



## Faculty Senate

East Carolina University  
140 Rawl Annex • Greenville, NC 27858-4353  
252-328-6537 office • 252-328-6122 fax  
leel@mail.ecu.edu  
<http://www.ecu.edu/fsonline/fsonline.htm>

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19 November 1998

Chancellor Richard Eakin  
East Carolina University  
Spilman Building

Dear Dr. Eakin:

On November 10, 1998, the Faculty Senate adopted the following resolutions for your consideration:

98-26 Approval of the Fall 1998 Graduation Roster, including honors program graduates, subject to completion of degree requirements.

98-27 Endorsement of the request for authorization to establish a multidisciplinary minor.

98-28 Revisions to the *ECU Faculty Manual*, Appendix L. Section D. and Section E. (attachment).

98-29 Revision to the Policy for the Cumulative Review of Permanently Tenured Faculty and the inclusion in the *ECU Faculty Manual*. To clarify the meaning of "each academic unit" as noted in the Section entitled "Description of the Policy", under subsection "Timing", paragraph two. The revision to this section is as follows:

*"Each academic unit's tenure committee shall decide whether all of its tenured faculty will be reviewed in the same year or whether its tenured faculty will be reviewed according to a serial plan. Those units choosing a serial plan shall also determine the method of serialization."*

The revised Policy for the Cumulative Review of Permanently Tenured Faculty will be placed in the *ECU Faculty Manual*, as a new Appendix B, and available for all faculty on the Faculty Senate website once the interpretation has been approved by the Chancellor.

98-30 Curriculum matters contained in the minutes of 24 September 1998, and 8 October 1998, committee minutes.

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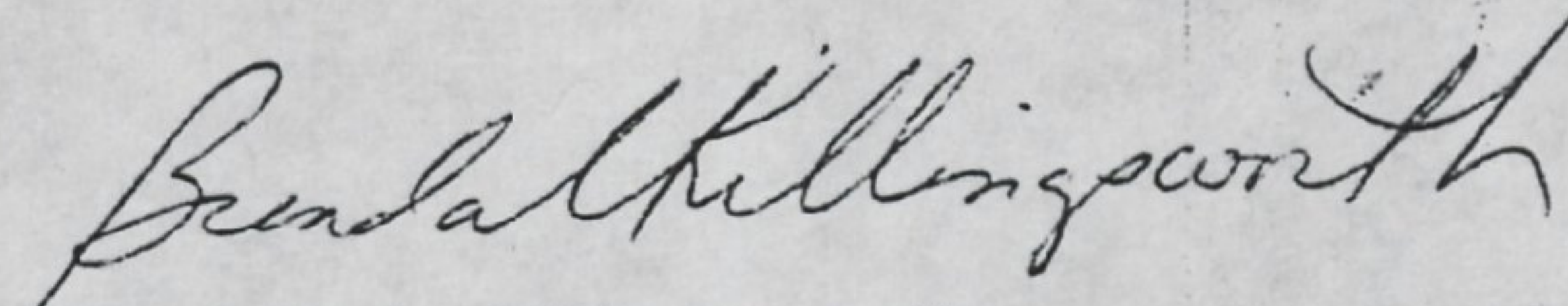
The Faculty Senate endorsed the Educational Policies and Planning Committee's report concerning a request for authorization to establish a multidisciplinary minor.

The Faculty Senate endorsed the Research/Creative Activity Policies Committee's report concerning operational procedures for implementation of Part VII, Section II. Patent and Copyright Procedures of the *Faculty Manual*.

The Faculty Senate also accepted a revised Curriculum Course Proposal form and a new Course Banking/Unbanking/Deleting form.

Thank you for your consideration of the above mentioned resolutions.

Sincerely,



Brenda L. Killingsworth  
Chair of the Faculty

lal  
attachment

c: Richard Ringeisen, Vice Chancellor for Academic Affairs  
James Hallock, Vice Chancellor for Health Sciences  
Tom Feldbush, Vice Chancellor for Research



Faculty Senate Resolution #98-28  
Approved by the Faculty Senate: 11-10-98  
Approved by the Chancellor: pending

Revise Appendix L., Section D. Code Unit Changes, Subsection 1.f. (page Appendix L-4) to read as follows (new text to be added is noted in **bold print**):

*"1.f. renaming a code unit, **in addition, changes in unit nomenclature shall be approved by UNC General Administration before such changes become effective.**"*

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Revise Appendix L., Section E. Five-Year Unit Program Evaluation, Subsection 3 (page Appendix L-54) to read as follows (new text to be added is noted in **bold print**, with text to be replaced noted as strikethrough):

"3. The unit faculty members shall meet to consider the report and recommendations of the evaluation committee **not later than the end of January.** ~~not later than forty five calendar days prior to the completion of the spring semester.~~ The report and recommendations shall be distributed to the unit faculty members not later than one week prior to the meeting. The voting faculty members of the unit shall vote by secret ballot whether or not to accept the evaluation committee's report and recommendations. Acceptance shall require three-fifths of the voting faculty members of the unit. The report and recommendations, whether accepted or not, and the vote of the unit shall be submitted to the next higher administrative official not later than thirty calendar days prior to the completion of the spring semester. The next higher administrative official shall review the report and the vote, and then forward the report through higher administrative offices to the Chancellor for review and comment. If any administrator above the unit level fails to concur with the unit's recommendation that administrator shall inform the faculty of the unit in writing of the reasons for his or her decision."

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Revise Appendix L., Section E. Five-Year Unit Program Evaluation, (page Appendix L-54) to read as follows (new text to be added is noted in **bold print**):

"4. **The unit program evaluation shall be used in the development of the unit operational plan.**"