

## FACULTY SENATE ANNOUNCEMENTS

21 March 2000

1. We would like to ask that all Senators do the following to **aid in reporting the minutes** correctly:
  - a. To aid in identification, please stand when recognized to speak on issues.
  - b. To aid in clarification of motions, forms have been provided near each Senator. When making a motion or amendment, please fill out the form and forward it to the Chair of the Faculty.
2. The Chancellor has **approved the following resolutions** from 22 February 2000, Faculty Senate meeting:
  - #00-7 Revision to the On-Line Advisor Evaluation, to include a section for student comments.
  - #00-8 Curriculum matters contained in the University Curriculum Committee minutes of 27 January 2000.
  - #00-9 Revised Fall 2000 University Calendar to reflect a October 21-24 Fall Break.
3. Earlier discussion on participating in the Parking Survey prompted faculty to inquire about how to access their **individual PIN numbers**. The procedures are as follows: First, go to the ECU home page and click on "Faculty and Staff". Then, near the bottom, left corner of the page, click on "PIN". Next, click on the green area that states "activate your personal identification number and gain access to your staff records". Follow the directions stated and the PIN number will be provided by e-mail.
4. A member of the Agenda Committee has recommended that the Faculty Senate office try to incorporate the University's email system into the monthly mailings of Faculty Senate agenda and minutes and various other materials distributed by campus mail to all faculty. This incorporation would provide faculty with quicker access to various Faculty Senate documents and greatly save on the office budgetary funds. Joe Norris (Director of Information Technology Consulting) has worked diligently to arrange this and provide us with a **Faculty Listserv**. Beginning this Fall 2000, all Faculty Senate materials will be distributed automatically via the Faculty Listserv. Faculty choosing to opt out of the Faculty Listserv will continue to be able to access the materials via the Faculty Senate website. Actual paper copies of the various documents will then only be available in the Faculty Senate office. We encourage you to share your thoughts on this with the Faculty Officers.
5. Tom Feldbush, Vice Chancellor for Research and Dean of the Graduate School, has been asked to consider adding the appointment of the Chair of the Faculty, or his/her designee, as an **ex-officio member of the Graduate School Administrative Board** without vote. This addition would provide a communication bridge between the graduate and undergraduate faculty serving in both the Graduate Assembly and Faculty Senate. Members of the Faculty Governance Committee discussed this request at their March 8<sup>th</sup> meeting.
6. The Chancellor and Mrs. Eakin will host a reception in their home **honoring the Faculty Senate** on **Wednesday, 22 March 2000**, from 6:30 p.m. to 8:00 p.m. We hope all Senators will be able to attend.
7. Faculty interested in periodically receiving copies of "***The Chronicle of Higher Education***" are asked to call the Faculty Senate office and place their name on a list for distribution.
8. Plans are now being made for the **annual Teaching Awards Ceremony** to honor upcoming recipients of the three teaching awards: Alumni Teaching Excellence, Board of Governors Award for Excellence, and Board of Governors Distinguished Professor. The ceremony will begin at 9:00 a.m. on **Wednesday, 3 May 2000 (Reading Day)**. Chancellor Eakin will host a reception immediately following the event. Formal invitations to all faculty will be mailed soon. Please make plans now to attend.
9. Committee chairs are reminded that all **Academic Committee Annual Reports** are due in the Faculty Senate office by **Thursday, 4 May 2000**.
10. The Libraries Committee has formulated a **Faculty Library Survey** that all faculty are being asked to complete. This survey is available via the Faculty Senate website at: <http://www.ecu.edu/fsonline/>. Please direct any questions to Allan Rosenberg, Chair of the Committee, at #816-3538.