

PLEASE POST FOR ALL FACULTY TO READ!

EAST CAROLINA UNIVERSITY
1999-2000 FACULTY SENATE

The fifth regular meeting of the 1999/2000 Faculty Senate will be held on
Tuesday, 25 January 2000, at 2:10 in the Mendenhall Student Center Great Room.

FULL AGENDA

- I. Call to Order
- II. Approval of Minutes
7 December 1999
- III. Special Order of the Day
 - A. Roll Call
 - B. Announcements
 - C. Richard Eakin, Chancellor
 - D. Vice Chancellor's Report
 - E. Dr. G. Jack Allen, Associate Executive Director, Commission on Colleges
Southern Association of Colleges and Schools
 - F. Brenda Killingsworth, East Carolina University's SACS Self Study Director
 - G. David Santa Ana, Chair of the Administrative Parking and Traffic Policy Committee
Parking Master Plan
- IV. Unfinished Business
- V. Report of Committees
 - A. Committee on Committees, Henry Ferrell
Nominees for two delegates and one alternate to the UNC Faculty Assembly Delegation
(attachment 1).
 - B. Credits Committee, Doug Schneider
 1. Proposed revisions to the *ECU Undergraduate Catalog* (attachment 2).
 2. Proposed revisions to the *ECU Faculty Manual* (attachment 3).
 - C. Faculty Governance Committee, Henry Ferrell
Proposed interpretations of *ECU Faculty Manual*, Appendix L (attachment 4).
 - D. University Curriculum Committee, James Smith
Curriculum matters contained in the minutes of the 9 December 1999, Committee
Meeting (Copies of these minutes have been distributed to all units.)
- VI. New Business

COMMITTEE ON COMMITTEES REPORT

Nominations for 2000-2001 UNC Faculty Assembly Delegation

Ron Cortright	Health and Human Performance	4678
Lou Everett	Nursing	4306
Allan Rosenberg	Medicine	816-3538
Ralph Scott	Academic Library Services	0265

The two nominees receiving the most votes will be declared Faculty Assembly Delegates.
The next nominee with the highest number of votes will be declared Faculty Assembly Alternate.

Current 1999-2000 UNC Faculty Assembly Delegation

Delegates

Brenda Killingsworth	Chair of the Faculty*	2000 Second Term
Lou Everett	Nursing	2000 First Term
Allan Rosenberg	Medicine	2000 First Term
Henry Ferrell	History	2002 Second Term
Rita Reaves	Industry and Technology	2002 Second Term

*rotating one-year term, belonging to the elected Chair of the Faculty

Alternates

Michael Felts	Health and Human Performance	2000
Bob Morrison	Chemistry	2001
Jeanette Dolezal	Medicine	2001
Mark Taggart	Music	2002
Brian Harris	Foreign Languages	2002

Terms Expiring:

Lou Everett	Nursing
Allan Rosenberg	Medicine
Michael Felts	Health and Human Performance

CREDITS COMMITTEE REPORT
Proposed Revisions to the *ECU Undergraduate Catalog*

1. On page 47 of the *1999-2000 Undergraduate Catalog* the Credits Committee recommends that:
the paragraph titled "CHANGE OF GRADE" should appear before the paragraph titled "GRADE APPEALS".
2. On page 49 of the *1999-2000 Undergraduate Catalog*, the Credits Committee recommends the rewording of two items under DEGREES OF DISTINCTION to read as follows:

(second paragraph, pertaining to transfer students)

"3. The student must have a cumulative average which meets the requirements for the appropriate degree with distinction on all work attempted (all ECU and transfer work)."

(third paragraph, pertaining to second undergraduate degrees)

"2. The student must have a minimum g.p.a. of 3.5 on course work for the second degree and a cumulative average which meets the requirement for the degree with distinction on all course work attempted for the first degree as well as for the second degree."

CREDITS COMMITTEE REPORT
Proposed Revisions to the *ECU Faculty Manual*

1. The Credits Committee was asked to address the issue of the length of time course records should be retained by an ECU faculty member. The purpose of this recommendation is to synchronize the retention of course records with the time horizon in which an appeal of a course grade and a change in a course grade must be resolved. According to University policy, the student appeal of a course grade must take place before the drop date of the next regular semester (page 47, *1999-2000 Undergraduate Catalog*), and resolution of a grade appeal, i.e., a change of grade, should take place within one calendar year.

It is, therefore, the recommendation of the Credits Committee that the following paragraph be inserted into the *ECU Faculty Manual*, Part V, Academic Information, I. Academic Procedures and Policies, J. Grade Appeals:

"Faculty are required to retain for one calendar year from the date a grade is posted all course records that substantiate the posted grade."

2. Since the *1999-2000 Undergraduate Catalog* (page 47) accurately states the current University policy on the posting of grades, the Credits Committee recommends that this policy, replace *ECU Faculty Manual*, Part V, Academic Information, I. Academic Procedures and Policies, N. Posting Grades. It would read as follows:

"As soon as they are determined at the end of each semester or summer term, grades are posted electronically and a report of grades is sent to the student at his or her permanent home address. Students may also secure their grades using the automated voice response system and via the World Wide Web, using their pin numbers. Questions about final examination grades should be directed to the instructor who determined the grade."

FACULTY GOVERNANCE COMMITTEE REPORT
Proposed interpretations of *ECU Faculty Manual*, Appendix L.

The following interpretation was approved by the Faculty Governance Committee on December 8, 1999. Following action by the Faculty Senate and Chancellor, this interpretation, if approved, will be noted on the *ECU Faculty Manual* website (<http://www.ecu.edu/fsonline/contents.htm>).

Would the 12 month consecutive calendar month of appointment status (excluding intervening summer months) apply to faculty re-appointed to a position or appointed to a different position because there would not have been a lapse in employment at ECU?

The definition of a voting faculty member in Appendix L requires that the faculty member have "regular academic faculty rank" at the time of voting. It does not place any restrictions on the type of faculty appointment when requiring that a faculty member be "in at least the twelfth consecutive calendar month of appointment (counting all intervening summer months, if any) to the faculty of the unit in which the voting is to occur...." Appendix D, II.A.1 lists the categories of faculty appointments.

Who can attend the quadrennial Unit Administrator Evaluation meeting per Appendix L,F.1.?

"The voting faculty of each unit shall vote on the effectiveness of the unit administrator. During September of the unit administrator's fourth year of appointment and every fourth year thereafter, the voting faculty shall discuss and vote by secret ballot on the effectiveness of the unit administrator."

Given that the above procedure refers to "voting faculty shall discuss" and given that the procedure involves personnel matters, only voting faculty members should be in attendance during the discussion.