



## Faculty Senate

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26 April 2000

Chancellor Richard Eakin  
East Carolina University  
Spilman Building

Dear Dr. Eakin:

On 18 April 2000, the Faculty Senate adopted the following resolutions for your consideration:

- #00-18 Request to establish a new professional school within the Division of Academic Affairs.
- #00-19 Revisions to the *East Carolina University Faculty Manual*, Appendix A and By-Laws (attachment 1).
- #00-20 Revisions to the *East Carolina University Faculty Manual*, Appendix L (attachment 2).
- #00-21 Interpretation to the *ECU Faculty Manual*, Appendix D., Section IV. (attachment 3).
- ✓ #00-23 Policy statement regarding commercial exploitation of classroom materials (attachment 4).
- #00-24 Recommendations on the Undergraduate Distance Education-Student Opinion of Instruction Survey (attachment 5).
- ✓ #00-25 Revised Department of Biology and Department of Theatre and Dance Unit Codes of Operation (attachment 6).

If approved, please forward resolution #00-20 to the Board of Trustees for their consideration at the May 12<sup>th</sup> meeting.

#00-22 Revisions to the 2001-2002 Guidelines for Research Grants was also approved by the Faculty Senate but does not require your approval.

Thank you for your consideration of the above mentioned resolutions.

Sincerely,

Brenda L. Killingsworth  
Chair of the Faculty

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attachments

- c: Faculty Officers (excluding attachment 6)  
Richard Ringeisen, Vice Chancellor for Academic Affairs (excluding attachment 6)  
James Hallock, Vice Chancellor for Health Sciences (excluding attachment 6)  
Tom Feldbush, Vice Chancellor for Research (excluding attachment 6)  
James LeRoy Smith, Executive Assistant to the Chancellor (attachment 2 only)



**Faculty Senate Resolution #00-19**

Approved by the Faculty Senate: 18 April 2000

Approved by the Chancellor: **pending**

Revisions to the *East Carolina University Faculty Manual*, Appendix A and By-Laws. (Following approval by the Chancellor, the revisions will be made to the *ECU Faculty Manual*, located on the Faculty Senate website at: [www.ecu.edu/fsonline/appa.htm](http://www.ecu.edu/fsonline/appa.htm).)

Revise Appendix A:

Appendix A. Title page:

V. Administrative Board of the Graduate School

Revise Appendix A, By-Laws, Section V.:

V. Administrative Board of the Graduate School  
The Chair of the Faculty or his/her designee shall serve as an ex-officio member without vote of Administrative Board of the Graduate School.

**Faculty Senate Resolution #00-20**

Approved by the Faculty Senate: 18 April 2000

Approved by the Chancellor: **pending**Approved by the Board of Trustees: **pending**

Revisions to the *East Carolina University Faculty Manual*, Appendix L.

(Following approval by the Chancellor and Board of Trustees, the revisions will be made to the *ECU Faculty Manual*, located on the Faculty Senate website at: [www.ecu.edu/fsonline/appl.htm](http://www.ecu.edu/fsonline/appl.htm).)

Revise Appendix L. Section A. Voting Faculty Member to read as follows:

*"As pertains to faculty voting for the unit's nominating committee for appointment of administrative officials, for making recommendations on code content to the permanently tenured unit faculty members, in quadrennial evaluations of the effectiveness of unit programs, and in quadrennial evaluations of the effectiveness of unit administrators, a voting faculty member is someone who is appointed to a full-time faculty position; who is a permanently tenured or probationary term faculty person; who has been employed in any faculty position for at least 12 consecutive months at East Carolina University; who has regular academic faculty rank (ECU Faculty Manual, Appendix D, Tenure and Promotion Policies and Procedures of ECU); and who must, except as noted below for faculty on leaves of absence, be carrying at East Carolina University, at the time of the voting, not less than half the normal teaching/research program as practiced in the unit of appointment."*

Revise Appendix L. Section D.3.c. to read as follows:

*"Within ten working days after this meeting, the permanently tenured faculty members of each affected unit will meet and vote their approval or disapproval of the proposal in its original form or as amended and then will communicate in writing the results of their action to their unit administrator."*



**Faculty Senate Resolution #00-21**

Approved by the Faculty Senate: 18 April 2000

Approved by the Chancellor: pending

Interpretation to the *ECU Faculty Manual*, Appendix D., Section IV.

(Following approval by the Chancellor, the interpretation will be provided with the *ECU Faculty Manual*, located on the Faculty Senate website at: [www.ecu.edu/fsonline/interpretations.htm](http://www.ecu.edu/fsonline/interpretations.htm).)

This interpretation applies to the second paragraph in this section that reads:

"For the purposes of Section IV. a voting faculty member of a unit is someone who:"

**Interpretation:** Faculty in academic departments may not evaluate related faculty. Related faculty within the same academic department (or other comparable institutional subdivision of employment) shall not participate, either individually or as a member of a committee, in the evaluation of related persons for appointment, reappointment, promotion, the conferral of permanent tenure, cumulative review, salary recommendations, or any other personnel action. A faculty member made ineligible for participation in the evaluation of a related person does not count for quorum purposes and his/her ineligibility does not constitute a recommendation against the proposed personnel action.

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**Faculty Senate Resolution #00-23**

Approved by the Faculty Senate: 18 April 2000

Approved by the Chancellor: pending

Policy statement regarding commercial exploitation of classroom materials as follows:

"It is a violation of University policy to sell or make commercial use of faculty lectures, notes taken from faculty lectures, syllabi and all other course materials without the express written permission of the instructor. These materials are intellectual property of the faculty, which may be protected by federal copyright law. Disciplinary action for commercial exploitation of classroom materials may be taken pursuant to applicable University policies."

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**Faculty Senate Resolution #00-24**

Approved by the Faculty Senate: 18 April 2000

Approved by the Chancellor: pending

Recommendations on the Undergraduate Distance Education-Student Opinion of Instruction Survey.

1. The survey for graduate level Distance Education (DE) courses be adopted for use with undergraduate DE courses.
2. Based upon the report on the Development and Testing of the Distance Education SOIS Instrument, the Distance Education Survey results should be treated in a comparable manner as the SOIS results.
3. In making personnel decisions, unit administrators should be aware of differences in the patterns of results between on-campus and distance education courses, and graduate and undergraduate courses.