

# PLEASE POST FOR ALL FACULTY TO READ!

## EAST CAROLINA UNIVERSITY FACULTY SENATE

### FULL MINUTES OF 16 APRIL 1996

The eighth regular meeting of the 1995-96 Faculty Senate was held on Tuesday, 16 April 1996, in the Mendenhall Student Center Great Room.

#### Agenda Item I. Call to Order

Chair Don Sexauer called the meeting to order at 2:10 p.m.

#### Agenda Item II. Approval of Minutes

The minutes of 26 March 1996, were approved as written.

#### Agenda Item III. Special Order of the Day

##### A. Roll Call

Senators absent were: Professors Stellwag (Biology), Brent (Education), Gilliland (Medicine), Clark, Givens, and Jarvis (Faculty Assembly Representatives).

Alternates present were: Ayers for Evans (Chemistry), Johnson for Felts and Williams for Decker (Health and Human Performance), and Hough for Simons (Political Science).

##### B. Announcements

##### 1. The Chancellor has approved the following resolutions:

- #96-11 Spring 1996 University graduation roster subject to the candidates' successful completion of their degree requirements.
  - #96-12 Revised Fall 1996 and Fall 1997 University Calendars.
  - #96-13 Summer 1998, Fall 1998, and Spring 1999 University Calendars.
  - #96-15 Revision to the *ECU Faculty Manual*, Appendix L, ECU Code, Section D. Code Unit.
  - #96-16 Revisions to the *ECU Faculty Manual*, Appendix X, Grievance Procedures for Complaints of Sexual or Racial Harassment or Discrimination or Conflicts of Interest Brought Against ECU Faculty Members or Administrators Holding Faculty Status, Appendix V, Sexual Harassment, Discrimination, and Conflicts of Interest Policies, and Appendix W, Racial and Ethnic Harassment.
  - #96-17 Undergraduate curriculum matters contained in the meeting minutes of 8 February and 22 February 1996.
2. All Academic Committees' Annual Reports are due in the Faculty Senate office no later than 1 May 1996.
  3. Copies of the *1995-96 ECU Fact Book* will be distributed to all Faculty Senators and Alternates no later than Wednesday, 24 April 1996. Please call the office of Planning and Institutional Research if you do not receive a copy.
  4. A special thanks was extended to Chancellor Eakin for providing the refreshments for the Faculty Senate meetings held this year.
  5. Revised 1997-98 Research and Teaching summer stipend and project expense grant proposal forms will be available in the Faculty Senate office beginning Wednesday 24 April 1996.
  6. Copies of the revised Appendix I. ECU Policy on Conflicts of Interest and Commitment of the *ECU Faculty Manual*, have been distributed to all faculty. Please call the Faculty Senate office if you did not receive a revised copy.
  7. The 1995-96 Faculty Senators and Alternates whose terms expired after the meeting were recognized. A special thanks was extended to each of them who dedicated time and energy to the overall accomplishments of the Faculty Senate during the 1995-96 academic year.
  8. The ECU Board of Trustees has an upcoming University meeting on Friday, 3 May 1996, beginning at 9:00 a.m. in the Mendenhall Great Room. This meeting is open to all interested people.

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### C. Richard Eakin, Chancellor

Chancellor Eakin began his remarks with information on fall admissions. Currently, there are 1609 paid admissions and 319 transfers. He stated that these numbers were down from last year but the University was only midway in the admissions process. He also stated that there was more concern about the transfer population than freshman admissions. Several studies by the Board of Governors were reported on at their recent meeting. Included among these were the first part of the funding equity study resulting in the identification of five institutions in the system as underfunded (ECU, Appalachian State, UNC-C, UNC-W, and UNC-G). The report indicated that ECU is underfunded by approximately \$3.1 million. Phase 2 of the study should begin soon and would include an examination of methods to remedy the identified shortfalls. Other reports included incentive funding, whereby each university would be funded based on merit; expansion of educational opportunity especially in the areas of off-campus learning and distance learning; capital funding requests; outsourcing of university services (this will be determined by individual institutions); rewarding faculty teaching; and professional development for public school teachers. Of special note was the awarding of an Excellence in Teaching Award to Patricia Campbell of the School of Education.

### D. Tinsley Yarbrough, Interim Vice Chancellor for Academic Affairs

Interim Vice Chancellor Yarbrough had no report to give but thanked the faculty for their support during his tenure as Interim Vice Chancellor. Hough (Faculty Assembly) asked about outsourcing movements, not only with regard to maintenance but also regarding the educational mission in the form of articulation agreements and the outsourcing of lower level courses. Chancellor Eakin indicated that he would be looking with great sensitivity at first point. With respect to the second point, articulation agreements with community colleges had been decided upon and faculty committees would be working on details.

### E. James Hallock, Vice Chancellor for Health Sciences

Vice Chancellor Hallock had no formal report but was available for questions. No questions were posed to him.

F. Ernie Schwarz, Chair, University Athletic Committee and Academic Review Subcommittee  
Professor Schwarz began with information about the academic successes of the University student athletes indicating that 115 student athletes were on the honor roll Fall semester and the graduation rates are comparable to or exceed the rates of other UNC institutions. Professor Schwarz then responded to a query about whether the University was in compliance with NCAA rules and regulations. He indicated the various means used by the University to maintain compliance.

## Agenda Item IV. Unfinished Business

There was no unfinished business to come before the Faculty Senate at this time.

## Agenda Item V. Report of Committees

### A. Committee on Committees

Bob Woodside (Math), Chair of the Committee, first presented the first reading of the revised Calendar Committee charge. There was no discussion. The Faculty Senate will be given an opportunity to act on this report at the next Faculty Senate meeting scheduled for Tuesday, 10 September 1996.

Professor Woodside then presented the first reading of the revised Research/Creative Activity Grants Committee charge. There was no discussion. The Faculty Senate will be given an opportunity to act on this report at the next Faculty Senate meeting scheduled for Tuesday, 10 September 1996.

### B. Calendar Committee

John Crammer (Math), Chair of the Committee, presented the proposed revisions to the Fall 1996, Spring 1997, and Summer 1997 Weekend University Calendars. There was no discussion and the

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revised Weekend University Calendars were approved as presented. **Resolution #96-19** (Copies of these calendars may be obtained by calling the Faculty Senate office at ext. 6537.)

### C. Faculty Governance Committee

Jim Joyce (Physics), Chair of the Committee, presented first the proposed revision to the *ECU Faculty Manual*, Appendix A, Faculty Constitution, Section V. Organization of the Faculty Senate.

Hough (Faculty Assembly) offered an amendment that read: *On line 7 of the revision from the Committee, after the words "by the council", amend by inserting the following: "that by way of reciprocity it is the sense of this Senate that the Chair of the Faculty be appointed, ex-officio a member of the Administrative Council."* McMillen (Medicine) asked if the administrative council would have to change their governing documents? Chancellor Eakin responded that it would not be a difficult process. Allred (Psychology) asked if other changes would be needed in Faculty documents, i.e. the Faculty Manual. It was indicated that there would be no need to change any other faculty documents. Kane (Allied Health Sciences) asked if the Faculty Senate had the authority to change the makeup of the administrative council. There was no negative response. The motion to amend the Committee's report failed.

The proposed revision to Appendix A, Faculty Constitution was approved as presented. **Resolution #96-20** Following action by this body, and upon approval by the Chancellor and General Faculty at Fall Convocation, the revised section of Appendix A will be forwarded to each faculty member for placement in their *ECU Faculty Manuals*.

Professor Joyce then presented two clarifications of the *ECU Faculty Manual*, Appendix D in reference to absentee ballots and balloting by mail. Those clarifications being:

1. At the 5 December 1995, Faculty Senate meeting, the body requested the Faculty Governance Committee to review the issue of *Appendix D* not providing a provision for absentee ballots when units do not have enough members to constitute a mail ballot. The spirit of *Appendix D* is to involve all appropriate faculty in personnel recommendations. The making of personnel recommendations is an important professional duty. The meeting of the appropriate deliberative body should be scheduled when all appropriate faculty are available. The Faculty Governance Committee, at this time, chooses not to consider a revision of *Appendix D* to allow for "absentee" ballots.
2. At the 20 February 1996, Faculty Senate meeting, a question was posed concerning procedures for balloting by mail. It is the Committee's understanding that the requirement of the use of certified mail for mail balloting allowed in *Appendix D* was added at the insistence of the General Administration. It is also our understanding that this requirement was to protect the University in verifying that the ballots were mailed, not that they were received by the individual faculty member. The Committee believes that *Robert's Rules of Order* provides adequate security measures to ensure that all appropriate members have an opportunity to vote. The Committee chooses not to recommend any revisions of *Appendix D* at this time.

No action was necessary from the body.

### D. Libraries Committee, Johnathan Bascom

Johnathan Bascom (Geography), Chair of the Committee, presented several recommendations concerning support of the library. Olszak (Academic Library Services) asked about item 5, specifically regarding "developing collections". Farr (English) asked about the intent of asking for new staff positions. Schadler (Business) asked about the number of staff requested; was it requested by the library administration or just a good number? Winstead (Health Sciences Library) asked for a change of terminology in item 1 to "university libraries". Hebert (Business) asked what is "significant" in item 1? Ken Marks (Director of Academic Library Services) responded that the library could absorb 1 million dollars easily to develop collections in monographs and serials. Marks also indicated that specific positions had been requested and the need was documented. Chancellor Eakin noted the relationship of library funding to that of the university in general.

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Following discussion, the recommendations presented by the Committee were approved as revised. **Resolution #96-21** (Please refer to the list of resolutions at the end of this report for the full recommendations.)

E. Unit Code Screening Committee, Bill Grossnickle  
Bill Grossnickle (Psychology), Chair of the Committee, presented first the School of Art's Unit Code of Operations. There was no discussion and the code was approved as presented. **Resolution #96-22** Professor Grossnickle then presented the School of Business' Unit Code of Operations. There was no discussion and the code was approved as presented. **Resolution #96-23** Professor Grossnickle then presented the Department of Communication's Unit Code of Operations. There was no discussion and the code was approved as presented. **Resolution #96-24** (Copies of all three codes are available for review in the Faculty Senate office, 140 Rawl Annex.)

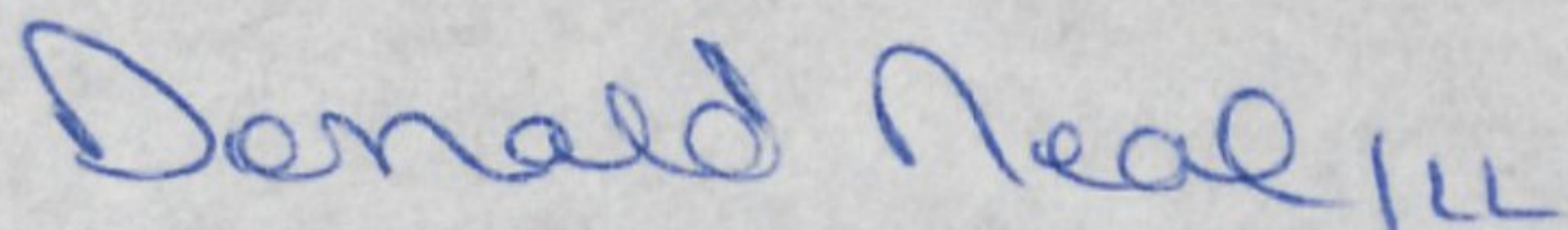
F. University Curriculum Committee  
Donald Neal (Geology), member of the Committee, presented the undergraduate curriculum matters contained in the meeting minutes of 14 March 1996, 28 March 1996, and 11 April 1996. There was no discussion and the minutes were approved as distributed. **Resolution #96-25** (Copies of the approved minutes are available in the Faculty Senate office.)

Agenda Item VI. New Business

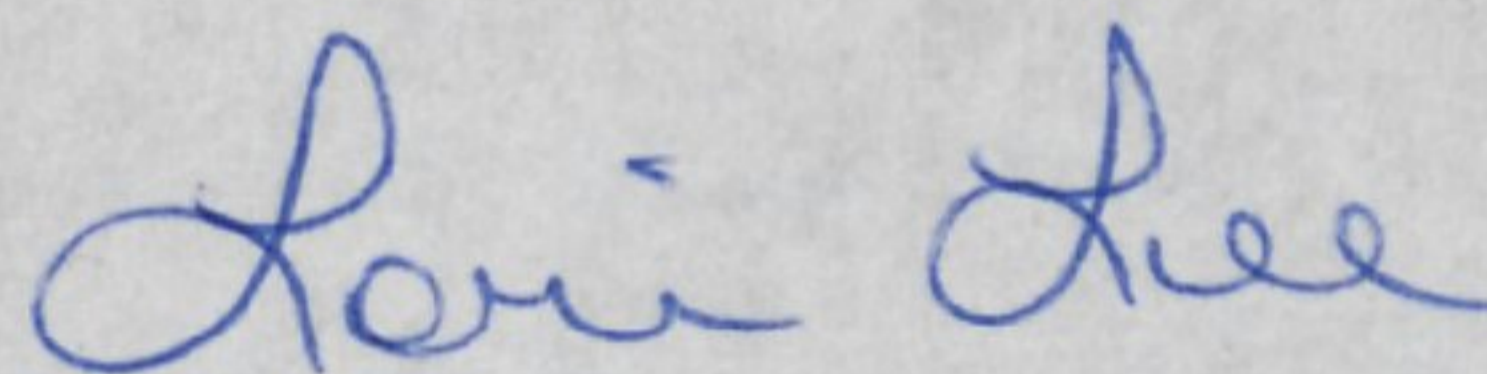
There was no new business to come before the Faculty Senate at this time.

There being no further business, the meeting adjourned at 3:10 p.m.

Respectfully submitted,



Donald Neal  
Department of Geology  
Secretary of the Faculty



Lori Lee  
Faculty Senate office  
Administrative Assistant

**RESOLUTIONS PASSED AT THE 26 MARCH 1996, FACULTY SENATE MEETING.**

- #96-19 Revised Fall 1996, Spring 1997, and Summer 1997 Weekend University Calendars. (Copies of these calendars may be obtained by calling the Faculty Senate office at ext. 6537.)  
**Disposition:** Chancellor
- #96-20 Revision to the *ECU Faculty Manual*, Appendix A, Faculty Constitution, Section V. Organization of the Faculty Senate, by revising the last paragraph in that section to include the Vice Chancellor for Research and re-naming the "Council of Academic Deans" to read "an academic dean elected by the Administrative Council".  
**Disposition:** General Faculty at Fall Convocation, Chancellor
- #96-21 Support of the Joyner Library as follows:
1. That University libraries receive a significant proportion of the University's discretionary funds over the next five years for the purpose of acquisitions.
  2. That at least ten full-time SPA staff positions be added to Joyner Library to offset the constant and growing demands now facing the SPA and EPA staffs and to replace partially the existing graduate assistantships, now facing removal.
  3. That either a UNIX systems administrator be hired for the University or, alternatively, a UNIX maintenance contract be established to serve Joyner Library as well as the rest of the campus.

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#96-21 (continued)

4. That Joyner Library be authorized to make three new faculty appointments before the year 2000.
5. That Joyner Library receive appropriate funding from the University administration to develop collections for specific graduate programs as called for in the planning documents of East Carolina University.

Disposition: Chancellor

#96-22 School of Art's Unit Code of Operations.

Disposition: Chancellor

#96-23 School of Business' Unit Code of Operations.

Disposition: Chancellor

#96-24 Department of Communication's Unit Code of Operations.

Disposition: Chancellor

#96-25 Undergraduate curriculum matters contained in the meeting minutes of 14 March 1996, 28 March 1996, and 11 April 1996. (Copies are available in the Faculty Senate office, 140 Rawl Annex.)

Disposition: Chancellor