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EAST CAROLINA UNIVERSITY FACULTY SENATE

FULL MINUTES OF 27 APRIL 1999

The eighth regular meeting of the 1998-99 Faculty Senate was held on Tuesday, 27 April 1999, in the Mendenhall Student Center Great Room.

Agenda Item I. Call to Order

Chair Brenda Killingsworth called the meeting to order at 2:10 p.m.

Agenda Item II. Approval of Minutes

The minutes of 30 March 1999, were approved as distributed.

Agenda Item III. Special Order of the Day

A. Roll Call

Senators absent were: Professors Everett (Nursing), Albright (Allied Health Sciences), Wolfe (Anthropology), Singhas (Biology), Gabbard, Griffin, and Joyner (Education), Anderson (Foreign Language), Friend and Kennedy (Industry and Technology), Dudek, Lannin, and Metzger (Medicine), Vice Chancellor Hallock, and Vice Chancellor Feldbush.

Alternates present were: Professors Brinson for Sehgal (Biology), Jones for Bauer (English), Dishaw for Shea (Human Environmental Sciences), Worthington for Dolezal (Medicine), Jendrasiak for Fiordalisi (Medicine), and Tranbarger for Drees (Nursing).

B. Announcements

1. The Chancellor has approved the following resolutions from the 30 March 1999, Faculty Senate meeting:
 - #99-5 Spring 1999 Graduation Roster, including honors program graduates, subject to completion of degree requirements.
 - #99-7 Revisions to the *ECU Faculty Manual*, Appendix C. Personnel Policies and Procedures for the Faculty of East Carolina University.
 - #99-8 Revisions to the *ECU Faculty Manual*, Part I.
 - #99-9 Interpretation of the *ECU Faculty Manual*, Appendix D, Section IV.G. Initiation of Recommendations, relating to search committees.
 - #99-10 Editorial change to the *ECU Faculty Manual*, Appendix D, Section VI.
 - #99-12 Curriculum matters contained in the 11 February 1999, and 25 February 1999, meeting minutes.
2. In order to avoid confusing faculty members wishing to apply for a 1999-2000 University Teaching Award (alumni or Board of Governor) an editorial change has been made to the Teaching Effectiveness Committee's report. The deadline for submitting nomination letters from the unit code administrators has been changed from September 30 to September 15 (#3, 7th line). This change will allow for all University Teaching Award deadlines to be consistent.
3. Applications for the 2000-2001 University Teaching Grants and Research/Creative Activity Grants are now available in the Faculty Senate office for interested faculty. The deadline for each grant is as follows:

Teaching Grants	<u>12:00 noon on Friday, 1 October 1999</u>
Research/Creative Activity Grants	<u>12:00 noon on Wednesday, 15 September 1999</u>
4. Faculty Senators and Alternates interested in serving next year as the Chair of the Faculty's representative on one of the various University Committees should contact the Faculty Senate office.
5. A special thanks is extended to Chancellor Eakin for providing the funds for refreshments throughout the year for the Faculty Senate meetings.

C. Richard Eakin, Chancellor

Chancellor Richard Eakin commented on four items 1) Plans for preparation of the site of the new science and technology building are underway and site work will begin this summer. 2) The Southern Association of Colleges and Schools (SACS) Self-Study is about to get underway and the Southern Association has provided the option of doing a traditional self study or an alternative study whereby one focus of the university mission is selected and studied and then SACS will assess that aspect of the university. SACS must be informed of our choice in May and if the alternative model is selected, the area of focus must be reported in October. The chancellor will be soliciting input from many sources in the coming weeks. 3) A revision of the mission statement for the university is in progress. The revision is part of the long range planning document to be submitted in May. Input from the faculty is welcome. 4) The chancellor reflected on the situation regarding former trustee Walter Williams as being a most unfortunate circumstance and reiterated the power of words. He stated that we must learn from this and move on.

Following Chancellor Eakin's remarks, Henry Ferrell (History) offered the following resolution.

Whereas, the recent epithet by an official of East Carolina University conveyed an offensive and negative image of African Americans, to the faculty, staff, and students of the University, and

Whereas, the University expects its members and constituents to respect and appreciate individual differences and human rights, regardless of race, religious and ethnic background, and

Whereas, the Chancellor of East Carolina University has acknowledged that the "fabric of our community has been torn,"

Therefore be it resolved, that the Faculty Senate finds such an epithet repugnant and not reflective of the spirit and history of the University and reaffirms its commitment to intellectual integrity as exhibited in the high professional standards of East Carolina University. We further express the hope that this university will henceforth refuse any financial assistance proffered by the individual in question."

Reaves (Industry and Technology) spoke against the motion saying that Mr. Williams has already apologized and we must move on. Allred (Psychology) spoke against the resolution saying that we do not need to close the door on financial matters as indicated in the resolution. Ferrell accepted a friendly amendment to delete the final sentence of the resolution that read: " We further express the hope that this university will henceforth refuse any financial assistance proffered by the individual in question." Following discussion, the proposed resolution was approved as amended. **RESOLUTION #99-13**

D. Vice Chancellor's Report

Richard Ringeisen, Vice Chancellor for Academic Affairs, shared two items related to distance education funds. 1) These funds can only be used for distance education courses and related endeavors and every dollar must be accounted for. 2) Funds are being provided for those people currently teaching distance education courses.

Following the Vice Chancellor's report, Henry Ferrell (History) requested personal privilege to offer some kind words for two faculty members, Donald R. Sexauer (Art) and William I. Grossnickle (Psychology), who will be utilizing the phased retirement option after the Spring 1999 semester. He pointedly noted that both faculty members had been members of the faculty to see the University grow from a teacher's college to the current Doctoral II University. He noted that both faculty member's hands and hearts had been involved in the University's growth. Following the kind words, both faculty members were given a standing ovation for their dedication to the University's long standing tradition of faculty governance.

E. UNC Faculty Assembly Report

Bob Morrison (Chemistry), Faculty Assembly Alternate, presented a report on the 16 April 1999, Faculty Assembly meeting.

Agenda Item IV. Unfinished Business

There was no unfinished business to come before the Faculty Senate at this time.

Agenda Item V. Report of Committees

A. Committee on Committees

Mark Taggart (Music), Chair of the Committee, presented the second reading of the proposed addition to the Admissions and Recruitment Committee charge. He then presented the second reading of the proposed revisions to the Faculty Computer Committee charge. There was no discussion and the proposed revisions to both Committee charges were approved as presented. **RESOLUTION #99-14** (The revised committee charges are available on the Faculty Senate website at: <http://www.ecu.edu/fsonline/Commin.htm> and will be distributed to Committee members at the Fall organizational meeting.)

B. Calendar Committee

David Glascoff (Business), Chair of the Committee, presented the proposed Summer 2001, Fall 2001, and Spring 2002 University Calendars. Smith (Allied Health Sciences) indicated that some dates were wrong in Second Session Summer School 2001 calendar. The proposed Summer 2001, Fall 2001, and Spring 2002 University Calendars were approved as editorially revised. **RESOLUTION #99-15** (Following approval by the Chancellor, the 2001-2002 University Calendars will be available on the Faculty Senate website at: <http://www.ecu.edu/fsonline/fscalend.htm>.)

C. Educational Policies and Planning Committee

George Bailey (Philosophy), Chair of the Committee, presented first the requests for permission to establish new degree programs in the following disciplines: Bioenergetics and Criminal Justice. There was no discussion and the Committee's report was endorsed as presented. (Copies of the requests to plan and to establish are available for review in the Faculty Senate office, 140 Rawl Annex.)

Professor Bailey then presented the proposed Quality Assurance Standards for Undergraduate Courses Offered via Distance Education at East Carolina University. There was no discussion and the Faculty Senate approved the proposed quality assurance standards as presented. **RESOLUTION #99-16** (Following approval by the Chancellor, copies of the proposed

Quality Assurance Standards for Undergraduate Courses Offered via Distance Education at East Carolina University will be distributed to unit code administrators.)

Professor Bailey then presented the proposed Guidelines for the Implementation of the "Quality Assurance Standards for Undergraduate Courses Offered via Distance Education at ECU". Reaves (Industry and Technology) spoke in favor of the guidelines and their implementation. Following discussion, the Faculty Senate approved the proposed guidelines for implementation as presented. **RESOLUTION #99-17** (Following approval by the Chancellor, copies of the Guidelines for the Implementation of the "Quality Assurance Standards for Undergraduate Courses Offered via Distance Education at ECU" will be distributed to unit code administrators.)

Professor Bailey then presented the Committee's report on the seven program reviews being forwarded to General Administration: MS Chemistry, MA Geography, MA/MA Ed. Mathematics, MA Clinical Psychology, CAS Counselor Education, MS Physics, and MS Environmental Health. There was no discussion and the Faculty Senate endorsed the Committee's report on the seven program reviews.

D. General Education Committee

Chuck Bland (Biology), Chair of the Committee, presented recommendations concerning the General Education Assessment. He offered an editorial amendment to include the six component areas of general education. Simon (Political Science) asked about representation in areas of cultural diversity and writing intensive. Bland responded that the Chancellor, when forming this committee, could consider adding representatives from these areas. Ferrell (History) suggested that the College of Arts and Sciences be represented on this committee and that "administrative" should be stricken from committee title. Bland responded that striking "administrative" from the committee title was appropriate and felt that the College of Arts and Sciences would be well represented by the six component areas of general education. Following discussion, the recommendations were approved as editorially revised. **RESOLUTION #99-18** (Please refer to the list of resolutions at the end of this report for the recommendations.)

E. Research/Creative Activity Grants Committee

Anne Dickerson (Allied Health Sciences), a member of the Committee, presented the proposed revisions to the Guidelines for Research Grants to be awarded in 2000-2001. Allred (Psychology) asked about potential problems for faculty being paid either Summer Session. Dickerson indicated that the Committee had been told by Vice Chancellor Feldbush that there would not be a problem with this new procedure. Following discussion, the proposed revisions to the guidelines were approved as presented. **RESOLUTION #99-19** (The approved guidelines and application packet may be obtained in the Faculty Senate office, 140 Rawl Annex or by downloading the forms from the Faculty Senate website at: <http://www.ecu.edu/fsonline/rc.htm>.)

F. Student Advising and Retention Committee

Michael Brown (Psychology), Chair of the Committee, presented a resolution supporting faculty advising. Wilson (Sociology) asked about the need to revise appendices C and D of the *ECU Faculty Manual*. Brown responded that if the Faculty Senate feels that advising is important, then it needs to be included in the appendices. Schadler (Business) asked about "assessing student opinion for all students" and how the advising responsibilities can be made equitable. Schneider (Business) spoke in favor of the resolution, citing that equitable responsibilities would be appropriate. Brown responded that units must be flexible when handling the advising responsibilities placed on faculty. Allred (Psychology) asked about the support for increasing resources and if the governance questions should be sent to the Faculty Governance Committee to review and suggest ways to implement into the appendices C and D. She then moved that the last three items listed in the resolution be forwarded to the Faculty Governance Committee for clarification and potential action. Brown responded that the Committee had hoped that the Faculty Senate would take a stand on supporting faculty advising and approve the resolution in its entirety. He stated that the Student Advising and Retention Committee was committed to seeing this issue through and would work diligently next year to formulate possible revisions to both appendices C and D and present them either back to the Faculty Senate or to the Faculty Governance Committee. Brown also stated that the Committee wanted to address other concerns noted in the resolution such as, how to compensate faculty for their advising responsibilities, how to assess the students' opinions of faculty advising, and how best to include advising in faculty evaluations. Again, he stated that the Committee wanted the Faculty Senate to show its support for faculty advising by endorsing the proposed resolution and that the Committee would then be willing to put the necessary time and effort into addressing the various aspects of the issue. The amended motion to send the last three items of the resolution to the Faculty Governance Committee failed.

Tilley (History) spoke of a problem with getting students to participate in advising surveys. Ferrell (History) indicated a need for compensation for faculty involved in advising. Jones (Social Work and Criminal Justice Studies) spoke against endorsing several of the items listed in the resolution. Miller (Philosophy) spoke of the need for an increase in efforts to advise students, whether or not the faculty member benefited from a good student opinion result. Following a lengthy discussion, the proposed resolution requesting that the Faculty Senate support faculty advising failed.

G. Teaching Effectiveness Committee

James Haug (Academic Library Services), Vice Chair of the Committee, presented the proposed revisions to the Alumni Distinguished Professor for Teaching Awards Selection Procedures. Chair Killingsworth noted that in order to avoid confusing faculty members wishing to apply for a 1999-2000 University Teaching Award (alumni or Board of Governor) an editorial change has been made to the Teaching Effectiveness Committee's report. The deadline for submitting nomination letters from the unit code administrators has been changed from September 30 to September 15. This change will allow for all University Teaching Award deadlines to be consistent. Wilson (Sociology) asked why good instructors could not be nominated for more than two years. Haug responded that this point was recommended by the alumni representative because some of the same faculty members' dossiers were being submitted year after year without any changes or updates. He also stated that the Committee felt that this would allow more faculty to participate. Simon (Political Science) stated that most faculty do not wish to be nominated due to the vast amount of work required to be considered. He moved that the statement in number two that read "No faculty member may be nominated for more than 2 consecutive years" be stricken. Rosenberg (Medicine) spoke against the amendment, reiterating Professor Haug's comments that repeatedly faculty members just sent the same things in year after year without much effort to update the material. Joyce (Physics) asked the percentage of department participating in the process. Haug responded that he had no idea. Tilley (History) suggested that the need to submit up-to-date information would require an updated dossier each year and that the possible problems being presented by both Professors Haug and Rosenberg would be addressed by that proposed revision to the procedures. The proposed motion to strike the wording "No faculty member may be nominated for more than 2 consecutive years" passed. Following discussion, the proposed revisions to the Alumni Distinguished Professor for Teaching Awards Selection Procedures were approved as amended. **RESOLUTION #99-20** (Following approval by the Chancellor, the revised selection procedures will be available on the Faculty Senate website at: <http://www.ecu.edu/fsonline/te.htm>.)

H. Unit Code Screening Committee

Bill Grossnickle (Psychology), Chair of the Committee, presented the proposed revised Unit Codes of Operation for the following units: Department of Foreign Language and Literatures, Department of Political Science, Department of Psychology, and the School of Health and Human Performance. There was no discussion and the proposed revised Unit Codes of Operation were approved as presented. **RESOLUTION #99-21** (Copies of the revised codes are available for review in the Faculty Senate office, 140 Rawl Annex.)

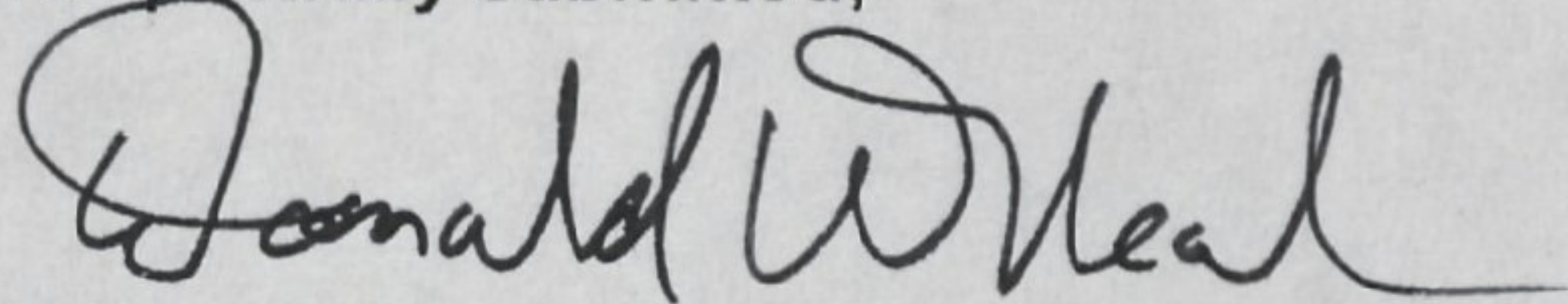
I. University Curriculum Committee

JoAnn Jones (English/Undergraduate Studies), a member of the Committee, presented the curriculum matters contained in the 11 March 1999, meeting minutes. There was no discussion and the curriculum matters were approved as presented. **RESOLUTION #99-22** (Copies of the minutes have been distributed to all units and are available on the Faculty Senate website at: <http://www.ecu.edu/fsonline/cu.htm>.)

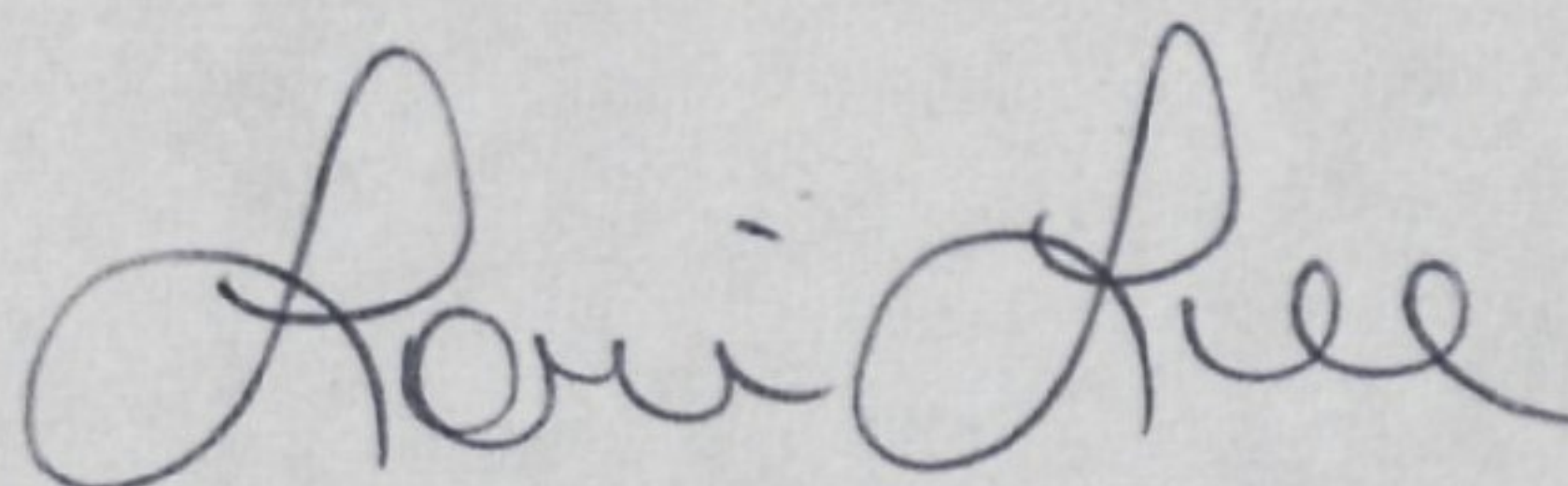
Agenda Item VI. New Business

There being no further business to come before the Faculty Senate at this time, the meeting adjourned at 4:00 p.m.

Respectfully submitted,



Donald Neal
Department of Geology
Vice Chair of the Faculty
and Secretary Pro Tem



Lori Lee
Faculty Senate Office
Administrative Assistant

RESOLUTIONS PASSED AT THE 27 APRIL 1999, FACULTY SENATE MEETING.

#99-13 The Faculty Senate finds such an epithet (by an official of East Carolina University) repugnant and not reflective of the spirit and history of the University and reaffirms its commitment to intellectual integrity as exhibited in the high professional standards of East Carolina University.

Disposition: Faculty Senate

- #99-14 Revised Admissions and Recruitment Committee charge and Faculty Computer Committee charge.
(The revised committee charges are available on the Faculty Senate website at: <http://www.ecu.edu/fsonline/Commin.htm> and will be distributed to Committee members at the Fall organizational meetings.)
Disposition: Faculty Senate
- #99-15 Summer 2001, Fall 2001, and Spring 2002 University Calendars.
(Following approval by the Chancellor, the 2001-2002 University Calendars will be available on the Faculty Senate website at: <http://www.ecu.edu/fsonline/fscalend.htm>.
Disposition: Chancellor
- #99-16 Quality Assurance Standards for Undergraduate Courses Offered via Distance Education at East Carolina University.
(Following approval by the Chancellor, copies of the proposed Quality Assurance Standards for Undergraduate Courses Offered via Distance Education at East Carolina University will be distributed to unit code administrators.)
Disposition: Chancellor
- #99-17 Guidelines for the Implementation of the "Quality Assurance Standards for Undergraduate Courses Offered via Distance Education at ECU".
(Following approval by the Chancellor, copies of the Guidelines for the Implementation of the "Quality Assurance Standards for Undergraduate Courses Offered via Distance Education at ECU" will be distributed to unit code administrators.)
Disposition: Chancellor
- #99-18 Recommendations concerning the General Education Assessment as follows:
- The immediate appointment of a committee (the General Education Assessment Committee) charged with the development of an assessment plan for general education. The membership of said committee should include (but not necessarily be limited to) representatives from Academic Affairs, Undergraduate Studies, the General Education Committee, Planning and Institutional Research, and each of the six component areas of general education (composition, social science, humanities/fine arts, natural science, mathematics, health/physical education).
 - The working of the General Education Assessment Committee will be with the Planning and Institutional Research Assessment Coordinator to develop, implement, and periodically revise an on-going, annual assessment of general education. The initiation of such assessments to occur within a time frame that is consistent with the upcoming SACS Self-Study beginning Fall 2001, and the SACS Accreditation visit scheduled for Spring 2002.
 - The reporting of assessment results be made to relevant academic units and the General Education Committee so as to allow use of evaluations to improve educational programs, services and operations.
- Disposition:** Chancellor
- #99-19 Revisions to the Guidelines for Research Grants to be awarded in 2000-2001.
(The approved guidelines and application packet may be obtained in the Faculty Senate office, 140 Rawl Annex or by downloading the forms from the Faculty Senate website at: <http://www.ecu.edu/fsonline/rc.htm>.)
Disposition: Faculty Senate
- #99-20 Revised Alumni Distinguished Professor for Teaching Awards Selection Procedures.
(Following approval by the Chancellor, the revised selection procedures will be available on the Faculty Senate website at: <http://www.ecu.edu/fsonline/te.htm>.)
Disposition: Chancellor
- #99-21 Revised Unit Codes of Operation for the following units: Department of Foreign Language and Literatures, Department of Political Science, Department of Psychology, and the School of Health and Human Performance.
(Copies of the revised codes are available for review in the Faculty Senate office, 140 Rawl Annex.)
Disposition: Chancellor
- #99-22 Curriculum matters contained in the 11 March 1999, meeting minutes.
(Copies of the minutes have been distributed to all units and are available on the Faculty Senate website at: <http://www.ecu.edu/fsonline/cu.htm>.)
Disposition: Chancellor