

FACULTY SENATE ANNOUNCEMENTS

17 April 1996

1. We would like to ask that all Senators do the following to aid in reporting the minutes correctly:
 - a. To aid in identification, please stand when recognized to speak on issues.
 - b. To aid in clarification of motions, forms have been provided near each Senator. When making a motion or amendment, please fill out the form and forward it to Donald Neal, Secretary of the Faculty.
2. Copies of the **1995-96 ECU Fact Book** will be distributed to all Faculty Senators and Alternates no later than Wednesday, 24 April 1996. Please call the office of Planning and Institutional Research if you do not receive a copy.
3. Revised **1997-98 Research and Teaching summer stipend and project expense grant proposal** forms will be available in the Faculty Senate office beginning Wednesday 24 April 1996.
4. Copies of the revised **Appendix I. ECU Policy on Conflicts of Interest and Commitment** of the *ECU Faculty Manual*, have been distributed to all faculty. Please call the Faculty Senate office if you did not receive a revised copy.
5. The **ECU Board of Trustees** has an upcoming University meeting on Friday, 3 May 1996, beginning at 9:00 a.m. in the Mendenhall Great Room. This meeting is open to all interested people.
6. Information is being distributed this week to each Faculty Senator and Alternate requesting volunteers to **serve as the Chair of the Faculty's representative** next year on the various Academic and Administrative Committees. If interested, please complete the form and return it to the Faculty Senate office no later than Wednesday, 1 May 1996. Please don't hesitate to call the Faculty Senate office if you have any questions.
7. Listed on back are the **new Faculty Senators and Alternates for 1996-97 whose terms begin today**. A special welcome is extended to each of these faculty members who have agreed to work with the Faculty Senate to accomplish many things in the upcoming 1996-97 academic year.
8. Attached are the **1996-97 meeting dates** for the Agenda Committee and Faculty Senate.
9. Attached are the **listing of routine responsibilities** of the Faculty Senate for next year.

over.....