

PLEASE POST FOR ALL FACULTY TO READ!

**EAST CAROLINA UNIVERSITY  
1994-1995 FACULTY SENATE**

The fourth regular meeting of the 1994/1995 Faculty Senate will be held on **Tuesday, 13 December 1994**, at 2:10 in the Mendenhall Student Center Great Room.

**FULL AGENDA**

- I. **Call to Order**
- II. **Approval of Minutes**  
15 November 1994
- III. **Special Order of the Day**
  - A. Roll Call
  - B. Announcements
  - C. Tinsley Yarbrough, Interim Vice Chancellor for Academic Affairs
  - D. James Hallock, Vice Chancellor for Health Sciences
  - E. Bob Thompson, Director of Planning and Institutional Research  
Information Reflecting Employment Category of Faculty.
  - F. Tom Powell, Director of Admissions  
Report on 1994 Freshman Class
  - G. Larry Hough, Faculty Assembly Delegate  
Meeting of 18 November 1994
  - H. Election of One Faculty Senate Agenda Committee Member.
- IV. **Unfinished Business**
- V. **Report of Committees**
  - A. Agenda Committee, Brenda Killingsworth
    1. Second Reading of a Revision to *ECU Faculty Manual*, Appendix A (attachment 1).
    2. 1995-1996 Agenda Committee and Faculty Senate meeting dates (attachment 2).
  - B. Credits Committee, Tope Bello
    1. Revision to the *1994-1996 Undergraduate Catalog* (attachment 3).
    2. Revision to the *ECU Faculty Manual* (attachment 4).
  - C. Faculty Welfare Committee, Don Guest
    1. Procedure for Selecting Mace Bearers (attachment 5).
    2. Revision to the Faculty Marshal charge (attachment 6).
  - D. University Curriculum Committee, Donald Neal  
Curriculum matters contained in the minutes of 10 November 1994.  
(Copies of these minutes have been distributed to all Faculty Senators, Alternates, Unit Administrators, and placed electronically on FSONLINE.)



Faculty Senate Agenda  
13 December 1994  
Attachment 1.

## AGENDA COMMITTEE REPORT

### Second Reading of a Revision to *ECU Faculty Manual*, Appendix A

Replace Section IX. Meetings of the Faculty Senate, second paragraph (page A-5) that reads:

"The organizational meeting of the Faculty Senate will be held on the day following the last regular meeting of the spring semester."

with the following:

"The organizational meeting of the Faculty Senate will be held on a Tuesday following the last regular meeting of the spring semester but before the beginning of the examination period."

*(Following approval by the Faculty Senate, the General Faculty will have the opportunity to act on this revision to Appendix A at the Fall Convocation scheduled for August 21, 1995. Following that action if positive, the Chancellor will then accept or reject the recommendation of the faculty.)*

---

Faculty Senate Agenda  
13 December 1994  
Attachment 2.

## AGENDA COMMITTEE REPORT

### 1995-1996 Agenda Committee and Faculty Senate Meeting Dates

#### Agenda will meet:

August 29, 1995  
September 26, 1995  
October 24, 1995  
November 28, 1995  
January 9, 1996  
February 6, 1996  
March 12, 1996  
April 2, 1996

#### Faculty Senate will meet:

September 12, 1995  
October 10, 1995  
November 7, 1995  
December 12, 1995  
January 23, 1996  
February 20, 1996  
March 26, 1996  
April 16, 1996  
April 17, 1996  
(Organizational Meeting)

#### Fall 1995

August 23	Classes Begin
September 4	State Holiday
October 26-29	Fall Break
November 20-26	Thanksgiving Break
December 8	Classes End
December 11-16	Exams

#### Spring 1996

January 5	Classes Begin
January 15	State Holiday
March 3-10	Spring Break
April 5	State Holiday
April 22	Classes End
April 23	Reading Day
April 24-May 1	Exams



Faculty Senate Agenda  
13 December 1994  
Attachment 3.

## CREDITS COMMITTEE REPORT

### Revision to the *1994-1996 Undergraduate Catalog*

Under Section 5: Academic Regulations, Policy on Posting Grades (pp. 51-52) add the following sentence at the end of the section:

"Questions about final examination grades should be directed to the instructor who determined the grade."

---

Faculty Senate Agenda  
13 December 1994  
Attachment 4.

## CREDITS COMMITTEE REPORT

### Revision to the *ECU Faculty Manual*

Under Part III. Academic Information, following Posting Grades (page 29) add the following new section:

#### "Grade Appeals

A student wishing to contest a course grade should first attempt to resolve the matter with the instructor who determined the grade. The student may appeal the instructor's decision by submitting a written appeal to the relevant chairperson or dean not later than the last day of class of the next regular semester. The chairperson or dean shall review the student's request and the faculty member's assessment and either concur with the grade or request that the faculty member reassess the grade. The final decision shall rest with the faculty member responsible for the course grade."

---

Faculty Senate Agenda  
13 December 1994  
Attachment 5.

## FACULTY WELFARE COMMITTEE REPORT

### Procedure for Selecting Mace Bearers

A Mace Bearer is the full-time, tenured professor of greatest faculty seniority within the university. This person carries the mace at graduations and other University ceremonial occasions as requested by the Chancellor. The faculty with highest seniority in professorial rank will be determined each year by the Assistant Vice Chancellor for Human Resources.

*(This procedure will be incorporated into the ECU Faculty Manual,  
Part IV. Personnel Policies.)*



## FACULTY WELFARE COMMITTEE REPORT

### Revision to the Faculty Marshal Charge

*(Deletions are noted in strikethrough and the additions are noted in bold.)*

Faculty Marshals are ~~eight officials~~ **ten faculty and two alternates** appointed from the full-time, tenured, senior faculty to serve at graduations and other such ceremonial occasions as requested by the Chancellor. Those appointed should be individuals readily recognized as outstanding members of the academic community.

The Chief Faculty Marshal shall be the ~~individual~~ **faculty marshal** in the second or later year of appointment **as a faculty marshal** and who is of greatest faculty seniority **among the faculty marshals**. **This seniority determination is made each year by the Assistant Vice Chancellor for Human Resources.** The Chief Faculty Marshal shall serve as ex-officio on the Commencement Committee.

**A Faculty Marshal's appointment is a one-term, four year appointment beginning August 1. The Chair of the Faculty will make recommendations in May of each year to the Chancellor, who will appoint the individuals no later than July 31.**

~~Recommendations for appointment to the office shall be made annually by the Chair of the Faculty for a one-term appointment of four years. Appointments shall be made by the Chancellor.~~

#### Implementation

~~In order to establish a rotation, lots will be drawn by the current seven Marshals for initial terms distributed, as follows: two terms of one year, two terms of two years, two terms of three years, and one term of four years to begin in August 1990. Those with terms of less than four years may be appointed to one four year term. In 1989-1990, the eighth Marshal shall be recommended by the current Chair of the Faculty for a four year term to begin in August 1990.~~

~~Each year, the Chair of the Faculty will appoint members for the expired terms in May with service beginning August 1.~~

*(This procedure will be incorporated into the ECU Faculty Manual,  
Part IV. Personnel Policies.)*