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# PLEASE POST FOR ALL FACULTY TO READ!

## EAST CAROLINA UNIVERSITY 1995-1996 FACULTY SENATE

The second regular meeting of the 1995/1996 Faculty Senate will be held on **Tuesday, 10 October 1995**, at 2:10 in the Mendenhall Student Center Great Room.

### FULL AGENDA

- I. **Call to Order**
- II. **Approval of Minutes**
  - 12 September 1995
- III. **Special Order of the Day**
  - A. Roll Call
  - B. Announcements
  - C. Richard Eakin, Chancellor
  - D. Tinsley Yarbrough, Interim Vice Chancellor for Academic Affairs
  - E. James Hallock, Vice Chancellor for Health Sciences
  - F. Mike Hamrick, Director of Athletics  
Discussion of Athletic Program.
  - G. Tom Powell, Director of Admissions  
Discussion of Incoming Freshman Class.
  - H. Gregg Givens, Faculty Assembly Delegate  
Report on 22 September 1995, Faculty Assembly Meeting.
- IV. **Unfinished Business**
- V. **Report of Committees**
  - A. Committee on Committees, Bob Woodside
    - 1. Nomination for Faculty Assembly Delegate Vacancy (attachment 1).
    - 2. Nomination for Appellate Due Process Committee Vacancy (attachment 2).
    - 3. Nominations for Appellate Reconsideration Committee Vacancies (attachment 3).
    - 4. Nominations for Appellate Hearing Committee Vacancies (attachment 4).
  - B. Teaching Effectiveness Committee, Michael Duffy  
Revised Procedures for the Board of Governors Award for Excellence in Teaching (attachment 5).
- VI. **New Business**

## COMMITTEE ON COMMITTEES REPORT

### NOMINATION FOR FACULTY ASSEMBLY DELEGATE VACANCY (1998 Term)

The following Faculty Assembly Alternates are being nominated to fill the one Faculty Assembly Delegate vacancy:

<i>Jeff Jarvis</i>	<i>School of Music</i>
<i>Dori Finley</i>	<i>School of Human Environmental Sciences</i>
<i>Linner Griffin</i>	<i>School of Social Work</i>
<i>Mary Beth Foil</i>	<i>School of Medicine</i>
<i>Mary Glascoff</i>	<i>School of Health and Human Performance</i>

If a vacancy occurs from within the Faculty Assembly Alternate roster, the following faculty members will be nominated to fill this vacancy:

<i>David Langley</i>	<i>School of Health and Human Performance</i>
<i>Pat Staurakas</i>	<i>School of Allied Health Sciences</i>
<i>James Tracey</i>	<i>School of Allied Health Sciences</i>

Other Faculty Assembly Delegates are:

George Bailey	Department of Philosophy
Gregg Givens	School of Allied Health Sciences
Dawn Clark	Department of Theatre Arts
Larry Hough	Department of Political Science

## COMMITTEE ON COMMITTEES REPORT

### NOMINATION FOR APPELLATE DUE PROCESS COMMITTEE VACANCY (Alternate, 1997 Term)

The following faculty member is being nominated to fill the one Appellate Due Process Committee vacancy:

<i>Elizabeth Foster</i>	<i>School of Education</i>
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Other committee members are :

	Paul Haggard	Math	1996
	Brian McMillen	Pharmacology	1996
	Fred Ragan	History	1996
	Ralph Scott	Academic Library Svcs	1997
	Gerhard Kalmus	Biology	1997
Alternate Members:	Steve Thomas	Allied Health Sciences	1996
	Wayne Ayers	Chemistry	1996
	Belinda Lee	Nursing	1996
	Margie Gallagher	Human Environmental Sc	1997

## COMMITTEE ON COMMITTEES REPORT

### NOMINATIONS FOR APPELLATE RECONSIDERATION COMMITTEE VACANCIES (Alternates, 1996 and 1997 Terms)

The following faculty members are being nominated to fill the two Appellate Reconsideration Committee vacancies:

<i>Maggie Capen</i>	<i>School of Business</i>
<i>Madge Chamness</i>	<i>School of Allied Health Sciences</i>
<i>Trenton Davis</i>	<i>School of Allied Health Sciences</i>

Other committee members are :

	Bill Cobb	History	1996
	Pia Leahy	Geography	1996
	Cathy Hall	Psychology	1997
	Greg Lapicki	Physics	1998
	Martin Schwarz	Foreign Languages	1998
Alternate Members:	Marti Engelke	Nursing	1996
	Tom Buttery	Education	1997
	Bob Woodside	Math	1998

## COMMITTEE ON COMMITTEES REPORT

### NOMINATIONS FOR APPELLATE HEARING COMMITTEE VACANCIES (Alternates, 1997 and 1998 Terms)

The following faculty members are being nominated to fill the two alternate Appellate Hearing Committee vacancies:

<i>John Crammer</i>	<i>Department of Mathematics</i>
<i>Jeff Jarvis</i>	<i>School of Music</i>
<i>David Lawrence</i>	<i>Department of Geology</i>
<i>Christa Reiser</i>	<i>Department of Sociology</i>
<i>Angela Thompson</i>	<i>Department of History</i>

Other committee members are:

	Jack Karns	Business	1996
	Mary Kirkpatrick	Nursing	1996
	Donald Fletcher	Medicine	1997
	Michael Bassman	Foreign Languages	1998
	Doug McMillan	English	1998
Alternate Members:	Ivan Wallace	Education	1996
	Gay Wilentz	English	1996
	Brenda Killingsworth	Business	1997

## TEACHING EFFECTIVENESS COMMITTEE REPORT

### REVISED PROCEDURES FOR THE BOARD OF GOVERNORS AWARD FOR EXCELLENCE IN TEACHING

(Deletions are noted in strike through, additions are noted in bold print)

The Teaching Effectiveness Committee recommends the following clarification of procedures for the submission of portfolio information by nominees for the Board of Governors Award for Excellence in Teaching. The request for portfolio information together with an application for videotaping will be sent out to nominees at the time that they are first acknowledged and congratulated on being nominated.

Please refer to Section II, Item 3 of the *East Carolina University Selection Procedures for the Nominee for the Board of Governors Award for Excellence in Teaching*

The portfolio of materials must include:

1. An itemized list of all materials in the portfolio.
2. A brief written statement (not to exceed three pages) which articulates the nominee's teaching philosophy and methods to achieve his or her educational goals.
3. Copies of syllabi and other relevant course materials from no more than three different courses taught by the faculty member within the last three years, as well as a brief explanation of how the courses were assigned.
4. ~~A summary of Student Opinion of Instruction Survey (SOIS) student ratings for all courses that have been evaluated over the previous three years (Unit teaching evaluations may be substituted for courses where the SOIS is not administered.)~~
4. **A summary of Student Opinion of Instruction Survey (SOIS) for all courses that have been evaluated over the previous three years (Unit teaching evaluations may be substituted for courses where the SOIS is not administered.) For each course evaluated, give the number of students enrolled. Where the SOIS is used, place in tabular form SOIS items 1-9. Include the number of students responding, item mean, standard deviation, unit mean, and university mean. If grade distribution information is added, it may be included at the end of the portfolio under "additional materials."**
5. Copies of at least two peer evaluations of teaching, both of which include a classroom evaluation.
6. A copy of a current curriculum vitae or resume of the nominee, not to exceed three pages in length.
7. A letter of support from the departmental chair or the dean of the college or school.
8. ~~The names and addresses of two colleagues and two former students of the nominee from whom the selection committee may request letters of support.~~
8. **Typed letters from two colleagues and two former students/alumni of the nominee.**
9. ~~A twenty minute video of the nominee teaching a university course within the last year.~~
9. **A twenty-minute video of the nominee teaching a university course within the last year. (Contact the Faculty Senate office for the acceptable videotaping service). The standard (undoctored) video should display twenty consecutive minutes of teaching and include a pan of the audience. Faculty may select the twenty-minute segment of the taped lesson for submission with their portfolio. All nominees should keep a backup copy of tapes submitted for review. The two finalists for the award will be required to provide a standard video recording of an entire class period.**
10. Any additional materials, not to exceed four pages, that in the opinion of the nominee, will assist the selection committee in reaching a decision.