored Computer Programs or Software. He stated that this policy was outdated and no longer necessary. He suggested that units consider including this information in individual unit codes of operation. Following discussion, the Faculty Senate voted to rescind the current Policy Statement on Evaluating Faculty Authored Computer Programs or Software. **RESOLUTION #01-4**. (A copy of the rescinded policy may be obtained from the Faculty Senate office.)

Professor Kerns then presented the current University World Wide Web Policy. There was no discussion and the Faculty Senate endorsed the current University World Wide Web Policy. **RESOLUTION #01-5** This policy may be viewed on the ECU website at: <http://www.ecu.edu/webdev/policy.html>

D. Student Advising and Retention Committee

Michael Brown (Psychology), Chair of the Committee, presented the proposed revisions to the Advisor Evaluations as follows: 1) Remove seniors who have applied for graduation and second semester sophomores who have been asked to complete the sophomore survey from the population surveyed by the Advisor Survey; 2) Change the Advisor Survey questions to agree with the sophomore and senior surveys; 3) Change the Advisor Survey scale from a 5-point Likert scale to a 4-point Likert scale to agree with the sophomore and senior surveys; 4) Retain the additional question on the Advisor Survey and add that question to the sophomore and senior surveys; 5) Combine survey results for advisors who choose to participate in the advising survey. Combine the answers to the advising questions on the sophomore and senior surveys with the results of the advisor survey; 6) All other parameters of the Advisor Evaluation remain the same. Faculty can choose to participate or not participate in the evaluation, and choose whether to have results reported to their unit director. Any written comments will continue to be sent only to the participating faculty member.

Ferrell (History) asked what would be done with the information? Brown stated that it would be used just as it is being used now. Following discussion, the proposed revisions to the Advisor Evaluation was approved as presented.

RESOLUTION #01-6 If approved by the Chancellor, these revisions will be incorporated into the current advisor evaluation tool.

E. University Curriculum Committee

Jim Smith (Business), Chair of the Committee, presented the curriculum matters contained in the 11 January 2001, University Curriculum Committee minutes. It was noted that the Committee did not meet on 25 January 2001.

There was significant discussion about three English courses, 2700, 2740, 3750, and whether general education humanities credit should be given for those courses. Sharpe, Chair of the General Education committee, stated that the matter should have gone to the General Education committee because it relates to policy. Allred (Psychology) moved to send the three courses to General Education committee. Following discussion, the motion to send the three courses back to General Education, and remove them as part of the original motion was approved.

Following discussion, the curriculum matters contained in the 11 January 2001, University Curriculum Committee minutes were approved as amended to exclude the approval of ENGL 2700, ENGL 2740, and ENGL 3750 with humanities general education credit. **RESOLUTION #01-7** Copies of all Committee minutes are available on the Faculty Senate website at: <http://www.ecu.edu/fsonline/cu.htm>.

Agenda Item VI. New Business

A resolution honoring Dr. James Hallock, past Vice Chancellor for Health Sciences and Dean of the School of Medicine was presented by Bob Morrison (Chemistry), Chair of the Faculty. There was no discussion and the proposed resolution was approved as presented. **RESOLUTION #01-8**

The meeting adjourned at 4:30 p.m.

Respectfully submitted,

Mark Jones
Secretary of the Faculty
School of Social Work and Criminal Justice Studies

Lori Lee
Faculty Senate office

FACULTY SENATE RESOLUTIONS APPROVED AT THE 30 JANUARY 2001, MEETING

- 01-1 Revised School of Business Code of Operation. (A copy of this revised unit code may be viewed in the Faculty Senate office, 140 Rawl Annex.)
Disposition: Chancellor
- 01-2 Revised General Guidelines for Writing and Revising a Unit Code of Operation. (A copy of the revised guidelines may be viewed at: <http://www.ecu.edu/fsonline/uc.htm>.)
Disposition: Faculty Senate
- 01-3 Curriculum matters contained in the 9 November 2000, University Curriculum Committee minutes. (Copies of all Committee minutes are available on the Faculty Senate website at: <http://www.ecu.edu/fsonline/cu.htm>.)
Disposition: Chancellor
- 01-4 Rescind current University Policy Statement on Evaluating Faculty Authored Computer Programs or Software. (A copy of the rescinded policy may be obtained from the Faculty Senate office.)
Disposition: Chancellor
- 01-5 Endorsement of current University World Wide Web Policy. (This policy may be viewed on the ECU website at: <http://www.ecu.edu/webdev/policy.html>)
Disposition: Faculty Senate
- 01-6 Revised Advisor Evaluations as follows:
1) Remove seniors who have applied for graduation and second semester sophomores who have been asked to complete the sophomore survey from the population surveyed by the Advisor Survey.
2) Change the Advisor Survey questions to agree with the sophomore and senior surveys.
3) Change the Advisor Survey scale from a 5-point Likert scale to a 4-point Likert scale to agree with the sophomore and senior surveys.
4) Retain the additional question on the Advisor Survey and add that question to the sophomore and senior surveys.
5) Combine survey results for advisors who choose to participate in the advising survey. Combine the answers to the advising questions on the sophomore and senior surveys with the results of the advisor survey.
6) All other parameters of the Advisor Evaluation remain the same. Faculty can choose to participate or not participate in the evaluation, and choose whether to have results reported to their unit director. Any written comments will continue to be sent only to the participating faculty member.
If approved by the Chancellor, these revisions will be incorporated into the current advisor evaluation tool.
Disposition: Chancellor

01-7 Curriculum matters contained in the 11 January 2001, University Curriculum Committee minutes, with the exclusion of general education humanities credit for ENGL 2700, ENGL 2740, ENGL 3750. (Copies of all Committee minutes are available on the Faculty Senate website at: <http://www.ecu.edu/fsonline/cu.htm>.)

Disposition: Chancellor

01-8 Resolution honoring Dr. James Hallock, past Vice Chancellor for Health Sciences and Dean of the School of Medicine as follows:

- Whereas, the School of Medicine was recognized, by *U.S. & World Report*, as the top primary care school in the nation and one of the top schools in rural medicine; and
- Whereas, the School of Medicine received the largest gift in the institution's history (\$8 million) and was renamed the Brody School of Medicine at East Carolina University; and
- Whereas, several academic programs in the Schools of Allied Health Sciences and Nursing were initiated and/or received national ranking with Dr. Hallock served as Vice Chancellor for Health Sciences, including: Physician's Assistant Program, Master of Physical Therapy, Master of Occupational Therapy, Ph.D. in Communication Sciences and Disorders, and Rehabilitation Counseling Graduate Program ranked 15th in the nation; and
- Whereas, the School of Medicine has consistently fulfilled its mission to educate disadvantaged students and underrepresented minorities, remaining one of the top medical schools nationally; and
- Whereas, a significant percentage of medical school graduates have consistently selected family medicine and other primary care residencies, fulfilling another of the school's missions to educate family physicians and primary care practitioners; and
- Whereas, approximately 60 percent of medical school graduates are serving in rural, underserved areas, fulfilling another of ECU's missions; and
- Whereas, ECU's Health Sciences programs were recognized as a model for community-based interdisciplinary education by the Associate of Academic Health Centers; and
- Whereas, the Office of Women's Health of the US Public Health Service provided funds to ECU to establish one of four National Centers for Leadership in Academic Medicine; and
- Whereas, a number of research initiatives and significant growth in research funding has been achieved during Dr. Hallock's tenure, including opening an Clinical Trials Office and a recent \$4.6 million award from the National Library of Medicine for Telemedicine and biomedical applications for the next generation Internet; and
- Whereas, Dr. Hallock has held a number of prominent leadership positions nationally and statewide, including: Chair, Council of Deans, Association of American Medical Colleges, Chair of the Medical School Objectives Project, AAMC Executive Board, National Board of Medical Examiners, Chair of the National Board of Medical Examiners, Standardized Patient Implementation Advisory Committee, Chair of the Accreditation Council for Continuing Medical Education, Board of Directors with the North Carolina Institute of Medicine, Board of Directors with the North Carolina Association for Biomedical Research, Board of Directors with the North Carolina Healthy Start Foundation, Executive Council of the North Carolina Medical Society, and the Board of Directors with the Pitt-Greenville Chamber of Commerce; and
- Whereas, during the historic flood of 1999, when the university and medical school were closed, James A. Hallock was on site providing direction and leadership.

Therefore Be It Resolved, that James A. Hallock, MD, has served the University community well in his 12 years as Vice Chancellor of Health Sciences and Dean of the Brody School of Medicine at East Carolina University as noted in the many accomplishments above.

Therefore Be It Further Resolved, that the Faculty Senate acknowledges a debt of gratitude and appreciation to Dr. Hallock for all these accomplishments and wishes him continued success in his new endeavor.

Disposition: Chancellor