

FACULTY SENATE ANNOUNCEMENTS

9 SEPTEMBER 1997

1. We would like to ask that all Senators do the following to aid in **reporting the minutes** correctly:
 - a. To aid in identification, please stand when recognized to speak on issues.
 - b. To aid in clarification of motions, forms have been provided near each Senator. When making a motion or amendment, please fill out the form and forward it to Donald Neal, Secretary of the Faculty.

2. Faculty representatives are needed on the following Academic and Administrative Committees. Please call the Faculty Senate office at ext. 6537 if you are interested in serving on one of these committees.

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| - Teaching Grants | - Writing Across the Curriculum | -Chemical Safety |
| -Infection Control | -Parents Day | -Physical Safety |

3. The Chancellor has **approved the following resolutions** from the 22 April 1997, Faculty Senate meeting:

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| #97-20 | Addition to the <i>ECU Faculty Manual</i> , Appendix C. Personnel Policies and Procedures |
| #97-21 | Revision to <i>ECU Faculty Manual</i> , Appendix X. Grievance Procedures |
| #97-22 | Steps to enhance the student advising process |
| #97-23 | Request that the Vice Chancellor for Student Life address the concerns outlined in the Student Scholarships, Fellowships, and Financial Aid Committee's report on the Financial Aid office, and as budgetarily feasible, work to eliminate them. |
| #97-24 | Revised Unit Codes of Operations for the Department of English and School of Human Environmental Sciences |
| #97-25 | Curriculum matters contained in the 27 February 1997, 27 March 1997, and 10 April 1997, University Curriculum Committee minutes. |
| #97-26 | Policy for transfer credit of writing courses |

4. A **special thanks is extended to Chancellor Eakin** for providing the refreshments at each Faculty Senate meeting throughout the year.

5. The next **Faculty Assembly meeting** is scheduled for Friday, 19 September 1997, at 9:00 a.m. in Chapel Hill. Faculty, with issues they feel need to be addressed by this body, should contact one of the five Faculty Assembly Delegate listed below.

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| - Lou Everett | -Henry Ferrell | -Rita Reaves | -Allan Rosenberg | - Don Sexauer |
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6. The Teaching Grants Committee will hold an **informational session** to aid faculty in completing the three available grant applications on:

Friday, September 12, 1997, from 3:00 to 5:00 p.m. in Rawl #105.

7. Faculty are reminded that the deadline for research and teaching grants are as follows:

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| Research/Creative Activity Summer Stipends, Project Expense, and Dual Grants |
| DUE: Monday, September 15th. in the Faculty Senate Office (140 Rawl Annex) |
| Teaching Summer Stipends, Project Expense, and Dual Grants |
| DUE: Wednesday, October 1st. in the Faculty Senate Office (140 Rawl Annex) |