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ALTERNATES, ACADEMIC COMMITTEE CHAIRS, AND AVAILABLE ELECTRONICALLY VIA THE  
FACULTY SENATE WEB PAGE.**

**EAST CAROLINA UNIVERSITY  
FACULTY SENATE**

**EXECUTIVE MINUTES OF 10 NOVEMBER 1998**

**Agenda Item II. Approval of Minutes**

Brenda Killingsworth, Chair of the Faculty, announced that the Secretary of the Faculty, Jeanette Dolezal (Medicine) had submitted a letter of resignation. Lou Everett (Nursing) graciously accepted the Secretary pro tem position. The October 6, 1998, minutes would be approved at the December 8, 1998, Faculty Senate meeting.

Senators absent were: Professors Albright (Allied Health Sciences), White (Education), Gares (Geography), Tabrizzi (Math), Dudek, Metzger, Dolezal, and Reinhart (Medicine), Ulfers (Music), and Vice Chancellor Hallock.

Alternates present were: Professors Ross for Chamberlain (Art), Killingsworth for Schadler (Business), Rothman for Schumacher (Economics), Mott for Joyner (Education), Greenstein for Nasea (Health Sciences Library), Jendrasiak for Fiordalisi (Medicine), Shinpaugh for Joyce (Physics), and Kurz for Jones (Social Work).

**Announcements:**

1. Dr. James Hallock, Vice Chancellor for Health Sciences, was recognized for his recent installation as Chairman of the Council of Deans of the Association of American Medical Colleges.
2. Chancellor Eakin has approved the following resolution from the 8 September 1998, Faculty Senate meeting:  
98-25 Privileges for Retired Faculty, with one editorial change, deleting from 2.b.1 "and covered by the same liability insurance".
3. We have several vacancies on Academic Committees and want to extend an invitation to all Faculty Senators and Alternates to consider serving on one of these committees. If interested in serving on one of the following Committee vacancies, please call the Faculty Senate office at ext. 6537.

Faculty Computer Committee	2001 term
Research/Creative Activity Policies Committee	1999 term
Appellate Reconsideration Committee	2001 term

Chancellor Richard Eakin, Chancellor, began his remarks by addressing the Faculty Senate's request to report on Employment Categories of all Faculty. He stated that data for this year will not be in final form until December. Previous data that was disseminated to Faculty Senators was not current. He reported the funding we have received from General Assembly, thus far, does not include the amount we will receive for distance education. Once this is distributed, it will mark the first time we have received subsidized funding for off-campus education. He stated that this was very encouraging and represented public policy for the number of students ECU was serving.

Tom Feldbush, Vice Chancellor for Research, presented a Five-Year Review & Projection of Graduate Student Support. He pointed out that at the time of his appointment at ECU as Vice Chancellor, the University began with a \$5200 stipend. He set a goal to increase that over time to \$8000. He stated that if ECU receives the amount of money approved for Doctoral II status, the base stipend will increase to \$7500. He stated that he still holds fast to the goal that ECU should be at \$8000. A copy of the monthly report from the office of Sponsored Programs for September, 1998, detailing statistical information on extramural support was also discussed by Dr. Feldbush. Both the number and amount of proposals currently funded this year are a little lower than last year. Last year ECU had proposals totaling \$6 million funded last year at this time while ECU currently has \$5.2 million funded to date.

Bill Grossnickle (Psychology), moved the approval of the Fall 1998 Graduation Roster, including honors program graduates, subject to completion of degree requirements. **RESOLUTION #98-26**

Tom Powell, Director of Admissions, reported on the freshmen class profile, transfer students, and home-schooled student admissions. In reference to the Freshmen Class profile, Powell stated that ECU surpassed the goal of 2,800 beginning freshmen this year by enrolling 2,819 freshmen. He noted that ECU's SAT scores were the highest in ECU's history, with an average of 1,019 up from last year's average of 1,014. In reference to transfer students, Powell stated 1096 transfer students had been enrolled this year. This shows ECU's support of the articulation agreement with the community colleges in 1997 when they moved from a quarter to a semester system. Powell then discussed ECU's Home School Policy. He reminded the Senators of ECU's previous requirement of the SAT scores to examine how well students were performing in math, science, and English. The UNC General Administration (GA) has said that the university can no longer do this. SAT's are too expensive. UNC General Administration has told the universities that they may require verbal/math scores. It is recommended that the ACT be used to look at these scores.

Allan Rosenberg (Medicine), presented a report on the November 6, 1998, Faculty Assembly meeting.

The request for authorization to establish a multidisciplinary minor was endorsed. **RESOLUTION #98-27**

Two proposed revisions to the *ECU Faculty Manual*, Appendix L. Section D. Code Unit Name Changes and Section E. Five-Year Unit Program Evaluation were approved as presented. **RESOLUTION #98-28** (Please refer to the list of resolutions at the end of this report for the full revisions.)

Proposed revision to the Policy for the Cumulative Review of Permanently Tenured Faculty and the proposed inclusion in the *ECU Faculty Manual* were approved as presented. **RESOLUTION #98-29** (Please refer to the list of resolutions at the end of this report for the full revision.)

The curriculum matters contained in the minutes of 24 September 1998, and 8 October 1998, committee meetings were approved as presented. **RESOLUTION #98-30**

The proposed revisions to the Course Proposal form used by the Committee were approved as presented. **RESOLUTION #98-31**

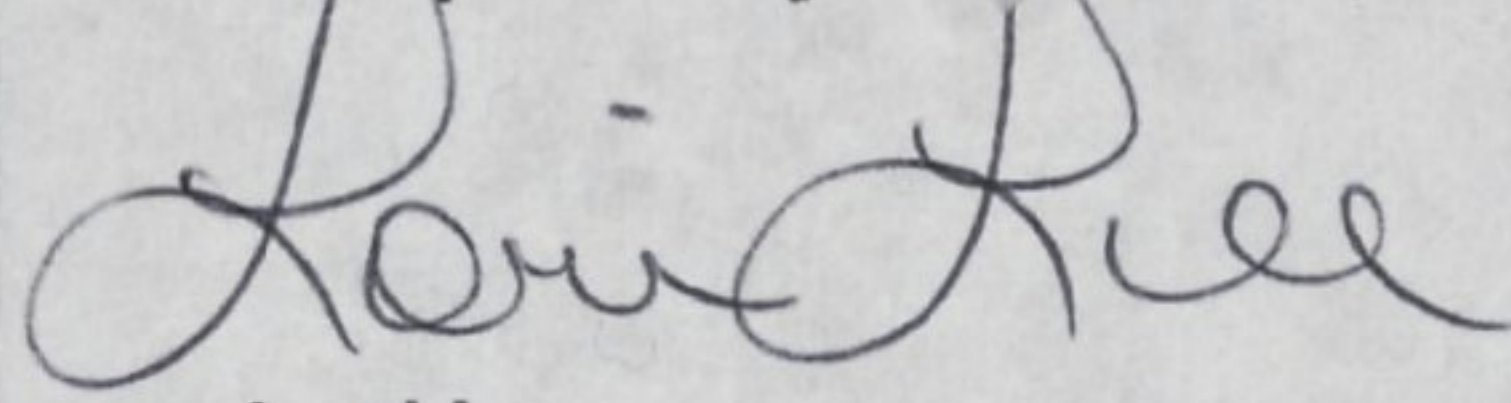
The proposed Course Banking, Unbanking, Deleting form used by the Committee was approved as presented. **RESOLUTION #98-32**

**Agenda Item VI. New Business**

As noted earlier in the meeting, the Secretary of the Faculty had recently resigned from the position. The Chair of the Faculty noted that the 1997 Faculty Officers Nominating Committee meet soon to obtain another faculty member willing to serve in this very important position. If necessary, a special election would be conducted by a written, secret ballot at the December Faculty Senate meeting. The Senators were reminded that all full-time faculty members in at least their second year of appointment are eligible to serve in this capacity.

There being no further business to come before the Faculty Senate at this time, the meeting adjourned at 4:00 p.m.

Respectfully submitted,



Lori Lee  
Administrative Assistant  
Faculty Senate Office

**RESOLUTIONS PASSED AT THE 10 NOVEMBER 1998, FACULTY SENATE MEETING.**

- #98-26 Approval of the Fall 1998 Graduation Roster, including honors program graduates, subject to completion of degree requirements.  
**Disposition: Chancellor**
- #98-27 Endorsement of the request for authorization to establish a multidisciplinary minor.  
**Disposition: Chancellor**
- #98-28 Revisions to the *ECU Faculty Manual*, Appendix L. Section D. and Section E. as follows:  
Revise Appendix L., Section D. Code Unit Changes, Subsection 1.f. (page Appendix L-4) to read as follows:  
"1.f. renaming a code unit, in addition, changes in unit nomenclature shall be approved by UNC General Administration before such changes become effective."  
  
Revise Appendix L., Section E. Five-Year Unit Program Evaluation, Subsection 3 (page Appendix L-54) to read as follows:  
"3. The unit faculty members shall meet to consider the report and recommendations of the evaluation committee not later than the end of January. The report and recommendations shall be distributed to the unit faculty members not later than one week prior to the meeting. The voting faculty members of the unit shall vote by secret ballot whether or not to accept the evaluation committee's report and recommendations. Acceptance shall require three-fifths of the voting faculty members of the unit. The report and recommendations, whether accepted or not, and the vote of the unit shall be submitted to the next higher administrative official not later than thirty calendar days prior to the completion of the spring semester. The next higher administrative official shall review the report and the vote, and then forward the report through higher administrative offices to the Chancellor for review and comment. If any administrator above the unit level fails to concur with the unit's recommendation that administrator shall inform the faculty of the unit in writing of the reasons for his or her decision."  
  
Revise Appendix L., Section E. Five-Year Unit Program Evaluation, (page Appendix L-54) to read as follows:  
"4. The unit program evaluation shall be used in the development of the unit operational plan."  
**Disposition: Chancellor, Board of Trustees**
- #98-29 Revision to the Policy for the Cumulative Review of Permanently Tenured Faculty and the inclusion in the *ECU Faculty Manual*.  
To clarify the meaning of "each academic unit" as noted in the Section entitled "Description of the Policy", under subsection "Timing", paragraph two. The revision is as follows:  
"Each academic unit's tenure committee shall decide whether all of its tenured faculty will be reviewed in the same year or whether its tenured faculty will be reviewed according to a serial plan. Those units choosing a serial plan shall also determine the method of serialization."  
  
The revised Policy for the Cumulative Review of Permanently Tenured Faculty will be placed in the *ECU Faculty Manual*, as a new Appendix B, and available for all faculty on the Faculty Senate website once the interpretation has been approved by the Chancellor.  
**Disposition: Chancellor**
- #98-30 Curriculum matters contained in the minutes of 24 September 1998, and 8 October 1998, committee minutes.  
**Disposition: Chancellor**
- #98-31 Revised Course Proposal form. (Copies of this revised form may be obtained by calling the Faculty Senate office or downloading the form from the Faculty Senate website.)  
**Disposition: Faculty Senate**
- #98-32 New Course Banking/Unbanking/Deleting form. (Copies of this new form may be obtained by calling the Faculty Senate office or downloading the form from the Faculty Senate website.)  
**Disposition: Faculty Senate**