

PLEASE POST FOR ALL FACULTY TO READ!

**EAST CAROLINA UNIVERSITY
1995-1996 FACULTY SENATE**

The eighth regular meeting of the 1995/1996 Faculty Senate will be held on **Tuesday, 16 April 1996**, at 2:10 in the Mendenhall Student Center Great Room.

FULL AGENDA

- I. Call to Order**
- II. Approval of Minutes**
 - 26 March 1996
- III. Special Order of the Day**
 - A. Roll Call
 - B. Announcements
 - C. Richard Eakin, Chancellor
 - D. Tinsley Yarbrough, Interim Vice Chancellor for Academic Affairs
 - E. James Hallock, Vice Chancellor for Health Sciences
 - F. Ernie Schwarz, Chair
University Athletic Committee and Academic Review Subcommittee
- IV. Unfinished Business**
- V. Report of Committees**
 - A. Committee on Committees, Bob Woodside
 - 1. First reading of revised Calendar Committee charge (attachment 1).
 - 2. First reading of revised Research/Creative Activity Grants Committee charge (attachment 2).
 - B. Calendar Committee, John Crammer
Fall 1996, Spring 1997, and Summer 1997 Weekend University Calendars.
(Copies of these calendars will be forwarded to Faculty Senators and Alternates prior to the meeting.)

over.....

- C. Faculty Governance Committee, Jim Joyce
 - 1. Second reading of revision to *ECU Faculty Manual*, Appendix A, Faculty Constitution (attachment 3).
 - 2. Clarification of *ECU Faculty Manual*, Appendix D. in reference to absentee ballots and balloting by mail. (Copies of this material will be forwarded to Faculty Senators and Alternates prior to the meeting.)

- D. Libraries Committee, Johnathan Bascom
Recommendations concerning support of the library (attachment 4).

- E. Unit Code Screening Committee, Bill Grossnickle
Revisions to the following Unit Codes of Operation:
 - 1. School of Art
 - 2. School of Business
 - 3. Department of Communication(Copies are available for review in the Faculty Senate office.)

- F. University Curriculum Committee, Jim Smith
Undergraduate curriculum matters contained in the meeting minutes of 14 March 1996, 28 March 1996, and 11 April 1996. (Copies of these minutes may be obtained from the Faculty Senate office, 140 Rawl Annex.)

VI. **New Business**

COMMITTEE ON COMMITTEES REPORT

FIRST READING OF REVISED CALENDAR COMMITTEE CHARGE

(Addition is noted in bold print.)

1. Name: Calendar Committee

2. Membership:

6 faculty members and 1 student member. Ex-officio member (with vote): The Chair of the Faculty. Ex-officio members (without vote but with all other parliamentary privileges): The Chancellor, the Vice Chancellor for Academic Affairs, the Vice Chancellor for Student Life, **the Vice Chancellor for Business Affairs**, and the Registrar, or their appointed representatives.

3. Quorum: 4 elected members exclusive of ex-officio.

4. A. Committee Responsibilities:

1. The committee considers calendar matters for all university units, except the School of Medicine.
2. The committee is concerned with the number of days the University shall be in session during the regular terms, each semester, and summer-session terms. The committee also recommends the beginning and closing dates of the regular terms, each semester, and summer-session terms.
3. The committee schedules examination, holiday, and vacation periods.
4. The committee develops and presents guidelines to the Faculty Senate for its approval and makes recommendations based on these approved guidelines and other matters affecting the calendar.

B. To Whom The Committee Reports:

The committee submits the appropriate calendar(s) to the Faculty Senate in time for revision or amendment.

C. How Often The Committee Reports:

The committee reports to the Faculty Senate at least once a year and at other times as necessary.

D. Power Of The Committee To Act Without Faculty Senate Approval:

None

5. Standard Meeting Time:

The committee does not have a standard meeting time.

**The second reading of this revised charge will be held at the
10 September 1996, Faculty Senate meeting.**

COMMITTEE ON COMMITTEES REPORT

FIRST READING OF REVISED RESEARCH/CREATIVE ACTIVITY GRANTS COMMITTEE CHARGE (Additions are noted in bold print and deletions noted by strikethrough.)

1. Name: Research/Creative Activity Grants Committee

2. Membership:

~~12~~ **18** faculty members. Ex-officio member (with vote): The Chair of the Faculty. Ex-officio members (without vote but with all other parliamentary privileges): The Chancellor, the Vice Chancellor for Academic Affairs, the Vice Chancellor for Health Sciences, and the Vice Chancellor for Research/Dean of the Graduate School, or their appointed representatives.

~~The membership of the committee shall be as follows: 6 from the College of Arts and Sciences, with two each from Humanities, Social Sciences, and the Sciences/Math, and 6 from the Professional Schools and other academic units, with no more than 1 from each professional school.~~ The membership of the committee shall be as follows: **9** from the College of Arts and Sciences, with at least **2** each from Humanities, Social Sciences, and the Sciences/Math, and **9** from the Professional Schools and other academic units, with no more than **1** from each professional school. Each member shall have demonstrated accomplishment in scholarship, research, or creative activity, as evidenced by data submitted for each person nominated by the Committee on Committees or from the floor of the Faculty Senate.

3. Quorum: ~~7~~ **10** elected members exclusive of ex-officio.

4. A. Committee Responsibilities:

1. The committee recommends policies and procedures governing the grant application process, criteria for the awarding of grants, guidelines for the use of research funds, and procedures for annual reporting by grant recipients.
2. The committee recommends the funding of meritorious research/creative activity proposals.

Members of the committee are permitted to submit proposals for the committee's consideration. No member of the committee may vote on his or her own proposal, but no member is prohibited from voting on any other proposal before the committee. That member of the committee shall not be present when his or her proposal is being considered by the committee.

B. To Whom The Committee Reports:

The committee submits recommendations of proposals to be funded to the appropriate vice chancellor and reports the final list of funded proposals to the Faculty Senate. The committee makes recommendations concerning the policies and procedures governing research/creative activity proposals to the Faculty Senate.

Faculty Senate Agenda

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Attachment 2.

COMMITTEE ON COMMITTEES REPORT (continued)

C. How Often The Committee Reports:

The committee reports to the Faculty Senate at least once a year and at other times as necessary.

D. Power Of The Committee To Act Without Faculty Senate Approval:

The committee is empowered to make recommendations regarding the funding of research proposals.

5. Standard Meeting Time:

The committee does not have a standard meeting time.

The second reading of this revised charge will be held at the
10 September 1996, Faculty Senate meeting.

Faculty Senate Agenda

16 April 1996

Attachment 3.

FACULTY GOVERNANCE COMMITTEE REPORT

REVISION TO *ECU FACULTY MANUAL*
APPENDIX A. FACULTY CONSTITUTION

Revise Appendix A. Faculty Constitution, Section V. Organization of the Faculty Senate, by revising the last paragraph in that section to read as follows:

(additions are noted in bold print, and deletions in strikethrough)

The count of faculty members for the purpose of apportionment shall include those members who are absent from the campus because of illness or leave of absence, unless replaced by a full-time instructor or above under annual contract. The ex-officio members of the Faculty Senate shall include the following representatives of the East Carolina University administration: Chancellor, Vice Chancellor for Academic Affairs, Vice Chancellor for Health Sciences, **Vice Chancellor for Research**, and ~~one additional member elected by the Council of Academic Deans~~ **an academic dean elected by the Administrative Council** in a manner determined by the Council. The immediate past Chair of the Faculty and the elected representatives of East Carolina University to the Faculty Assembly of the University of North Carolina who are not members of the Faculty Senate shall also be ex-officio members. These ex-officio members shall have a vote in all Senate matters except the election of officers and committee members.

(Following action by this body, and upon approval by the Chancellor and General Faculty at Fall Convocation, this revised section of Appendix A will be forwarded to each faculty member for placement in their *ECU Faculty Manuals*.)

LIBRARIES COMMITTEE REPORT

RECOMMENDATION CONCERNING SUPPORT OF THE LIBRARY

1. That Joyner Library receive a significant proportion of the University's discretionary funds over the next five years for the purpose of acquisitions.
2. That at least ten full-time staff positions be added to Joyner Library to offset the constant and growing demands now facing the SPA and EPA staffs and to replace partially the existing graduate assistantships, now facing removal.
3. That either a UNIX systems administrator be hired for the University or, alternatively, a UNIX maintenance contract be established to serve Joyner Library as well as the rest of the campus.
4. That Joyner Library be authorized to make three new faculty appointments before the year 2000.
5. That Joyner Library receive appropriate funding from the University administration to develop specific graduate programs as called for in the planning documents of East Carolina University.