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EAST CAROLINA UNIVERSITY FACULTY SENATE

FULL MINUTES OF 21 JANUARY 1997

The fifth regular meeting of the 1996-97 Faculty Senate was held on Tuesday, 21 January 1997, in the Mendenhall Student Center Downstairs Social Room.

Agenda Item I. Call to Order

Chair Don Sexauer called the meeting to order at 2:10 p.m.

Agenda Item II. Approval of Minutes

The minutes of 3 December 1996, was approved as written.

Agenda Item III. Special Order of the Day

A. Roll Call

Senators absent were: Professors Stellwag (Biology), Blinson (Education), Dixon (Geography), Glascoff (Health and Human Performance), Metzger (Medicine), Hough (Faculty Assembly Delegate), and Vice Chancellor for Health Sciences Hallock.

Alternates present were: Professors York for Kares (Academic Library Services), Jones for McMillan (English), Pokorny for Engelke (Nursing), and Clark for Theatre Arts.

B. Announcements

1. Appreciation was extended to Eva Roberts (Art), Jim Rees (~~Communications~~ ^{Education}), and Yolanda Burwell (Social Work) for agreeing to serve as tellers during the meeting.
2. Academic, Administrative, and Appellate Committee Preference forms have been mailed to all faculty. Faculty members are asked to note their committee preferences for 1997-1998. Faculty members are reminded to not submit a preference form if they are currently serving on a committee with a term that does not expire in Spring 1997.
3. Letters concerning unit elections for the 1997-1998 Faculty Senate representation have been mailed to unit code administrators. In accordance with the *ECU Faculty Manual*, Appendix A, elections are to be held during the month of February. Please call the Faculty Senate office if you have any questions.
4. A reminder that the Chancellor's reception in his home honoring the 1996-97 Faculty Senators is scheduled for Thursday, 24 April 1997, from 6:00 to 8:00 p.m. Senators were asked to make plans now to attend.
5. A reminder that plans are being made for the first annual Teaching Awards Ceremony to honor upcoming recipients of the three teaching awards, i.e. Alumni Teaching Excellence, Board of Governors Award for Excellence, and Board of Governors Distinguished Professor. This ceremony will replace the recognition shown each year for award winners at the Fall Faculty Convocation. The ceremony will begin at 9:00 a.m. in the Hendrix Theatre on Wednesday, 30 April 1997 (Reading Day). A reception, hosted by Chancellor Eakin, will follow in the Mendenhall Multi-Purpose room. Please make plans now to attend.
6. A special thanks was extended to Professor George Bailey who agreed to serve as Parliamentarian during the meeting.

7. On 9 October 1996, the Faculty Governance Committee ruled that Tenure and Promotion Committees, as described in the *ECU Faculty Manual*, Appendix D, should not be considered "standing committees" in Unit Codes. The Faculty Governance Committee understands Appendix D as establishing committees which deliberate and act without the use of sub-committees.

C. Richard Eakin, Chancellor

Chancellor Eakin reported on: the recent Martin Luther King Day observance and an upcoming lecture by Juanita Moore; concerns of ECU housekeepers and mechanisms to deal with their concerns; CNN filming of the International Human Performance Center and the Medical School on vascular surgery for presentation on Futurewatch; the 90th anniversary celebration; the student recreation center; the NCAA site visit team on campus February 23-26; and the faculty teaching award ceremony scheduled on April 30.

Chancellor Eakin also commented that standards for home schooling admissions were now null and void and the topic would be revisited in the future.

Crouch (Human Environmental Sciences) commented on the condition of classrooms on campus and asked if improvements could be made in their maintenance. Eakin responded that every unit is responsible for its own space. The possibility of establishing a central supply was questioned. Eakin responded that the outlook was not good for the near future but the matter had been given a top priority in continuing budget requests.

D. Richard Ringeisen, Vice Chancellor for Academic Affairs

Vice Chancellor Ringeisen had no formal report but was available for questions.

E. James Hallock, Vice Chancellor for Health Sciences

Vice Chancellor Hallock was out of town and unable to attend the meeting.

F. Thomas Feldbush, Vice Chancellor for Research

Vice Chancellor Feldbush reported on: funding of 30 proposals recommended by the Research/Creative Activity Grant Committee expending \$270,000; the deadline for submitting requests for permission to plan had been changed to February 3, 1997, for receipt of proposals by the Graduate School; ECU would re-submit the Ph.D.s in bioenergetics and maritime studies for consideration; the deadline for the revised proposal to establish a Ph.D. in biomedical physics was being reviewed; criteria for reclassification to doctoral II status had been met and documentation was being presented to the General Administration; the office of Sponsored Programs had reported an increase of 11.6% in research funds generated by grants over last year.

G. Dot Clayton, Coordinator of Faculty Development Center

Professor Clayton began her remarks concerning the Intercampus dialogue on Peer Review of Teaching. The results of the conference indicated that ECU is equal to or ahead of other campuses. Special mention was made of the requirement for training. Ferrell (History) asked if one training session was enough. Clayton responded yes, if a person does observations regularly, otherwise he or she would periodically need a refresher.

H. Rita Reaves, Faculty Assembly Delegate

Professor Reaves presented a brief report on the UNC Faculty Assembly meeting of 15 November 1996. (A copy of the full report may be obtained in the Faculty Senate office, 140 Rawl Annex.)

Agenda Item IV. Unfinished Business

There was no unfinished business to come before the Faculty Senate at this time.

Agenda Item V. Report of Committees

A. Committee on Committees

Bob Woodside (Math), Chair of the Committee, presented the nominations for 1997-98 Faculty Assembly Delegation. With three terms expiring, the body was asked to vote on three new members. Following elections, Professors Lou Everett (Nursing) and Alan Rosenberg (Medicine) were elected to serve as new Faculty Assembly Delegates. Professor Michael Felts (Health and Human Performance) was elected to serve as a new Faculty Assembly Alternate.

B. Educational Policies and Planning Committee

David Lawrence (Geology), Chair of the Committee, presented a proposed revision to the *ECU Faculty Manual*, Part V. Curriculum Development. Ferrell (History) indicated that the arrow between the Faculty Senate and the Chancellor on the flow charts for graduate curriculum development could be either solid or dashed. Chancellor Eakin indicated that he would appreciate input from the Faculty Senate as well as from the Educational Policies and Planning Committee.

Following a brief discussion, the proposed revision to the *ECU Faculty Manual* was approved as presented. **RESOLUTION #97-1** (Following approval by the Chancellor, copies of the revised section will be incorporated into the next revision to the *ECU Faculty Manual*, that will be distributed to all faculty in August 1997. Until such time, copies will be distributed to all unit code administrators for faculty information.)

C. Student Advising and Retention Committee

Rick Hebert (Business), Chair of the Committee, presented proposed steps to enhance the student advising process at ECU. Wilson (Sociology) commented on the advising process in sociology and asked if the system can be more flexible. Farr (English) asked how the University knows 25% of students are dissatisfied with advising. Hebert responded that the survey of graduating seniors provided this data. Farr then asked if the committee considered how to encourage students to participate. She suggested they look at departments with high response rate and employ their methods. Chancellor Eakin spoke about the senior survey. Jones (Social Work) asked what were the implications for faculty who did not choose to participate. Hebert indicated the evaluation was now qualitative and the committee desired a more quantitative method. Killingsworth (Business) pointed out that item 6 of the report was inconsistent with Appendix C of the *Faculty Manual*. Everett (Nursing) indicated that advising was a part of faculty workload and not included in files.

Kennedy (Industry and Technology) commented that there was nothing to force an advisee to see their adviser and that there was a basic problem being evaluated by advisees who never came for advising. Hebert responded that the adviser controls the distribution of the advising survey forms. Simon (Political Science) asked whether the *Faculty Manual* indicated that advising was a part of service rather than teaching. Ferrell (History) moved to send the report back to the committee to consider the difficulties mentioned. Simon (Political Science) suggested the committee also clarify the placement of advising in the *Faculty Manual* vs. how it was handled by the administration. Following discussion, the proposed steps were referred back to the Committee for further consideration. **RESOLUTION #97-2**

D. University Curriculum Committee

Donald Neal (Geology), a member of the Committee, presented the curriculum matters contained in the minutes of the 14 November 1996, Committee meeting. There was no discussion and the curriculum matters were approved as presented. **RESOLUTION #97-3** (Copies of these minutes have been distributed to all units and are available on the Faculty Senate web page.)

E. Ad Hoc Committee on a Freshman Cohort Program

Richard Miller (Philosophy), Chair of the Ad Hoc Committee, presented the committee's recommendations concerning this program. Grossnickle (Psychology) asked if Math 1065 should be taken. Miller indicated that prospective business majors should take Math 1066. Simon (Political Science) lauded the work of the committee. Following discussion, the Ad Hoc Committee's recommendations were endorsed as presented. **RESOLUTION #97-4** (Please call the Faculty Senate office for a copy of this report.)

Agenda Item VI. New Business

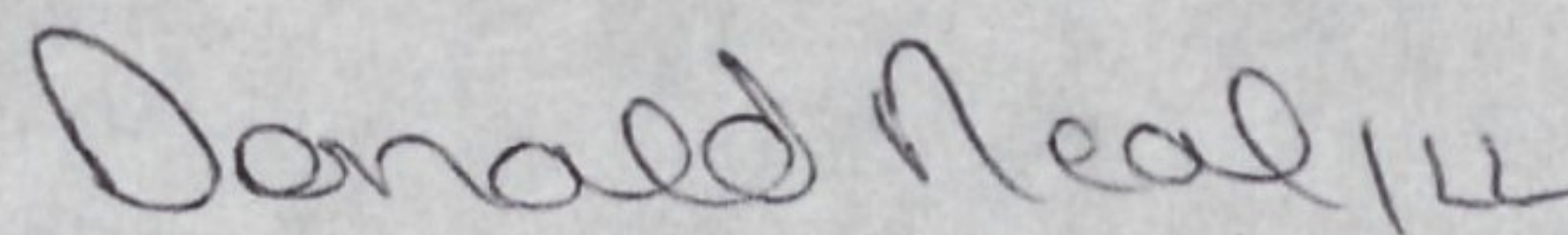
Wilson (Sociology) requested further information about the memorandum distributed to the Faculty Senate from the Educational Policies and Planning Committee concerning ECU Conflict of Interest Policy and Royalties. As stated in the memorandum, the Committee passed the following motions: *"In regard to department-generated lab material and other student-requirement materials, the committee sees no conflict of interest. Let the ECU administration take appropriate steps to notify a faculty member adopting a textbook that he or she has authored, of the existence of North Carolina Statute 14-236."*

University Attorney Ben Irons responded by indicating that the conflict of interest statute stipulates that no state employee can benefit from goods sold to the State. It was a violation for a professor to benefit from the sale of his/her textbook to his/her class and gain benefits. Ferrell (History) indicated that the committee did not wish to enforce the law but to apprise the faculty of its existence.

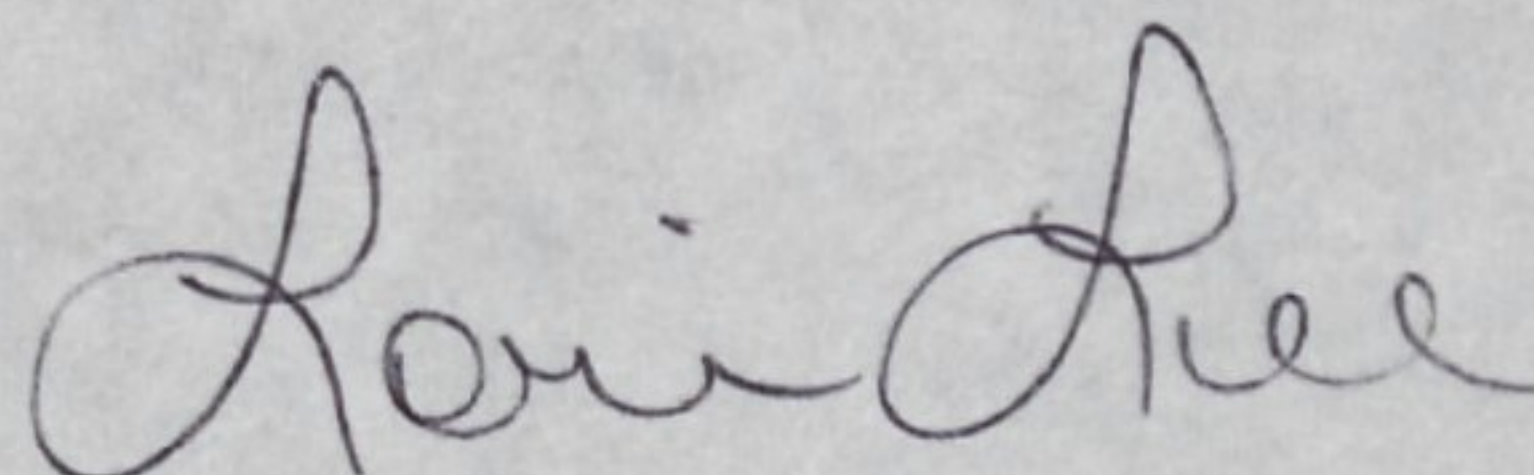
Allred (Psychology) asked if selling through a vendor other than the State would circumvent the statute. Irons responded that that wasn't the issue. Wilson (Sociology) asked what the risk might be if he required his students to buy his book. Irons responded that the UNC Board of Governors had indicated that such sales on some campuses were okay if there was independent review. However, there was the potential of criminal prosecution.

There being no further business to come before the Faculty Senate at this time, the meeting adjourned at 3:40 p.m.

Respectfully submitted,



Donald Neal
Department of Geology
Secretary of the Faculty



Lori Lee
Faculty Senate office
Administrative Assistant

RESOLUTIONS PASSED AT THE 21 JANUARY 1997, FACULTY SENATE MEETING.

#97-1 Revision to the *ECU Faculty Manual*, Part V., Curriculum Development. (Following approval by the Chancellor, copies of the revised section will be incorporated into the next revision to the *ECU Faculty Manual*, that will be distributed to all faculty in August 1997. Until such time, copies will be distributed to all unit code administrators for faculty information.)

Disposition: Chancellor

#97-2 Proposed steps to enhance the student advising process at ECU was referred back to the Student Advising and Retention Committee for further consideration.

Disposition: Student Advising and Retention Committee

#97-3 Curriculum matters contained in the minutes of the 14 November 1996, University Curriculum Committee meeting.

Disposition: Chancellor

#97-4 Endorsement of the Ad Hoc Committee on a Freshman Cohort Program's recommendations.

Disposition: Chancellor