



November 30, 1995

Office of the Chancellor  
103 Spilman

919-328-6212

Mr. Don Sexauer  
Chair of the Faculty  
East Carolina University

Dear Professor Sexauer:

Resolutions #95-37, #95-40, #95-41, and #95-42 as adopted by the Faculty Senate on November 7, 1995 are approved.

Sincerely,

Richard R. Eakin  
Chancellor

RRE/ra

cc: Dr. Tinsley Yarbrough  
Dr. James Hallock

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14 November 1995

Faculty Senate  
140 Rawl Annex  
919-328-6537  
919-328-6122 Fax  
FSLEE@ECUVM1

Chancellor Richard Eakin  
East Carolina University  
Spilman Building

Dear Dr. Eakin:

On 7 November 1995, the Faculty Senate adopted the following resolutions for your consideration:

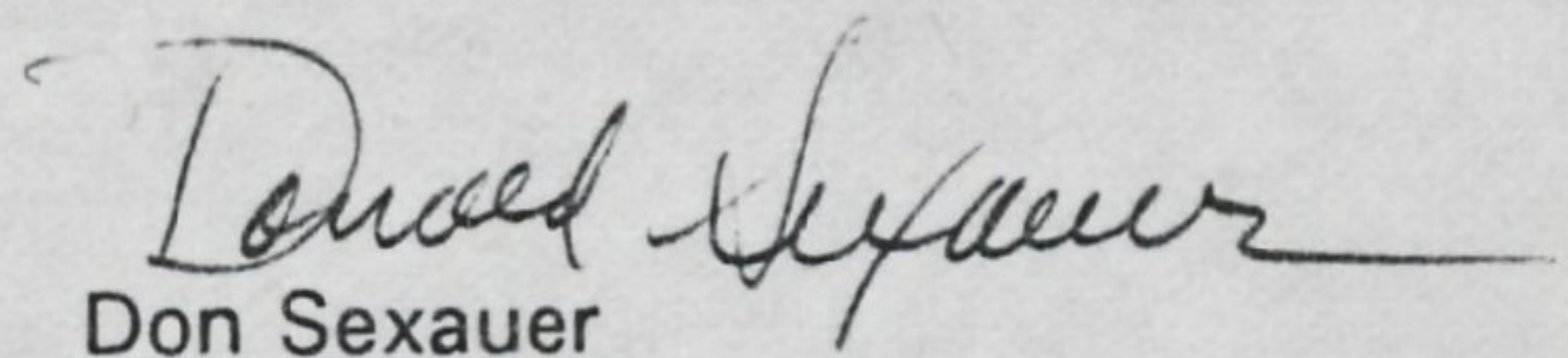
- #95-37 Approval of the Fall 1995 Graduation Roster, subject to the candidates' successful completion of their degree requirements.
- #95-40 That the Faculty Senate, having considered the issues raised in the Educational Policies and Planning Committee's report, endorses the concept of a Weekend and Evening College and charges the administration to work out an agreement with the affected academic and support units to implement the program.
- #95-41 Revised *ECU Faculty Manual*, Appendix I (attachment 1).
- #95-42 Undergraduate curriculum matters contained in the meeting minutes of 28 September and 12 October 1995 (attachments 2 and 3).

The Faculty Senate also approved the following resolutions, not requiring your approval:

- #95-38 Defined charge of the Ad Hoc Committee on Faculty-Student Nonacademic Grievances.
- #95-39 The proposed revision to the *Faculty Manual*, Part V., section J. Grade Appeals recommitted to the Credits Committee for further review.

Thank you for your consideration of the above mentioned resolutions.

Sincerely,

  
Don Sexauer  
Chair of the Faculty

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attachments

c: Tinsley Yarbrough, Interim Vice Chancellor for Academic Affairs  
James Hallock, Vice Chancellor for Health Sciences

PLEASE POST FOR ALL FACULTY TO READ!

EAST CAROLINA UNIVERSITY  
FACULTY SENATE

FULL MINUTES OF 7 NOVEMBER 1995

The third regular meeting of the 1995-96 Faculty Senate was held on Tuesday, 7 November 1995, in the Mendenhall Student Center Great Room.

Agenda Item I. Call to Order

Chair Don Sexauer called the meeting to order at 2:10 p.m.

Agenda Item II. Approval of Minutes

Following a brief discussion, the minutes of 10 October 1995, were approved as distributed.

Agenda Item III. Special Order of the Day

A. Roll Call

Senators absent were: Professors Stellwag (Biology), Jarvis (Faculty Assembly Representative), and Vice Chancellor Hallock.

Alternates present were: Professors Ayers for Evans (Chemistry), Rees for Thomson (Education), and Dolezal for Gilliland (Medicine).

B. Announcements

- 1 The Chancellor has approved the following resolution:  
95-35 Revised procedures for the Board of Governors Award for Excellence in Teaching.
2. All undergraduate curriculum matters needing to be placed in the *1996 Undergraduate Catalog* must be forwarded to the University Undergraduate Curriculum Committee no later than Monday, 18 March 1996.
3. The Committee on Committees has been charged to seek nominees from the faculty for the election of two regular members and three alternate members to the Faculty Assembly of the University of North Carolina. Nomination letters have been forwarded to all faculty, with a response required by Wednesday, 15 November 1995. Please call the Faculty Senate office for further information.
4. The Committee on Committees has recently written a compilation of the appellate committee charges from the *ECU Faculty Manual*. Copies of these charges are available in the Faculty Senate office.

C. Richard Eakin, Chancellor

Chancellor Eakin began his remarks with a newspaper report of the Global Transpark Commission's proposal to establish an engineering school at ECU. He stated the University appreciated the vote of confidence, however, the financial climate was not right for the development of such a school. Instead, existing programs in the School of Industry and Technology should be promoted. The Board of Governors, meeting on November 10 will take action on low enrollment programs. The General Administration is also about to undertake an equity study to determine funding levels at the 16 institutions. Chancellor Eakin stated that this may have important implications for ECU.

Simon (Political Science) asked about long range plans to establish a satellite campus in the Global Transpark. Eakin responded that this has been considered by ECU and the local community colleges but nothing is forthcoming. Allen (Biology) questioned if there was ECU representation on the Global Transpark Commission. Chancellor Eakin responded that he serves on the Global Transpark Authority and Al Delia and Keats Sparrow currently serve on the Commission.

D. Tinsley Yarbrough, Interim Vice Chancellor for Academic Affairs

Interim Vice Chancellor Yarbrough announced that the VCAA search is continuing with 30 applications and many nominations. The Faculty workstation awards will be announced by next week. Of 188 proposals, 27 were recommended for funding. VCAA Yarbrough went on to state

that the case involving a faculty-student grievance was dismissed. Simon (Political Science) asked about the upcoming peer review sessions, stating that the times established for the sessions were inconvenient due to the time of day and ongoing registration activities, etc. Simon asked if some alternative times could be set. VCAA Yarbrough indicated that he would talk to Dot Clayton about rescheduling some sessions. Allred (Psychology) asked why only 27 workstations rather than the usual 60 or 70. VCAA Yarbrough responded that available funding only allowed for the 27 workstations.

E. James Hallock, Vice Chancellor for Health Sciences

Vice Chancellor Hallock was in Boston chairing a Liaison Committee on Medical Education.

F. James LeRoy Smith, Enrollment Services Council

Professor Smith, Chair of the Enrollment Services Council, began his remarks with reference to two newsletters which were distributed to senators from the Enrollment Services Council explaining their current activities. The charge of the council is quality control and quality improvement of enrollment services. Four teams will address various aspects of the enrollment management process and recommend improvements. Implementation of an enrollment management model is a primary goal of the council.

G. Ken Marks, Academic Library Services

Ken Marks, Director of Academic Library Services, discussed the transfer of materials during the continuing Joyner Library renovations. If construction continues according to schedule, occupation of the new building will be in late February, 1996, stating that this was a "best estimate." Phase two of renovations to the east wing requires that books be moved into the new space and the west wing. Phase three is renovation of the west wing at which time there will be inadequate space for the present collection. Therefore, there will be a relocation of materials beginning in the next 10 days. At least 128,000 volumes will be placed in remote storage including 1979 and older bound periodicals, material from government documents and the map collection. The process will continue over the next 18 months during which time courier runs will increase so that materials can be retrieved when needed. Rees (Education) asked when phase 2 would begin. Marks reported that occupancy is scheduled for February 13, 1996, with everything being moved by March 11. Preliminary work will begin after everything is moved. Twelve months is anticipated for completion of this phase. Chancellor Eakin commented that arrangements will be made with the new contractor to inform affected parties.

H. Approval of Fall 1995 Graduation Roster

Joyce (Physics) moved the approval of the Fall 1995 Graduation Roster, subject to the candidates' successful completion of their degree requirements. **Resolution #95-37**

#### Agenda Item IV. Unfinished Business

After turning the meeting over to Vice Chair of the Faculty, Brenda Killingsworth, Don Sexauer, Chair of the Faculty, presented the charge for the Ad Hoc Committee on Faculty-Student Grievances. Ferrell (History) moved to add "nonacademic" to the committee's title. The motion was considered an editorial change. Following this discussion, the charge was approved as editorially amended. **Resolution #95-38** (Please refer to the list of resolutions at the end of this report for the full committee charge.)

#### Agenda Item V. Report of Committees

A. Credits Committee

Bob Woodside (Math), Chair of the Committee, presented the proposed revision to the *ECU Faculty Manual*, and *Undergraduate Catalog*, in reference to grade appeals. Hough (Faculty Assembly) asked if there was any appeal beyond the unit administrator. Woodside indicated that there was no additional appeal procedure in the current document. Moskop (Medicine) asked if the appeal would go to the dean rather than chair of a department in the professional schools. Woodside responded in the affirmative. Kane (Allied Health) observed that the way the proposal is worded does not achieve what is intended when the appeal is made to a unit administrator, who is removed from the problem. McMillen (Medicine) stated that some schools do not have departments so it would be

appropriate. Sexauer (Chair of the Faculty) remarked that the change is in response to the Dean of the College of Arts and Sciences request, because students were appealing to the dean rather than the department chair. Joyce (Physics) observed that a unit administrator charged with faculty evaluation should not be remote from what is going on in the unit. Farr (English) asked if the dean of a professional school could delegate the responsibility to a department chair.

Schadler (Business) moved to change the recipient of a written appeal to the instructor's immediate administrative supervisor. Hough (Faculty Assembly) questioned the use of the term "supervisor". The motion failed.

Reaves (Industry and Technology) suggested dropping unit administrator, and adding a clarification that in the College of Arts and Sciences appeals should be made to department chairs and in the professional schools, to the dean.

Farr (English) moved to allow deans of professional schools to delegate this to their chairs. The motion died due to the lack of a second. Spickerman (Mathematics) moved to recommit to committee. The motion passed.

Following discussion the proposed revision to both documents was recommitted to the Committee for further review. **Resolution #95-39**

B. Educational Policies and Planning Committee

Madge Chamness (Allied Health Sciences), chair of the Committee, presented the proposed weekend and evening college report and that Committee's recommendation. Joyce (Physics) questioned what was actually before the Faculty Senate for action. Sexauer (Chair of the Faculty) responded that it was a report of the committee relative to a proposal to develop a weekend and evening college program. Joyce (Physics) stated that he was in support of report and the concerns contained therein, yet felt that non-traditional students are important and there might be a greater separation between traditional and non-traditional students. He went on to state that the weekend and evening college proposal had not addressed items in the strategic plan, especially those dealing with the goal of excellence in undergraduate education. Joyce stated that the proposal provided for little access to professors, and that this was possibly a short-term solution whereas, we should be offering a long term solution. He stated that the week college and weekend and evening college should be totally integrated. Simon (Political Science) stated that there was not enough study done in the preparation of the proposal. He questioned how best could the non-traditional students be served. Hough (Faculty Assembly) observed that it is a marvelous idea but could be better integrated. He stated that the concept was good but the logistics needed more work. Hough questioned who would offer the needed courses on a systematic basis?

Chancellor Eakin spoke to adopting new strategies for delivering services to the people of NC, stating that unless this is done soon the University will be left behind. When will the University realize that we must wake up to the realities of the situation. This is not a panacea but a small step. Regarding the concerns listed by the committee he responded, What is existing faculty? There is a constant change in the numbers of faculty and if enrollments decline, there will be fewer positions allocated for ECU. In reference to the second concern of the Committee, Chancellor Eakin stated that there was no way to guarantee the faculty-student ratio. He stated that support services and budget were a concern and every effort would be made to provide sufficient services. He stated that the program would be initiated with minimal administrative overhead. Chamness (Allied Health) stated that the Committee agreed that something must be done, but the same quality of service as available to other students must be provided. Concerns remain with this guarantee.

Uhr (Council of Deans) stated that he served on the Committee when these items were discussed at length and worked to come up with a limited number of interrelated programs to offer something with existing resources. Allred (Psychology) stated that the Psychology faculty reported a general commitment to this program but found it difficult to commit resources they did not have. She went on to state that class size is based on room capacity and not the desire of faculty.

VCAA Yarbrough indicated that the weekend and evening college program was first presented as a class scheduling idea. Then the thoughts were to try such a program with units which felt capable of supporting the program. Ferrell (History) asked if this was a upper-level program rather than a 4-year program? Chamness (Allied Health) responded that these students would not need as many first and second year courses. Chamness was unsure if traditional students could take these courses.

Chancellor Eakin stated that the initial program would be small with use of present administrators. He stated that the University needed a locus for these students. Wilson (Sociology) stated his support of the idea and asked if the University should develop a program based on the needs of the clientele and not another university's model. Simon (Political Science) remarked that it was difficult to ask faculty support without any guarantees of appropriate resources. Carrafiello (History) asked about competitiveness and urgency for the program. Chancellor Eakin responded that many universities in the state are looking at ways to offer services in non-traditional modes. Demographics indicate a smaller pool of students in upcoming years and competition is severe. Smaller schools offering such programs are very aggressive. The same pattern is emerging with 4-year colleges. Chancellor Eakin stated that we need to change to meet the needs.

Eribo (Communication) observed that there is a market for the weekend and evening college program but felt that problems existed with the mechanism. Chancellor Eakin said there was an apparent market but no guarantee of success, and that the University must take a chance. The time frame is critical. Uhr (Council of Deans) indicated that better data could be gathered but the time frame for generating the proposal did not allow for extensive research. He stated that the committee felt that the program will generate enough students.

Bohannon (Human Environmental Sciences) stated that the Hospitality Management program supported the weekend and evening college program. VCAA Yarbrough noted that the units indicated are ready to implement the program. Ferrell (History) asked whether the committee's questions should be answered. Chancellor Eakin responded that two of the Committee's concerns were unreasonable. He reiterated his earlier response. Chamness (Allied Health) requested that participating departments be consulted and asked to make a 5-year commitment.

Joyce (Physics) asked why the need for self supporting status, why not a 6-day college, why a new organization? Chancellor Eakin suggested they will be considering what is suggested. Grossnickle (Psychology) stated that it all came down to details. He questioned if faculty would have the freedom to schedule classes when previously told not to and were there incentives? Satterfield (Art) asked what our responsibility was to students with regard to our commitment to follow through with students in these programs to completion of degrees. Once started, are we obligated to students.

Reaves (Industry and Technology) reported her school's support of the program because the School of Industry and Technology is currently offering a weekend college at Pope Air Force Base. She stated that the University must guarantee the offering of a complete degree. Allred (Psychology) reiterated the concerns of the Psychology department. Moskop (Medicine) observed that there was a consensus in support of the concept and proposed that the senate endorse the concept and that the administration work out the details with units interested in pursuing the weekend and evening college program. Farr (English) asked if the program was intended to include consultation with Arts and Sciences departments needed to offer degrees. Olszak (Academic Library Services) asked how support services, i.e. library, will be impacted and would new resources be forthcoming.

Moskop (Medicine) moved that the Faculty Senate consider the issues raised and endorse the concept. Woodside (Mathematics) stated concern with the bypass of the Faculty Senate. Ferrell (History) requested an instruction to the Committee regarding their concerns. Wilson (Sociology) stated that at present, departments were currently able to offer weekend and evening college. Schadler (Business) questioned the report stating a need for the program administrator to be in place by July 1995. Ferrell (History) asked to whom the Chair of the Faculty would send the resolution? Sexauer (Chair of the Faculty) responded that the Chancellor will act on the report as

recommended by the Educational Policies and Planning Committee and proposed by Professor Moskop's motion.

Following a lengthy discussion, Moskop (Medicine) offered the following motion: "That the Faculty Senate, having considered the issues raised in the Educational Policies and Planning Committee's report, endorses the concept of a Weekend and Evening College and charges the administration to work out an agreement with the affected academic and support units to implement the program." The motion passed. **Resolution #95-40**

C. Faculty Governance Committee

Jim Joyce (Physics), chair of the Committee, asked to withdraw the proposed revision to the *ECU Faculty Manual*, Appendix L, in light of other issues related to this revision being brought to his attention.

D. Research/Creative Activity Policies Committee

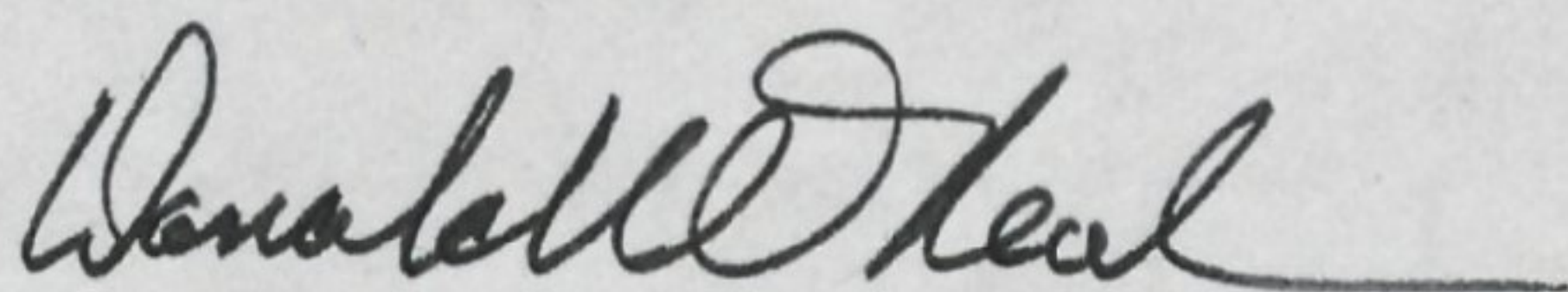
Charles Hodson (Medicine), chair of the Committee, presented the most recent proposed revision to the *ECU Faculty Manual*, Appendix I, along with revisions made to the document earlier in the Summer. Chancellor Eakin explained the routing of the proposal over the Summer, which went first to the Board of Governors prior to coming to the Faculty Senate. He indicated that the routing was mandated by the need to have a policy in place so as not to forgo federal grant funding. Following a detailed overview of the revisions by Professor Hodson, the proposed revisions were approved as presented. **Resolution #95-41** (Copies of the approved document are available in the Faculty Senate office, 140 Rawl Annex. Following approval of the Board of Governors, the revised appendix will be distributed to all faculty and administrators for placement in the *ECU Faculty Manual*.)

E. University Curriculum Committee

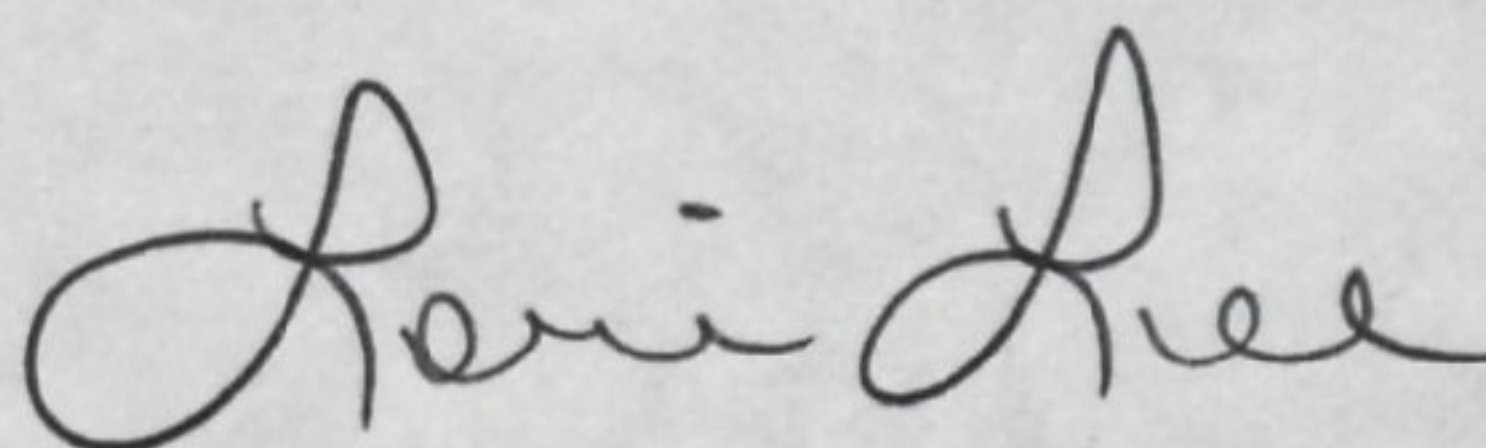
Jannis Shea (Human Environmental Sciences), vice chair of the Committee, presented the undergraduate curriculum matters contained in the meeting minutes of 28 September and 12 October 1995. There was no discussion and the minutes were approved as distributed. **Resolution #95-42**

There being no further business, the meeting adjourned at 4:50 p.m.

Respectfully submitted,



Donald Neal  
Department of Geology  
Secretary of the Faculty



Lori Lee  
Faculty Senate office  
Administrative Assistant

RESOLUTIONS PASSED AT THE 7 NOVEMBER 1995, FACULTY SENATE MEETING.

- #95-37 Approval of the Fall 1995 Graduation Roster, subject to the candidates' successful completion of their degree requirements.  
Disposition: Chancellor
- #95-38 Defined charge of the Ad Hoc Committee on Faculty-Student Nonacademic Grievances as follows:  
An ad hoc committee will be established consisting of a representative from the Division of Student Life, Undergraduate Studies, and the University Attorney's office, three members appointed by the Chancellor and three members appointed by the Chair of the Faculty. The committee will be charged to review what is currently being done relative to faculty-student grievances and to consider how to handle concerns not yet covered by policies already in place. The committee will be requested to prepare a report to the Faculty Senate prior to the end of the 1995-96 academic year.  
Disposition: Chair of the Faculty
- #95-39 The proposed revision to the *Faculty Manual*, Part V., section J. Grade Appeals (page V-4) and addition of a new section to the *Undergraduate Catalog*, Section 5: Academic Regulations, following the section entitled Policy on Posting Grades, was recommitted to the Committee for further review.  
Disposition: Credits Committee
- #95-40 That the Faculty Senate, having considered the issues raised in the Educational Policies and Planning Committee's report, endorses the concept of a Weekend and Evening College and charges the administration to work out an agreement with the affected academic and support units to implement the program.  
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Disposition: UNC Board of Governors
- #95-42 Undergraduate curriculum matters contained in the meeting minutes of 28 September and 12 October 1995. (Copies are available in the Faculty Senate office, 140 Rawl Annex.)  
Disposition: Chancellor



THE FULL FACULTY SENATE MINUTES ARE DISTRIBUTED TO FACULTY SENATORS,  
ALTERNATES, ACADEMIC COMMITTEE CHAIRS, AND AVAILABLE ELECTRONICALLY  
ON FSONLINE.

EAST CAROLINA UNIVERSITY  
FACULTY SENATE

EXECUTIVE MINUTES OF 7 NOVEMBER 1995

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Following a brief discussion, the minutes of 10 October 1995, were approved as distributed.

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Announcements:

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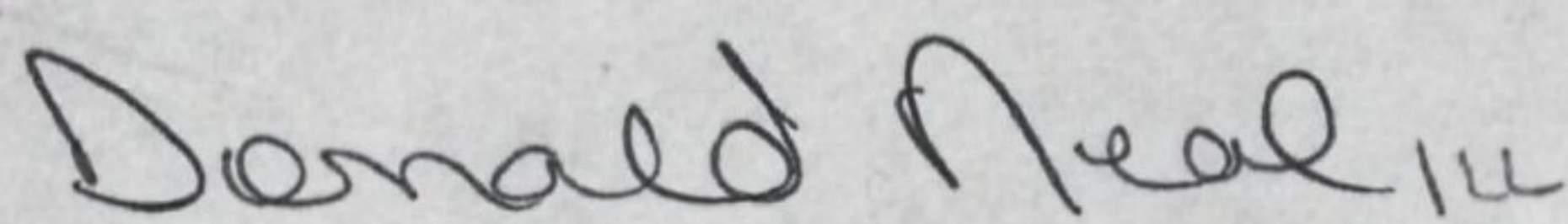
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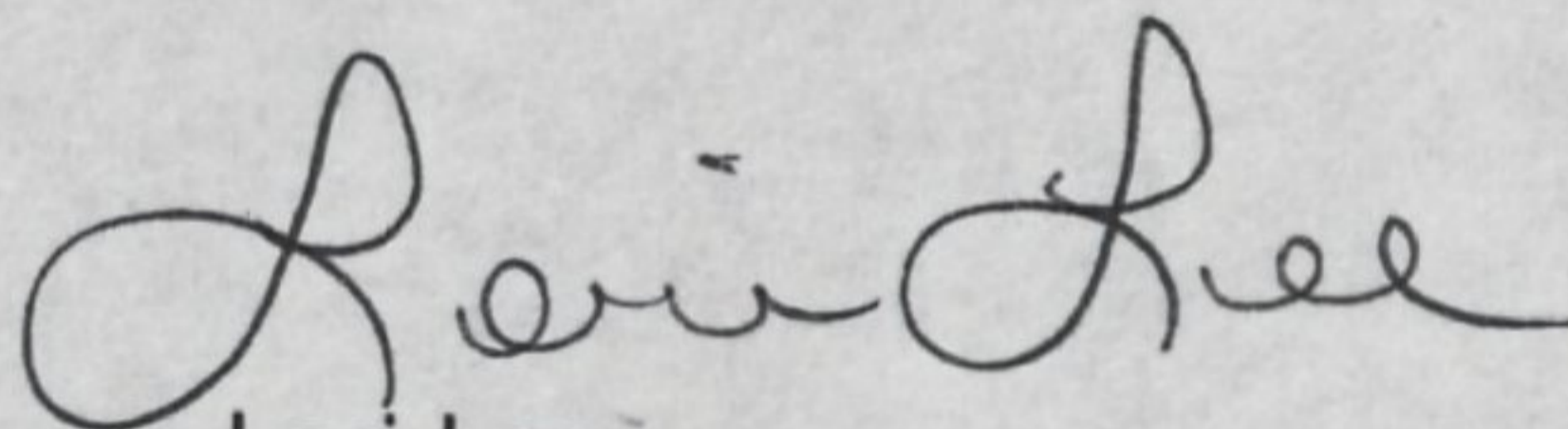
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Respectfully submitted,



Donald Neal  
Department of Geology  
Secretary of the Faculty



Lori Lee  
Faculty Senate office  
Administrative Assistant

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