

PLEASE POST FOR ALL FACULTY TO READ!

EAST CAROLINA UNIVERSITY
FACULTY SENATE

FULL MINUTES OF 28 MARCH 1995

The seventh regular meeting of the 1994-95 Faculty Senate was held on Tuesday, 28 March 1995, in the Mendenhall Student Center Great Room.

Agenda Item I. Call to Order

Chair Patricia Anderson called the meeting to order at 2:10 p.m.

Agenda Item II. Approval of Minutes

The minutes of 21 February 1995, were approved as presented.

Agenda Item III. Special Order of the Day

A. Roll Call

Senator absent was: Brinson (Biology).

Alternates present were: McDaniel for Stellwag (Biology), Schadler for Doty (Business), Knott for Bell (Education), Decker for Felts (Health and Human Performance), Eudey for Spickerman (Math), and Hough for Simon (Political Science).

B. Announcements

1. The Chancellor approved the following resolutions from the 21 February 1995, meeting:
 - #95-6 Revisions to the *University Undergraduate Catalog* concerning admission policies.
 - #95-7 Revisions to the *ECU Faculty Manual* and the *University Undergraduate Catalog* concerning grade appeals.
 - #95-8 Revised Department of Anthropology's Unit Code of Operations.
 - #95-9 Department of Geography's curriculum matters contained in the University Curriculum Committee minutes of 9 February 1995.
2. All faculty are reminded of the Spring Commencement scheduled for Saturday, 6 May 1995, at 10:00 a.m. in the Ficklen Stadium.
3. Appreciation was extended to Chancellor and Mrs. Eakin on behalf of the Faculty Senate for a wonderful reception held at their home on Saturday, 25 March 1995.

C. Richard Eakin, Chancellor

Chancellor Eakin began his remarks by discussing the possible cancellation of some serials subscriptions. In February Dr. Kenneth Marks, Director of Academic Library Services, distributed a letter to all departments regarding cancellations. This action is being taken in response to budgetary problems. The cost of serials continues to escalate so much so that even without proposed budget cuts cancellations would have to occur. The Governor's proposed budget for the University will result in budgetary cuts of approximately 3%.

The Educational Policies and Planning Committee has requested the Chancellor use any remaining allocation funds to prevent the cancellation of any subscriptions this year and to allow for a study of which subscriptions should be canceled. Chancellor Eakin reported that at the current time it appears that there is only \$200,000 in this fund and approximately \$300,000 is needed to cover the estimated cost increase for subscriptions. Therefore, the process to identify the titles that are possible choices for cancellations must be continued. Professor Ferrell (History) expressed his concern regarding subscription cancellations and the effect it will have on the quality of the library and the materials available for students and faculty. He also asked that the Chancellor appropriate money to allow more time to study the titles for possible cancellation. Chancellor Eakin replied that while he understood the concerns of the faculty the reality is that some level of cancellations must occur. The proposed budget has very serious ramifications for the University including the possibility of personnel layoffs. While the preference would be not to cancel any subscriptions, the information must be obtained in case such a situation arises.

Professor Dock (Foreign Languages) mentioned that there are really two categories of subscriptions, journals and reference journals such as indexes. The reference journals are items that cannot be cut to allow basic research to be done. Chancellor Eakin stated that this whole process is ironic since last year we received extra money in the library materials budget line. Worthington (Medicine) commented on President Spangler's comments on the University's budget situation. Chancellor Eakin stated that Spangler's approach has been to refuse to state what would be cut if the proposed budget was approved. President Spangler has done this because he feels the proposed budget is totally inappropriate. Professor Bailey (Philosophy) stated that there are two issues here: the threat of budget cuts and rising subscription costs. There is currently no continuing support for library materials contained in either the Strategic Plan, Objectives, or PFAs. Without some specific type of emphasis, this is going to be a continuing problem.

Professor York (Academic Library Services) stated that Joyner Library does intend to pursue this as an objective. Dr. Marks explained the library's idea to address this problem. This includes a proposal to take the next year to conduct a rational examination of serials collection, beginning with utilization of Strategic Objectives, faculty, enrollment, courses taught, FTE, etc. of each department. This would give the Library a more thorough appreciation of where the department is today and its plans. The proposal also includes having a representative of the library meet with each department to identify core titles for unit and campus, including the literature needed to support the various programs on this campus. This would include looking at titles that need to be physically present on campus and titles that may be better served by other methods of access. The result would be to provide a more coherent match between journal collection and campus needs.

Professor Ragan (History) endorsed the type of process Dr. Marks described but also asked about encouraging others to donate to the library through the University Foundations. The Chancellor stated that this has been an area where there has not been as much success as other areas, however, in the last months of the Shared Vision campaign this is one of the areas to be emphasized. Ragan (History) replied that more success may be obtained if a lower dollar amount is solicited.

Professor Jarvis (Music) asked about the differences in budget lines. He stated that the Music Library received several new workstations in the Fall, yet are now being asked to cut subscriptions by 50%. Chancellor Eakin responded that is not fair to compare items such as workstations and library materials since both are essential. The budget line for library materials is entirely separate from other equipment. He then reminded the faculty that this is a result of both increased cost in library materials and a reduction in allocation to the University. Budget flexibility does make it possible to move funds from one budget line to another, however, the place the funds come from will also suffer. Professor Dock (Foreign Languages) asked if a comparative cost study has been done comparing interlibrary loan cost and the cost to subscribe to journals. Dr. Marks replied that the library subsidizes interlibrary loans for faculty and students, since the library feels users should not be penalized for materials the library does not own. The material budget line can only be used for items that can physically reside in the library therefor, funds for document delivery can not come from that budget line. This year, the library will spend less than \$20,000 to provide document delivery to everyone on East Campus. While Dr. Marks does not believe document delivery will replace on-site availability, the intention is to continue subsidizing the service. Chair Anderson reminded Senators that the Library Committee is responsible for such matters and concerns should be addressed to that committee.

D. Tinsley Yarbrough, Interim Vice Chancellor for Academic Affairs

Interim Vice Chancellor Yarbrough began his remarks by updating the progress of the various search committees. The search for Dean of Music is continuing. Three of the four candidates have visited the campus. The three finalists for the Director of International Programs will be visiting the campus soon. Interim Vice Chancellor Yarbrough encouraged all faculty to participate in these processes. In regards to fixed term faculty, pages 99-101 of Fact Book were distributed to each Senator. These pages show that some departments use these types of positions more extensively than others. While there is some concern with the number of fixed term faculty, there is also the realization that this allows greater flexibility for the department and that some faculty will only accept this type of

appointment. Professor Hough (Political Science) asked about the search for the new VCAA. Interim Vice Chancellor Yarbrough responded that since he is not a member of search committee perhaps someone else could address this question. Chancellor Eakin responded that the search is proceeding and that the last candidate is currently on campus. A decision will be forthcoming.

E. James Hallock, Vice Chancellor for Health Sciences

Vice Chancellor Hallock reported on the match for senior medical students, 55% getting their first choice with 73% getting either their first, second or third choice. Also, 28% of the students will be remaining in Greenville and working with PCMH. A recent issue of *US News and World Report* that ranked medical schools ranked ECU ninth in the country.

F. Ernie Schwarz, University Athletic Committee and Academic Review Subcommittee

Ernie Schwarz (Health and Human Promotion), Chair of the Committee and Subcommittee, reported that the Athletic department asked him to say thanks to faculty coaches. One hundred out of three hundred student athletes have achieved academic recognition. Gender equity continues to be addressed. The search for a new athletic director is continuing along with the search for a new woman's basketball coach. The Annual Pig Skin Pig Out Party is scheduled for April 6, 7 and 8.

G. Approval of the Spring 1995 Graduation Roster.

Killingsworth (Business) moved to approve the Spring 1995 Graduation Roster subject to the candidates' successful completion of their degree requirements. **Resolution #95-10**

Agenda Item IV. Unfinished Business

There was no unfinished business to come before the Faculty Senate.

Agenda Item V. Report of Committees

A. Calendar Committee

Ruth Jones (Business), Chair of the Committee, presented the proposed Summer 1997, Fall 1997, and Spring 1998 University calendars. There were no amendments made, and the proposed University calendars were approved as presented. **Resolution #95-11** (Please refer to attachment 1. of the meeting agenda for the proposed University calendars.)

B. Educational Policies and Planning Committee

Worth Worthington (Medicine), Chair of the Committee, first presented the request for authorization to establish a new Ph.D. Degree Program in Speech Pathology and Audiology, API #1220. There were no comments and the request was approved as presented. **Resolution #95-12** (A copy of this proposal is available for review in the Faculty Senate office, 140 Rawl Annex.)

Following that report, Professor Worthington asked to withdraw the proposed revisions to the *ECU Faculty Manual*, Part III. He requested more time for the Committee to consider other options. His withdrawal was granted and Chair Anderson requested that he return with a report to the Faculty Senate on the issue in April 1995.

C. Faculty Governance Committee

Don Sexauer (Art), Chair of the Committee, first presented the recommended editorial revisions to the *ECU Faculty Manual*, Appendix D. Professor Bailey (Philosophy) explained the rationale for the editorial changes. Professor McMillen (Medicine) suggested the term "probationary term" as opposed to "probationary track" in item 2. Professor Moskop (Medicine) spoke in favor of the change. Since there was no objection this was treated as an editorial change. Professor Ferrell (History) asked if this terminology correlates with the terms used by General Administration. The committee will check on this. Professor McMillen (Medicine) asked for clarification in items 9A, 9B and 20. Professor Bailey (Philosophy) responded that many people did not make the link in terminology and that was why the section was revised. After several editorial changes the document was approved.

Following discussion and several amendments, the recommended editorial revisions to the *ECU Faculty Manual*, Appendix D. Tenure and Promotion Policies and Procedures of ECU were approved

as presented. **Resolution #95-13** (A copy of these revisions are available in the Faculty Senate office, 140 Rawl Annex).

Professor Sexauer then presented the request for permission to revise the *ECU Faculty Manual*, Parts I-IV, as the need arises, to reflect current University policies and practices as adopted by the Faculty Senate and UNC General Administration. There being no discussion, the request was approved. **Resolution #95-14**

D. Honors Program Committee

Doug McMillan (English), Chair of the Committee, presented a resolution concerning the Honors Program. Professor Ferrell (History) asked where the recommended \$10,000 will come from. Professor McMillan (English) responded that since this is a request, the committee does not have any recommendations. Professor Grossnickle (Psychology) asked if the position of Assistant Honors Program Director be full-time, half-time or quarter-time. Professor McMillan replied that it would be quarter-time. Professor Grossnickle moved to postpone the request until the next fiscal year. Professor Holte (English) spoke against the motion since it was only a request for funding. Professor Miller (Philosophy) said that he felt \$1,000 for an award is excessive especially considering the amount of the awards given to the faculty. Professor Farr (English) asked if Professor Grossnickle would consider dividing question into two parts. Professor Grossnickle agreed to have the motion taken as two separate parts.

Professor Worthington (Medicine) spoke in favor of the resolution to request the university appoint an Assistant Honors Program Director. Professor Moskop (Medicine) asked for clarification of what the duties of the assistant director would include. Dave Sanders, Director of the Honors Program, explained that most honors programs have a liaison who works with the departments to develop courses, programs, research opportunities, advising, fellowships, scholarships, and other resources. Following much discussion, the Faculty Senate postponed any action on the request to authorize permanent funds in the minimum amount of \$10,000 annually (to provide small stipends of \$500-\$1,000 to deserving honors students and to make an award for the best honors project). The Faculty Senate approved only the request to appoint an Assistant Honors Program Director.

Resolution #95-15

E. Libraries Committee

Johnathan Bascom (Geography), Chair of the Committee, and Ken Marks, Director of the Academic Library Services, presented the committee's report. The key problem identified by the committee is the inherent problems created when multiple forms of multimedia are accessed by the computer. The Marquis terminal provides virtually one stop shopping, with access to Internet and also twenty plus databases all on a Windows environment. Using the client-server environment, the library staff has been working to resolve bottlenecks, traffic jams, etc. Currently the Library is a development and demonstration site with Joyner Library being the largest library using this system.

Another problem is that currently the library is using Ethernet as opposed to a fiber optic network, creating a problem since the library is using a local area network with an ever more increasing number of workstations, including sixty-six public workstations. Once the fiber optic network is available there will be more hub points, wider bands, and speed. A third problem has been the insufficient staff to handle problems. The system area has been seriously short staffed, a situation to be rectified soon with the Head of Systems librarian search in process. The Associate Director position, which is heavily tied to automation, is open and the search will begin soon.

The fourth area has been inadequate training. Several suggestions have been made to deal with this, including a publication that explains terms and how to access, librarians on the floor to assist with questions and having the librarians move out of library to provide on-site training. Professor Allred (Psychology) asked why when accessing Marquis from her office, she can not get the same level of information, such as if the book is checked out. She did say that she felt Marquis is vastly better than LS2000. Dr. Marks responded that the information provided is based on a standard regulated by the library industry called Z39.50. At this time the standard does not allow the display of item level information such as whether the item is checked out or not. A new version of this standard is

presently in the works and should allow item level information to be provided. Once the change over to fiber optic network on the campus has been completed, faculty will be contacted to have the appropriate software installed on their machines to allow the system to work on their workstation. This software can be installed on workstations for students, staff and faculty. Professor Farr (English) asked why Marquis goes down when library is closed. Dr. Marks replied that this should not occur since the server is up 24 hours. Professor York (Academic Library Services) stated that Academic Library Services has had no new library faculty positions since the ~~1960s~~, with only 28 faculty. The library faculty are concerned how some suggestions will be implemented with the current staff levels.

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F. Research/Creative Activity Policies Committee

Uma Gupta (Business), Chair of the Committee, presented a proposed addition to the *ECU Faculty Manual*, Part IV. McMillen (Medicine) moved to have this addition made to Appendix U. Policy and Procedures on Ethics in Research and Creative Activities instead of Part IV. of the *ECU Faculty Manual*. McMillen (Medicine) asked about the placement of this section as presented since there is a section on authorship. McMillen moved this be placed at the end of Appendix U. Section I. at the conclusion of H. The motion was approved. Professor McMillen (Medicine) moved to add, "Service on a thesis committee does not in itself entitle a faculty member to co-authorship of a manuscript or an abstract unless the provisions of Faculty Manual Appendix U.I.F. are met." The amendment passed. Following discussion, the proposed addition to Appendix U. Policy and Procedures on Ethics in Research and Creative Activities was approved as amended. **Resolution #95-16** (Please refer to the list of resolutions at the end of this document for the full addition.)

G. Unit Code Screening Committee

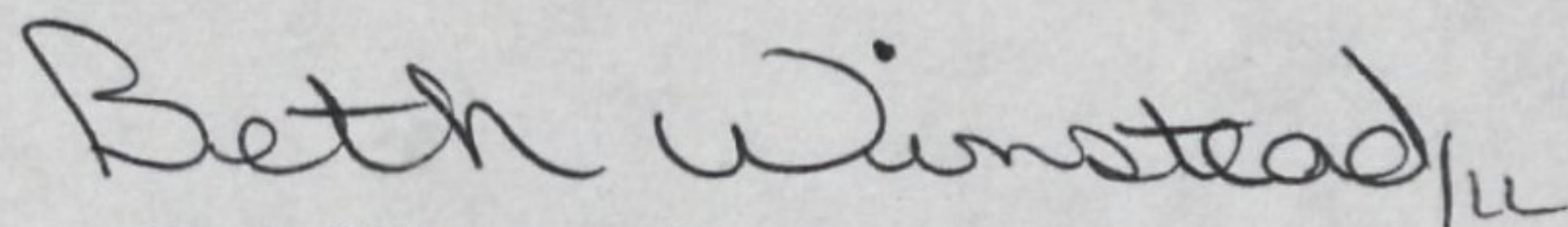
Bill Grossnickle (Psychology), Chair of the Committee, presented the revised Health Sciences Library's Unit Code of Operations. There were no amendments and the revised unit code of operations was approved as presented. **Resolution #95-17** (A copy of the unit code is available for review in the Faculty Senate office, 140 Rawl Annex.)

Agenda Item VI. New Business

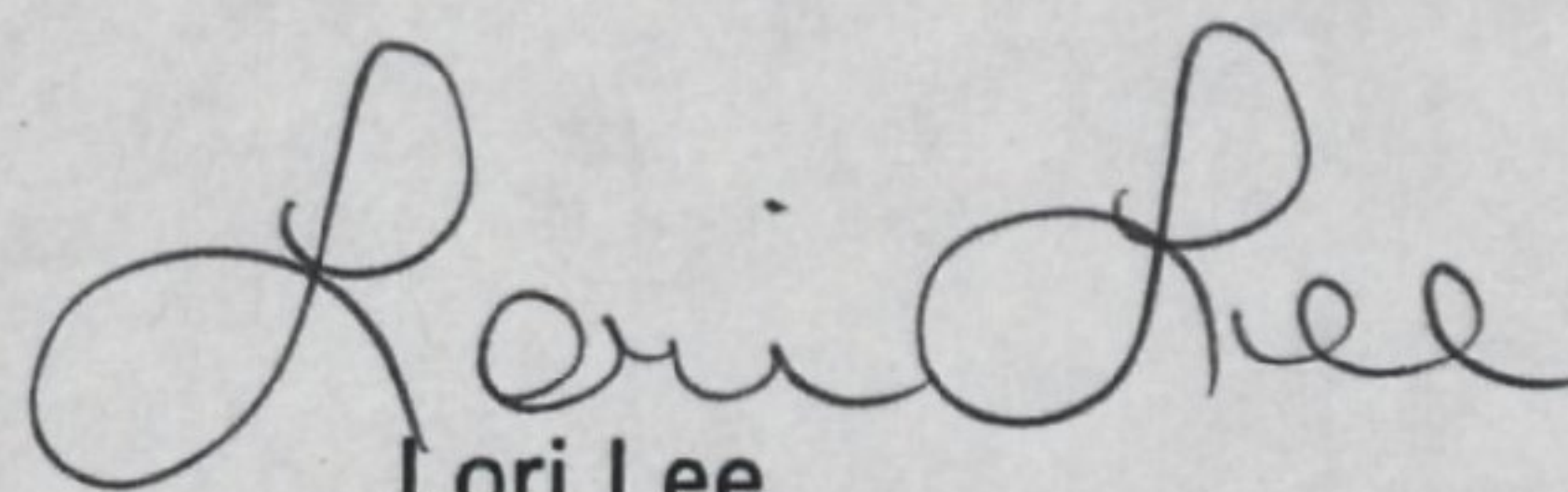
Vice Chair Karns (Business) took charge of the meeting as an item of new business was presented by Professor Woodside (Math). Karns asked if there were any objections to the bringing of this new business. Professor Joyce opposed. The vote to allow the new business to be brought forward to the floor of the Faculty Senate failed with less than the required 2/3 vote.

There being no further business, the meeting adjourned at 4:50 p.m.

Respectfully submitted,



Beth Winstead
Health Sciences Library
Secretary of the Faculty



Lori Lee
Faculty Senate office
Administrative Assistant

RESOLUTIONS PASSED AT THE 28 MARCH 1995, FACULTY SENATE MEETING.

- #95-10 Spring 1995 Graduation Roster subject to the candidates' successful completion of their degree requirements.
Disposition: Chancellor
- #95-11 Summer 1997, Fall 1997, and Spring 1998 University calendars.
Disposition: Chancellor
- #95-12 Request for authorization to establish a new Ph.D. Degree Program in Speech Pathology and Audiology, API #1220.
Disposition: Chancellor
- #95-13 Editorial revisions to the *ECU Faculty Manual*, Appendix D. Tenure and Promotion Policies and Procedures of ECU.
Disposition: UNC Board of Governors
- #95-14 Permission to the Faculty Governance Committee to revise the *ECU Faculty Manual*, Parts I-IV, as the need arises, to reflect current University policies and practices as adopted by the Faculty Senate and UNC General Administration.
Disposition: Faculty Senate
- #95-15 Request to appoint an Assistant Honors Program Director.
Disposition: Chancellor
- #95-16 Revision to *ECU Faculty Manual*, Appendix U. Policy and Procedures on Ethics in Research and Creative Activities as follows:
Add the following to the end of section I. Policy, subsection H. (page U-2) :
"Graduate students must be authors on publications that contain substantial parts of their thesis and/or dissertation. The chair and/or members of graduate student's thesis or dissertation committee should encourage the student to prepare a manuscript(s) for publication based on his or her thesis or dissertation research. If a student prepares a manuscript for publication based on a thesis or dissertation, he or she should be the first author on the resulting publication. Service on a thesis and/or dissertation committee does not in itself entitle a faculty member to co-authorship of a manuscript or an abstract unless the provisions of the *ECU Faculty Manual*, Appendix U., Section I.F. are met."
Disposition: Chancellor
- #95-17 Revised Health Sciences Library's Unit Code of Operations.
Disposition: Chancellor

FULL FACULTY SENATE MINUTES ARE DISTRIBUTED TO FACULTY SENATORS, ALTERNATES, ACADEMIC COMMITTEE CHAIRS, ACADEMIC UNIT ADMINISTRATORS, AND AVAILABLE ELECTRONICALLY ON FSONLINE.

**EAST CAROLINA UNIVERSITY
FACULTY SENATE**

EXECUTIVE MINUTES OF 28 MARCH 1995

The seventh regular meeting of the 1994-95 Faculty Senate was held on Tuesday, 28 March 1995, in the Mendenhall Student Center Great Room.

The minutes of 21 February 1995, were approved as presented.

Senator absent was: Brinson (Biology).

Alternates present were: McDaniel for Stellwag (Biology), Schadler for Doty (Business), Knott for Bell (Education), Decker for Felts (Health and Human Performance), Eudey for Spickerman (Math), and Hough for Simon (Political Science).

Announcements

1. The Chancellor approved the following resolutions from the 21 February 1995, meeting:
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2. All faculty are reminded of the Spring Commencement scheduled for Saturday, 6 May 1995, at 10:00 a.m. in the Ficklen Stadium.
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Professor Killingsworth (Business) moved to approve the Spring 1995 Graduation Roster subject to the candidates' successful completion of their degree requirements. **Resolution #95-10**

The proposed Summer 1997, Fall 1997, and Spring 1998 University calendars were approved as presented. **Resolution #95-11** (Please refer to attachment 1. of the meeting agenda for the proposed University calendars.)

The request for authorization to establish a new Ph.D. Degree Program in Speech Pathology and Audiology, API #1220 was approved as presented. **Resolution #95-12** (A copy of this proposal is available for review in the Faculty Senate office, 140 Rawl Annex.) The proposed revisions to the *ECU Faculty Manual*, Part III. was withdrawn at this time.

The recommended editorial revisions to the *ECU Faculty Manual*, Appendix D. Tenure and Promotion Policies and Procedures of ECU were approved as presented. **Resolution #95-13** (A copy of these revisions are available in the Faculty Senate office, 140 Rawl Annex).

The request for permission to revise the *ECU Faculty Manual*, Parts I-IV, as the need arises, to reflect current University policies and practices as adopted by the Faculty Senate and UNC General Administration was approved. **Resolution #95-14**

Following much discussion, the Faculty Senate postponed any action on the request to authorize permanent funds in the minimum amount of \$10,000 annually (to provide small stipends of \$500-\$1,000 to deserving honors students and to make an award for the best honors project). The Faculty Senate approved only the request to appoint an Assistant Honors Program Director. **Resolution #95-15**

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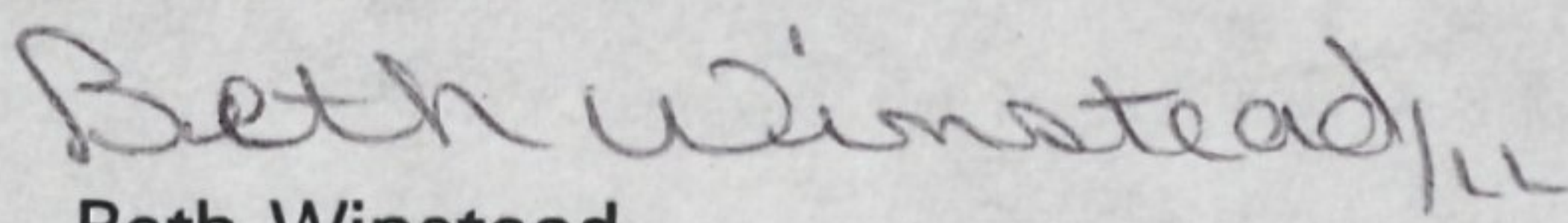
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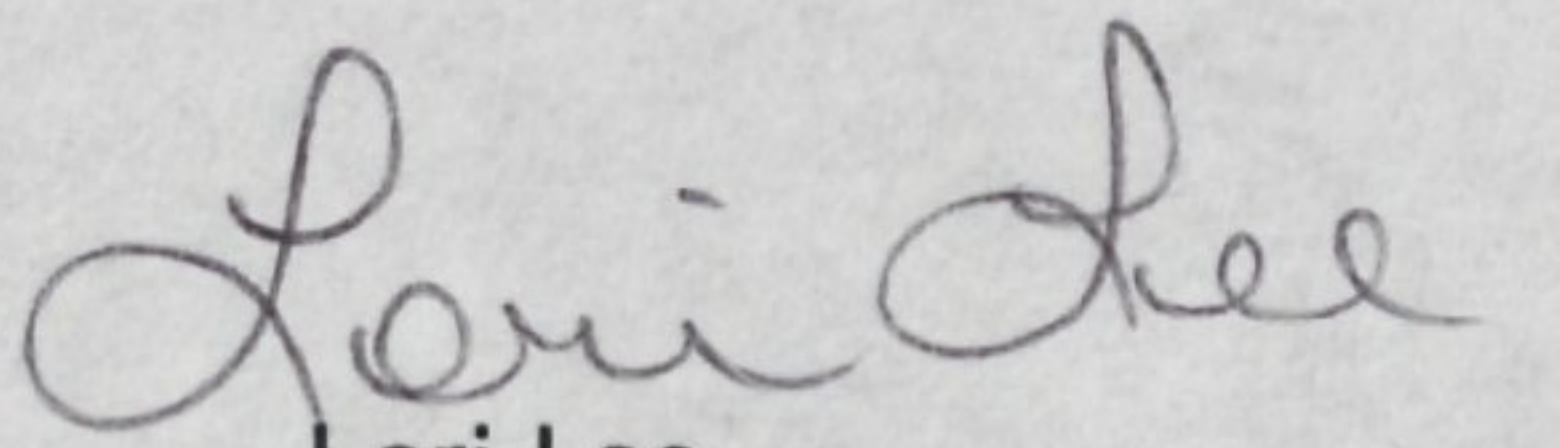
The revised Health Sciences Library's Unit Code of Operations was approved as presented. **Resolution #95-17** (A copy of the unit code is available for review in the Faculty Senate office, 140 Rawl Annex.)

Under New Business, Vice Chair Karns (Business) took charge of the meeting as an item of new business was presented by Professor Woodside (Math). Karns asked if there were any objections to the bringing of this new business. Professor Joyce opposed. The vote to allow the new business to be brought forward to the floor of the Faculty Senate failed with less than the required 2/3 vote.

There being no further business, the meeting adjourned at 4:50 p.m.

Respectfully submitted,


Beth Winstead
Health Sciences Library
Secretary of the Faculty


Lori Lee
Faculty Senate office
Administrative Assistant

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Disposition: Chancellor
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Disposition: Chancellor
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Disposition: Chancellor
- #95-13 Editorial revisions to the *ECU Faculty Manual*, Appendix D. Tenure and Promotion Policies and Procedures of ECU.
Disposition: UNC Board of Governors
- #95-14 Permission to the Faculty Governance Committee to revise the *ECU Faculty Manual*, Parts I-IV, as the need arises, to reflect current University policies and practices as adopted by the Faculty Senate and UNC General Administration.
Disposition: Faculty Senate
- #95-15 Request to appoint an Assistant Honors Program Director.
Disposition: Chancellor
- #95-16 Revision to *ECU Faculty Manual*, Appendix U. Policy and Procedures on Ethics in Research and Creative Activities as follows: Add the following to the end of section I. Policy, subsection H. (page U-2) :
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Disposition: Chancellor
- #95-17 Revised Health Sciences Library's Unit Code of Operations.
Disposition: Chancellor



April 18, 1995

Office of the Chancellor
103 Spilman
919-328-6212

Dr. Patricia J. Anderson
Chair of the Faculty
East Carolina University

Dear Professor Anderson:

Resolutions #95-10 through #95-17 as adopted by the Faculty Senate on March 28, 1995 are approved as submitted.

Sincerely,

A handwritten signature in cursive script that reads "Richard R. Eakin".

Richard R. Eakin
Chancellor

RRE/ra
enclosure
cc: Dr. Tinsley Yarbrough
Dr. James Hallock

Dr. Eakin
~~notebook~~
~~system~~
~~hrs.~~



30 March 1995

Chancellor Richard Eakin
East Carolina University
Spilman Building

Faculty Senate
140 Rawl Annex

919-328-6537
919-328-6122 Fax
FSLEE@ECUVM1

Dear Dr. Eakin:

On 28 March 1995, the Faculty Senate adopted the following resolutions for your consideration.

- ✓ #95-10 Spring 1995 graduation roster subject to the candidates' successful completion of their degree requirements.
- ✓ #95-11 Summer 1997, Fall 1997, and Spring 1998 University calendars (attachments 1, 2, 3).
- ✓ #95-12 Request for authorization to establish a new Ph.D. Degree Program in Speech Pathology and Audiology, API #1220.
- ✓ #95-13 Editorial revisions to the *ECU Faculty Manual*, Appendix D. Tenure and Promotion Policies and Procedures of ECU (attachment 4).
- ✓ #95-15 Request to appoint an Assistant Honors Program Director.
- ✓ #95-16 Revised *ECU Faculty Manual*, Appendix U. Policy and Procedures on Ethics in Research and Creative Activities (attachment 5).
- ✓ #95-17 Revised Health Sciences Library's Unit Code of Operations (attachment 6).

You will note that the original Health Sciences Library's Unit Code of Operations is included with this correspondence and also requires your signature. Please return the document to the Faculty Senate office upon approval.

The Faculty Senate also gave permission to the Faculty Governance Committee to revise the *ECU Faculty Manual*, Parts I-IV, as the need arises, to reflect current University policies and practices as adopted by the Faculty Senate and UNC General Administration.

Thank you for your consideration of the above mentioned resolutions.

Sincerely,

Patricia J. Anderson
Chair of the Faculty

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attachments

c: Tinsley Yarbrough, Interim Vice Chancellor for Academic Affairs
James Hallock, Vice Chancellor for Health Sciences