

FACULTY SENATE ANNOUNCEMENTS

18 April 2000

We would like to ask that all Senators do the following to **aid in reporting the minutes** correctly:

- a. To aid in identification, please stand when recognized to speak on issues.
- b. To aid in clarification of motions, forms have been provided near each Senator. When making a motion or amendment, please fill out the form and forward it to the Chair of the Faculty.

2. The Chancellor has **approved the following resolutions** from 21 March 2000, Faculty Senate meeting:

- #00-10 Spring 2000 Graduation Roster, including honors program graduates, subject to completion of degree requirements.
- #00-11 Revision to Section I.J. Grade Appeals of Part V. Academic Information of the *East Carolina University Faculty Manual*.
- #00-12 Replacement for Section VI. Personnel/Evaluation Files of Appendix C. of the *East Carolina University Faculty Manual*.
- #00-13 Addition to Part VI. General Personnel Policies ("Section VIII. Frequently Asked Questions About Faculty Personnel Records) of the *East Carolina University Faculty Manual*.
- #00-14 Recommendation that the Chancellor initiate the development of training materials and annual workshops for administrative personnel covering proper stewardship of personnel files/records.
- #00-15 Revised Academic Library Services' Unit Code of Operation.
- #00-16 Curriculum matters contained in the 10 February 2000, 24 February 2000, and 9 March 2000, meeting minutes.
- #00-17 Revised Spring 2000 University Calendar to set Tuesday, May 2nd as a make-up class day for the January 25th class day lost due to snow and to make Wednesday, May 3rd as a make-up class day for the April 21st State holiday. This would eliminate a Reading Day for the Spring semester.

3. Beginning Fall 2000, all Faculty Senate materials (agendas, minutes, announcements) will be distributed via the **Faculty Listserv**. Faculty choosing to opt out of the Faculty Listserv will continue to be able to access the materials via the Faculty Senate website. Actual paper copies of the various documents will only be available in the Faculty Senate office.
4. A sincere thanks is extended to Chancellor and Mrs. Eakin for the nice **reception** held in their home honoring the Faculty Senate on Wednesday, 22 March 2000. Those unable to attend were missed.
5. Faculty interested in periodically receiving past copies of "**The Chronicle of Higher Education**" are asked to call the Faculty Senate office and place their name on a list for distribution.
6. **Annual Teaching Awards Ceremony** is scheduled for 9:00 a.m. on **Wednesday, 3 May 2000**. Chancellor Eakin will host a reception immediately following the event. Please make plans now to attend.
7. Committee chairs are reminded that all **Academic Committee Annual Reports** are due in the Faculty Senate office by **Thursday, 4 May 2000**.
8. Members of the Libraries Committee encourage faculty to complete the **Faculty Library Survey** located on the Faculty Senate website at: <http://www.ecu.edu/fsonline/>.
9. A special thanks is extended to Chancellor Eakin for providing the funds for **refreshments throughout the year** for the Faculty Senate meetings.
10. The next **Board of Trustee meeting** is scheduled for **Friday, 12 May 2000**, beginning at 9:00 a.m. in the Mendenhall Student Center. A copy of the meeting agenda will be available for review in the Faculty Senate office.