

**FULL FACULTY SENATE MINUTES ARE DISTRIBUTED TO FACULTY SENATORS, ALTERNATES, ACADEMIC COMMITTEE CHAIRS, ACADEMIC UNIT ADMINISTRATORS, AND AVAILABLE ELECTRONICALLY ON FSONLINE.**

**EAST CAROLINA UNIVERSITY  
FACULTY SENATE**

**EXECUTIVE MINUTES OF 15 NOVEMBER 1994**

The third regular meeting of the 1994-95 Faculty Senate was held on Tuesday, 15 November, 1994, in the Mendenhall Student Center Great Room.

**Senators absent were:** Chancellor Eakin, Vice Chancellor Hallock, Faculty Assembly Representative Givens, Kane and Muzzarelli (Allied Health Sciences), Wolfe (Anthropology), Brinson (Biology), Doty (Business), and Hankins (Industry and Technology).

**Alternates present were:** McDaniel for Stellwag (Biology), Johnson for Glascoff (Health and Human Performance), and Swanson for McMillen (Medicine).

**Announcements**

- Chancellor Eakin was in Raleigh working with the Shared Visions Campaign.
- Vice Chancellor Hallock was attending a special Pitt County Memorial Hospital Board of Trustees meeting.
- The Chancellor has approved the following resolutions:
  - #94-30 Revision to the *ECU 1994-1996 Undergraduate Catalog*, Section 5: Academic Regulations, After Schedule Change Period.
  - #94-31 The curriculum matters contained in the University Curriculum Committee minutes of 14 April and 8 September 1994.
  - #94-33 A preamble to be included in all unit codes of operation.
- ECU will sponsor the Seventh Annual Quiz Bowl Competition on Saturday, 18 February 1995. The Quiz Bowl attracts some of eastern North Carolina's brightest high school students from thirty-two randomly selected institutions. The competition, held in the General Classroom Building, is divided into morning and afternoon sessions. Faculty and staff volunteers as moderators, judges, and scorekeepers who can work in either or both sessions are needed. Training sessions will be available closer to the games. Please call Jeannine Alexander or Tami Gardner, Quiz Bowl Coordinators, at 328-6072, if you and/or someone in your department are willing to volunteer.
- Units are urged to forward curriculum matters to the University Curriculum Committee as soon as possible for inclusion in the 1995 Curriculum Catalog Supplement.

Tinsley Yarbrough, Interim Vice Chancellor for Academic Affairs, announced that Dr. Malcom Tait, Dean of School of Music had resigned; Erwin Hester has been appointed interim dean. A search committee, headed by Scott Snyder (Geology), has been formed and the search is underway. The search committee for Director of International Programs, chaired by Myra Cain (Academic Affairs), is preparing an advertisement. Dave Watkins is serving as chair of the ad hoc committee to consider creation of a liberal arts major and the possibility of a weekend college. This committee is to look at the advantages and disadvantages of these types of programs. Since the last Faculty Senate meeting a decision was made to place the proposed International Studies MA program in the College of Arts and Sciences. This decision was made after consulting with various deans and faculty interested in International Studies.

Since Mr. Hart was unable to attend the Faculty Senate meeting due to a called news conference, Pam Overton, Assistant Director of Athletics reported for him. ECU will continue to seek an appropriate conference for football. Minges Coliseum construction is on schedule. The following faculty served as faculty coaches for the home football games this year: Yolanda Burwell (Social Work), Charles Coble (Education), Jeff Inman (Construction Management), Michelle Wixon (Business) and Darrell Ross (Social Work).

Gerry Clayton, Assistant Director of Admissions was unable to attend the Faculty Senate meeting to present a report on the 1994 Freshman Class. This report will be given at a later date.

Mr. Layton Getsinger, Chair of the Administrative Task Force on Parking, described a plan that includes a level type of parking based on location of parking with the core campus parking being the most expensive. When a level parking system is implemented, parking sticker prices would be related to a standard price. This plan to move to a level type of parking is to work with the University Master Plan completed in 1992 and will require taking intramural fields adjacent to Minges for parking. In preparation for this plan, a recommendation will be made to the Parking and Traffic Administrative Committee to increase the parking fees. The recommendation will be to raise the standard parking sticker fee for Faculty/Staff from \$70 to \$100. The limited parking stickers would go from \$30 to \$50; other normal fees would go from \$70 to \$100, and private parking stickers move from \$210 to \$300.

McDaniel (Biology) moved to approve the Fall 1994 Graduation Roster subject to the candidates' successful completion of their degree requirements. **Resolution #94-34**

Brenda Killingsworth (Business), Chair of the Agenda Committee, presented the first reading of a revision to the *ECU Faculty Manual*, Appendix A. Atkeson (History) noted that the date may fall during the exam period.

Carolina Ayers (Chemistry), Chair of the Committee on Committees, presented the nominee Professor Linner Griffin (Social Work) for the alternate vacancy on the Faculty Assembly. There was no additional nominations from the body. Professor Griffin was elected by acclamation.

Ruth Jones (Business), Chair of the Calendar Committee, presented an addition to the University Calendars' Common Exam Schedule. There was no discussion and the addition was approved as presented. **Resolution #94-35** (Please refer to the list of resolutions at the end of this document for the full addition to the exam schedule.)

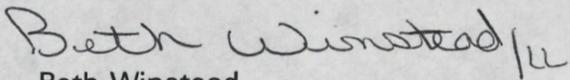
Sexauer (Art), Chair of the Faculty Governance Committee, presented first a revision to the *ECU Faculty Manual*, Appendix L. Atkeson (History) recommended an editorial addition of "at that meeting" following "...and elected by the membership,". There was no objection. The revision to *ECU Faculty Manual*, Appendix L was then approved as editorially changed. **Resolution #94-36** (Please refer to the list of resolutions at the end of this document for the full revision.)

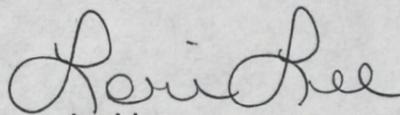
Professor Sexauer then presented the internal procedures for Faculty Senate apportionment. These procedures were approved as presented. **Resolution #94-37** (Please refer to the list of resolutions at the end of this document for the full internal procedures.)

Donald Neal (Geology), Chair of the University Committee, presented the curriculum matters contained in the minutes of 13 October 1994. There being no discussion, the curriculum matters were approved as presented. **Resolution #94-38**

There being no further business, the meeting adjourned at 4:00 p.m.

Respectfully submitted,

  
Beth Winstead  
Health Sciences Library  
Secretary of the Faculty

  
Lori Lee  
Faculty Senate office

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#### RESOLUTIONS PASSED AT THE 15 NOVEMBER 1994, FACULTY SENATE MEETING.

- #34 Fall 1994 Graduation Roster subject to the candidates' successful completion of their degree requirements.  
**Disposition:** Chancellor
- #94-35 Addition of SPANISH 1004 to the Common Exam Schedule with French 1001, 1003, Spanish 1001, and German 1001 as a pilot study beginning Fall 1995.  
**Disposition:** Chancellor
- #94-36 Revision to *ECU Faculty Manual*, Appendix L, Section F.1. Quadrennial Unit Administrator Evaluation (page L-6) to read as follows:  
"Following an evaluation procedure developed by the unit and approved by the appropriate vice chancellor, the voting faculty members, in a unit meeting chaired by a voting faculty member of the unit nominated and elected by the membership at that meeting, with the unit administrator excluded from the meeting, shall discuss and vote by secret ballot on the effectiveness of the unit administrator during September of that administrator's fifth year of appointment and every fourth year thereafter. The presiding faculty member shall convey to the unit administrator in writing the results of the vote immediately following the meeting. A negative vote by a majority of the voting faculty, excluding the unit administrator, shall constitute a recommendation that the unit administrator be removed."  
**Disposition:** Chancellor
- #94-37 Internal office procedures to establish the number of faculty in the various electoral units for the purpose of determining Faculty Senate apportionment.  
*ECU Faculty Manual*, Appendix A. Faculty Constitution and By-Laws of East Carolina University specifies that: "The number of faculty within each department/school will be gathered from part of a personnel data file that is prepared and submitted to the UNC General Administration by the Department of Planning and Institutional Research in November of each year." (Section V. Organization of the Faculty Senate, page A-2)  
  
All and only those faculty members included in the University's annual personnel data report who satisfy all of the following criteria should be counted in determining the number of each unit's faculty senators:  
1. currently employed (as of the date of the report)  
2. a permanent employee (including those on leave with or without pay)  
3. an EPA employee  
4. a full time employee  
5. included in the occupational activity categories of 10 (executive, administrative and managerial) or 20 (instructional faculty)  
6. holding a faculty rank or title (modified or unmodified) of lecturer, instructor, assistant professor, associate professor, or professor.  
Faculty members meeting these criteria will be counted as belonging to their department of rank (not home department) where these two differ. When a faculty member's department of rank is part of a professional school, and the school is the recognized electoral unit, the faculty member will, for purposes of Faculty Senate representation, be counted as a member of the school which is his or her electoral unit.  
**Disposition:** Faculty Senate
- #94-38 The curriculum matters contained in the University Curriculum Committee minutes of 13 October 1994.  
**Disposition:** Chancellor