

PLEASE POST FOR ALL FACULTY TO READ!

**EAST CAROLINA UNIVERSITY  
1994-1995 FACULTY SENATE**

The third regular meeting of the 1994/1995 Faculty Senate will be held on **Tuesday, 15 November 1994**, at 2:10 in the Mendenhall Student Center Great Room.

**FULL AGENDA**

- I. **Call to Order**
- II. **Approval of Minutes**  
11 October 1994
- III. **Special Order of the Day**
  - A. Roll Call
  - B. Announcements
  - C. Tinsley Yarbrough, Interim Vice Chancellor for Academic Affairs
  - D. Dave Hart, Director of Athletics  
Report on 1994-1995 Athletic Season
  - E. Gerry Clayton, Assistant Director of Admissions  
Report on 1994 Freshman Class
  - F. Layton Getsinger, Associate Vice Chancellor for Business Affairs  
Chair of Administrative Task Force on Parking
- IV. **Unfinished Business**
- V. **Report of Committees**
  - A. Agenda Committee, Brenda Killingsworth  
First Reading of a Revision to *ECU Faculty Manual*, Appendix A (attachment 1).
  - B. Committee on Committees, Caroline Ayers  
Nomination to fill vacancy on the UNC Faculty Assembly (attachment 2).
  - C. Calendar Committee, Ruth Jones  
Addition to the University Calendars' Common Exam Schedule (attachment 3).
  - D. Faculty Governance Committee, Don Sexauer
    1. Revision to *ECU Faculty Manual*, Appendix L (attachment 4).
    2. Internal procedures for Faculty Senate Apportionment (attachment 5).
  - E. University Curriculum Committee, Donald Neal  
Curriculum matters contained in the minutes of 13 October 1994.  
(Copies of these minutes have been distributed to all Faculty Senators, Alternates, Academic Unit Administrators, and placed electronically on FSONLINE.)
- VI. **New Business**

Faculty Senate Agenda  
15 November 1994  
Attachment 1.

## AGENDA COMMITTEE REPORT

### First Reading of a Revision to *ECU Faculty Manual*, Appendix A

Replace Section IX. Meetings of the Faculty Senate, second paragraph (page A-5) that reads:

"The organizational meeting of the Faculty Senate will be held on the day following the last regular meeting of the spring semester."

with the following:

"The organizational meeting of the Faculty Senate will be held on a Tuesday following the last regular meeting of the spring semester but before the beginning of the examination period."

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Faculty Senate Agenda  
15 November 1994  
Attachment 2.

## COMMITTEE ON COMMITTEES REPORT

### Nomination to Fill Vacancy on the UNC Faculty Assembly

Linner Griffin, School of Social Work  
(as an alternate with a 1996 term)

#### Current Faculty Assembly Delegates

George Bailey	Philosophy	1996 Second Term
Gregg Givens	Allied Health Sciences	1996 First Term
Dawn Clark	Theatre Arts	1997 First Term
Larry Hough	Political Science	1997 Second Term
Jack Karns	Business	1997 First Term

#### Current Faculty Assembly Alternates

Miriam Quick	Nursing	1995
Jeff Jarvis	Music	1996
Dori Finley	Human Environmental Sc.	1996
	<i>unexpired 1996 term</i>	
Mary Beth Foil	Medicine	1997

***Faculty Senators are reminded that faculty should be asked about their availability to serve in this capacity prior to being nominated from the floor of the Faculty Senate.***

Faculty Senate Agenda  
15 November 1994  
Attachment 3.

## CALENDAR COMMITTEE REPORT

### Addition to the University Calendars' Common Exam Schedule

Revise all University Calendars to include Spanish 1004 to the Common Exam Schedule with French 1001, 1003, Spanish 1001, and German 1001 as a pilot study beginning Fall 1995. This addition will be included in the upcoming *University Undergraduate Catalog Supplement* and University Schedule Book.

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Faculty Senate Agenda  
15 November 1994  
Attachment 4.

## FACULTY GOVERNANCE COMMITTEE REPORT

### Revision to *ECU Faculty Manual*, Appendix L

Replace Section F.1. Quadrennial Unit Administrator Evaluation (page L-6)  
that reads:

"Following an evaluation procedure developed by the unit and approved by the appropriate vice chancellor, the voting faculty members, in a unit meeting chaired by the chairperson of the unit personnel committee with the unit administrator excluded from the meeting, shall discuss and vote by secret ballot on the effectiveness of the unit administrator during September of that administrator's fifth year of appointment and every fourth year thereafter. The personnel committee chairperson shall convey to the unit administrator in writing the results of the vote immediately following the meeting. A negative vote by a majority of the voting faculty, excluding the unit administrator, shall constitute a recommendation that the unit administrator be removed."

with the following:

"Following an evaluation procedure developed by the unit and approved by the appropriate vice chancellor, the voting faculty members, in a unit meeting chaired by a voting faculty member of the unit nominated and elected by the membership, with the unit administrator excluded from the meeting, shall discuss and vote by secret ballot on the effectiveness of the unit administrator during September of that administrator's fifth year of appointment and every fourth year thereafter. The presiding faculty member shall convey to the unit administrator in writing the results of the vote immediately following the meeting. A negative vote by a majority of the voting faculty, excluding the unit administrator, shall constitute a recommendation that the unit administrator be removed."

## FACULTY GOVERNANCE COMMITTEE REPORT

### Internal Procedures for Faculty Senate Apportionment

*ECU Faculty Manual*, Appendix A. Faculty Constitution and By-Laws of East Carolina University specifies that: "The number of faculty within each department/school will be gathered from part of a personnel data file that is prepared and submitted to the UNC General Administration by the Department of Planning and Institutional Research in November of each year." (Section V. Organization of the Faculty Senate, page A-2)

The following internal procedures will be used to establish the number of faculty in the various electoral units for the purpose of determining Faculty Senate apportionment.

All and only those faculty members included in the University's annual personnel data report who satisfy all of the following criteria should be counted in determining the number of each unit's faculty senators:

1. currently employed (as of the date of the report)
2. a permanent employee (including those on leave with or without pay)
3. an EPA employee
4. a full time employee
5. included in the occupational activity categories of 10 (executive, administrative and managerial) or 20 (instructional faculty)
6. holding a faculty rank (modified or unmodified) of lecturer, instructor, assistant professor, associate professor, or professor.

Faculty members meeting these criteria will be counted as belonging to their department of rank (not home department) where these two differ. When a faculty member's department of rank is part of a professional school, and the school is the recognized electoral unit, the faculty member will, for purposes of Faculty Senate representation, be counted as a member of the school which is his or her electoral unit.