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**EAST CAROLINA UNIVERSITY
FACULTY SENATE**

FULL MINUTES OF 10 NOVEMBER 1998

The third regular meeting of the 1998-99 Faculty Senate was held on Tuesday, 10 November 1998, in the Mendenhall Student Center Great Room.

Agenda Item I. Call to Order

Chair Brenda Killingsworth called the meeting to order at 2:10 p.m.

Agenda Item II. Approval of Minutes

Brenda Killingsworth, Chair of the Faculty, announced that the Secretary of the Faculty, Jeanette Dolezal (Medicine) had submitted a letter of resignation. Killingsworth stated that according to *Robert's Rules of Order, Newly Revised*, (Section 32, page 291), "If a member who has accepted an office... finds that he is unable to perform it, he should submit his resignation - normally in writing - to the secretary or appointing power. By doing so, he is, in effect, requesting to be excused from a duty. The chair, on reading or announcing the resignation, can assume a motion to accept it, or a member can move "that the resignation be accepted." Also according to *Robert's Rules of Order, Newly Revised*, Section 46 (Page 450) "...in the absence of the secretary, a secretary pro tem should be elected to serve."

Chair Killingsworth then asked for nomination from the floor to fill the pro tem position. Allred (Psychology) nominated Lou Everett (Nursing). There were no other nominations and the Faculty Senate accepted Professor Everett as the Secretary of the Faculty, Pro Tem. Killingsworth extended a congratulations and a special thank you to Professor Everett for her willingness to serve on such short notice for the Faculty Senate.

As for the full minutes of 6 October 1998, Chair Killingsworth noted that at present, there were no full minutes written and distributed requiring approval of the body. She stated that the full 6 October 1998, Faculty Senate Minutes would be drafted by her and Donald Neal (Geology), Vice Chair of the Faculty, and distributed prior to the next Faculty Senate meeting.

Agenda Item III. Special Order of the Day

Roll Call

Senators absent were: Professors Albright (Allied Health Sciences), White (Education), Gares (Geography), Tabrizzi (Math), Dudek, Metzger, Dolezal, and Reinhart (Medicine), Ulfers (Music), and Vice Chancellor Hallock.

Alternates present were: Professors Ross for Chamberlain (Art), Killingsworth for Schadler (Business), Rothman for Schumacher (Economics), Mott for Joyner (Education), Greenstein for Nasea (Health Sciences Library), Jendrsiak for Fiordalisi (Medicine), Shinpaugh for Joyce (Physics), and Kurz for Jones (Social Work).

B. Announcements

1. Dr. James Hallock, Vice Chancellor for Health Sciences, was recognized for his recent installation as Chairman of the Council of Deans of the Association of American Medical Colleges.
2. Chancellor Eakin has approved the following resolution from the 8 September 1998, Faculty Senate meeting:
98-25 Privileges for Retired Faculty, with one editorial change, deleting from 2.b.1 "and covered by the same liability insurance".
3. We have several vacancies on Academic Committees and want to extend an invitation to all Faculty Senators and Alternates to consider serving on one of these committees. If interested in serving on one of the following Committee vacancies, please call the Faculty Senate office at ext. 6537.

Faculty Computer Committee	2001 term
Research/Creative Activity Policies Committee	1999 term
Appellate Reconsideration Committee	2001 term

C. Richard Eakin, Chancellor

Richard Eakin, Chancellor, began his remarks by addressing the Faculty Senate's request to report on Employment Categories of all Faculty. He stated that data for this year will not be in final form until December. Previous data that was disseminated to Faculty Senators was not current. He reported the funding we have received from General Assembly, thus far, does not include the amount we will receive for distance education. Once this is distributed, it will mark the first time we have received subsidized funding for off-campus education. This is very encouraging and represents public policy for the number of students we will be serving.

D. Vice Chancellor's Report

Tom Feldbush, Vice Chancellor for Research, presented a Five-Year Review & Projection of Graduate Student Support. While referring to a copy of this report which was distributed to all senators, he pointed out that at the time of his appointment at ECU as Vice Chancellor, the University began with a \$5200 stipend. He set a goal to increase that over time to \$8000. If ECU receives the amount of money approved for Doctoral II status, the base stipend will go to \$7500. He still holds fast the goal that ECU should be at \$8000, however. During his tenure at ECU, the Medical School has increased to \$15,000. Out-of-state tuition remission included 60 when he came to ECU -(some of which came from the School of Medicine); ECU has now increased that number to 116. Dr. Feldbush stated UNC-Greensboro provides 185 tuition remissions, which he believes is a realistic goal for ECU, also. He also discussed the provision of insurance for graduate students.

A copy of the monthly report from the office of Sponsored Programs for September, 1998, detailing statistical information on extramural support was discussed by Dr. Feldbush. Both the number and amount of proposals currently funded this year are a lower than last year. Last year ECU had proposals totaling \$6 million funded last year at this time while ECU currently has \$5.2 million funded to date this year. However, on the positive side, the number of proposals submitted have been fewer but for larger dollars; larger numbers have also gone to federal funding agencies which is very positive for the university in terms of its newly acquired Doctoral II status.

E. Approval of the Fall 1998 Graduation Roster, including honors program graduates

Bill Grossnickle (Psychology), moved the approval of the Fall 1998 Graduation Roster, including honors program graduates, subject to completion of degree requirements. **RESOLUTION #98-26**

F Tom Powell, Director of Admissions

Tom Powell, Director of Admissions, reported on the freshmen class profile, transfer students, and home-schooled student admissions. In reference to the Freshmen Class profile. Powell stated that ECU surpassed the goal of 2,800 beginning freshmen this year by enrolling 2,819 freshmen. Our SAT scores are the highest in ECU's history, with an average of 1,019 up from last years average of 1,014. Last year, the average GPA for admissions was 3.2; this year it was 3.24. Professor Tilley (History) asked what the lowest GPA was of the students we admitted. Powell responded that in 1998, the minimum GPA was 1.75 while the minimum GPA for regularly admitted students was 2.2.

Professor Wilson (Sociology) asked about the correlation between SAT scores & freshmen class grades. Powell responded that ECU needs to look at the averages of high schools over time. Professor Simon (Political Science) raised the question about a recentered SAT. Powell responded that it was 973. Professor Schneider (Business) questioned why high school GPA is a better measurement than SAT score as criteria for admission. Powell indicated that the University considers class rank in addition to GPA to provide a measure over time. He further stated that the class rank is the most important fact as it indexes students against their peers. Powell also responded to questions regarding how ECU freshmen compare to others in the State by indicating that ECU's freshmen SAT's are slightly above the average in the nation. Chancellor Eakin also stated that, being a State supported institution, ECU was required to ensure that anyone admitted out-of-state has at least the equivalent GPA as those in-state.

In reference to transfer students, Powell stated 1096 transfer students have been enrolled this year. This shows ECU's support of the articulation agreement with the community colleges in 1997 when they moved from a quarter to a semester system. Powell stated that the University had more drop-in transfer students this year because of the community college moving to the semester system and expect in the range of 1,150 transfers this coming year. In terms of quality, studies indicate community college students score as well, if not slightly better than those regularly admitted to college. This may be explained partially because these students are older & more mature. Powell also indicated that ECU was the only University in the State with a booklet that has been developed to assist these students and their counselors in making the transfer from community college status to University status. This booklet developed by the Admissions office lays out courses so that students/counselors can interpret how community college courses might transfer to college courses. It has also helped in building relationships between the two systems. It matches high school codes with community college codes. Counselors have these catalogs readily available in their offices. Professor Simon (Political Science) asked if transfer students perhaps do better because they have no GPA, and have "not suffered going through general education courses like our regulars?" It was suggested that original SAT scores might be recorded of these transfer students to allow faculty to evaluate the quality of these students. Powell stated the policy is that there is no requirement for SAT scores after transfer students have 30 hrs. credit. ECU could ask for SAT scores, but ECU would be the only school doing this, and it might be a deterrent to our admissions. Professor Tilley (History) expressed concern about a decrease in enrollment as a result of the articulation agreement. Vice Chancellor Ringeisen responded that the UNC General Administration is concerned about how we are going to accommodate the increase in enrollment. He indicated that the universities have accepted the articulation agreement and must accept the students.

Powell then discussed ECU's Home School Policy. He reminded the Senators of ECU's previous requirement of the SAT scores to examine how well students were performing in math, science, and English. The UNC General Administration (GA) has said that the university can no longer do this. SAT's are too expensive. UNC General Administration has told the universities that they may require verbal/math scores. It is recommended that the ACT be used to look at these scores.

Professor Ferrell (History) mentioned concern about the university not being able to offer distance learning courses that are offered by the community colleges. Vice Chancellor Ringeisen shared with senators that, as part of the articulation agreement, the universities have been asked not to compete with the community college. President Broad is waiting to see what off-campus enrollment looks like in numbers. The community colleges were reluctant about funding per student enrollment for colleges; however, they did consent to this funding formula by the universities agreeing not to compete.

G. Faculty Assembly Report

Allan Rosenberg (Medicine), presented a report on the November 6, 1998, Faculty Assembly meeting.

Agenda Item IV. Unfinished Business

There was no unfinished business to come before the Faculty Senate at this time.

Agenda Item V. Report of Committees

A Educational Policies and Planning Committee

George Bailey (Philosophy), Chair of the Committee, presented first a request for authorization to establish a multidisciplinary minor. There was no discussion and the Faculty Senate endorsed this request. **RESOLUTION #98-27**

Professor Bailey then presented requests for authorization to plan the following three new degree programs: Ph.D. in Health Professions - Nursing, Ph.D. in Rehabilitation Counseling and Administration, and Master of Public Health. Vice Chancellor Feldbush requested a point of order relating to the Faculty Senate's role in acting upon graduate programs. The point of order was sustained by the Chair of the Faculty and the Faculty Senate took no action on these requests. However, as noted in Part V. of the *Faculty Manual* (pages 14-15), both the Educational Policies and Planning Committee and the Faculty Senate are required to be notified and act upon such requests for both undergraduate and graduate programs. Therefore, in the future the Faculty Senate will act on an endorsement of such requests relating to graduate programs.

Professor Grossnickle (Psychology) asked whether there were any other Ph.D. nursing programs in the state. Professor Bailey responded there was one in Chapel Hill.

B Faculty Governance Committee

Patricia Anderson (Education), Chair of the Committee, presented first two proposed revisions to the *ECU Faculty Manual*, Appendix L. Section D. Code Unit Name Changes and Section E. Five-Year Unit Program Evaluation. There was no discussion and the proposed revisions to the *ECU Faculty Manual*, Appendix L. Section D. and Section E. were approved as presented. **RESOLUTION #98-28** (Please refer to the list of resolutions at the end of this report for the full revisions.)

Professor Anderson then presented a proposed revision to the Policy for the Cumulative Review of Permanently Tenured Faculty and the proposed inclusion in the *ECU Faculty Manual*. There was no discussion and the proposed revision to the Policy for the

Cumulative Review of Permanently Tenured Faculty and the proposed inclusion in the *ECU Faculty Manual* were approved as presented. **RESOLUTION #98-29** (Please refer to the list of resolutions at the end of this report for the full revision.)

C. Research/Creative Activity Policies Committee

Seodial Deena (English), Secretary of the Committee, presented the operational procedures for implementation of Part VII., Section II. Patent and Copyright Procedures of the *ECU Faculty Manual*. Ben Irons, University Attorney, and Marti VanScott, Director of the office of Technology Transfer, provided additional clarification on the need for such operational procedures.

Attorney Ben Irons first explained that the idea of shared ownership was one of the major issues discussed at the recent Copyright Colloquium held at Chapel Hill. [Note: This Colloquium brought the UNC General Administration together with faculty assembly delegates, attorneys, and librarians across the UNC system to consider the issue of copyrights] Regarding fair use, he stated that traditionally the creator has been the owner of the copyright. However, in many cases the university contributes in many ways to the on-line courses. He indicated that fair use is defined as the application of legal standards in the use of works of another person. There was a general consensus by the attendees at the Colloquium of the necessity for a system-wide policy that would define some definitive guidelines regarding ownership. It is expected that there will be some general guidelines regarding fair use while the universities will decide how to implement those guidelines. Attorney Irons stressed that the university should be careful to preserve academic freedom but not violate the law. He expected the process for creating a system-wide policy to take a great deal of time and expressed appreciation to the Task Force for providing intermediate guidelines citing that these issues could not wait until the system-wide policy was developed.

Professor Wilson asked what if a company indicates faculty can't use material according to the fair use policy. Irons responded that the faculty should contact him if they encounter this situation. Marti VanScott also noted that the guidelines were minimum standards and that fair use is not legislatively mandated. She further stressed that the university needs to educate the faculty on these guidelines. Rosenberg (Medicine) stated that on October 28, 1998, The Millieuum Digital Act passed and that the essence of this act should be incorporated into the university's guidelines. He further requested that the revised guidelines be made available to the Senate when completed.

Professor Ferrell (History) asked if there are any other guidelines like this in the state? The answer was "No." He further requested that the document include two benchmarks: academic freedom and the minimum standards. Professor Sexauer (Art) questioned how the policy would be used and expressed concern about ensuring faculty involvement in the process. Professor McMillen (Medicine) noted that the review of fair use varies depending on whether you are the originator or copier of the works. VanScott also noted that the Intellectual Property Committee would need to look further into the issue of software development. Ferrell asked if a motion was needed to include the comments from the discussion. VanScott agreed to include the comments from the Faculty Senate. Following discussion, the operational procedures were endorsed.

D. University Curriculum Committee

James Smith (Business), Chair of the Committee, presented first the curriculum matters contained in the minutes of 24 September 1998, and 8 October 1998, committee minutes. He stated that the Multidisciplinary minor - intended for arts & science students is open to other majors. There was no discussion and the curriculum matters were approved as presented. **RESOLUTION #98-30**

Professor Smith then presented the proposed revisions to the Course Proposal form used by the Committee. There was no discussion and the revised form was approved as presented. **RESOLUTION #98-31**

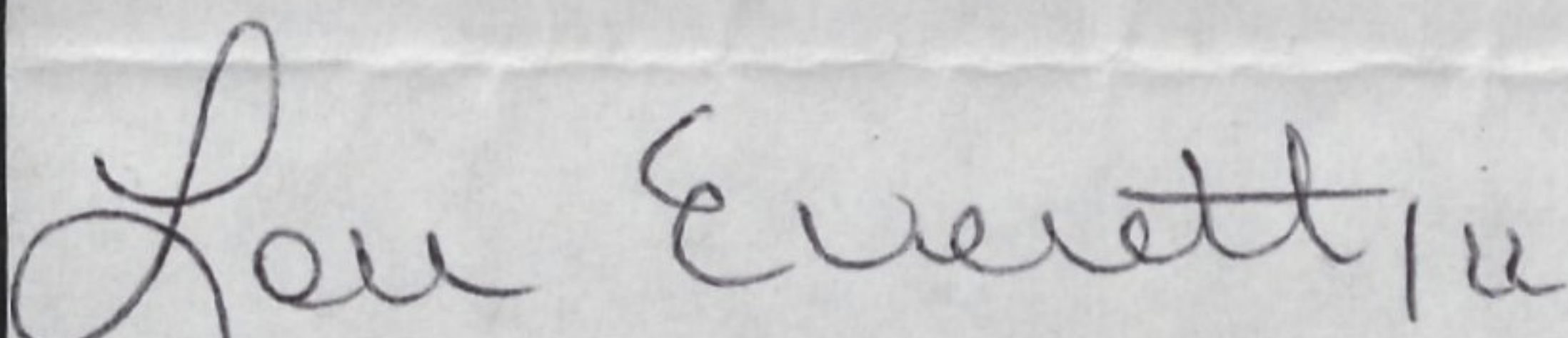
Professor then presented the proposed Course Banking, Unbanking, Deleting form used by the Committee. Professor Simon (Political Science) questioned the need for a form to unbank a course and the concern that it would discourage people from banking courses. Professor Smith responded that the form provided assurances that the course being unbanked was essentially the same course that was banked. Following discussion, the new form was approved as presented. **RESOLUTION #98-32**

Agenda Item VI. New Business

As noted earlier in the meeting, the Secretary of the Faculty had recently resigned from the position. The Chair of the Faculty then asked that the 1997 Faculty Officers Nominating Committee meet soon to obtain another faculty member willing to serve in this very important position. Those committee members are: Fred Schadler (Business), Bill Grossnickle (Psychology), Henry Ferrell (History), Chris Ulfers (Music), and Lou Everett (Nursing). The Committee will present at least one nominee to the Faculty Senate at their December 8, 1998, Faculty Senate meeting. If necessary, a special election will be conducted by a written, secret ballot. Senators were reminded that all full-time faculty members in at least their second year of appointment are eligible to serve in this capacity.

There being no further business to come before the Faculty Senate at this time, the meeting adjourned at 4:00 p.m.

Respectfully submitted,



Lou Everett
School of Nursing
Secretary of the Faculty Pro Tem

RESOLUTIONS PASSED AT THE 10 NOVEMBER 1998, FACULTY SENATE MEETING.

- #98-26 Approval of the Fall 1998 Graduation Roster, including honors program graduates, subject to completion of degree requirements.
Disposition: Chancellor
- #98-27 Endorsement of the request for authorization to establish a multidisciplinary minor.
Disposition: Chancellor
- #98-28 Revisions to the *ECU Faculty Manual*, Appendix L. Section D. and Section E. as follows:
Revise Appendix L., Section D. Code Unit Changes, Subsection 1.f. (page Appendix L-4) to read as follows:
"1.f. renaming a code unit, in addition, changes in unit nomenclature shall be approved by UNC General Administration before such changes become effective."

Revise Appendix L., Section E. Five-Year Unit Program Evaluation, Subsection 3 (page Appendix L-54) to read as follows:
"3. The unit faculty members shall meet to consider the report and recommendations of the evaluation committee not later than the end of January. The report and recommendations shall be distributed to the unit faculty members not later than one week prior to the meeting. The voting faculty members of the unit shall vote by secret ballot whether or not to accept the evaluation committee's report and recommendations. Acceptance shall require three-fifths of the voting faculty members of the unit. The report and recommendations, whether accepted or not, and the vote of the unit shall be submitted to the next higher administrative official not later than thirty calendar days prior to the completion of the spring semester. The next higher administrative official shall review the report and the vote, and then forward the report through higher administrative offices to the Chancellor for review and comment. If any administrator above the unit level fails to concur with the unit's recommendation that administrator shall inform the faculty of the unit in writing of the reasons for his or her decision."

Revise Appendix L., Section E. Five-Year Unit Program Evaluation, (page Appendix L-54) to read as follows:
"4. The unit program evaluation shall be used in the development of the unit operational plan."
Disposition: Chancellor, Board of Trustees
- #98-29 Revision to the Policy for the Cumulative Review of Permanently Tenured Faculty and the inclusion in the *ECU Faculty Manual*.
To clarify the meaning of "each academic unit" as noted in the Section entitled "Description of the Policy", under subsection "Timing", paragraph two. The revision is as follows:
"Each academic unit's tenure committee shall decide whether all of its tenured faculty will be reviewed in the same year or whether its tenured faculty will be reviewed according to a serial plan. Those units choosing a serial plan shall also determine the method of serialization."

The revised Policy for the Cumulative Review of Permanently Tenured Faculty will be placed in the *ECU Faculty Manual*, as a new Appendix B, and available for all faculty on the Faculty Senate website once the interpretation has been approved by the Chancellor.
Disposition: Chancellor
- #98-30 Curriculum matters contained in the minutes of 24 September 1998, and 8 October 1998, committee minutes.
Disposition: Chancellor
- #98-31 Revised Course Proposal form. (Copies of this revised form may be obtained by calling the Faculty Senate office or downloading the form from the Faculty Senate website.)
Disposition: Faculty Senate
- #98-32 New Course Banking/Unbanking/Deleting form. (Copies of this new form may be obtained by calling the Faculty Senate office or downloading the form from the Faculty Senate website.)
Disposition: Faculty Senate