

## FACULTY SENATE ANNOUNCEMENTS

23 February 1999

1. We would like to ask that all Senators do the following to **aid in reporting the minutes** correctly:
  - a. To aid in identification, please stand when recognized to speak on issues.
  - b. To aid in clarification of motions, forms have been provided near each Senator.When making a motion or amendment, please fill out the form and forward it to the Chair of the Faculty.
2. Chancellor Eakin is out of town today attending the monthly UNC Administrative Council meeting in Chapel Hill.
3. Speaking privileges have been given today to Carroll Varner, Director of Academic Library Services.
4. A special thanks is extended to Elizabeth Ross, Alternate in the School of Art, for agreeing to serve as a teller today.
5. Letters concerning **unit elections for the 1999-2000 Faculty Senate representation** have been mailed to unit code administrators this week. In accordance with the *ECU Faculty Manual*, Appendix A, elections are to be held **during the month of February**. Please call the Faculty Senate office if you have any questions.
6. Plans are now being made for the **third annual Teaching Awards Ceremony** to honor upcoming recipients of the three teaching awards: Alumni Teaching Excellence, Board of Governors Award for Excellence, and Board of Governors Distinguished Professor. The ceremony will begin at 9:00 a.m. in the Hendrix Theatre on **Wednesday, 5 May 1999 (Reading Day)**. Chancellor Eakin will host a reception immediately following the event. Please make plans now to attend.
7. The next **Board of Trustees meeting** is scheduled for **Friday, March 12, 1999**, beginning at 10:00 a.m. in the Mendenhall Student Center. All interested persons are invited to attend.
8. The Chancellor and Mrs. Eakin will host a **reception in their home for Faculty Senators** on **Thursday, March 25, 1999**, from 6:00 p.m. to 8:00 p.m. Formal invitations will be forthcoming. Please make plans now to attend.