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EAST CAROLINA UNIVERSITY
FACULTY SENATE

EXECUTIVE MINUTES OF 5 NOVEMBER 1996

The third regular meeting of the 1996-97 Faculty Senate was held on Tuesday, 5 November 1996, in the Mendenhall Student Center Great Room.

The minutes of 15 October 1996, was approved as written.

Senators absent were: Professors Stellwag (Biology), Blinson (Education), Dixon (Geography), Kataria and Metzger (Medicine), and Ray (Theatre Arts).

Alternates present were: Professors Albright for Kane (Allied Health Sciences), Doty for Schadler (Business), and Kovacs for Fletcher (Medicine).

Announcements:

1. A moment of silence was observed in memory of Professor Maria McMahon from the School of Social Work.
2. The Chancellor has approved the following resolutions:
 - #96-29 Revised 1997-1998 University Calendars.
 - #96-32 The University should provide scholarships and grants to sophomore-level and above students who have proven themselves academically at East Carolina University. The Student Scholarships, Fellowships, and Financial Aid Committee should be kept abreast annually of the awarding of these new scholarships and grants through a report from the Financial Aid office. (Approval was given with the following response. *Scholarships for continuing students are not a high priority for donors and, therefore, may not be readily attainable. Moreover, is it in the University's long-term best interest to use scholarship monies to attract new, high-quality students to the University.*)
 - #96-33 Revised Selection Procedures for Robert and Lina Mays and Robert L. Jones Alumni Distinguished Professor for Teaching Awards.
 - #96-34 Revised School of Allied Health Science's Unit Code of Operations.
3. The Faculty Computer Committee has completed their deliberations on the awarding of up to 121 faculty computer workstations. In order to increase the number of awardees, extra funds were made available from Chancellor Eakin and Vice Chancellors Brown and Ringeisen and printers will be purchased for only the first-time awardees. A list of winners will be distributed at the December 1996, Faculty Senate meeting.

C. Richard Eakin, Chancellor

Chancellor Eakin began his remarks with information about foreign universities interested in ECU and recent initiatives to develop links; a recent award for the model clinical teaching program; the many activities at homecoming this past weekend including the recognition of four distinguished alumni; \$200,000 for scholarships from student stores; and the initiation of the stadium project.

D. Richard Ringeisen, Vice Chancellor for Academic Affairs

Vice Chancellor Ringeisen had no formal report but was available for questions. He stated that faculty should watch for upcoming announcements through respective unit head on issues such as cohorts, external review of undergraduate studies, and enrollment services council. No questions were posed to him.

E. James Hallock, Vice Chancellor for Health Sciences

Vice Chancellor Hallock had no formal report but was available for questions. No questions were posed to him.

F. Thomas Feldbush, Vice Chancellor for Research

Vice Chancellor Feldbush began his remarks with information on the distribution of graduate assistantships. Vice Chancellor Feldbush indicated that the number of graduate teaching assistantships is the same this year as last year but the distribution of other graduate assistantships has changed, with the loss of 2.9 positions due to lower enrollments. Two new masters degrees were approved last year and assistantships for those programs was a high priority.

G. Diana Henshaw, Director of Continuing Studies

Dr. Henshaw began her remarks with a discussion of the context of the Division of Continuing Studies' mission statement and how it was constructed. She stated that the role of continuing studies was changing and plans must be made to cope with these changes. Continuing Studies was putting a lot of effort in developing opportunities for presentation to the faculty and that the response was up to the faculty. When asked about how the division credentials faculty who teach in university college and other Continuing Studies programs, Dr. Henshaw indicated that she communicates with department heads and it was left up to the unit head to take care of the details. She responded that when a project arises the dean or department head is informed and the faculty of the school or college should follow up with the appropriate procedures; any modification will be up to the department involved. Dr. Henshaw responded that library staff currently interact with developing programs but this was an area of continuing concern.

H. James LeRoy Smith, Executive Assistant to the Chancellor

Professor Smith began his remarks with an overview of the NCAA Certification Self-Study. This large document was distributed to each Faculty Senator at the November meeting. Professor Smith focused on three points of the self-study: university control of athletics, gender equity, and the fact that athletes are getting an education.

I. Approval of Fall 1996 Graduation Roster

The Fall 1996 Graduation Roster was approved, subject to completion of degree requirements. **Resolution #96-35**

Agenda Item IV. Unfinished Business

Don Sexauer (Art), Chair of the Faculty, presented the proposed features of a review of performance of tenured faculty. This list of features was composed by the Faculty Officers at the request of the Faculty Senate during the October 1996, meeting. Following discussion, the proposed features of a review of performance of tenured faculty were approved as revised.

Resolution #96-36 (Please refer to the list of resolutions at the end of this report for the full list of features.)

Agenda Item V. Report of Committees

A. Admissions and Recruitment Committee

John Cope (Psychology), Chair of the Committee, presented the proposed admission standards for home-schooled students. In addition to the printed agenda material, the following information was added: "This would provide scores in each of the areas covered by the UNC Minimum Academic Requirements. The required score level would be set at 500 (the average score) on at least three of the four examinations with a total required minimum score of 2000 on the four; thus, allowing scores to reflect the national average with some flexibility for weakness in one area." Following discussion, the proposed admission standards for home-schooled students were approved as presented. **Resolution #96-37** (Please refer to the list of resolutions at the end of this report for the approved admission standards.)

B. University Curriculum Committee

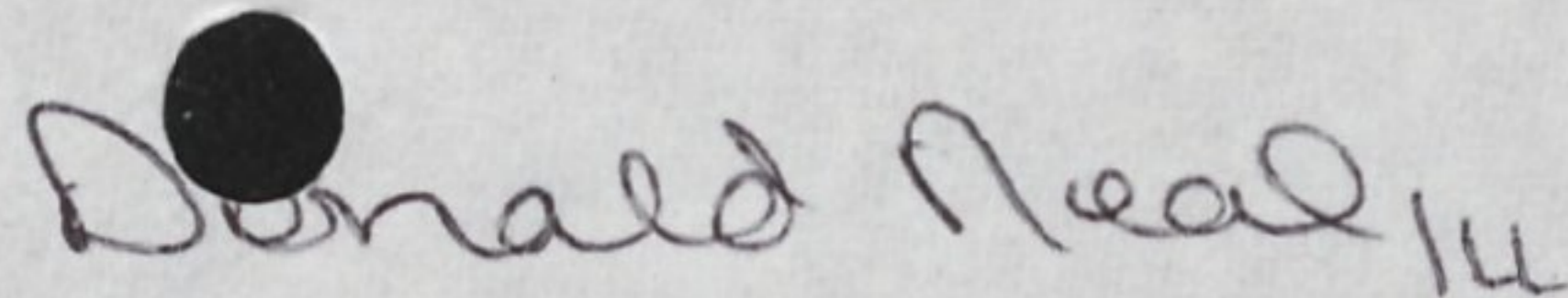
The undergraduate curriculum matters contained in the meeting minutes of 12 September 1996, 10 October 1996, and 24 October 1996, were approved as distributed. **Resolution #96-38** (Copies of these minutes have been distributed to all units and are available on the Faculty Senate web page.)

Agenda Item VI. New Business

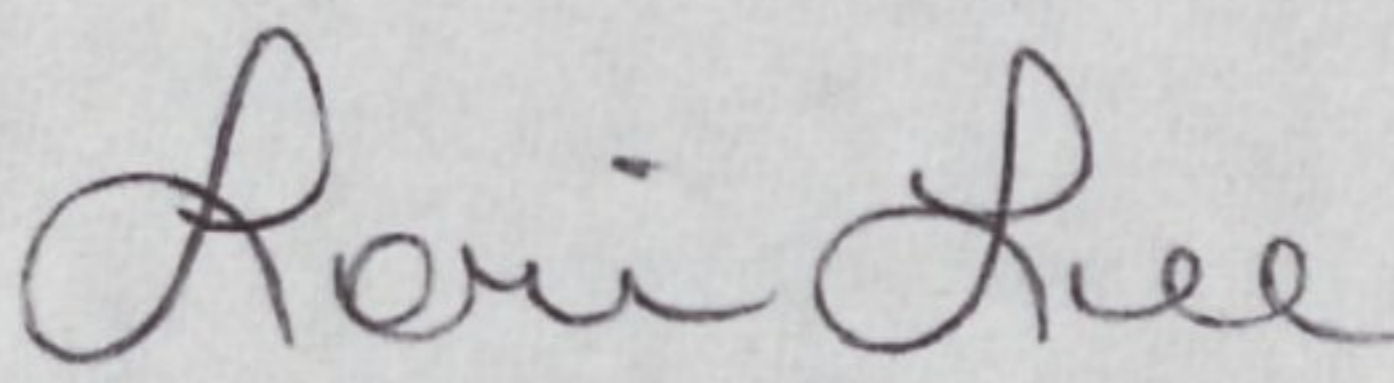
Ferrell (History) asked for inclusion of the number of home schooled admissions be reported for the next four years when the Director of Admissions makes his/her annual report to the Faculty Senate. Members of the Senate concurred.

There being no further business, the meeting adjourned at 3:35 p.m.

Respectfully submitted,



Donald Neal
Department of Geology
Secretary of the Faculty



Lori Lee
Faculty Senate office
Administrative Assistant

RESOLUTIONS PASSED AT THE 5 NOVEMBER 1996, FACULTY SENATE MEETING.

- #96-35 Fall 1996 Graduation Roster, subject to completion of degree requirements.
Disposition: Chancellor
- #96-36 Features of a review of performance of permanently tenured faculty as follows:
1. *Faculty are made aware of the contractual nature of review policies.*
Each permanently tenured faculty member has in his/her possession, and has the opportunity to review, the documents that compose part of the contractual obligations to the terms of employment. (ECU Faculty Manual, Appendices C and D)
 2. *Faculty undergo annual written evaluations with specific criteria of review enumerated in a prescribed format.*
Each permanently tenured faculty member is reviewed annually. The specific areas of review include teaching, research/creative activities, and service. (ECU Faculty Manual, Appendix C)
 3. *Development plans are used to improve deficiencies of faculty who receive a series of negative annual reviews.*
Following a series of negative annual reviews, the faculty member and his/her administrator, with the agreement of the next higher administrator, shall assemble a development plan to improve those deficiencies noted in the annual reviews. The faculty member may accept the plan or petition for redress.
 4. *Sanctions and dismissal proceedings are applied when warranted.*
The administration of the university may initiate, as circumstances warrant, termination of employment or imposition of serious sanctions upon a permanently tenured faculty member. (ECU Faculty Manual, Appendix D, Section VI.)
 5. *The procedures for dismissal or application of serious sanctions are clearly stated.*
Procedures for discharge or imposition of serious sanctions owing to a failure to discharge professional obligations by a permanently tenured faculty member are clearly described in those documents that compose part of the contractual obligations to the terms of employment. (ECU Faculty Manual, Appendix D, Section VI.)
Disposition: Chancellor, General Administration
- #96-37 Admission standards for home-schooled students as follows: *Home-schooled students will be required to submit scores from the SAT I tests in English (Verbal) and Mathematics (Quantitative) and one SAT II (Achievement) test each in the natural and social sciences.*
Disposition: Chancellor
- #96-38 Undergraduate curriculum matters contained in the meeting minutes of 12 September 1996, 10 October 1996, and 24 October 1996. (Copies of these minutes have been distributed to all units and are available on the Faculty Senate web page.)
Disposition: Chancellor