

EAST CAROLINA UNIVERSITY

FACULTY SENATE

1997-1998 ANNUAL REPORT

1 JUNE 1998

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SECTION I. REVIEW OF THE 1997/98 FACULTY SENATE

In 1997-1998 the Faculty Senate met eight times in regular session and once in special session. Resolutions approved by the Faculty Senate during the year are listed in Section II. of this report. Major accomplishments of the Faculty Senate during the 1997-1998 academic year include the revised unit codes of Academic Library Services, Health Sciences Library, School of Social Work, School of Education, Departments of History and Mathematics. Revisions to *the ECU Undergraduate Catalog* included addressing independent study, the grade replacement policy, and course drop allocation. Revisions to the *ECU Faculty Manual* include; Part VI. Section I. D., Leaves of Absence; Part VIII. Section III. Academic Affairs, B. Unit Administrators, and Section V. Health Sciences, B. Unit administrators. Two major items that will affect faculty in the future were approved; Measuring Teaching Workloads and a Policy for the Review of Permanently Tenured Faculty. As noted in Sections III., IV., and V. of this report, the Faculty Senate, Academic, Appellate, and Ad Hoc Committees were diligent in their pursuits on a variety of matters of major importance for East Carolina University.

SECTION II. INDEX OF 1997/98 FACULTY SENATE RESOLUTIONS

- 97-28 September 9, 1997
Fee Subsidized Membership to the Student Recreation Center
- 97-29 September 9, 1997
Mathematics Unit Code of Operations
- 97-30 October 14, 1997
Revision to *University Undergraduate Catalog*, Section 5. Academic Regulations, Grade Replacement Policy.
- 97-31 October 14, 1997 **** DENIED BY CHANCELLOR - RETURNED TO UNIT ****
Revised Unit Code of Operation for the School of Health and Human Performance.
- 97-32 October 14, 1997
Curriculum matters contained in the University Curriculum Committee minutes of 11 September and 25 September 1997.
- 97-33 October 14, 1997
Guidelines for Measuring Teaching Loads.
- 97-34 November 4, 1997
Fall 1997 Graduation Roster, subject to completion of degree requirements.
- 97-35 November 4, 1997
Revised Research/Creative Activity Policies Committee Charge.
- 97-36 November 4, 1997
Model Computer Use Policies referred back to Committee.
- 97-37 November 4, 1997
Revision to the *ECU Faculty Manual*, Part VI. Section I.D. Leaves of Absence referred back to Committee.
- 97-38 November 4, 1997
Revised description of faculty entitled to participate in both the DECAD and Administrator Survey.
- 97-39 November 4, 1997
Curriculum matters contained in the University Curriculum Committee minutes of 23 October 1997.
- 97-40 December 9, 1997
Review of Academic Eligibility Standards.
- 97-41 December 9, 1997
1998-1999 Faculty Senate and Agenda Committee meeting dates.

- 97-42 December 9, 1997
Ad Hoc Committee to review the Model Computer Use Policies.
- 97-43 December 9, 1997
Revision to ECU Faculty Manual, Appendix C., Section I.C. and Section III.
- 97-44 December 9, 1997
December 1997, Honors Program Graduates.
- 97-45 December 9, 1997
Curriculum matters contained in the University Curriculum Committee minutes of 13 November 1997.
- 98-1 January 27, 1998
Revision to *University Undergraduate Catalog*, addressing independent study
- 98-2 January 27, 1998
School of Education and Department of History's Unit Code of Operations.
- 98-3 February 24, 1998
Guidelines for Setting University Calendars.
- 98-4 February 24, 1998
Revision to the *Undergraduate University Catalog*, Section 5: Academic Regulations concerning the Grade Replacement Policy.
- 98-5 February 24, 1998
Revision to the *ECU Faculty Manual*, Part VI., Section I. Employment Policies, subsection D. Leaves of Absence.
- 98-6 February 24, 1998
Revisions to the *ECU Faculty Manual*, Part VIII., Section III. Division of Academic Affairs, subsection B. Unit Administrators and Section V. Division of Health Sciences, subsection B. Unit Administrators.
- 98-7 February 24, 1998
Revised School of Social Work's Unit Code of Operations.
- 98-8 February 24, 1998
Curriculum matters contained in the University Curriculum Committee minutes of 12 February 1998.
- 98-9 March 24, 1998
Spring 1998 Graduation roster, including Honors Program graduates, subject to completion of degree requirements.
- 98-10 March 24, 1998
University Academic Computer Use Policy. * REVISED BY CHANCELLOR *
- 98-11 March 24, 1998
Name change of the School of Social Work to *School of Social Work and Criminal Justice Studies*.
- 98-12 March 24, 1998
Curriculum matters contained in the University Curriculum Committee minutes of 26 February 1998.
- 98-13 April 7, 1998
Policy for the Cumulative Review of Permanently Tenured Faculty.
- 98-14 April 7, 1998
Review of the Board of Governors.
- 98-15 April 21, 1998
Recommendations from the Ad Hoc Committee on Non-Traditional Formats. * DENIED BY CHANCELLOR *
- 98-16 April 21, 1998
Summer 2000, Fall 2000, and Spring 2001 University Calendars.

- 98-17 April 21, 1998
Revision to *Undergraduate Catalog*, Section 5: Academic Regulations, Course Drop Allocations.
- 98-18 April 21, 1998
Section 5: Academic Regulations, Eligibility Standards referred to Credits Committee.
- 98-19 April 21, 1998
Revision to *ECU Faculty Manual*, Part VII., Section V.
- 98-20 April 21, 1998
Revised Unit Codes of Operation for Academic Library Services and Health Sciences Library
- 98-21 April 21, 1998
Curriculum matters of 12 March 1998.
- 98-22 April 21, 1998
Commendation for Don Sexauer, Chair of the Faculty.
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SECTION III. 1997/98 FACULTY SENATE COMMITTEES' REVIEW

Agenda Committee

Chair: Linda Allred

The Committee met prior to each Faculty Senate meeting to draft the agenda and also prepared the meeting dates for the upcoming 1997/98 Agenda Committee and Faculty Senate.

Committee on Committees

Chair: Mark Taggart, Vice Chair: Donald Neal, Secretary: Alta Andrews.

The Committee completed its routine duties of recommending nominees to the Faculty Senate for the UNC Faculty Assembly Delegate vacancies and the standing academic, administrative, appellate, and student union committees. The Committee approved changes to the charges of the Teaching Grants Committee and Research/Creative Activity Grants Committee and considered possible additions to the Educational Policies and Planning Committee. Upon a request by the General Education Committee, the Committee on Committees requested that the committee seek to get the representative of the Chancellor to take an active ex-officio role with the General Education Committee, in order to provide adequate representation for the College of Arts and Sciences. Again this year, The letter sent by the Chancellor recruiting faculty for Academic, Appellate, Administrative, and Student Union Committee membership clearly enabled the Committee on Committees in its task to provide nominees for committee positions, and was greatly appreciated. Next year, the Committee on Committees will review several Committee charges for clarification and possible revisions.

SECTION IV. 1997/98 ACADEMIC COMMITTEES' REVIEW

Admissions and Recruitment Committee

Chair: John Cope, Vice Chair: Louis Warren, Secretary: Michael Cotter.

The Committee discussed Administrative Memorandum 372 "Revised Policies and Procedures for the Planning and Conduct of Degree-Related Extension Activities in the University of North Carolina". Given that procedures pertaining to distance learning are covered by policies already in place, the consensus of the committee was that no action was needed. A letter summarizing this discussion was sent to the Ad Hoc Committee on Non-Traditional Formats. The Committee also discussed Administrative Memorandum 379 "Policy Regarding Uniform UNC Admissions Requirements for Non-public School Students" and the admission and recruitment of international students. Next year, the Committee will continue discussion on issues related to admission and recruiting of international students.

Calendar Committee

Chair: Nancy Moss, Vice Chair: Jan Mayo, Secretary: Karen Elbersen.

The Committee revised the Guidelines for Setting University Calendars and formulated the Summer 2000, Fall 2000, and Spring 2001 University Calendars. Next year, the Committee will evaluate the functionality of the current summer session terms (two 5 1/2-week sessions and one 11-week Weekend University term) and explore/develop options which may better serve the University, students, faculty, and staff.

Career Education Committee

Chair: Karl Abrahamson, Vice Chair: Mark Friend, Secretary: Belinda Lee.

Over the summer of 1997, representatives of the committee visited Old Dominion University to get information on the guaranteed practicum. The focus of the committee this year has been on the feasibility and advisability of implementing a similar program at ECU. Discussions and information gathering consumed all of the available time. Next year, the Committee will address the best way to inform students of the career options that are available to them and how to advertise the Cooperative Education program. Next year, the Committee will also revisit this issue of sponsoring a yearly Majors/Minors fair, and ask whether a modified fair would better serve the students.

Continuing Education Committee

Chair: Nancy Spalding, Vice Chair: Marcela Ruiz-Funes, Secretary: Meta Downes/Karen Krupa.

The Committee forwarded a memo to unit code administrators regarding Appendix D hiring practices and SACS requirements and presented a report to the Faculty Senate concerning a change to the way credits for independent study courses are administered. Next year, the Committee will follow-up with Committee on Committees concerning requested changes to Committee Charge, continue discussion on distance education, obtain an update on the proposed funding formula, and provide continuing support (electronic and other) to distance students and the faculty who serve them.

Course Drop Appeals Committee

Chair: Hanna Jubran, Vice Chair: Alexandra Shlapentokh, Secretary: Glenn Rohrer.

The Committee met as an appellate body for students seeking to appeal a late drop denial by personnel of the office of Undergraduate Studies or Division of Continuing Studies. The Committee heard four appeals with one being denied and three approved. The committee also proposed a revision to the Undergraduate Catalog, Section 5: Academic Regulations regarding course drops. At this time, the Committee has no business carried over.

Credits Committee

Chair: Bob Woodside, Vice Chair: Tope Bello, Secretary: Michael Duffy.

The Committee proposed a revision to the Undergraduate Catalog, Section 5: Academic Regulations regarding grade replacement policy, approved an independent study policy for the Catalog that identifies the definition, uses, limitations, designation and schedule of independent study courses, established a new deadline for submission of a request for grade replacement as the last day to drop current semester courses, reaffirmed the current University policy on calculating grades from different institutions for students eligible to graduate with distinction, and reviewed 32 student appeals of denied grade replacements. Next year, the Committee will review the academic eligibility standards and report to Faculty Senate in the Fall 1998.

Educational Policies and Planning Committee

Chair: George Bailey, Vice Chair: Worth Worthington, Secretary: David Lawrence.

The Committee reviewed the Virtual Reality Minor request, approved the School of Social Work name change request and Multidisciplinary Minor request, and made a recommendation to the Chancellor regarding the use of technology positions. At this time, the Committee has no business carried over.

Faculty Computer Committee

Chair: Wayne Godwin, Vice Chair: Myron Caspar, Secretary: Yong Wang.

The Committee supported a revision to the Faculty Microcomputer Program, recommended a University Model Computer Use Policy, and proposed Committee charge revisions to the Committee on Committees. Next year, the Committee will consider the implementation of a special consideration program for faculty computing.

Faculty Governance Committee

Chair: Patricia Anderson, Vice Chair: Jim Joyce, Secretary: Artemis Kares.

The Committee corresponded with Vice Chancellor Hallock regarding his request for clarification of when and how a unit's revised promotion and tenure guidelines should be implemented for existing faculty, clarified that the Faculty Manual adequately addressed general administration's concerns about improper relationships between students and faculty, presented the guidelines for Measuring Teaching Loads, clarified the formation of personnel, tenure, and promotion committees, as required in Appendix D, revised the description of faculty entitled to participate in both the DECAD and Administrator Survey, revised Appendix C, Section I.C., and Section III. regarding teaching, revised Faculty Manual, Part VIII, Section III. Division of Academic Affairs, subsection B. Unit Administrators and Section V. Division of Health Sciences, subsection B. Unit Administrators, held public hearings regarding Policy for the Cumulative Review of Permanently Tenured Faculty, discussed the impact of phased retirement and ineligibility of part-time faculty members to serve as senators and/or committee members, discussed altering Faculty Senate meeting dates and presented the Policy for the Cumulative Review of Permanently Tenured Faculty. Next year, the Committee will revise the entire Appendix C, especially including attention to definition and management of personnel files for faculty members and also to inconsistency Section d. Specific Criteria for Appointment and Section IV. Professional Advancement, continue focusing on the implementation of the approved Faculty Workload Policies, discuss the interpretations of ECU Faculty Manual, including process for interpretation as well as dissemination of actual interpretations and examine the of numbers of fixed-term persons employed within the university.

Faculty Welfare Committee

Chair: Scott Thomson, Vice Chair: Cliff Knight, Secretary: Sean Kelly.

The Committee continued to receive inquiries regarding the university's 1996 decision to charge an annual membership fee for faculty/staff use of the Student Recreation Center. These inquiries have included the observation that two pre-existing facilities, Christenbury Gymnasium and Minges Coliseum, have simultaneously been closed, removing from faculty and staff any other campus-based recreational facility alternatives. The Committee also received an inquiry regarding the university's willingness to underwrite tuition costs to faculty/staff dependents and two inquiries regarding lapses in insurance for faculty who retire early and subscribe to ORP (other retirement plans). Both issues were referred to the Administrative Faculty and Staff Benefits Committee. Next year, the Committee will discuss the State benefits for significant others, the university's willingness to underwrite tuition costs to faculty/staff dependents, and the possible use of an exit interview document for EPA employees.

General Education Committee

Chair: Richard McCarty, Vice Chair: Parm Hawk, Secretary: Richard Hattendorf.

The Committee discussed the results of its Survey on General Education Cognates, recommending to Vice Chancellor Ringeisen to advise academic units to consider eliminating all General Education cognate courses in their programs unless: a) they are prerequisites for other courses in the unit's degree program; b) they are needed for accreditation; or c) they are absolutely essential for the integrity of the program. The Committee also approved a policy for assigning General Education credit for cross-listed courses. Next year, the Committee will present the Committee's recommendation for assigning General Education credit for cross-listed courses to the Faculty Senate, formulate methods for evaluating the General Education Program in relation to General Education Goals and Objectives, beginning with a survey of degree programs soliciting perceptions of how well the Goals and Objectives are being met, and study the feasibility of a coding system for General Education courses listed in the catalog.

Honors Program Committee

Chair: Doug McMillan, Vice Chair: Marion Eppler, Secretary: Martha Engelke and Keith Goins.

The Committee revised the Honors Seminar Proposal form, recommended December 1997 and May 1998 Honors Program Graduates to the Faculty Senate, approved Honors Seminar proposals for Spring Semester 1999, held Fall and Spring Honors Graduate Recognition Ceremonies, attempted to eliminate or shorten at least the backlog of approved Honors Seminars by not issuing a call for new proposals during Fall Semester 1997, attempted to round out the offerings of Honors Seminars to include other than Humanities Seminars by emphasizing our Spring 1998 call for Social Science and Science proposals and Recommended to Henry Peel (Assoc. VC for Acad. Admin. & Special Programs) Doug McMillan, Dorothy Muller, and Nancy Shires as prospective members of the Search Committee for Director of the Honors Program. Next year, the Committee will explore the need for additional resources to support the Honors Program including personnel and the number of Honors Seminars sponsored by Academic Affairs, emphasize need for clear Writing Intensive requirements when updating Honors Seminar format, explore weak response from Sciences for Honors Seminar proposals, explore the requirement that all Honors Seminars be Writing Intensive, give high priority to the remaining backlog of approved Honors Seminars, and consider suspending calls for new proposals during the academic year 1998-1999.

Libraries Committee

Chair: Henry Ferrell, Vice Chair: John Daughtry, Secretary: Susan Williams.

The Committee was involved in the Academic Library Services Director Search and review of library literacy programs and suggestions for incorporation into the university's ongoing resolution of delivery of library materials from west campus to main campus. The Committee also began discussion on a general freshman course on library literacy made to Distance Education. Next year, the Committee will discuss the systems delivery in Joyner, form a Friends of the Library subcommittee, discuss the movement of Social Work and Justice holdings to Joyner, the Library Literacy program, and the systems delivery problems.

Readmission Appeals Committee

Chair: George Williams, Vice Chair: Philip Rothman, Secretary: Thomas Durham.

The Committee reviewed and took action on several student appeals. Next year, the Committee will review the academic eligibility and retention standards as submitted by Enrollment Services Council (augmented) to the Faculty Senate, continue to seek ways to improve the readmission appeals process, and continue to seek ways to help students be more successful in terms of retention requirements.

Research/Creative Activity Grants Committee

Chair: Catherine Rigsby, Vice Chair: Mark Taggart, Secretary: Brenda Killingsworth.

The Committee The committee recommended 21 proposal for funding: 7 stipend proposals, 2 project expense proposals, and 12 dual stipend/project expense proposals. The total project expense funding recommendation was \$93,405.00; total recommended stipend funding is not available, but the maximum recommendation was \$114,000. The committee reevaluated the salary cap that was approved and put into place in a previous year. A vote on whether or not to remove the \$6000.00 salary cap resulted in a tie (7 votes for removing the cap and 7 votes for keeping the cap in place) and the decision was made to revisit the issue next year. Next year it should be reviewed with (at least) the following in mind: the charge of the committee, the Vice Chancellor's intentions for the appropriate use of the moneys granted through this committee, and the fact that receiving salary from a R/CA Grant has not effect on an individual's ability to receive a teaching salary in the same summer. The committee used a new evaluation procedure this year, involving a 3-round review process (including subcommittees) that insured a fair and thorough reading and evaluation of all proposals. To address the feedback issue, a new review instrument, "Summary of Committee Evaluation Comments," was created. Next year, the Committee will establish a set meeting time that will allow maximum attendance, develop an on-line grant form and procedure, and re-evaluate the \$6000 salary cap.

Research/Creative Activity Policies Committee

Chair: Richard Mauger, Vice Chair: Elias Katsoulis, Secretary: Marsha Ironsmith.

The Committee evaluated and chose two candidates for the ECU Awards for the Five Year Awards for Excellence in Research/Creative Activity and proposed revisions to Policies for Handling Research Misconduct (Faculty Manual Part VII, Section V, pp. v 11-12 through v 11-15). Next year, the Committee will clarify for units the difference between five year and lifetime awards, review the organization of units that are competing with each other in awards, and standardize the forms for the application/nomination of the research awards.

Student Advising and Retention Committee

Chair: Rick Hebert, Vice Chair: Bill Spickerman, Secretary: Lynda Martin,

The Committee held a campus-wide presentation on academic advising, served on the Augmented Enrollment Services Council, which developed a proposal concerning changes in the university's academic retention standards, served on the Undergraduate Academic Advising Council, Ad Hoc Committee for the Cohort program, and Declared Major Advising Award selection committee. Of the many goals set for the Committee, the ones completed were: Summarize items relating to advising on senior surveys, determine advising strategies of the highest rated UNC institutions, based on an analysis of the senior surveys (ASU employs professional advisers during the first 2 years.), and develop a web page tutorial for advising (This tutorial is available through the NACADA home page and could be distributed to the faculty.). Next year, the Committee will review and discuss NACADA report on academic advising, examine ways to utilize the email system for advising, compile and present advising data and retention rates to the Faculty Senate, compare and evaluate expectations of faculty vs. expectations of students re: academic advising, establish an advising committee listserv, discuss ideas for improvement of the academic advising process, review of latest academic advising surveys completed by students, and do an analysis of ECU's retention programs.

Student Scholarships, Fellowships, and Financial Aid Committee

Chair: Mike Hoekstra, Vice Chair: Christine Gustafson, Secretary: Linda Bergstrom.

The Committee directed awarding of the Lillian Jenkins, Andrews, Eastern North Carolina Foundation and Chevrolet Scholarships, heard and ruled on scholarship appeals, decided on permanent dates for scholarship appeals hearings, oversaw development of Student Scholarship directory, discussed committee's charge and possible alteration thereto, bringing this matter before the Committee on Committees (in progress), and had in-service education on NCAA guidelines and appeals process with representatives from the athletic department. Next year, the Committee will oversee the completion of the Scholarship directory

(expected in Fall, 1998), continue evaluation of committee's charge and responsibilities, and continue the awarding of scholarships and the hearing of appeals.

Teaching Effectiveness Committee

Chair: James Haug, Vice Chair: David Pravica, Secretary: Brenda Kurz and Jon Pedersen.

The Committee elected/appointed members to three teaching awards committees: Ad Hoc Alumni Teaching Awards, Board of Governors Award for Excellence in Teaching, and Board of Governors Distinguished Professor Award, expanded the form "Summary: Student Opinion of Instruction Survey" from nine to nineteen items to accommodate the new SOIS form, held extended internal discussions of the potential role of the Teaching Effectiveness Committee in development and implementation of post-tenure review, and reviewed a proposed pilot study of the "Student Opinion of Distance Learning Instruction Instrument" developed by the Office of Planning and Institutional Research and the Graduate School for graduate courses involving distance education. Next year, the Committee will present the PIR/Graduate Council proposal for a pilot study of the "Student Opinion of Distance Learning Instruction Instrument" to the Faculty Senate, discuss the Continuing Studies Division's proposal for a teaching award for distance education, and revise the "Preliminary Analysis of Faculty Materials for Effective Teaching Awards," the form used for evaluating portfolios of nominees for the Alumni Teaching Awards.

Teaching Grants Committee

Chair: Sherry Ginn, Vice Chair: Jean-Luc Scemama, Secretary: Heather Ries.

The Committee evaluated 28 proposals and recommended 17 be funded. Nine were funded by the Vice Chancellor; one applicant declined the award (due to also being awarded a Research/Creative Activity Grant), created mock-ups of on-line application procedures, modified the grant instructions were modified, and held an information meeting to acquaint faculty with the application procedure. Next year, the Committee will finalize forms for Summer Stipend Application on-line, create on-line forms for the Dual Stipend-Project Expense Grants and Project Expense Grants applications, update instructions for clarity, and review progress reports for 1996-1997 and 1997-1998.

Unit Code Screening Committee

Chair: Bill Grossnickle, Vice Chair: Gene Hughes, Secretary: John Stevens.

The Committee reviewed seven unit codes of operation (Mathematics, Health and Human Performance, History, Education, Social Work, Academic Library Services, and Health Science Library). Next year, the Committee will continue to review revised codes from various units and will request a ruling from the Faculty Governance Committee as to whether all codes will have to be revised because the size of Cumulative Review Committee is to be determined by the unit.

University Curriculum Committee

Chair: Jim Smith, Vice Chair: Bob Joyner, Secretaries: Ron Graziani.

The Committee acted on 489 undergraduate curriculum courses, reviewed authorizations to establish 1 new degree, and held a workshop on procedures and methods for curriculum changes. Next year, the Committee will implement a plan for electronic submission of committee matters, revise course proposal form to include semester offered and should this course carry general education credit, discuss the School of Social Work's need to resolve the listing of ECON 1000 as a cognate as this course has been banked, discuss the School of Human Environmental Sciences' issue of having two minors [nutrition & hospitality management] that exceed 30 S.H., discuss the issue of some teacher education programs not listing all of the cognates that are required by the State (Art, Dance, English, Exercise and Sport Science, French, German, Spanish, History, Health, Mathematics, Music, Special Education and Theatre, discuss Philosophy and Physics' deficiency in hours in the academic concentration for education degrees due to the banking of courses, examine the policy for unbanking of courses, and study the approval procedure for 5000 level courses.

Writing Across the Curriculum Committee

Chair: Chris Ulffers, Vice Chair: Lynn Eudey, Secretary: Patricia Clark.

The Committee acted on 23 writing intensive course proposals and revised the WI models. Next year, the Committee will evaluate courses for WI designation and develop a review system on on-going assessment of WI courses previously approved.

SECTION V. 1997/98 APPELLATE COMMITTEES' REVIEW

Due Process Committee

Chair: Ralph Scott, Vice Chair: Rick Taylor, Secretary: Jeanette Dolezal.

The Committee met to review Appendix D and the UNC CODE, section 603 and held an appellate hearing with the final report completed in March 1998.

Faculty Grievance Committee

Chair: Gene Hughes, Vice Chair: Patti Weeks, Secretary: Brian McMillen.

The Committee held two appellate grievance hearings during the year, with final reports completed in July 1997 and December 1997. At the close of the academic year, one grievance case was awaiting final approval by the committee before being completed. Next year, the Committee will work to propose revisions to Appendix Y to include documentation of each step, expand the list of Faculty Counselors to include past Vice Chairs of the Faculty and past Parliamentarians, and establish a group of Faculty Mediators, including past Chairs of the Faculty Governance Committee and any appellate committees.

Grievance Board

Chair: Frances Eason, Vice Chair: Mary Susan Templeton, Secretary: Kerry Carlin.

Other than for the organizational meeting, the Committee did not have an occasion to meet during the academic year.

Hearing Committee

Chair: Gay Wilentz, Vice Chair: Michael Bassman, Secretary: Christa Reiser.

The Committee held one appellate hearing during the year, with the final report completed in November 1998.

Reconsideration Committee

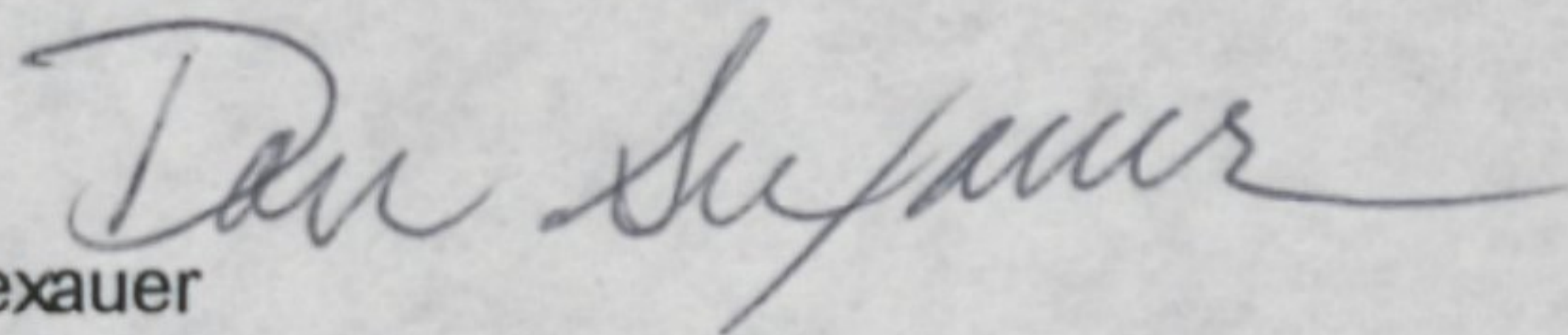
Chair: Martin Schwarz, Secretary: Greg Lapicki.

Other than for the organizational meeting, the Committee did not have an occasion to meet during the academic year.

SECTION VI. PREVIEW OF THE 1998/99 FACULTY SENATE

Noted in the above review of committee accomplishments during 1997-98, a number of tasks are planned for the 1998-99 academic year. Among the issues likely to come before the Faculty Senate from the various committees in 1998-99 are the following:

1. Committee on committees:
The charges of the following academic committees:
 - Continuing Education
 - Research/Creative Activity Policies
 - Student Advising and Retention
 - Teaching Grants
2. Calendar Committee
The functionality of two 5 week summer sessions vs. one 11 week session.
3. Credits Committee
Academic Eligibility Standards
4. Faculty Governance
Revision of Appendix C
Interpretation of the Faculty Manual; the process and the players
5. General Education
Assigning General Education credit for cross-listed courses
6. Teaching Effectiveness
A pilot study of the Student Opinion of Distance Learning instruction Instrument
7. Faculty Grievance
Revision to Appendix Y



Don Sexauer
Chair of the Faculty
School of Art

Copies of this report forwarded to:

- Faculty Senators/Alternates
- Chancellor
- Vice Chancellors for Academic Affairs, Health Sciences, Research, Student Life, Institutional Advancement
- Archives, Joyner Library
- Members of the Committee on Committees
- News Bureau
- Available on Faculty Senate website