

**MEETING OF FACULTY OFFICERS
WITH CHANCELLOR AND VICE CHANCELLORS**

Monday, 26 January 1998

AGENDA

- A. Chancellor Richard Eakin's Remarks
- B. Vice Chancellor Richard Ringeisen's Remarks
- C. Vice Chancellor James Hallock's Remarks
- D. Faculty Officers' Remarks
 - 1. Proposed Academic Computer Policy (attachment 1).
 - 2. Procedure Used to Increase Summer Stipend Funding Formula Cap of \$7,500.
 - 3. Follow-up on Doctoral II Status.
 - 4. Faculty Workload Policies (attachment 2).
- E. 27 January 1998, Faculty Senate Agenda
- F. Miscellaneous

REPORT FROM AD HOC COMMITTEE TO REVIEW MODEL COMPUTER USE POLICIES

As instructed by the Faculty Senate in December 1997, the Chair of the Faculty appointed a three-person Ad hoc Committee to review the Model Computer Use Policies as they relate to matters of academic freedom, and address the vagueness of the terms used in the policies to include specificity as needed.

"Academic Computer Policy

Freedom of expression and academic freedom are limited to no greater degree in electronic formats than in printed or oral communication. Individual faculty members are entitled to full freedom in research and in the publication of results. Academic freedom includes freedom of artistic expression through electronic means as well as in familiar and traditional media. Intellectual property in electronic form is as fully protected as are those properties in other forms. Individual faculty members are entitled to freedom in the classroom in discussing their subject, including those formats used in virtual spaces and areas where communication is inherent in the teaching and learning process.

The University provides access to a functioning system of electronic communication on a nondiscriminatory basis, without regard to the perceived merit of a particular content or subject matter or the views of users. Equality of access is assured without regard to race, gender, nationality, age, religion, disability, or sexual orientation.

Individual faculty members shall make every effort to show that they are not speaking for the University when they are not. Special care shall be taken in posting or distributing digital material, on a web page or site created and accessed through the University computing system. Individual faculty members must avoid or dispel any inference that the speaker represents the views of the University or of faculty colleagues. Individual faculty members are responsible for following federal, state, University of North Carolina Board of Governors, and University laws and policies.

The University shall respect the privacy and confidentiality of Internet use by individual faculty members as the University respects the use of University libraries by individual faculty members. Records of individual faculty members' use of the Internet shall not be examined by the University unless authorized by court order or by permission of the individual faculty member.

The University shall respect the privacy and confidentiality of E-mail communications that are not public documents as defined by North Carolina Statute 132. Otherwise, E-mail shall not be examined by the University unless authorized by court order or by permission of the individual faculty member

The University shall respect the privacy and confidentiality of other digital files of the individual faculty member that are not public documents as defined by North Carolina Statute 132. Otherwise, these digital files shall not be examined by the University unless authorized by court order or by permission of the individual faculty member.

The respect of the University for the privacy and confidentiality of the foregoing is an essential part of academic freedom.

University policies stated in the Faculty Manual of which individual faculty members should be aware that may bear on computer use include Part IV, Section V, External Professional Activities for Pay; Part VII, Section II. G., Copyright Procedures; Appendix I, East Carolina University Policy on Conflicts of Interest and Commitment.

North Carolina statutes of which individual faculty members should be aware that may bear on computer use include 14-190-1, Obscene Literature and Exhibitions; 114-15.1. Denial of Computer Services to an Authorized User; 114-14.1 Department Heads to Report Possible Violations of Criminal Statutes Involving Misuse of State Property to the State Bureau of Investigation. United States Statutes of which individual faculty members should be aware that indirectly may bear on computer use include Title 18, Section 1030, Fraud and Related Activity in Connection with Computers."



ATTACHMENT # 2

MEMORANDUM

MEMORANDUM

Office of the Chancellor
103 Spilman
919-328-6212

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103 Spilman
919-328-6212

To: Don Sexauer

To: Don Sexauer

From: Richard R. Eakin *Richard R. Eakin*

From: Richard R. Eakin

Re: Faculty Workload Policies

Re: Faculty Workload Policies

Date: January 5, 1998

Date: January 5, 1998

COPY

After discussion of the proposed faculty workload policies with the vice chancellors, I have decided that their approval and implementation should be delayed until after we have had an opportunity to assess the impact of the proposed policies. Teaching assignments for fall 1998 will be made as in previous terms. During the spring 1998 semester, we will measure faculty workloads both as in the past and using the proposed unit faculty workload policies. After that analysis we will determine the impact of the proposed policies and whether revisions will be needed so that we can continue to deliver instruction with current faculty resources, as mandated by the UNC General Administration. Additionally, the impact of the proposed policies will need consideration in view of the new UNC funding formula based on student credit hours.

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cc: Richard D. Ringeisen, Vice Chancellor for Academic Affairs
James A. Hallock, Vice Chancellor for Health Sciences
Robert J. Thompson, Director, PIR

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COPY

MEMORANDUM

Office of the Chancellor
103 Spilman

919-328-6212
919-328-4155 fax

TO: Richard D. Ringeisen
Vice Chancellor for Academic Affairs

James A. Hallock
Vice Chancellor for Health Sciences

FROM: Richard R. Eakin *Richard R. Eakin*

DATE: October 23, 1997

RE: Guidelines for Measuring Teaching Loads

I am accepting with minor editorial revisions, the report and recommendations of the Working Group on Measuring Faculty Teaching Loads as submitted to me and as subsequently adopted by the Faculty Governance Committee and the Faculty Senate on October 15, 1997. A copy is attached and copies will be sent to each dean and department chair.

I am requesting that you instruct your units to complete the process of developing their teaching load policies by December 15, 1997 through your offices. You and your deans may, of course, establish your own internal working deadlines.

As all of us work through this process, there are several important points which need to be kept in mind.

- These guidelines are intended to serve as a template to establish a more comparable reporting process of faculty teaching activities, not a standard which must be adopted by every unit.
- The proposed new funding model will be based on student credit hour productivity and will not use CHEs in that accounting. That is, CHEs will not "count" towards our funding.
- Units should consider the adoption or development of CHEs that are appropriate to their types of instruction, curriculum, and the demand for their courses. We have a continuing commitment to serve our students, offer our courses, and maintain our scholarship regardless of how we measure our activities.
- Units must also recognize that the university does not possess extra faculty positions or salary funds for this purpose. As you know, we allocate those out each year to help the units meet their needs.

- It is likely that a number of the faculty will be credited with an overload at the end of the academic year. It is important that these overloads be taken into account when faculty evaluations are made. When faculty are given CHEs or reassigned time, it is important that the quality of such tasks as well as their quantity be considered during such evaluations. When appropriate, there are many ways in which overloads can be rewarded including consideration for merit pay increases, shifting teaching loads semester by semester, and additional support for professional activities. Given the availability of resources, these are the most appropriate avenues for recognizing such activities.

Let me reiterate that these are guidelines, intended to serve as a template for the establishment of a more comparable reporting process of faculty teaching activities. They do not connote an obligation on the part of the university to redistribute faculty positions among units or to pay faculty overload stipends.

cc: Deans
Department Chairs
D. Sexauer
T. Anderson
C. Ayers
R. Thompson