

## **Highlights of Faculty Senate Academic Committee Activity for the Academic Year 1999-2000**

Near the end of last semester Academic Committee chairs were asked to report on activities and issues their committees are considering this academic year. Here is a summary of their activities. (1-22-2000)

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Vice Chair

### **Admissions & Recruitment Committee**

- The committee is developing a resolution on recruiting international students for the Faculty Senate.
- The committee is studying merit scholarships as a means of attracting students to ECU.

### **Calendar Committee**

The committee has the following goals.

- Prepare two dramatically different versions of the 2002-2003 calendar.
- Review and revise the calendar format.
- Consider the role of the Calendar Committee in distance education.
- Examine compliance with scheduling guidelines prepared last year.

### **Career Education Committee**

- The major focus of the committee is the Majors/Minors Fair held annually in the Fall Semester.
- The committee will collect information about the career preparedness of their respective students.

### **Committee on Committees**

- The university committee structure is being reviewed.
- The committee is reviewing the charges and effectiveness of all Academic Committees.
- The committee will review the charges of all Administrative Committees.

### **Continuing Education Committee**

The committee has the following goals for this year.

- Complete the committee charge and send it to the Committee on Committees and the Faculty Senate.
- Provide more effective outreach and information to constituencies of Continuing Studies.
- Share information with the faculty concerning Continuing Studies policies and procedures.
- Secure feedback from constituencies of Continuing Studies.
- Collect information from relevant committees and make recommendations for policy to the Division of Continuing Studies and the Office of Academic Affairs.
- Insure that all ECU students have an Exchange account so they may have access to library services.
- Discuss the Max Ray Joyner Award and when and where to present it.

### **Course Drop Appeals Committee**

- No appeals have been filed yet, probably due to lessening of the University restrictions due to the flood.

### **Credits Committee**

The committee has the following goals for this year.

- Clarify change of grade and grade appeals on page 47 of the Undergraduate Catalog.
- Address retention of course records by faculty.
- Address the discrepancy between the undergraduate catalog and the faculty manual in regard to posting of grades.
- Provide clarification of the requirements to graduate with distinction.
- Address the policy on late and retroactive withdrawals.
- Process student appeals in a timely manner.

### **Educational Policies and Planning Committee**

The committee is addressing the following issues.

- The impact of Hurricane Floyd on the university's budget.
- The impact to changes in the structure of higher administration on Academic Affairs.
- The role of EPPC on a new budget planning committee created by higher administration.
- The library budget needs.
- The impact of ownership and copyright issues on the creation and delivery of internet distance education courses.
- The committee has recommended to the Chancellor the approval of a request to establish an MAT in teaching in the School of Education.

### **Faculty Governance Committee**

- The committee has discussed and acted upon interpretations in the various personnel appendices.
- It has discussed the concept of central personnel files.
- It has discussed leaves of absence procedures and forwarded a draft to the Faculty Welfare Committee.
- It has discussed fixed-term and part-time faculty positions.
- It continues to discuss issues related to the PAD content.

### **Faculty Information Technology Committee**

The committee is addressing the following issues.

- Development of a plan for faculty development in information technology.
- The faculty workstation program.
- Off-campus access to campus networking and infrastructure.
- Faculty development and creative use of information technology as it relates to pedagogy.
- Distance education as it relates to copyright and instruction and the current status of programs in distance education.
- Possible conflict of interest within support positions.

- Support for information technology infrastructure in instruction, networking, and related services.

#### **Faculty Welfare Committee**

The committee is addressing the following issues.

- Examine day care issues.
- Examine informal leave policies.
- Discuss faculty disability issues.
- Examine policies and procedures related to student harassment of faculty.
- Examine retired faculty benefits.
- Develop a resolution regarding faculty affected by the flood.

#### **General Education Committee**

- The committee is examining the effect of the articulation agreement on general education requirements.
- The committee is seeking clarification on the role of general education and distance education.

#### **Honors Program Committee**

The committee has the following goals.

- Continue to explore the validity of the requirement that all Honors seminars be writing intensive.
- Give high priority to the backlog of approved Honors seminars.
- Assist the program director in filling the assistant director position.
- Explore the possible development of an Honors College.
- Explore the possibility of adding 1 s.h. and 2 s.h. Honors Independent Study courses.
- Solicit new honors course proposals.
- Give more visibility to Honors Program.

#### **Libraries Committee**

- The committee is addressing an anticipated shortfall in the materials budget for the Joyner and the Health Sciences Libraries for next year.
- A user satisfaction survey will be conducted.
- The committee is seeking input from unit Library Representatives concerning the issues that need to be brought forth to the Libraries Committee.

#### **Readmission Appeals Committee**

- The committee is examining the effectiveness of the appeal process.
- It is identifying criteria they need to assess the effectiveness of decisions made in 1997.
- Their goal is to process student appeals in a timely manner.

#### **Research/Creative Activities Grants Committee**

- The committee has reviewed proposals and made recommendations to V.C. Feldbush.
- The committee reviews and evaluates its review process every year.

#### **Research/Creative Activities Policies Committee**

- The committee is reviewing candidates for the lifetime research award.
- The committee will make recommendations to the Faculty Senate on restructuring the 5-year and life-time research awards.

#### **Student Advising and Retention Committee**

- The committee plans to make recommendations regarding the role of career counseling in retention and advising.
- The committee plans to recommend a proposal for support of faculty advising to the Faculty Senate.

#### **Student Scholarships, Fellowships, and Financial Aid Committee**

- The committee holds required hearings for appeals of financial aid decisions.
- The committee will award 4 scholarships allocated by the committee.

#### **Teaching Effectiveness Committee**

The committee has the following goals for this year.

- Create a survey for students to evaluate teachers of undergraduate distance education courses.
- Determine the tools needed for peer evaluation of teachers of distance education courses.
- Establish subcommittees for the three teaching awards and review criteria for the selection of winners of awards.
- Make recommendations to the Faculty Senate on ways to increase attendance at the teaching awards ceremony.
- Determine current faculty development activities for teaching effectiveness. Determine how to expand the number and breadth of activities if necessary. Determine if additional evaluation methods are viable.

#### **Teaching Grants Committee**

- Evaluate teaching grant proposals and select grants to be made to VC Ringeisen.
- Review and modify forms and processes as appropriate.
- Consider on-line submission of proposals.
- Discuss the source and timing of the payment of project expenses.

#### **Unit Code Screening Committee**

- The committee reviews about 7 unit codes annually.

#### **University Curriculum Committee**

- The committee is continuing to refine the electronic submission process which has reduced the number of required paper copies from 17 to 2, or possibly 1.
- The committee will make recommendations to the Faculty Senate on any changes in the submission process for the coming academic year.

**Writing Across the Curriculum**

- The committee has reviewed several courses for writing intensive requirements.