

# FACULTY SENATE ANNOUNCEMENTS

21 January 1997

- We would like to ask that all Senators do the following to aid in **reporting the minutes** correctly:
- a. To aid in identification, please stand when recognized to speak on issues.
  - b. To aid in clarification of motions, forms have been provided near each Senator. When making a motion or amendment, please fill out the form and forward it to Donald Neal, Secretary of the Faculty.
2. Appreciation is extended to Eva Roberts (Art), Jim Rees (Communications), and Yolanda Burwell (Social Work) for agreeing to serve as **Tellers** during the meeting.
  3. **Academic, Administrative, and Appellate Committee Preference forms** have been mailed to all faculty. Faculty members are asked to note their committee preferences for 1997-1998. Faculty members are reminded to not submit a preference form if they are currently serving on a committee with a term that does not expire in Spring 1997.
  4. Letters concerning unit elections for the **1997-1998 Faculty Senate representation** have been mailed to unit code administrators. In accordance with the *ECU Faculty Manual*, Appendix A, elections are to be held during the month of February. Please call the Faculty Senate office if you have any questions.
  5. A special thanks is extended to Professor George Bailey who agreed to serve as **Parliamentarian** during today's meeting.
  - **Informal meetings with Faculty Senators/Alternates** and the Faculty Officers have been scheduled for:  
Thursday, January 30th. at 4:00 p.m. in Rawl Annex, #142 and  
Friday, January 31st. at 12:30 p.m. in Rawl Annex, #142.  
These meetings will be used to provide an opportunity for Faculty Senators and Alternates to voice their concerns on various issues. Faculty members are welcome to call the Chair of the Faculty at ext. #6537 if they are unable to attend either of these meetings and have concerns they want to address.
  7. On 9 October 1996, the Faculty Governance Committee ruled that **Tenure and Promotion Committees**, as described in the *ECU Faculty Manual*, Appendix D, should not be considered "standing committees" in Unit Codes. The Faculty Governance Committee understands Appendix D as establishing committees which deliberate and act without the use of sub-committees.
  8. The **Chancellor's reception** in his home honoring the 1996-97 Faculty Senators is scheduled for Thursday, 24 April 1997, from 6:00 to 8:00 p.m. Please make plans now to attend.
  9. Plans are now being made for the first annual **Teaching Awards Ceremony** to honor upcoming recipients of the three teaching awards, i.e. Alumni Teaching Excellence, Board of Governors Award for Excellence, and Board of Governors Distinguished Professor. This ceremony will replace the recognition shown each year for award winners at the Fall Faculty Convocation. The ceremony will begin at 9:00 a.m. in the Hendrix Theatre on Wednesday, 30 April 1997 (Reading Day). A reception, hosted by Chancellor Eakin, will follow in the Mendenhall Multi-Purpose room. Please make plans now to attend.
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