

## FACULTY SENATE ANNOUNCEMENTS

7 December 1999

1. We would like to ask that all Senators do the following to **aid in reporting the minutes** correctly:
  - a. To aid in identification, please stand when recognized to speak on issues.
  - b. To aid in clarification of motions, forms have been provided near each Senator.When making a motion or amendment, please fill out the form and forward it to the Chair of the Faculty.
2. The next **Board of Trustee meeting** is scheduled for Friday, 10 December 1999, beginning at 9:00 a.m. in the Mendenhall Student Center. A copy of the meeting agenda will be available for review in the Faculty Senate office.
3. Academic units eligible to nominate faculty for one of the two **University Research Awards** are reminded that the nominee's materials (department and ad hoc committee nominating letters, complete CV, and five letters from outside referees) are due in the Faculty Senate office no later than Wednesday, 15 December 1999.
4. **Sincere appreciation** was extended to Chancellor Eakin for providing the delicious hors d'oeuvres and wine served during the meeting.
5. The Committee on Committees has been charged to seek **volunteers to serve on the various academic, appellate, administrative, Board of Trustee, and student union committees**. Faculty will receive a volunteer packet, with brief descriptions of the University committees, in early January. Faculty are strongly encouraged to participate in this component of shared faculty governance.