



February 17, 1995

**Academic Library Services**  
Joyner Library

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328-6671

Systems  
328-4353

**TO:** Faculty Library Representatives

**FROM:** Dr. Ken Marks, Director  
Academic Library Services

**SUBJECT:** 1995/96 Acquisitions Budget/Serials Cancellation

Two meetings for faculty library representatives have been scheduled for February 23 and 24, 1995, in the library's administrative conference room. The February 23 meeting will be held at 2 p.m. The February 24 meeting will be held at 11 a.m. Please choose the meeting date and time which will fit your schedule best. The purpose of the meetings is to initiate the process of preparing for a possible cancellation of serials in 1995/96.

**BACKGROUND:**

The combination of journal price forecasts for 1995/96 and the realities of the 1994/95 acquisitions budget have convinced the library that it must begin preparations for the cancellation of serials that would be effective in January 1996. Although we hope that the 1995/96 library acquisitions budget will make serial cancellations unnecessary, we must identify titles this spring that could be canceled should that step be required.

**CURRENT ACQUISITIONS BUDGET:**

The monthly review of acquisitions budget expenditures has revealed that it is likely that this year's serials expenditures will exceed the projections that were made at the beginning of the fiscal year. As 1994/95 began serials costs were projected to be \$1,071,033. As of February 13, 1995, the projection for serials expenditures for this fiscal year is \$1,148,352.67. This represents an increase of \$77,319.67. It is possible that this increase could continue to grow during the balance of the fiscal year.

**1995/96 ACQUISITIONS BUDGET:**

The end of January, the initial journal pricing forecast for 1996 was received from Faxon, our major journal supplier. This preliminary information is most discouraging. Faxon projects an average increase in journal costs of 13.1%. Using the projected serial expenditures for 1994/95 of \$1,148,352 this increase translates to an additional charge of \$150,434 that will be needed to maintain our journal buying power next year.

Greenville,  
North Carolina  
27858-4353

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This year's acquisitions budget contains \$144,000 in one-time non-recurring funds. If these funds are not replenished with additional one-time non-recurring funds or an equal addition of base money, our acquisitions budget will suffer a substantial loss in purchasing power.

Two other elements are looming as factors as next year's budget is considered. First, the legislature and governor appear committed to a significant tax cut. However the cut is accomplished it is sure to have an effect on the university's, and therefore the library's, budget. Second, the university did not make its enrollment projections for the current year. This will almost certainly translate into a reduction in faculty, staff and operating budget funds for 1995/96.

While it is impossible to predict with any degree of accuracy what our budgetary fortunes will be next year, it is possible to identify some steps that are prudent for us to take this year. First, although we had hoped to spend \$20,000 for new serial titles to begin next year; this money will not be spent for new serials. Even those titles that had been selected in the first phase will not be ordered. Second, it is imperative that library personnel in conjunction with Academic Affairs faculty begin the process of identifying possible titles for cancellation next fiscal year. It is important that everyone understand that serial cancellation is not a foregone conclusion. The final determination will wait upon the acquisitions budget the library receives next year. It is important, too, that everyone understand that the process of identifying possible serials for cancellation can not be completed over night. Finally, it is important that everyone understand that the process of identifying serial titles is one that must involve all faculty in Academic Affairs.

I met last week with Chancellor Eakin and Acting Vice Chancellor Tinsley Yarbrough to inform them of the forecasts for serial pricing for 1995/96. At that time, I told them that it was important that we begin the process of identifying possible titles for serial cancellation. They agreed, reluctantly, that this was the only prudent course of action.

**The goal of the serial cancellation project is the identification of \$300,000 in serial titles that can be eliminated from the library's collections.**

The serial cancellation process will involve the following steps. As departmental faculty representative your participation is critical as the link between your unit and the library.

February 23-24, 1995	Meet with library representatives to distribute serial lists
March 17, 1995	Library representatives return lists with proposed cancellations
March 24, 1995	Library staff compiles proposed cancellation list and



	returns them to units
April 7, 1995	Library representatives return list with recommendations for changes
April 7-14, 1995	Library staff reconciles differences in cancellation recommendations
April 14, 1995	Cancellation list sent to units for final review
April 28, 1995	Library representatives return list with recommendations for changes to the library

This is an extremely tight calendar for identifying and reviewing serial titles for possible cancellation. It is important that this schedule be followed to insure the broadest involvement of the faculty.

Although the faculty of each department are responsible for determining how they will select serials for cancellation, at least one unit has found the approach of identifying a core collection of titles to be useful. Once a core collection has been outlined then the existing serial list can be compared with the core listing and choices made.

No member of the library's faculty and staff look forward to this project but it is the only course of action we have if we are to be stewards of the resources available to us. Broad participation by the faculty in this process is crucial to its effective completion. On behalf of the library's faculty and staff I want to thank you in advance for your involvement in this project.



**Timetable for Journal Cancellation Process  
Spring Semester 1995**

February 23-24, 1995	Meet with library representatives to distribute journal lists
March 17, 1995	Library representatives return lists with proposed cancellations
March 24, 1995	Library staff compiles proposed cancellation list and returns them to units
April 7, 1995	Library representatives return list with recommendations for changes
April 7-14, 1995	Library staff reconciles differences in cancellation recommendations
April 14, 1995	Cancellation list sent to units for final review
April 28, 1995	Library representatives return list with recommendations for changes to the library



### Journal List Information

These are serials that are in paper format like magazines that are published more frequently than once a year. They are housed in the Current Periodicals Room. We have to have them bound or get on microfilm.

Dept. Department to which this title is attributed  
Title Title of journal currently received  
Price Three years of pricing information if readily available  
Availability in ProQuest Joyner Library has this title on CD-ROM--the actual article is available. Runs about 3 months behind current date.  
Availability through document delivery (CARL) Articles from any journal on this list are generally available through interlibrary loan. The titles that are checked off in the "DOC" column are also available through CARL's Uncover--a document delivery service which usually can supply a faxed copy within 48 hours. This service is utilized by the ILS Department to expedite rush requests and copyright problems. All interlibrary transactions including CARL documents are free of charge to faculty, staff and students within the Division of Academic Affairs.  
Availability in microformat Joyner Library has a current subscription on microfilm.  
Frequency of publication How often the journal is published.

### Standing Order Information

These are serials that are hard bound (could be paperback) like a book. They are usually published annually or semiannually, however they can be published irregularly which means every two weeks or once every five years. These are processed and sent directly to the stacks, not housed in the Periodicals Room.

Dept. Department to which this title is attributed  
Title Title of journal currently received  
Price One year of pricing information if readily available



### Explanation of Codes

D	Daily		
W	Weekly	52	issues per year
BW	Biweekly	24	issues per year
M	Monthly	9-12	issues per year
BM	Bimonthly	6-8	issues per year
Q or QT	Quarterly	4-5	issues per year
TA	Triannual	3	issues per year
BA	Biannual	2	issues per year
A	Annual	1	issue per year
IR	Irregular		
NPR	No price received -- delayed publication --slow in publishing--billed later when volume arrives		
Temporarily suspended	May begin publishing again		
Gift	Gift of a publisher, foundation, organization		
Free	Free from publisher		
Doc	Comes from government documents collection		
Standing Order	There is an agreement with publisher to send all books and serials that they publish		



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## 1996 Subscription Price Projections

### *Preliminary Projections—January 1995*

Based on the latest information on publisher price increases, world economic conditions, and current and projected values of the U.S. dollar, Faxon is projecting the following changes in journal subscription prices for 1996 subscriptions. Please note that these are preliminary projections based on current conditions and are subject to change as the year progresses.

	Page Inflation	Paper/ Postage	General Inflation	Cancel- lations	Currency Changes	Total Increase
North American Titles	2.5%	3.0%	2.5%	2.5%	N/A	10.5%
European Titles	3.0%	3.0%	2.0%	3.0%	7.5%	18.5%
<b>Typical Overall Increase</b> (based on a 67% U.S., 33% European collection)						<b>13.1%</b>

The increases detailed in each category above represent the net effect that each component is expected to have on the final subscription price. For example, European title page increases in total are expected to be closer to 6%, but the net effect on the price will be 3%.

### **Key Assumptions.**

**Page Inflation:** Even with tighter editorial standards, increased manuscript submissions will result in more published pages again next year.

**Paper and Postage:** After several years of stability, paper prices have sky-rocketed due to very limited inventories. Postal costs have also risen.

**General Inflation:** Inflation in both Europe and the U.S. has been accelerating and is expected to continue to rise at moderate levels.

**Cancellations:** Publishers continue to see increased subscription cancellations and must therefore allocate increasing fixed costs over a shrinking unit base.



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**Currency:** The U.S. dollar has fallen approximately 10% against key European currencies since last year. We have recently seen some strengthening of the US dollar since the Federal Reserve Bank has raised interest rates, and we expect this to continue. At the time publishers set their 1996 prices, we expect the U.S. dollar will be approximately 7% below last year's level and will strengthen further into the Fall.

### **1995 actual subscription price increases.**

For 1995 subscriptions, Faxon's May 1994 price projections proved to be within 1% of the actual increases:

	Faxon Projection (May 1994)	Actual 1995 Increase
North American Titles	9.9%	9.8%
European Titles	10.4%	9.6%
Typical overall increase for a U.S. library	10.5%	9.7%

### **Calculating our projections.**

In making our projections, we look at many factors including consumer price inflation by country for major publishers; paper costs and futures; and postal rates. In addition, we survey publishers on their expectations for page and volume increases, and we consult economic and financial experts.

Over the course of the year, we update our projections based on the status of the U.S. dollar, conversations with financial experts and communications with publishers. So, if you are using our projections, please be sure you have the latest information available. These price projections were made in January 1995.



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## Publisher Price Increases 1991-1995

*Overall subscription and selected publisher  
price increases in U.S. dollars, 1991-1995*

The following is a five year summary of subscription price increases in U.S. dollars. All data is based on averages weighted by number of orders per journal.

	<i>Price Increase</i>				
	<i>1991</i>	<i>1992</i>	<i>1993</i>	<i>1994</i>	<i>1995</i>
<i>North American Published Titles</i>	12.0%	11.3%	10.3%	9.0%	9.8%
<i>European Published Titles</i>	25.6%	-0.2%	24.5%	1.5%	9.6%
<i>Typical Overall Increase</i>	16.2%	9.2%	17.0%	5.7%	9.7%



## Selected Publisher Price Increases in U.S. Dollars, 1991-1995

Increases are weighted according to Faxon ordering activity per title. Individual publisher data may not reflect true annual increase, due to timing of increases or other database characteristics.

	1991 Price Increase	1992 Price Increase	1993 Price Increase	1994 Price Increase	1995 Price Increase	5-Year Average Increase
<b>North American Publishers</b>						
Academic Press, U.S.	6.2%	7.0%	12.6%	15.8%	12.3%	10.7%
Allerton Press	7.3%	5.7%	6.2%	5.2%	6.9%	6.2%
American Banker	0.0%	8.0%	-20.4%	16.3%	4.7%	1.7%
American Chemical Society	18.3%	22.7%	12.5%	11.0%	12.6%	15.4%
American Geophysical Union	22.7%	14.6%	7.4%	11.8%	13.6%	14.0%
American Institute of Physics	13.0%	13.8%	14.2%	11.6%	9.8%	12.4%
American Mathematical Society	5.9%	7.9%	7.4%	1.7%	3.3%	5.2%
American Medical Association	11.3%	31.6%	15.5%	5.3%	21.9%	17.1%
American Physiological Association	11.7%	14.5%	7.9%	6.2%	5.8%	9.2%
American Psychological Association	2.6%	14.9%	3.2%	5.5%	4.9%	6.2%
American Society for Microbiology	6.5%	0.0%	0.5%	5.0%	3.3%	3.0%
American Society of Civil Engineers	12.7%	13.0%	7.4%	6.0%	18.1%	11.4%
American Society of Mechanical Engineers	11.7%	-0.3%	6.5%	0.1%	10.3%	5.6%
Association for Computing Machinery	6.1%	5.0%	6.6%	15.2%	2.6%	7.1%
Biosciences Information Services	5.4%	3.7%	5.6%	7.6%	5.7%	5.6%
Blackwell Scientific U.S.	13.6%	10.9%	17.1%	8.5%	9.5%	11.9%
Butterworth Company, U.S.	24.2%	11.8%	10.9%	17.3%	0.0%	12.8%
Cahners	9.2%	0.7%	2.4%	1.6%	-0.6%	2.6%
Cambridge Scientific Abstracts	11.7%	8.4%	1.8%	7.2%	2.2%	6.2%
Cambridge University Press	6.5%	9.0%	6.6%	5.0%	5.5%	6.7%
Chemical Abstracts Services	7.5%	8.7%	9.0%	2.9%	4.4%	6.5%
Consultant's Bureau	8.7%	9.2%	5.7%	12.4%	5.9%	8.3%
Crain Communications	3.2%	9.8%	0.2%	4.0%	2.5%	3.9%
Datapro Research Corp.	3.3%	-8.3%	3.6%	7.1%	12.4%	3.6%
Elsevier, New York	12.4%	13.2%	13.6%	11.0%	10.8%	12.2%
Human Sciences Press	17.1%	17.0%	14.7%	11.5%	10.2%	14.1%
IEEE	10.0%	13.2%	9.7%	10.0%	14.2%	11.4%
Institute for Scientific Information	6.1%	9.7%	7.6%	6.4%	7.5%	7.4%
Institutional Investor	28.4%	4.7%	7.6%	8.4%	3.4%	10.5%
International Thomson	18.0%	10.7%	14.6%	5.8%	6.4%	11.1%
Lippincott/Harper Journals	35.4%	15.8%	12.7%	12.8%	10.2%	17.3%
McGraw-Hill/Business Week	0.0%	11.0%	10.8%	4.1%	0.0%	5.1%
Mosby-Yearbook	11.4%	10.8%	7.4%	7.2%	9.2%	9.2%
Plenum Press, Inc.	9.0%	9.2%	8.7%	7.7%	7.8%	8.4%
Raven Press	10.7%	8.8%	10.2%	7.4%	11.3%	9.6%
Rockefeller University Press	11.3%	6.5%	4.7%	6.5%	6.9%	7.1%
Sage, Inc., U.S.	12.4%	8.7%	10.2%	14.5%	17.0%	12.5%
Sharpe, M.E.	5.5%	10.6%	18.1%	27.0%	10.0%	14.2%
Springer Verlag, U.S.	13.7%	1.1%	15.2%	2.0%	*	8.0%
Time, Inc.	4.2%	3.2%	0.9%	1.7%	3.9%	2.7%
University of California Press	2.8%	7.1%	8.8%	6.4%	2.9%	5.6%
University of Chicago Press	4.0%	6.1%	8.4%	6.1%	7.4%	6.4%
W. B. Saunders	7.2%	8.4%	6.4%	7.3%	4.7%	6.8%
Wiley, John & Sons, U.S.	33.9%	22.6%	26.1%	18.2%	22.3%	24.6%
Wiley/Liss	18.4%	22.3%	18.7%	18.0%	18.4%	19.1%

\* Reported as consolidated number under European parent.



# European

Science Publishers, Amsterdam	33.9%	-0.8%	38.3%	2.2%	8.1%	16.3%
Scientific Publishing, Ireland	21.4%	14.4%	31.0%	-11.2%	6.8%	12.4%
Sequoia, S.A.	36.9%	-0.4%	28.3%	2.9%	13.9%	16.3%
Elsevier - Editions Scientifique	30.8%	-7.6%	43.1%	-1.7%	6.9%	14.3%
Basil Blackwell	19.0%	10.5%	17.7%	-6.7%	9.5%	10.0%
Birkhauser Verlag	15.7%	3.3%	19.9%	4.5%	20.8%	12.8%
Blackwell Scientific, UK	23.5%	14.3%	25.3%	-5.4%	11.8%	13.9%
British Medical Association	39.6%	2.0%	1.0%	-3.4%	21.5%	12.1%
CAB International	8.2%	15.4%	9.8%	5.1%	4.5%	8.6%
de Gruyter, Walter	24.8%	-2.2%	9.1%	2.3%	2.7%	7.3%
Dekker, Marcel	8.2%	13.0%	11.3%	12.0%	12.0%	11.3%
Elsevier/Excerpta Medica	26.5%	4.3%	33.0%	5.3%	7.6%	15.3%
HBJ	10.5%	6.9%	11.8%	19.1%	5.8%	10.8%
Karger	15.6%	8.0%	7.0%	3.5%	11.2%	9.0%
Kluwer	35.4%	-1.7%	44.8%	-7.2%	18.6%	17.9%
MCB University Press	48.1%	34.4%	31.4%	21.6%	22.2%	31.5%
Munksgaard	34.6%	-1.4%	7.0%	-4.3%	17.0%	10.5%
Pergamon Press	25.7%	18.0%	30.5%	-2.8%	*	17.8%
Springer Verlag	19.3%	-5.2%	29.3%	0.1%	8.2%	10.3%
Taylor & Francis	15.7%	11.5%	13.2%	8.3%	10.1%	11.7%
Thieme	9.7%	2.8%	23.7%	2.5%	17.5%	11.2%
VCH Publishers	18.8%	10.6%	25.0%	4.4%	9.3%	13.6%
J. Wiley & Sons, UK	14.7%	19.4%	11.2%	20.9%	15.7%	16.3%

\*Incorporated into Elsevier



Serial Cost Projections for 1995/96					
Foreign/Domestic Distribution	1995	Projected 1996	1995 Titles	1996 Titles	Percent Increase Projected
Total Subscription Dollars	\$452,246.78		2854	2854	
U.S.	\$291,347.13	\$321,938.58	2242	2242	10.50%
Non U.S.	\$160,899.65	\$190,666.09	612	612	18.50%
** Bill Laters (1994 + 10%)	\$34,794.79	\$38,274.27	297	297	10.00%
Total Foreign/Domestic Distribution	\$487,041.57	\$550,878.94	2854	2854	13.11%
Fixed Rate Publishers	1995	Projected 1996	FY95 Titles	FY96 Titles	Percent Increase Projected
Elsevier-Seq	\$7,219.00	\$8,554.52	3	3	18.50%
Elsevier-United Kingdom	\$0.00	\$0.00	0	0	18.50%
Pergamon	\$34,722.00	\$41,145.57	39	39	18.50%
Kluwer	\$903.00	\$1,070.06	5	5	18.50%
Pergamon	\$0.00	\$0.00	0	0	18.50%
Elsevier-IR	\$959.00	\$1,136.42	1	1	18.50%
Elsevier-France	\$0.00	\$0.00	0	0	18.50%
Elsevier-Netherlands	\$0.00	\$0.00	0	0	18.50%
Elsevier-Ireland	\$0.00	\$0.00	0	0	18.50%
Elsevier-United Kingdom	\$0.00	\$0.00	0	0	18.50%
Elsevier-Netherlands	\$8,021.00	\$9,504.89	7	7	18.50%
Wiley	\$3,536.00	\$4,190.16	5	5	18.50%
Fixed Rate Publishers Total	\$55,360.00	\$65,601.60	60	60	18.50%
Non-U.S. Variable Rate Publishers	\$105,539.65	\$125,064.49	590	590	18.50%
U.S.	\$291,347.13	\$321,938.58	2242	2242	10.50%
Bill Laters	\$34,794.79	\$38,274.27	297	297	10.00%
Projected Costs with Fixed Rate Publishers	\$487,041.57	\$550,878.94	2854	2854	



## Elsevier-Seq

Elsevier-Seq			
Title	Frequency	1995 Price	1996 Price
Journal of Econometrics	M	\$1,094.00	\$1,296.39
Journal of Electroanalytic Chemistry	Var	\$5,510.00	\$6,529.35
Journal of Financial Economics	M	\$615.00	\$728.78
		\$7,219.00	\$8,554.52



Pergamon Titles			
Title	Frequency	1995 Price	1996 Price
Accounting, Management and Information Technologies	Q	\$291.00	\$344.84
Accounting, Organizations and Society	M	\$768.00	\$910.08
Annals of Tourism Research	Q	\$291.00	\$344.84
Behavior Research and Therapy	M	\$552.00	\$654.12
Biological Conservation	M	\$894.00	\$1,059.39
British Journal of Sports Medicine	B-M	\$217.00	\$257.15
Bulletin of Mathematical Biology	B-M	\$663.00	\$785.66
Communist and Post-Communist Studies	Q	\$179.00	\$212.12
Computers & Education	M	\$649.00	\$769.07
Computers & Geosciences	M	\$1,006.00	\$1,192.11
Electrochimica Acta	S-M	\$1,751.00	\$2,074.94
Endeavor New Series	Q	\$145.00	\$171.83
Geochimica et Cosmochimica Acta	S-M	\$1,000.00	\$1,185.00
Geoforum	Q	\$440.00	\$521.40
Geographical Abstracts: Human Geography	M	\$671.00	\$795.14
Geographical Abstracts: Physical Geography	M	\$917.00	\$1,086.65
Geological Abstracts	M	\$984.00	\$1,166.04
International Journal of Educational Research, with Learning & Instruction	Var	\$447.00	\$529.70
International Journal of Hospitality Management	Q	\$261.00	\$309.29
Journal of Accounting Education	Q	\$217.00	\$257.15
Journal of Government Information	B-M	\$343.00	\$406.46
Journal of School Psychology	Q	\$154.00	\$182.49
Journal of South American Earth Sciences	Q		
Journal of Structural Geology	M	\$708.00	\$838.98
Journal of Thermal Biology	B-M	\$455.00	\$539.18
Library Acquisitions: Practice and Theory	Q	\$149.00	\$176.57
Long Range Planning	B-M	\$567.00	\$671.90
Phytochemistry	S-M	\$1,766.00	\$2,092.71
Socio - Economic Planning Sciences	Q	\$343.00	\$406.46
Solar Energy	M	\$634.00	\$751.29
Spectrochimica Acta. Part A: Molecular Spectroscopy	S-M	\$1,416.00	\$1,677.96
Studies in Educational Evaluation	Q	\$284.00	\$336.54
Studies in History and Philosophy of Science	B-M	\$373.00	\$442.01
Talanta: An International Journal of Analytical Chemistry	M	\$1,111.00	\$1,316.54
Technology in Society	Q	\$455.00	\$539.18
Tetrahedron Letters	W	\$5,119.00	\$6,066.02
Tetrahedron. With Tetrahedon: Asymmetry	Var	\$5,975.00	\$7,080.38
Water Research	M	\$1,841.00	\$2,181.59
World Textile Abstracts, with annual index	M	\$686.00	\$812.91
		\$34,722.00	\$41,145.57



Kluwer

Kluwer			
Title	Frequency	1995 Price	1996 Price
Computers and the Humanities	B-M	\$269.00	\$318.77
Gazette: An International Journal for Mass Communication	B-M	\$253.00	\$299.81
Interchange: A Quarterly Review of Education	Q	\$177.00	\$209.75
Journal of Personnel Evaluation in Education	Q	\$204.00	\$241.74
Journal of Quantitative Anthropology	Q		
		\$903.00	\$1,070.06



Elsevier-Ireland

Elsevier-Ireland			
Title	Frequency	1995 Price	1996 Price
Mechanisms of Development	S-M	\$959.00	\$1,136.42
		\$959.00	\$1,136.42



## Elsevier-Netherlands

Elsevier-Netherlands Titles			
Title	Frequency	1995 Price	1996 Price
Chemical Physics Letters	D	\$5,279.00	\$6,255.62
Chemometrics and Intelligent laboratory systems. With Laboratory automation and information management	Var	\$1,105.00	\$1,309.43
Differential Geometray and its Applications	Q	\$200.00	\$237.00
Human Movement Science	B-M	\$365.00	\$432.53
Journal of Health Economics	B-M	\$287.00	\$340.10
Research Policy	B-M	\$574.00	\$680.19
Social Networks	Q	\$211.00	\$250.04
		\$8,021.00	\$9,504.89



Springer Verlag Titles			
Title	Frequency	1995 Price	1996 Price
Annals of Regional Science	Q	\$203.00	\$240.56
Inventiones Mathematicae	M	\$2,236.00	\$2,649.66
Manuscripta Mathematica	M	\$1,019.00	\$1,207.52
Mathematical Intelligencer	Q	\$39.00	\$46.22
Quantum (National Science Teachers Association)	B-M	\$39.00	\$46.22
		\$3,536.00	\$4,190.16



# PLEASE POST FOR ALL FACULTY TO READ!

## EAST CAROLINA UNIVERSITY FACULTY SENATE

### FULL MINUTES OF 21 FEBRUARY 1995

The sixth regular meeting of the 1994-95 Faculty Senate was held on Tuesday, 21 February 1995, in the Mendenhall Student Center Great Room.

#### Agenda Item I. Call to Order

Chair Patricia Anderson called the meeting to order at 2:10 p.m.

#### Agenda Item II. Approval of Minutes

The minutes of 24 January 1995, were approved as editorially amended.

#### Agenda Item III. Special Order of the Day

##### A. Roll Call

Senators absent were: Bell (Education), Dock (Foreign Languages and Literatures), Givens (Faculty Assembly Representative), and Uhr (Administrative Council Representative).

Alternates present were: Daughtry for Ross (Art), McDaniel for Stellwag (Biology), Schadler for Doty (Business), Jones for Holte (English), Kennedy for Reaves (Industry and Technology), Walsh for Engelke (Nursing), and Cope for Allred (Psychology).

##### B. Announcements

##### 1. The Chancellor has approved the following resolutions:

- #95-2 Procedures for East Carolina Research Awards.
  - #95-3 Selection Procedures for the Robert and Lina Mays and Robert L. Jones Alumni Distinguished Professor for Teaching Awards.
  - #95-4 Curriculum matters contained in the University Curriculum Committee minutes of 8 December 1994.
2. The Chancellor and Mrs. Eakin will host a reception at their home to honor the 1994-95 Faculty Senators. This reception is scheduled for Saturday, 25 March 1995, from 6:30 to 8:30 p.m.
3. Copies of the vitae of the four candidates selected for interview for the position of Vice Chancellor for Academic Affairs are available for review in the Faculty Senate office, 140 Rawl Annex.
4. The deadline for submission of textbook orders to the ECU Student Store is 17 March 1995.

##### C. Richard Eakin, Chancellor

Chancellor Eakin began his remarks by announcing that a press conference had been held that day to announce a multi year contract between ESPN and ECU. This contract is for the remainder of this decade and will allow ESPN to broadcast a minimum of 8 ECU football home games during this time. This means that ECU and Notre Dame are the only two teams in the country that have this type of contract with ESPN.

The VCAA Search Committee has reviewed the applications and invited four candidates to the campus for interviews. The candidates are: Bernard Oliver from Pullman, Washington; Gerald Lang from Morgantown, West Virginia; John Dolly from Kailua, Hawaii; and William Gordon from Albuquerque, New Mexico.

Chancellor Eakin reported on the status of undergraduate admissions as of February 16, 1995. As of that date there were 7,736 applicants for the Fall 1995 freshman class, a decrease of 2% from this time last year. 5,151 of those applicants have been admitted, an increase over this time last year. One reason that the number of those admitted is higher is because the admission office is processing



applications faster this year. As of February 16 there had been 998 applications for transfer students, an 18% decrease from this time last year.

The Governor's proposal for the next biennial State budget is not favorable for higher education. This issue will need to be addressed with the General Assembly and the public to point out the value of higher education to the State. Another concern related to the budget cycles is that we have more faculty than actual enrollment would normally allocate based on the ratio of 16 FTE for each faculty position. That allocation will be decreased next year meaning losses in faculty positions. To prepare for this, eleven faculty positions have not been filled, however, it is possible that additional positions will be reverted. At this time approximately nine additional positions will be left unfilled to avoid faculty layoffs.

Richard Brown, Vice Chancellor for Business Affairs, spoke regarding the Governor's proposed budget. Brown outlined the potential losses to ECU:

- 1) 2.5% of EPA non-teaching positions, approximately six positions.
- 2) 3% of all SPA positions, approximately 70 FTE positions.
- 3) Reduction in equipment money.
- 4) \$1 million taken from the Medicare Pass Through Funds at the School of Medicine.
- 5) 30% retirement penalty, if anyone retires between June 1, 1995 and June 30, 1996. 30% of the position will have to be reverted or the position will not be filled.
- 6) Tuition increases of 3.1% for both instate and out of state students.
- 7) 2% for salary increases for all employees, only allocated for the first year of the biennial budget.

Worthington (Medicine) asked if the previously reported larger salary increase for faculty at certain institutions was still being considered. Chancellor Eakin replied that he did not know if this was still being considered. Ferrell (History) asked if anything was being done to improve the retention of students once they are enrolled. Chancellor Eakin responded that this is an area being investigated, however, this is not a problem unique to ECU. Intervention strategies to assist those students considered an academic risk are already being implemented. Ferrell said that previously there was some discussion about having closer advising for freshman or providing mid semester grades. Eakin responded that this was done this year, but at this time it is unclear if this was beneficial. Professor Eribo (Communications) asked if there was any relationship between the increase in fees and tuition and retention/recruitment. Eakin replied that the University is trying to increase the number of students applying, however, there is some relationship between cost and recruitment/retention. North Carolina has traditionally been one of the least expensive states for higher education; however, since there have been several out-of-state increases there is some concern that now some out-of-state students may find it less expensive to stay closer to home. The question is whether the taxpayers and the State of North Carolina should be subsidizing out-of-state students.

D. Tinsley Yarbrough, Interim Vice Chancellor for Academic Affairs

Interim Vice Chancellor Yarbrough began his remarks with announcing that the new Fact Book arrived today and a copy had been provided for each Senator. Since the materials were just provided today, VCAA Yarbrough will discuss the fixed term appointments at the next Senate meeting. Interim VCAA Yarbrough asked Dr. Kenneth Marks, Director of Joyner Library, to speak about the serial cancellation project. Dr. Marks stated that although the budget has not been approved, based on the preliminary budget reports and other factors, the cancellation project must be completed. Faxon, the major serial vendor for Joyner Library, has projected an increase of 13% in serial prices. Along with the one time money of \$144,000 in Acquisitions money, this means there could be a shortfall of \$300,000 in the Acquisitions line. The reason that this must be addressed now is that invoices for 1996 will be received in late July, and typically must be paid by the first of October. There were no questions.

E. James Hallock, Vice Chancellor for Health Sciences

Vice Chancellor Hallock had no comments. There were no questions.

F. Richard Brown, Vice Chancellor for Business Affairs

Vice Chancellor Brown began his remarks with noting the charge of the Information Resources Coordinating Council, the membership, projects, conversion of software and fiber optic network. The fiber optic network has been financed with very little impact on any academic departments; bonds have been sold to finance the project.



Blake Price discussed the process that has occurred in the last 2-1/2 years. This has resulted in moving all software from UNISYS to the IBM system. Three major systems have moved. The purchase order system was moved in early January. The human resource system will be done in early April; this will result in bimonthly pay periods. The student database will be moved beginning Easter weekend and take about five days. All programs for transactions and batch changes are ready and being tested. Training for these systems will continue. Training for Human Resources is scheduled for the first week of March. All personnel in the Registrar's office and other staff are being trained now for the student database. All departments need to make sure that their current systems used for student registration are compatible with the new system.

Brown explained that the reason for converting the system is to give the university a better database for developing, modifying, etc. It will save approximately \$500,000 in maintenance a year.

Thom Lamb discussed the complete overhaul of the current systems. He provided a copy of the progress report from the vendor. Each department should have one person who coordinates the changes for the entire department. Dorms will be done first and then offices the next weekend. The cabling is to be completed by April 21 with the overall project to be completed by June 15, 1995. When the project is complete, the computer on your desk should be fully Internet compatible and everyone should have their own phone. When this project is completed, ECU will have one of the best networks in the country. Farr (English) asked if additional NetOne lines are going to be installed since some people will still need to dial into the network, and the current lines are frequently busy. Lamb replied that the NetOne lines will go away. Bailey (Philosophy) asked if once all work is complete, is each office going to be connected to the computer network? Lamb responded that the original contract was based on the connections as of that date, if there additional areas that need connecting they need to be identified immediately. Walsh (Nursing) asked if everyone would be connected. Lamb responded that any information on additional connections needs to be forwarded to him immediately. Sexauer (Art) asked if he would be able to use MOSAIC or WWW; Lamb stated that the network can do MOSAIC, however he did not know if those using a modem would have access to MOSAIC.

Cope (Psychology) asked how much relearning will be necessary with new system. Lamb replied that the system would require very little additional training. DOS based systems will use a batch program for accessing the network while Windows based machines will have an icon. Cope (Psychology) asked which machines would not be capable of using the new network. Lamb replied any processor with a vacant slot, 10 free meg of disk space, EGA monitor or better, and diskette drive to load the software, should be able to get on the network. To get the full benefit of the network the above and a 386SX, Windows based machine with four meg of memory and free disk space will get the user "all the bells and whistles". Farr (English) asked if there will be modem ports for those who are not connected to the network or wish to dial in from home. Lamb replied that the number of modem ports and modem pools will be approximately quadrupled when the process is complete. Brown reminded all Senators that problems are expected and everyone needs to be patient during the transition.

Jarvis (Music) asked if this was the official announcement that the University would be implementing the bimonthly paycheck system beginning in April. Brown replied that this is the official announcement.

G. Dawn Clark, Faculty Assembly Delegate

Professor Clark (Theatre Arts), presented a report on the Faculty Assembly meeting of 3 February 1995. The complete report is available for review in the Faculty Senate office, 140 Rawl Annex.

H. Election of Nominating Committee for Faculty Officers

Professors Rita Reaves (Industry and Technology), Bill Grossnickle (Psychology), Linda Wolfe (Anthropology), Marie Pokorny (Nursing), and Bob Nida (Human Environmental Sciences) were elected by acclamation to serve on the Nominating Committee for Faculty Officers. The Committee will present their slate of nominees for Chair, Vice Chair, and Secretary of the Faculty to the Faculty Senate on 26 April 1995.

**Agenda Item IV. Unfinished Business**

There was no unfinished business to come before the Faculty Senate.



**Agenda Item V. Report of Committees**

**A. Committee on Committees**

Bob Woodside (Math), Vice Chair of the Committee, presented the second reading of the revisions to the Academic Course Drop Appeals Committee charge. There were no amendments made and the revised charge of the Committee was approved as presented. **Resolution #95-5** (Please refer to the list of resolutions at the end of this report for the full Committee charge.)

**B. Admissions and Recruitment Committee**

John Cope (Psychology), Chair of the Committee, presented the proposed revisions to the *University Undergraduate Catalog* concerning admission policies. Ferrell (History) asked if the section dealing with visitors could be clarified. A visitor may take up to 28 hours and upon admission, the hours would apply. Any hours over 28 would not apply to a degree. Farr (English) suggested the wording, "but up to 28 semester hours may be applied toward an undergraduate degree". The Committee agreed to treat this as an editorial change. There were no further comments or questions. The proposed revisions to the *University Undergraduate Catalog* concerning admission policies were approved as editorially revised. **Resolution #95-6** (A copy of the revisions may be obtained by calling the Faculty Senate office at ext. 6537.)

**C. Credits Committee**

JoAnn Jones (English), a member of the Committee, presented the proposed revisions to the *ECU Faculty Manual* and the *University Undergraduate Catalog* concerning grade appeals. This was a follow-up report to last month's Faculty Senate meeting, in which the Senate requested the Committee to further review the issue. There were no amendments made to the Committee's report and the proposed revisions to the *ECU Faculty Manual* and the *University Undergraduate Catalog* concerning grade appeals was approved as presented. **Resolution #95-7** (A copy of the revisions may be obtained by calling the Faculty Senate office at ext. 6537.)

**D. Teaching Effectiveness Committee**

Due to a prior commitment, Professor Parmalee Hawk was unable to present the Committee's report. Professor Judith Hunt (Business), Vice Chair of the Committee, presented, for information and discussion only, the revised Student Opinion of Instruction Survey along with the revised Seven Principles to Guide the Use of the Student Opinion Data. The Committee will present a formal report to the Faculty Senate for their action at a later date.

Hunt stated that the Committee has incorporated comments to be used by the professor. The Committee has also included two sections, the professor's effectiveness and the other dealing with the difficulty of the course. Professor Kane (Allied Health Sciences) stated that he had a question that related to the faculty in his unit. In a unit with faculty who team teach courses, who is being evaluated? Professor Kane did not have any solutions and asked if the Committee had any suggestions. It was noted that Proposal for Adoption, Section 3 stated that two forms could be provided if there are two instructors, however, if there are more than two instructors the instructions are not clear. Professor Simon (Political Science) asked how were these questions derived. Professor Hunt responded that some came from the Marsh questionnaire and previously used questionnaire (SIRS). Simon went on to ask if these are scaled questions, Professor Hunt replied that the first 22 deal with effectiveness and are on one scale, while the remaining use a different scale. Simon expressed concern about the length of survey especially since it appears that several questions seem to address the same areas. Professor Chestang (Geography) stated that he had a problem with questions 11, 12, and 13. The questions could be a problem for large classes. He asked if the Committee would consider addressing this problem. VCAA Yarbrough asked if without the question 9 type question, the overall performance question on the previous survey, has there been any thought how administrators or personnel committee, will use this information. Professor Hunt said that training would be needed to teach people how to use the sum score. Yarbrough asked if the sum score was a composite of all the questions. Hunt replied that this was correct. Grossnickle asked if a unit uses a composite of various years, and the ratings are different, how could comparisons be made. He also questioned the rationale for using a 7-point scale.

Nida (Human Environmental Sciences) stated that there are no questions about whether the instructor demonstrates adequate knowledge of the subject matter. Hunt replied that the reasons for this were students may not be capable of judging this. Peer evaluations would be better at answering this. Bailey (Philosophy) stated that if you sum the scores then you are giving the administrators a "question 9". He



also pointed out that question 23, content of this course, appears rated incorrectly. The Committee felt that one reason in trying to find a sum score is that it will take into account the twenty-two different questions. One reason to measure these types of course is that frequently professors who teach more difficult courses get rated lower. It was felt that this question might assist in further research on whether this is true. Bailey responded that his concern is the perception of how hard the course is may depend on how well a course is taught.

Miller (Philosophy) stated that the student evaluations tend to be a rating of popularity, not effectiveness and more attention should be paid to teaching effectiveness. Simon (Political Science) suggested perhaps a question on how much a student has learned, felt they learned, or the value of the course would be helpful. Jarvis (Music) asked about Item 3 in the Proposal of Adoption. Does it skew the results to give the survey in every course, every semester at the same time? Hunt replied that the Committee did recognize this as a problem, but is mandated to do it that way. Jarvis asked who mandated the surveys. No one was able to respond to this question. Farr (English) stated that some universities require surveys only once a year and the professor could choose when the survey was given, whether during fall or spring semester. She applauded the Committee for using a median as well as the frequency deviation. Professor Farr stated that she felt the comment sheet was the most helpful part of the survey. Eribo (Communications) had a question about question 25, the number of hours each week spent on work outside class. There are two interpretations to this question if the answer is low, either the professor is easy or the student is lazy. Hunt replied that the committee had not intended for the question to be interpreted that way. Ferrell (History) stated that in hearings/grievances it is easier to defend a "question 9" than this survey. He also stated that the Committee should consider fewer questions and be more specific. The students should also have the opportunity to fill out a narrative statement. Pokorny (Nursing) mentioned that question 24, amount of work, could be a problem for courses that are clinical in nature since there is a lot of work compared to the credit received for the class. Evans (Chemistry) said the faculty in his Unit would like to see more blank areas for comments. Moskop (Faculty Assembly) said Item 3 in Proposal for Adoption says what may not be used in all courses, yet Principle 2 says it is to be administered in all courses. Simon (Political Science) requested a question on the level of the course, since there is a difference in the composition of the course/students.

E. Unit Code Screening Committee

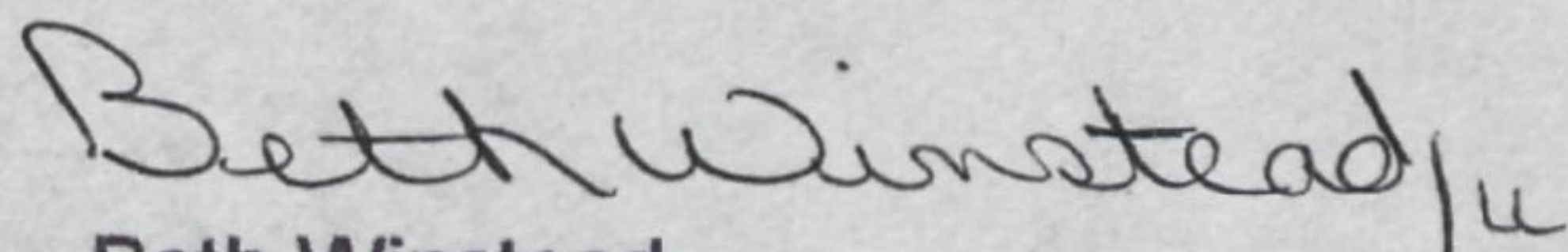
Bill Grossnickle (Psychology), Chair of the Committee, presented the revised Department of Anthropology's Unit Code of Operations. There were no amendments and the revised Department of Anthropology's Unit Code of Operations was approved as presented. **Resolution #95-8** (A copy of the unit code is available for review in the Faculty Senate office, 140 Rawl Annex.)

**Agenda Item VI. New Business**

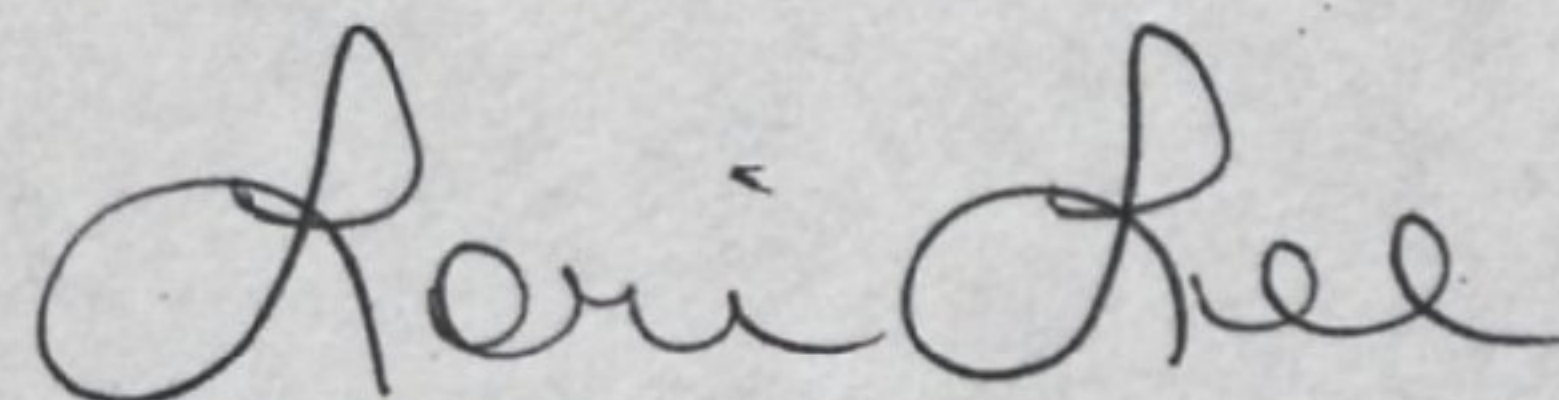
Ennie Chestang (Geography) moved to approve the Department of Geography's curriculum matters contained in the University Curriculum Committee minutes of 9 February 1995. Those items included the addition of: GEOG 2400, 2500, 3250, 5400, 5600, the renumbering of: GEOG 3005 to 2300, 3072 to 3500, 3500 to 4050, 3440 to 3400, 4060 to 4500, 4067 to 4600, 5085 to 4400, the revision of: GEOG 1100, 2100, 2110, and the deletion of: GEOG 2008, 3083. There was no opposition and the Department of Geography's curriculum matters contained in the University Curriculum Committee minutes of 9 February 1995, were approved as presented. **Resolution #95-9**

There being no further business, the meeting adjourned at 4:25 p.m.

Respectfully submitted,



Beth Winstead  
Health Sciences Library  
Secretary of the Faculty



Lori Lee  
Faculty Senate office  
Administrative Assistant



RESOLUTIONS PASSED AT THE 21 FEBRUARY 1995, FACULTY SENATE MEETING.

#95-5 Revised Academic Course Drop Appeals Committee Charge as follows:

1. Name: Course Drop Appeals Committee
2. Membership:  
6 faculty members and 1 student member. Ex-officio member (with vote): The Chair of the Faculty. Ex-officio member (without vote but with all other parliamentary privileges): The Chancellor or an appointed representative.
3. Quorum: 4 elected members exclusive of ex-officio.
4. A. Committee Responsibilities:  
The committee serves as an appeals board for students whose requests for course drops by exception have been denied by the Office of Undergraduate Studies.  
B. To Whom The Committee Reports:  
The committee reports appellate decisions to the office of Undergraduate Studies. The committee also notifies the Registrar if the decision is made to grant a student a drop by exception.  
C. How Often The Committee Reports:  
The committee reports to the Faculty Senate at least once a year and at other times as necessary.  
D. Power Of The Committee To Act Without Faculty Senate Approval:  
The committee is empowered to make appellate decisions in student course drop appeals, reporting to the office of Undergraduate Studies and the Registrar, as appropriate.
5. Standard Meeting Time:  
The committee meets when a suitable number of student petitions has been received.

**Disposition:** Faculty Senate

#95-6 Revisions to the *University Undergraduate Catalog* concerning admission policies. (A copy of the revisions may be obtained by calling the Faculty Senate office at ext. 6537.)

**Disposition:** Chancellor

#95-7 Revisions to the *ECU Faculty Manual* and the *University Undergraduate Catalog* concerning grade appeals. (A copy of the revisions may be obtained by calling the Faculty Senate office at ext. 6537.)

**Disposition:** Chancellor

#95-8 Revised Department of Anthropology's Unit Code of Operations. (A copy of the unit code is available for review in the Faculty Senate office, 140 Rawl Annex.)

**Disposition:** Chancellor

#95-9 Department of Geography's curriculum matters contained in the University Curriculum Committee minutes of 9 February 1995.

**Disposition:** Chancellor



**FULL FACULTY SENATE MINUTES ARE DISTRIBUTED TO FACULTY SENATORS, ALTERNATES, ACADEMIC COMMITTEE CHAIRS, ACADEMIC UNIT ADMINISTRATORS, AND AVAILABLE ELECTRONICALLY ON FSONLINE.**

**EAST CAROLINA UNIVERSITY  
FACULTY SENATE**

**EXECUTIVE MINUTES OF 21 FEBRUARY 1995**

The minutes of 24 January 1995, were approved as editorially amended.

Senators absent were: Bell (Education), Dock (Foreign Languages and Literatures), Givens (Faculty Assembly Representative), and Uhr (Administrative Council Representative).

Alternates present were: Daughtry for Ross (Art), McDaniel for Stellwag (Biology), Schadler for Doty (Business), Jones for Holte (English), Kennedy for Reaves (Industry and Technology), Walsh for Engelke (Nursing), and Cope for Allred (Psychology).

**Announcements:**

1. The Chancellor has approved the following resolutions:
  - #95-2 Procedures for East Carolina Research Awards.
  - #95-3 Selection Procedures for the Robert and Lina Mays and Robert L. Jones Alumni Distinguished Professor for Teaching Awards.
  - #95-4 Curriculum matters contained in the University Curriculum Committee minutes of 8 December 1994.
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On another matter, he stated that the Governor's proposal for the next biennial State budget is not favorable for higher education. This issue will need to be addressed with the General Assembly and the public to point out the value of higher education to the State. Another concern related to the budget cycles is that we have more faculty than actual enrollment would normally allocate based on the ratio of 16 FTE for each faculty position. That allocation will be decreased next year meaning losses in faculty positions. To prepare for this, eleven faculty positions have not been filled, however, it is possible that additional positions will be reverted. At this time approximately nine additional positions will be left unfilled to avoid faculty layoffs. Richard Brown, Vice Chancellor for Business Affairs, spoke regarding the Governor's proposed budget. Brown outlined the potential losses to ECU: 1) 2.5% of EPA non-teaching positions, approximately six positions; 2) 3% of all SPA positions, approximately 70 FTE positions; 3) Reduction in equipment money; 4) \$1 million taken from the Medicare Pass Through Funds at the School of Medicine; 5) 30% retirement penalty, if anyone retires between June 1, 1995 and June 30, 1996. 30% of the position will have to be reverted or the position will not be filled; 6) Tuition increases of 3.1% for both instate and out of state students; and 7) 2% for salary increases for all employees, only allocated for the first year of the biennial budget.

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There were not comments or questions for Vice Chancellor James Hallock.

Vice Chancellor Richard Brown began his remarks with noting the charge of the Information Resources Coordinating Council, the membership, projects, conversion of software and fiber optic network. The fiber optic network has been financed with very little impact on any academic departments; bonds have been sold to finance the project. Blake Price discussed the process that has occurred in the last 2-1/2 years. This has resulted in moving all software from UNISYS to the IBM system. Three major systems have moved. The purchase order system was moved in early January. The human resource system will be done in early April; this will result in bimonthly pay periods. The student database will be moved beginning Easter weekend and take about five days. All programs for transactions and batch changes are ready and being tested. Training for these systems will continue. Training for Human Resources is scheduled for the first week of March. All personnel in the Registrar's office and other staff are being trained now for the student database. All departments need to make sure that their current systems used for student registration are compatible with the new system. Thom Lamb discussed the complete overhaul of the current systems. He provided a copy of the progress report from the vendor. Each department should have one person who coordinates the changes for the entire department. Dorms will be done first and then offices the next weekend. The cabling is to be completed by April 21 with the overall project to be completed by June 15, 1995. When the project is complete, the computer on your desk should be fully Internet compatible and everyone should have their own phone. When this project is completed, ECU will have one of the best networks in the country.



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The Academic Course Drop Appeals Committee charge was revised as presented. **Resolution #95-5** (Please refer to the list of resolutions at the end of this report for the full Committee charge.)

The proposed revisions to the *University Undergraduate Catalog* concerning admission policies were approved as editorially revised. **Resolution #95-6** (A copy of the revisions may be obtained by calling the Faculty Senate office at ext. 6537.)

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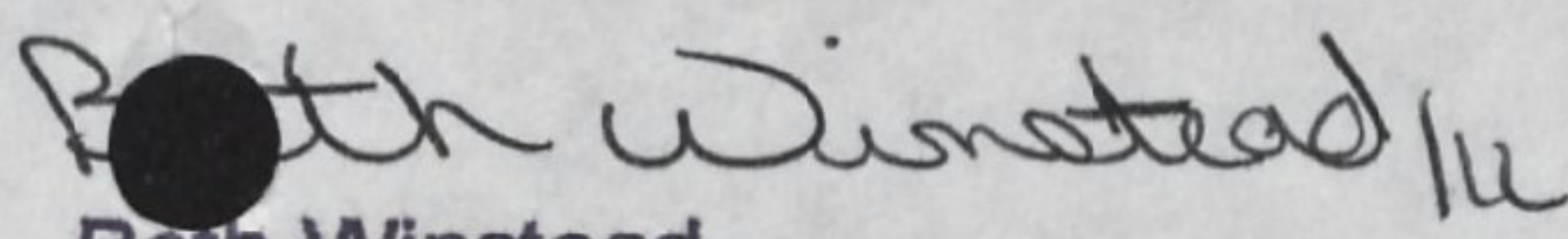
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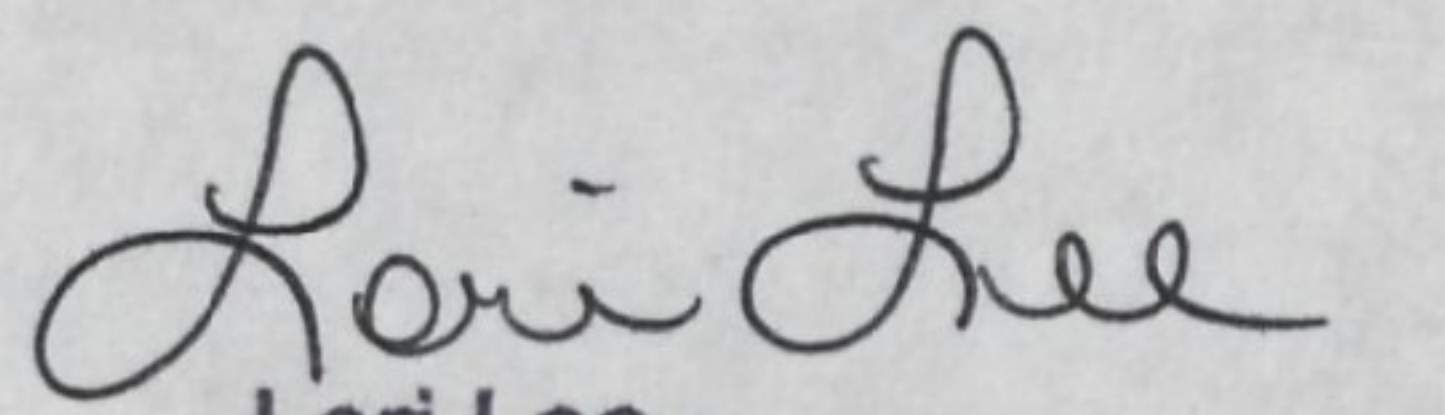
The revised Department of Anthropology's Unit Code of Operations was approved as presented. **Resolution #95-8** (A copy of the unit code is available for review in the Faculty Senate office, 140 Rawl Annex.)

The Department of Geography's curriculum matters contained in the University Curriculum Committee minutes of 9 February 1995, were approved as presented. **Resolution #95-9**

There being no further business, the meeting adjourned at 4:25 p.m.

Respectfully submitted,

  
Beth Winstead  
Health Sciences Library  
Secretary of the Faculty

  
Lori Lee  
Faculty Senate office  
Administrative Assistant

#### RESOLUTIONS PASSED AT THE 21 FEBRUARY 1995, FACULTY SENATE MEETING.

**#95-5** Revised Academic Course Drop Appeals Committee Charge as follows:

1. Name: Course Drop Appeals Committee
2. Membership:  
6 faculty members and 1 student member. Ex-officio member (with vote): The Chair of the Faculty.  
Ex-officio member (without vote but with all other parliamentary privileges): The Chancellor or an appointed representative.
3. Quorum: 4 elected members exclusive of ex-officio.
4. A. Committee Responsibilities:  
The committee serves as an appeals board for students whose requests for course drops by exception have been denied by the Office of Undergraduate Studies.  
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The committee reports appellate decisions to the office of Undergraduate Studies. The committee also notifies the Registrar if the decision is made to grant a student a drop by exception.  
C. How Often The Committee Reports:  
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**Disposition:** Faculty Senate

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**Disposition:** Chancellor

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**Disposition:** Chancellor

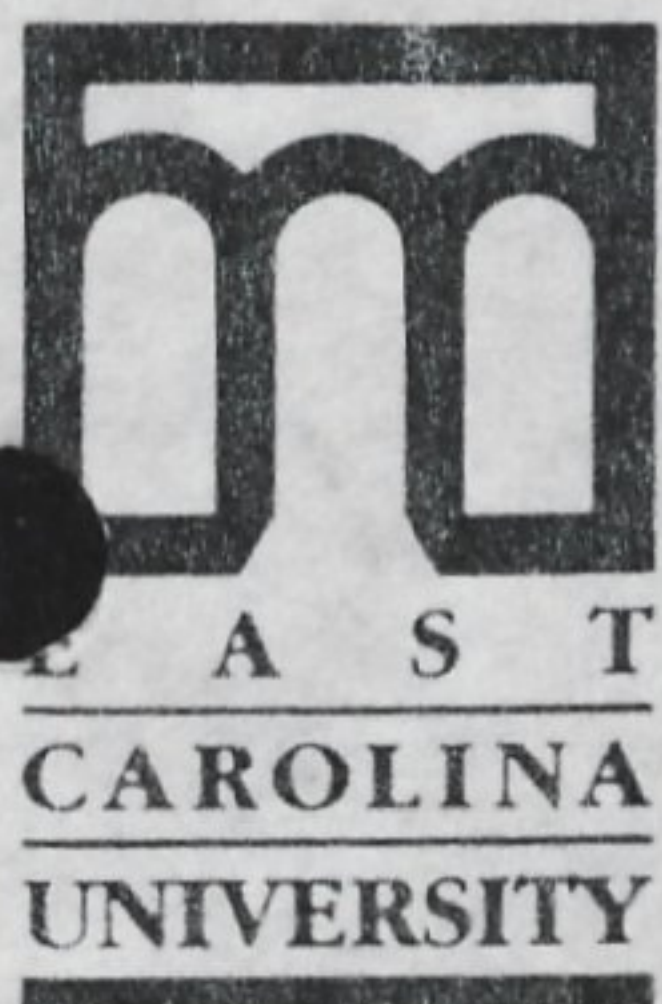
**#95-8** Revised Department of Anthropology's Unit Code of Operations. (A copy of the unit code is available for review in the Faculty Senate office, 140 Rawl Annex.)

**Disposition:** Chancellor

**#95-9** Department of Geography's curriculum matters contained in the University Curriculum Committee minutes of 9 February 1995.

**Disposition:** Chancellor





2 March 1995

Faculty Senate  
140 Rawl Annex

919-328-6537  
919-328-6122 Fax  
FSLEE@ECUVM1

Chancellor Richard Eakin  
East Carolina University  
Spilman Building

Dear Dr. Eakin:

On 21 February 1995, the Faculty Senate adopted the following resolutions for your consideration.

- #95-6 Revisions to the *University Undergraduate Catalog* concerning admission policies (attachment 1).
- #95-7 Revisions to the *ECU Faculty Manual* and the *University Undergraduate Catalog* concerning grade appeals (attachment 2).
- #95-8 Revised Department of Anthropology's Unit Code of Operations (attachment 3).
- #95-9 Department of Geography's curriculum matters contained in the University Curriculum Committee minutes of 9 February 1995 (attachment 4).

You will note that the original Department of Anthropology's Unit Code of Operations is included with this correspondence and also requires your signature. Please return the document to the Faculty Senate office upon approval.

The Faculty Senate also approved a revised Academic Course Drop Appeals Committee charge.

Thank you for your consideration of the above mentioned resolutions.

Sincerely,

Patricia J. Anderson  
Chair of the Faculty

lal  
attachments

c: Tinsley Yarbrough, Interim Vice Chancellor for Academic Affairs  
James Hallock, Vice Chancellor for Health Sciences





March 7, 1995

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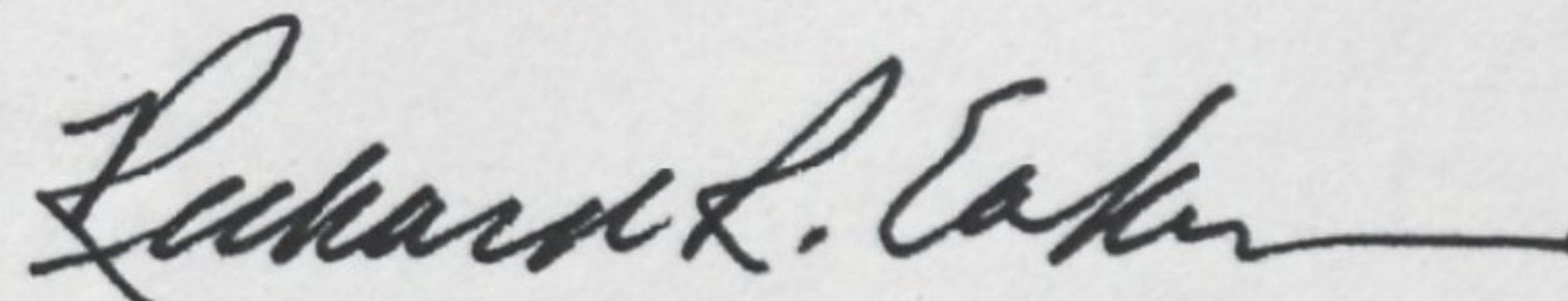
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Dr. Patricia J. Anderson  
Chair of the Faculty  
East Carolina University

Dear Professor Anderson:

Resolutions #95-6, #95-7, #95-8, and #95-9 as  
adopted by the Faculty Senate on February 21, 1995 are  
approved as submitted.

Sincerely,

  
Richard R. Eakin  
Chancellor

RRE/ra

cc: Dr. Tinsley Yarbrough  
Dr. James Hallock



## MEETING OF FACULTY OFFICERS WITH CHANCELLOR AND VICE CHANCELLORS

*Tuesday, 14 February 1995*

### AGENDA

- A. Chancellor Eakin's Remarks
- B. Interim Vice Chancellor Tinsley Yarbrough's Remarks
- C. Vice Chancellor James Hallock's Remarks
- D. Faculty Officers' Remarks
  - 1. Discussion at the Upcoming Administrative Council Meeting on Ad Hoc Committee to Review Administrative Evaluations.
  - 2. Faculty Senate Reception on Saturday, 25 March 1995, at Chancellor's Home.
- E. Resolutions from the 24 January 1995, Faculty Senate Meeting.
  - #95-2 Procedures for East Carolina Research Awards.
  - #95-3 Selection Procedures for the Robert and Lina Mays and Robert L. Jones Alumni Distinguished Professor for Teaching Awards.
  - #95-4 Curriculum matters contained in the University Curriculum Committee minutes of 8 December 1994.
- F. 21 February 1995, Faculty Senate Agenda
- G. Miscellaneous