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EAST CAROLINA UNIVERSITY FACULTY SENATE

FULL MINUTES OF 21 APRIL 1998

The eighth regular meeting of the 1997-98 Faculty Senate was held on Tuesday, 21 April 1998, in the Mendenhall Student Center Great Room.

Agenda Item I. Call to Order

Chair Don Sexauer called the meeting to order at 2:10 p.m.

Agenda Item II. Approval of Minutes

The minutes of 24 March 1998, and 7 April 1998, were approved as distributed.

Agenda Item III. Special Order of the Day

A. Roll Call

Senators absent were: Professors Satterfield (Art), Sehgal (Biology), Parker (Economics), White and Joyner (Education), Dixon (Geography), Fletcher and McMillen (Medicine), Tranbarger (Nursing), Vice Chancellors Hallock and Ringeisen, and Administrative Council Representative Lowe.

Alternates present were: Professors Jones for Farr (English), Dosser for Shea (Human Environmental Sciences), and Johnson for Wilson (Sociology).

B. Announcements

1. The Board of Governors have officially designated East Carolina University as a Doctoral II University!! The resolution had two parts, first that ECU would be designated a Doctoral II University, effective May 1. And secondly, that the VP for Academic Affairs and the VP for Finance from GA (Roy Carroll and Bill McCoy, respectively would work with their counterparts at ECU Richard Ringeisen and Richard Brown) to develop and plan a timetable for "adjusting the funding for ECU to a level appropriate for Doctoral II University status." Further, this plan is to be completed by August 1 and reflected in the Board's biennial budget request for 1999-2001. The Board of Governors also approved two Ph.D. programs, Coastal Resource Management and Biomedical Physics for immediate establishment.
2. Chancellor Eakin has approved the following resolutions from the 24 March 1998, and 7 April 1998, Faculty Senate meeting:
 - #98-9 Spring 1998 Graduate roster.
 - #98-10 University Academic Computer Use Policy.
 - #98-11 School of Social Work and Criminal Justice Studies name change.
 - #98-12 Curriculum matters of Curriculum Committee meeting dated 26 February 1998.
 - #98-13 Policy for the Cumulative Review of Permanently Tenured Faculty.Chancellor also noted that Resolution #98-14, recommending that the Board of Governors initiate a review process to take place at least every five years, has been received.
3. Plans are now being made for the second annual Teaching Awards Ceremony to honor upcoming recipients of the three teaching awards: Alumni Teaching Excellence, Board of Governors Award for Excellence, and Board of Governors Distinguished Professor. The ceremony will begin at 9:00 a.m. in the Hendrix Theatre on Thursday, 7 May 1998 (Reading Day). A reception, hosted by Chancellor Eakin, will follow in the Mendenhall Multi-Purpose room. Please make plans now to attend.
4. The track titles of the Spanish degrees (API#1105) have been changed to Hispanic Studies and approved by the UNC General Administration on April 14, 1998.
5. Thanks was extended to Chancellor Eakin for his continued support of refreshments at each of the Faculty Senate meetings this year.
6. Both 1999-2000 Research/Creative Activity and Teaching grant applications are now available in the Faculty Senate office, 140 Rawl Annex. Deadlines for each are as follows:

Research/Creative Activity grants are due:	Tuesday, 15 September 1998
Teaching grants are due:	Thursday, 1 October 1998

C. of the Faculty, Don Sexauer (Art), moved to rearrange the meeting agenda, to allow the Senators to hear first unfinished business and report of committees before the special order of the day. There was no objection to this change in the agenda.

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Agenda Item IV. Unfinished Business

Ad Hoc Committee on Non-Traditional Formats

Jim Joyce (Physics), Chair of the Ad Hoc Committee, presented the report. Reaves (Faculty Assembly) asked why the person designated in recommendation 2 be without administrative appointment. Joyce said that it was for accreditation concerns and the possible undue pressure that might be applied to someone with an administrative position. He further stated that faculty with administrative appointments were not excluded from participating in the development of distance education courses. Killingsworth (Business) asked for inclusion under part A, No. 1, of "or probationary term faculty". This was acceptable to the committee and considered editorial. Following a brief discussion, the Ad Hoc Committee's recommendations were approved as editorially revised. **RESOLUTION #98-15** (Please refer to the list of resolutions at the end of this report for the recommendations.)

Agenda Item V. Report of Committees

A. Calendar Committee

Nancy Moss (Nursing), Chair of the Committee, presented the proposed Summer 2000, Fall 2000, and Spring 2001 University Calendars. Schadler (Business) asked about the break time for 12-month faculty. Professor Moss stated that 12-month faculty can apply for break when they are not teaching and that many of these faculty have summer school requirements, as well as, academic year teaching requirements. Following discussion, the proposed University Calendars were approved as presented.

RESOLUTION #98-16 (Copies of the University Calendars may be obtained from the Faculty Senate website at: <http://www.ecu.edu/fsonline>.)

B. Course Drop Appeals Committee

Hanna Jubran (Art), Chair of the Committee, presented the proposed revision to the *University Undergraduate Catalog*, Section 5: Academic Regulations, Course Drop Allocations. It was noted that the only sentence to be deleted read: "Second undergraduate degree - according to classification upon matriculation as a second undergraduate degree student." The replaced text would follow. There was no discussion and the proposed revision to the *University Undergraduate Catalog* was approved as presented.

RESOLUTION #98-17 (A copy of the revisions will be placed in the Spring printing of the *University Undergraduate Catalog*. Prior to that printing, a copy of the approved course drop allocations may be obtained from the Faculty Senate office, 140 Rawl Annex.)

C. Credits Committee

Bill Woodside (Math), Chair of the Committee, presented the proposed revision to the *University Undergraduate Catalog*, Section 5: Academic Regulations, Eligibility Standards. Joyce (Physics) spoke in support of the proposal stating that the faculty is interested in helping the students we now have rather than raising standards in order to force weaker students out. Rosenberg (Faculty Assembly) spoke against the standards proposed stating that standards should be higher than those proposed. Woodside responded that if this proposal is not enacted the standards will remain low. Everett (Nursing) and Ferrell (History) spoke in favor of the proposal and indicated that these standards give freshmen three semesters to achieve the minimum requirements for retention thus allowing for more time to help incoming students than under the current standards. James LeRoy Smith (Assistant to the Chancellor) spoke about a process problem. Under NCAA retention requirements freshman student athletes cannot take more than 25% of the normal semester load during the summer which would make it very difficult for weaker students to remain eligible to participate in athletics. Smith asked why did the retention standards have to be greater than UNC-CH and NCSU? Will these standards affect graduation rates? Smith stated that the athletics program claims not to have been adequately represented during the generation of these standards. Henry Peele (Chair, Augmented Enrollment Services Council) apologized for not being as inclusive as what some people might have liked. Ferrell (History) asked what the athletic department specifically dislikes about the proposed standards. Smith referred to the standards of UNC-CH and NCSU. Ferrell asked if the admission requirements at these schools were related at all to the ability to retain those students, stating that the athletic department should not drive retention standards. Simon (Political Science) spoke in favor of delaying the adoption of these standards. Ulfers (Music) spoke in favor of the proposed academic standards. Smith (Allied Health Sciences) spoke in favor of the proposal and stated that the council did seek input prior to submission to the Credits Committee.

Chancellor Eakin spoke about the history of this process and moved to postpone further consideration until the first meeting of the next academic year. Miller (Philosophy) asked if there is need for consensus or if there is one small part of the university that can dictate academic policy. Allred (Psychology) asked for clarification of the motion. She asked that with whatever report is provided this fall that the impact of any changes would be documented. Kane (Allied Health) asked about the impact of the current proposed standards. Does the athletic program have control over the Board of Trustees. Chancellor Eakin spoke to the impact of the standards on enrollment. He further stated that the Trustees are acting in good faith and that the situation in 1993 with respect to enrollment is different from what it is today. Jones (Social Work) asked if the proposal, if adopted, would be approved by the Chancellor? Chancellor Eakin responded that he would seek endorsement from the Trustees before a decision would be made. Anderson (Past Chair of the Faculty) spoke in favor of postponing and asked that the committee bring the report back during the fall semester rather than at the beginning since any new standards would not go into effect until the beginning of fall semester 1999. Chancellor Eakin withdrew his motion. Anderson moved to refer the report back to the Credits Committee for further consultation and consideration, with a report from them during the Fall 1998 semester.

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Following discussion, the proposed revision to the *University Undergraduate Catalog* was referred to the Credits Committee for further consultation and consideration, with a report from them during the Fall 1998 semester. **RESOLUTION #98-18**

D. Educational Policies and Planning

George Bailey (Philosophy), Chair of the Committee, presented, for information only, the Committee's disapproval of the request for permission to plan a new minor in Virtual Reality. There was no discussion and the Committee report was accepted as presented.

E. Faculty Welfare Committee

The Faculty Welfare Committee report was postponed until the Fall.

F. Research/Creative Activity Policies Committee

Richard Mauger (Geology), Chair of the Committee, presented the proposed revision to the *ECU Faculty Manual*, Part VII. Section V. Policy and Procedures on Ethics in Research and Creative Activities. Ferrell (History) asked if granting agencies needed this document in order to award grants. Mauger responded in the affirmative. Ferrell also asked who will enforce this policy. Mauger stated that the Vice Chancellor for Research has that responsibility. Vice Chancellor Feldbush commented that the Department of Health and Human Services reviewed the previous policy statement and recommended changes needed for certification. This policy would bring ECU into compliance. Miller (Philosophy) asked about V. 5. Stating that as worded it is too vague. Feldbush responded that this is a national debate and different agencies have different viewpoints. As things stand now, this statement is needed. Allred (Psychology) spoke against the proposal especially as related to "practices that seriously deviate...are not acceptable." Following discussion, the proposed revisions to the *ECU Faculty Manual* was approved as presented.

RESOLUTION #98-19 (Following the Chancellor's approval, this revision will be made to the on-line *ECU Faculty Manual* located on the Faculty Senate webpage. Copies of the revision may be obtained from the Faculty Senate office, 140 Rawl Annex.)

G. Unit Code Screening Committee

Bill Grossnickle (Psychology), Chair of the Committee, presented the revised Unit Codes of Operation for Academic Library Services and Health Sciences Library. There was no discussion and the revised Unit Codes of Operation were approved as presented. **RESOLUTION #98-20** (Copies of the revised codes, as well as codes from any other academic unit on campus, may be viewed in the Faculty Senate office, 140 Rawl Annex.)

H. University Curriculum Committee

Jim Smith (Business), Chair of the Committee, presented the curriculum matters contained in the minutes of the 12 March 1998. There was no discussion and the curriculum matters were approved as presented. **RESOLUTION #98-21** (Copies of these minutes have been distributed to all units and are available on the Faculty Senate web page.)

Following the Committee reports, Chair Sexauer returned to the Special Order of the Day.

C. Richard Eakin, Chancellor

Chancellor Eakin offered no formal remarks. Taggart (Music) asked about the use of letters placed in personnel files being used for termination procedures. Chancellor Eakin respectfully declined to discuss the issue.

D. Vice Chancellor's Report

There was no Vice Chancellor's report.

E. Ernie Schwarz, Report on University Athletic Committee and Academic Integrity Subcommittee

Professor Schwarz (Health and Human Performance) spoke about agents, and their relationship to student athletes. Ferrell (History) asked about the university athletic committee and its composition and whether it sets policy or is advisory? Professor Schwarz responded that the committee serves in an advisory capacity. Ferrell asked who sets policy. Professor Schwarz indicated that policy is established by the Director of Athletics and staff. Ferrell asked if the committee might review the policies and serve to educate the athletic department about academic matters especially in light of previous discussions of academic standards and that the chair of credits committee be involved in the process. Schwarz agreed.

F. Faculty Assembly Delegate Report

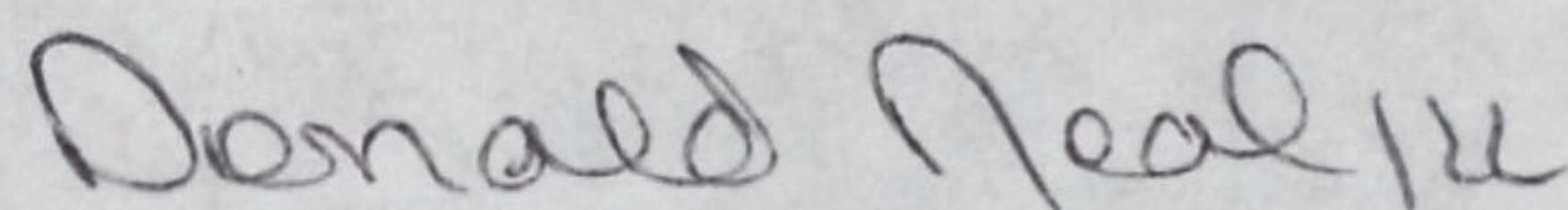
Professor Lou Everett (Nursing) presented a brief report on the UNC Faculty Assembly meeting of 17 April 1998. (A copy of the full report may be obtained in the Faculty Senate office, 140 Rawl Annex.) Wolfe (Anthropology) asked if there is a university-wide policy for sick leave. Everett stated that many universities do not have a rigid policy. Wolfe also asked about spouse-only medical insurance, is it a system wide policy. The answer was not known. Ferrell (History) stated that a resolution had been sent to the UNC President about these policies but nothing had been done. Rosenberg stated that the Professional Development advisory committee would be meeting during the summer and would appreciate input of faculty. Ferrell (History) asked for the minutes to show that the revised ECU computer policy approved by the Chancellor is not the document approved by the senate.

Agenda Item VI. New Business

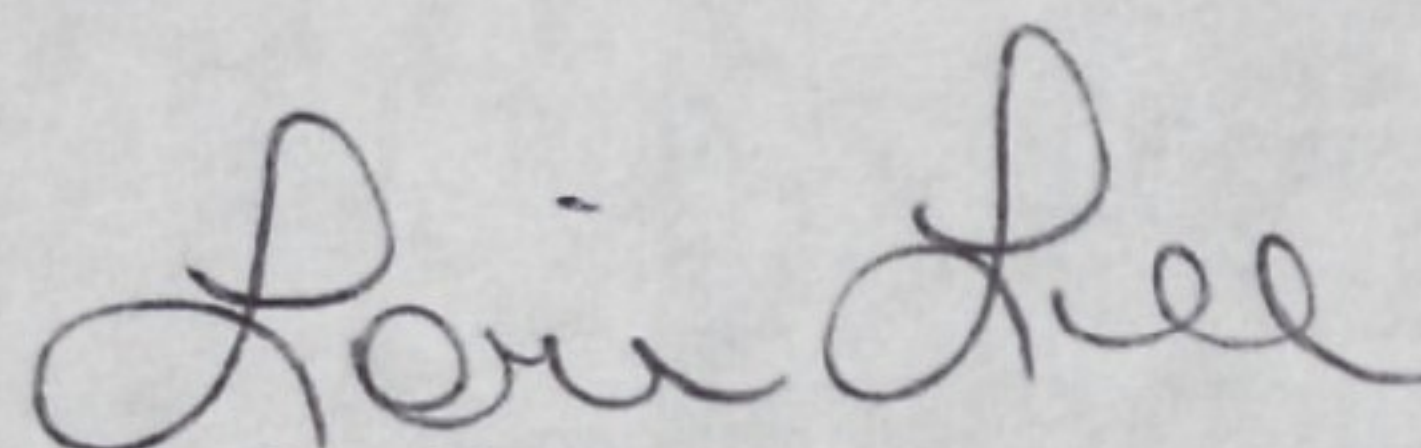
Killingsworth (Business) moved the acceptance of a resolution commending Professor Don Sexauer, Chair of the Faculty, for the past three years. After being read, the resolution was approved as revised. **RESOLUTION #98-22** (Please refer to the list of resolutions for the full commendation.)

There being no further business to come before the Faculty Senate at this time, the meeting adjourned at 4:30 p.m.

Respectfully submitted,



Donald Neal
Department of Geology
Secretary of the Faculty



Lori Lee
Faculty Senate office
Administrative Assistant

RESOLUTIONS PASSED AT THE 21 APRIL 1998, FACULTY SENATE MEETING.

#98-15 Recommendations concerning non-traditional formats as follows:

Recommendation 1:

The Faculty Senate adopt the attached "Quality Assurance Standards for Undergraduate Courses Offered via Distance Education" and that the University Curriculum Committee be charged with assurance that courses and programs meet these standards.

Recommendation 2:

Development and offering of a distance learning course or program be under the direction of a permanently tenured or probationary term faculty member without administrative appointment. [Fixed term faculty may only function in a supportive role.]

Recommendation 3:

The property rights associated with distance learning material will reside with the faculty member developing the material and may only be used with his or her permission.

Recommendation 4:

All distance learning programs or courses will require a six month notice to all supporting agencies.

Recommendation 5:

A distinction between distance learning courses and programs and those offered on the Greenville campuses shall be indicated on official transcripts and diplomas..

Disposition: Chancellor

#98-16 Summer 2000, Fall 2000, and Spring 2001 University Calendars. (Copies of the University Calendars may be obtained from the Faculty Senate website at: <http://www.ecu.edu/fsonline>.)

Disposition: Chancellor

#98-17 Revision to the *University Undergraduate Catalog*, Section 5: Academic Regulations, Course Drop Allocations. (A copy of the revisions will be placed in the Spring printing of the *University Undergraduate Catalog*. Prior to that printing, a copy of the approved course drop allocations may be obtained from the Faculty Senate office, 140 Rawl Annex.)

Disposition: Chancellor

#98-18 Proposed revision to the *University Undergraduate Catalog*, Section 5: Academic Regulations, Eligibility Standards referred to the Credits Committee for further consultation and consideration, with a report from them during the Fall 1998 semester.

Disposition: Credits Committee

#98-19 Revision to the *ECU Faculty Manual*, Part VII. Section V. Policy and Procedures on Ethics in Research and Creative Activities. (Following the Chancellor's approval, this revision will be made to the on-line *ECU Faculty Manual* located on the Faculty Senate webpage. Copies of the revision may be obtained from the Faculty Senate office, 140 Rawl Annex.)

Disposition: Chancellor

#98-20 Revised Unit Codes of Operation for Academic Library Services and Health Sciences Library. (Copies of the revised codes, as well as codes from any other academic unit on campus, may be viewed in the Faculty Senate office, 140 Rawl Annex.)

Disposition: Chancellor

#98-21 Curriculum matters contained in the University Curriculum Committee minutes of the 12 March 1998. (Copies of these minutes have been distributed to all units and are available on the Faculty Senate web page.)

Disposition: Chancellor

#98-22 Resolution commending Professor Don Sexauer, Chair of the Faculty, for the past three years. The resolution reads as follows:

WHEREAS, Professor Don Sexauer has served with honor as Chair of the Faculty for the past three academic years; and
WHEREAS, Professor Sexauer has dedicated his time and much effort to activities that benefit all faculty at East Carolina University, serving as a stalwart steward for upholding the principles of academic freedom and shared faculty governance; and
WHEREAS, Professor Sexauer has cultivated an increased awareness of the issues important to the well-being of the university through the formation of the Faculty Senate website and featured articles in Pieces of Eight; and
WHEREAS, Under Professor Sexauer's leadership, an Annual Teaching Awards Ceremony has been established to showcase the teaching excellence at East Carolina University; and
WHEREAS, With Professor Sexauer's oversight, revisions to at least 7 appendices and 5 parts of the ECU Faculty Manual were successfully completed and revisions to at least ten unit codes of operation were approved; and
WHEREAS, Professor Sexauer has shown leadership and foresight in the development of policies that affect all faculty, including Guidelines for Measuring Teaching Loads, Phased Retirement Policy, and Cumulative Review of Permanently Tenured Faculty; and
WHEREAS, Professor Sexauer has increased communication among the Chairs of the Faculty across the UNC system.

THEREFORE BE IT RESOLVED, that Professor Don Sexauer has served the faculty of East Carolina University extremely well during his tenure as Chair of the Faculty, setting high standards for future Chairs of the Faculty to remain vigilant on important matters relating to the welfare of faculty.

BE IT FURTHER RESOLVED, that due to Professor Don Sexauer's hard work and dedication to faculty, that faculty at East Carolina University may feel confident that their concerns and issues were well represented to interested parties, i.e. University Administration, Board of Trustees, UNC Faculty Assembly, and UNC General Administration.

BE IT FURTHER RESOLVED, that the Faculty Senate commends Professor Don Sexauer for his outstanding leadership, professionalism, and energetic efforts during his tenure as Chair of the Faculty of East Carolina University.

Disposition: Chancellor