

**FULL FACULTY SENATE MINUTES ARE DISTRIBUTED TO FACULTY SENATORS,
ALTERNATES, ACADEMIC COMMITTEE CHAIRS, ACADEMIC UNIT
ADMINISTRATORS, AND AVAILABLE ELECTRONICALLY ON FSONLINE.**

**EAST CAROLINA UNIVERSITY
FACULTY SENATE**

EXECUTIVE MINUTES OF 11 OCTOBER 1994

The second regular meeting of the 1994-95 Faculty Senate was held on Tuesday, 11 October, 1994, in the Mendenhall Student Center Great Room.

The minutes of 13 September 1994, were approved as written.

Senators absent were: VCHS Hallock, Brinson (Biology), Farr (English), and Jarvis (Music).

Alternates present were: McDaniel for Stellwag (Biology), Schadler for Doty (Business), McMillan for Holte (English), Schwartz for Ulfers (Music), and Walsh for Pokorny (Nursing).

Announcements:

- The Chancellor has approved the following resolutions:
 - #94-27 Recommendation to decode the Division of Continuing Education and Summer School.
 - #94-28 Request for Authorization to Establish a New Degree Program in Resource Economics (API #2204).
 - #94-29 Interpretation of *ECU Faculty Manual*, Appendix D, Section IV.E. External Peer Review for Promotion and the Conferral of Permanent Tenure.
- Brochures are available in the Department of Human Resources regarding availability of liability insurance for faculty members, librarians, student counselors, graduate assistants, and student teachers. Please refer questions to Anne Jenkins, Human Resources at ext. 6352.
- The third annual Academic Computing Technology Fair is scheduled for Tuesday, 8 November 1994, from 10:00 to 3:00 in the Multipurpose room of the Mendenhall Student Center. Participation from every unit is encouraged and presentation space is limited, so early commitments are requested. Please refer questions to Terry Harrison, Academic Computing, ext. 6798.
- 1994-1995 applications for Research/Creative Activity Grants and Teaching Grants are available in the Faculty Senate office (140 Rawl Annex). Deadlines for the grants are as follows:
 - All 1994-1995 Teaching Grant proposals are due by 1 December 1994.
 - 1995 Research Project Expense Grant proposals are due by 15 January 1995.
- Units are urged to forward curriculum matters to the University Curriculum Committee as soon as possible for inclusion in the 1995 Curriculum Catalog Supplement.

Chancellor Richard Eakin reported that a search committee has been formed to fill the vacancy of the Vice Chancellor for Academic Affairs. The members of the committee are Patricia Anderson, Carson Bays, David Dennard, Michael Dorsey, Howard Rooks, Diana Lowe, and Mary Ann Rose (Chair). The Chancellor reported that after examining fall semester enrollment ECU will have an estimated 1.5 million available for reallocation.

Interim Vice Chancellor for Academic Affairs Tinsley Yarbrough stated that Dr. Jon Heise, Director of International Programs would resign from the University effective 30 June 1995. Dot Clayton, Director of Faculty Development, is moving to establish proposals for the training of faculty for peer review observations and preparing other proposals in the area of teaching effectiveness.

Rita Reaves presented a report on the University Goals for 1995-2000 Strategic Planning Period for Faculty Senate review.

Jack Karns (Business), Faculty Assembly Delegate, presented a report on the Faculty Assembly meeting of 16 September 1994. The complete report is available for review in the Faculty Senate office, 140 Rawl Annex.

Daniel Shouse (Academic Library Services) was elected to fill the vacancy on the Continuing Education Committee. Linda Mooney (Sociology) and Lilla Holsey (Education) were elected to fill the vacancies on the Faculty Grievance Committee.

The proposed revision to the *East Carolina University 1994-1996 Undergraduate Catalog*, Section 5: Academic Regulations was approved as presented. **(Resolution #94-30)** Please refer to the list of resolutions at the end of this document for the full revision to the catalog.

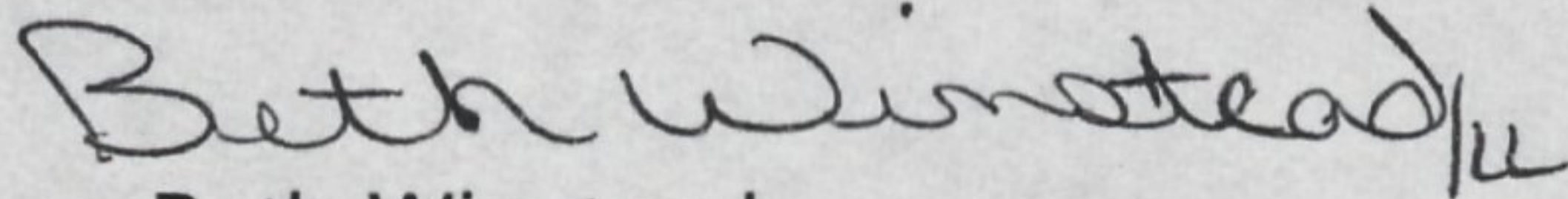
The curriculum matters contained in the University Curriculum Committee minutes of 14 April and 8 September 1994, were approved as reported. **(Resolution #94-31)**

Following discussion, the Ad Hoc Committee report on *ECU Faculty Manual*, Appendix L was returned for further consideration on Section III. Criteria for Composition of a Self-Governing Autonomous Unit at the Department Level. (Resolution #94-32)

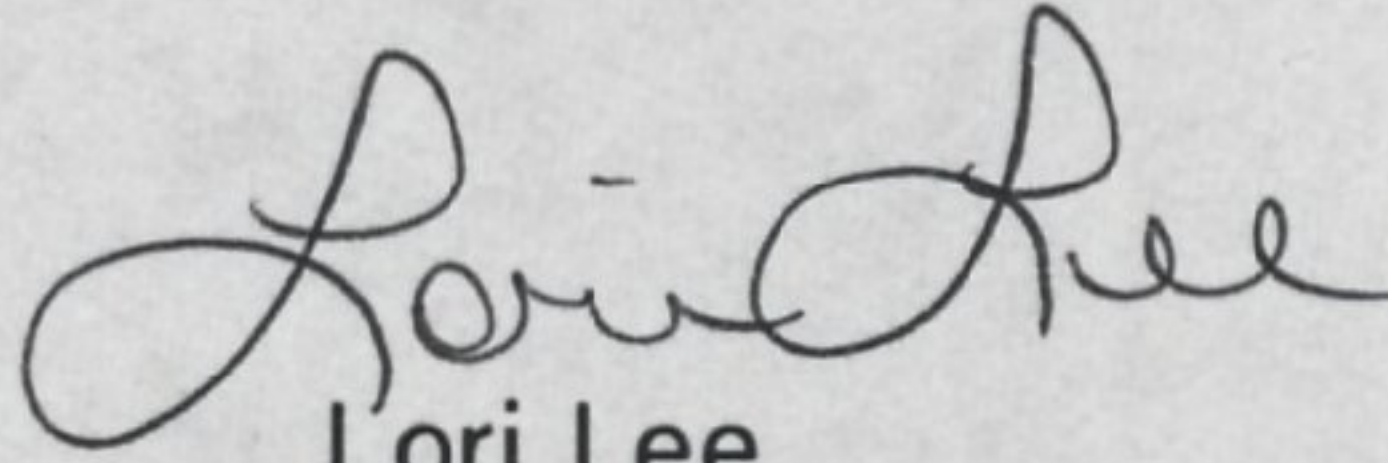
A preamble was approved to be included in all unit codes of operation. (Resolution #94-33).

There being no further business, the meeting adjourned at 3:40 p.m.

Respectfully submitted,



Beth Winstead
Health Sciences Library
Secretary of the Faculty



Lori Lee
Faculty Senate office

RESOLUTIONS PASSED AT THE 11 OCTOBER 1994, FACULTY SENATE MEETING.

- #94-30 Revision to the *East Carolina University 1994-1996 Undergraduate Catalog*, Section 5: Academic Regulations, After Schedule Change Period (page 44) as follows:

"After Schedule Change Period"

During the first 40 percent of the regularly scheduled class meetings of a course (including the final examination), a student may, at his or her own option, drop the course. After consultation with an adviser, the student secures the signature of the adviser on the schedule change form and takes it to the Office of the Registrar for processing. For regular semester-length courses, the drop period is thirty days of classes of the semester. For five-week block courses or regular summer term courses, the drop period is limited to the first ten days of classes for the semester or summer term. The same 40 percent rule applies to block courses of other lengths as well. It is the student's responsibility to consult university bulletin boards to determine the appropriate drop period for such block courses. Ordinarily, a student may drop up to four courses or a smaller prorated number in pursuit of a university degree. (See Options.) Extenuating circumstances, however, can warrant consideration for drop by exception below.

Students may petition the Dean of Undergraduate Studies for drops by exception (drops after the 40 percent drop period, drops beyond student's allotted number, and drops not counted against the allotted number). Poor performance in course work; missed deadlines; or a course grade's adverse effect on the student's grade point average, probationary standing, or other eligibility is not in itself a sufficient basis for exception. Requests for exceptions will not be considered after the last regularly scheduled class meeting prior to the final examination for the course(s) in question except where earlier requests could not have been expected. Petitions for drops by exception will typically be granted only for medical or counseling reasons related to the course(s) to be dropped and will be considered by the Dean of Undergraduate Studies upon the recommendation of the director of the Student Health Service or the director of the Counseling Center, as appropriate. Students whose petitions for drops by exception are denied by the Dean of Undergraduate Studies may appeal the decision to the Course Drop Appeals Committee."

Disposition: Chancellor

- #94-31 The curriculum matters contained in the University Curriculum Committee minutes of 14 April and 8 September 1994.

Disposition: Chancellor

- #94-32 Returned the Ad Hoc Committee Report on *ECU Faculty Manual*, Appendix L to the Committee for further consideration of Section III. Criteria for Composition of a Self-Governing Autonomous Unit at the Department Level.

Disposition: Ad Hoc Committee

- #94-33 A preamble to be included in all unit codes of operation that reads: "This code allows for faculty participation in and establishes procedures for the unit's internal affairs and is consistent with all applicable appendices of the *East Carolina University Faculty Manual*."

Disposition: Chancellor

PLEASE POST FOR ALL FACULTY TO READ!

EAST CAROLINA UNIVERSITY
FACULTY SENATE

FULL MINUTES OF 11 OCTOBER 1994

The second regular meeting of the 1994-95 Faculty Senate was held on Tuesday, 11 October, 1994, in the Mendenhall Student Center Great Room.

Agenda Item I. Call to Order

Chair Patricia Anderson called the meeting to order at 2:12 p.m.

Agenda Item II. Approval of Minutes

The minutes of 13 September 1994, were approved as written.

Agenda Item III. Special Order of the Day

A. Roll Call

Senators absent were: VCHS Hallock, Brinson (Biology), Farr (English), and Jarvis (Music).

Alternates present were: McDaniel for Stellwag (Biology), Schadler for Doty (Business), McMillan for Holte (English), Schwartz for Ulffers (Music), and Walsh for Pokorny (Nursing).

B. Announcements

- The Chancellor has approved the following resolutions:
 - #94-27 Recommendation to decode the Division of Continuing Education and Summer School.
 - #94-28 Request for Authorization to Establish a New Degree Program in Resource Economics (API #2204).
 - #94-29 Interpretation of *ECU Faculty Manual*, Appendix D, Section IV.E. External Peer Review for Promotion and the Conferral of Permanent Tenure.
- Brochures are available in the Department of Human Resources regarding availability of liability insurance for faculty members, librarians, student counselors, graduate assistants, and student teachers. Please refer questions to Anne Jenkins, Human Resources at ext. 6352.
- The third annual Academic Computing Technology Fair is scheduled for Tuesday, 8 November 1994, from 10:00 to 3:00 in the Multipurpose room of the Mendenhall Student Center. Participation from every unit is encouraged and presentation space is limited, so early commitments are requested. Please refer questions to Terry Harrison, Academic Computing, ext. 6798.
- 1994-1995 applications for Research/Creative Activity Grants and Teaching Grants are available in the Faculty Senate office (140 Rawl Annex). Deadlines for the grants are as follows:
 - All 1994-1995 Teaching Grant proposals are due by 1 December 1994.
 - 1995 Research Project Expense Grant proposals are due by 15 January 1995.
- Units are urged to forward curriculum matters to the University Curriculum Committee as soon as possible for inclusion in the 1995 Curriculum Catalog Supplement.

C. Richard Eakin, Chancellor

Chancellor Eakin reported that a search committee has been formed to fill the vacancy of the Vice Chancellor for Academic Affairs. The members of the committee are Patricia Anderson, Carson Bays, David Dennard, Michael Dorsey, Howard Rooks, Diana Lowe, and Mary Ann Rose (Chair). The Chancellor reported that after examining fall semester enrollment ECU will have an estimated 1.5 million available for reallocation. Following his remarks, Chancellor Eakin responded to questions. Ferrell (History) asked why the chancellor did not ask the Faculty Senate to recommend nominees to serve on the Vice Chancellor for Academic Affairs search committee. The Chancellor responded that he was aware that in the past he, and previous chancellors, had requested the advice of the Faculty Senate; however, this time he had chosen to appoint the committee in

accordance with provisions in the *ECU Faculty Manual*, Appendix L. McMillen (Medicine) asked about the progress in the search for the Associate Vice Chancellor for Research/Dean of the Graduate School. The Chancellor responded that the committee should be announced soon and that he hoped to have both Vice Chancellors in place by 1 July 1995.

D. Tinsley Yarbrough, Interim Vice Chancellor for Academic Affairs

Interim Vice Chancellor Tinsley Yarbrough thanked the Faculty officers for organizing the orientation sessions regarding the newly revised Appendix D. He stated that everyone was doing their best to implement Appendix D during this transitional period. Interim VCAA Yarbrough stated that Dr. Jon Heise, Director of International Programs would resign from the University effective 30 June 1995. He stated that a search committee would be announced soon to select a replacement for Dr. Heise. At a meeting with the International Studies MA Planning Committee, it was agreed that a decision must be made as to where the degree program would be located. Dot Clayton, Director of Faculty Development, is moving to establish proposals for the training of faculty for peer review observations and preparing other proposals in the area of teaching effectiveness. Lowe (Academic Deans Rep.) thanked Interim VCAA Yarbrough for his presentation on NC People.

E. Strategic Planning Committee, Rita Reaves

Rita Reaves, a member of the Strategic Planning Committee, presented the draft proposal. Kane (Allied Health Sciences) commented that he felt the goals lacked vision and imagination and did not reflect the unique nature of ECU. He also mentioned that the words "scholarship" and "service" were not included. Griffin (Social Work) presented an amendment to Goal 7.A., adding the phrase "social and human services". This amendment was presented following consultation with several schools and departments, including Social Work, Human Environmental Sciences, Psychology, Sociology, and Anthropology. The amendment was approved.

Walsh (Nursing) asked if the problem of salary compression and its relation to morale would be appropriate to address in this document. Reeves stated that this was the type of problem that the Implementation Committee was addressing. Ferrell (History) stated that it appeared that Goal 4 mentioned the research characteristic of scholarship and suggested that the term "Scholarship" be used rather than "Research". Ferrell also suggested that a service statement, such as in the University motto, be included. Chancellor Eakin stated that the term "service" was taken to be a component of leadership, and therefore that term was used. Simon (Political Science) spoke in regards to Goal 1.B.4. and suggested substituting the words "understanding of international and cultural contexts" with "awareness of international and cultural contexts". Simon also suggested that the word "languages" be added after "cultural contexts". Chancellor Eakin reminded Senators that the Mission Statement and Elements of Distinction were not included in the documents distributed with the 11 October 1994, Agenda. Kane (Allied Health Sciences) stated that he was concerned that the document did not accurately reflect the greatness of the institution. Smith (Chancellor's staff) commented that it is the responsibility of each individual planning unit to implement and devise their own strategies. Chair Anderson thanked the committee for the report.

F. Jack Karns, Faculty Assembly Delegate

Professor Karns presented a report on the Faculty Assembly meeting of 16 September 1994. The complete report is available for review in the Faculty Senate office, 140 Rawl Annex.

Agenda Item IV. Unfinished Business

There was no unfinished business to come before the Faculty Senate.

Agenda Item V. Report of Committees

A. Committee on Committees

Carolina Ayers (Chemistry), Chair of the Committee, presented the nominee for the vacancy on the Continuing Education Committee, Daniel Shouse (Academic Library Services). Professor Shouse was elected by acclamation.

Professor Ayers, then presented the nominee for the vacancy on the Faculty Grievance Committee, Linda Mooney (Sociology). Professor Mooney was elected by acclamation. Lilla Holsey (Education)

was then presented as the nominee for alternate member to fill the vacancy created by elevating Professor Mooney to regular membership. Professor Holsey was elected by acclamation.

B. Course Drop Appeals Committee

John Tilley (History), Chair of the Committee, presented a proposed revision to the *East Carolina University 1994-1996 Undergraduate Catalog*, Section 5: Academic Regulations, After Schedule Change Period (page 44). Bell (Education) moved to delete the sentence "requests for exceptions will not be considered after the last regularly scheduled class meeting prior to the final examination for the course(s) in question except where earlier requests could not have been expected."

Following discussion, the motion failed. The proposed revision to the *East Carolina University 1994-1996 Undergraduate Catalog*, Section 5: Academic Regulations was approved as presented. (Resolution #94-30) Please refer to the list of resolutions at the end of this document for the full revision to the catalog.

C. University Curriculum Committee

Donald Neal (Geology), Chair of the Committee, presented the curriculum matters contained in the University Curriculum Committee minutes of 14 April and 8 September 1994. There was no discussion on the committee report. The curriculum matters were approved as reported.

(Resolution #94-31)

D. Ad Hoc Committee on *ECU Faculty Manual*, Appendix L.

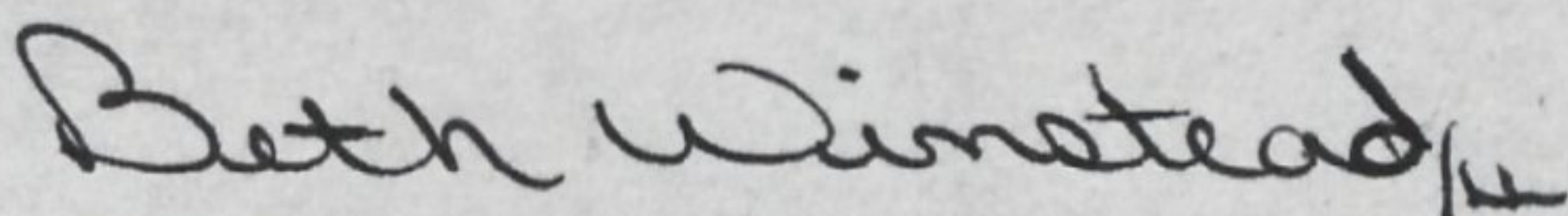
Jim Joyce (Physics), Chair of the Ad Hoc Committee, presented the report on *ECU Faculty Manual*, Appendix L. After questions by Ferrell (History) and Engelke (Nursing), Joyce explained how faculty who wish to create a new unit would precede with organizing. There was further discussion on when faculty would create such new units and when the faculty would approach administrators with their desire to re-organize. After further discussion on Section III.a. of the committee report, an editorial change was made to make "code" and "unit" plural. Lowe (Academic Deans representative) asked for clarification on the development of a code. Lowe stated that due to the manner in which the procedure is now written, code development could not begin until the entire school faculty votes and the Dean and/or Vice Chancellor, as well as the Chancellor approves. Sexauer (Art) noted a conflict in reference to the approval of the code with the committee report and Appendix L. Following further discussion, Bailey (Philosophy) moved to return the report to the ad hoc committee for further consideration on Section III. Criteria for Composition of a Self-Governing Autonomous Unit at the Department Level. The motion was approved. (Resolution #94-32)

Agenda Item VI. New Business

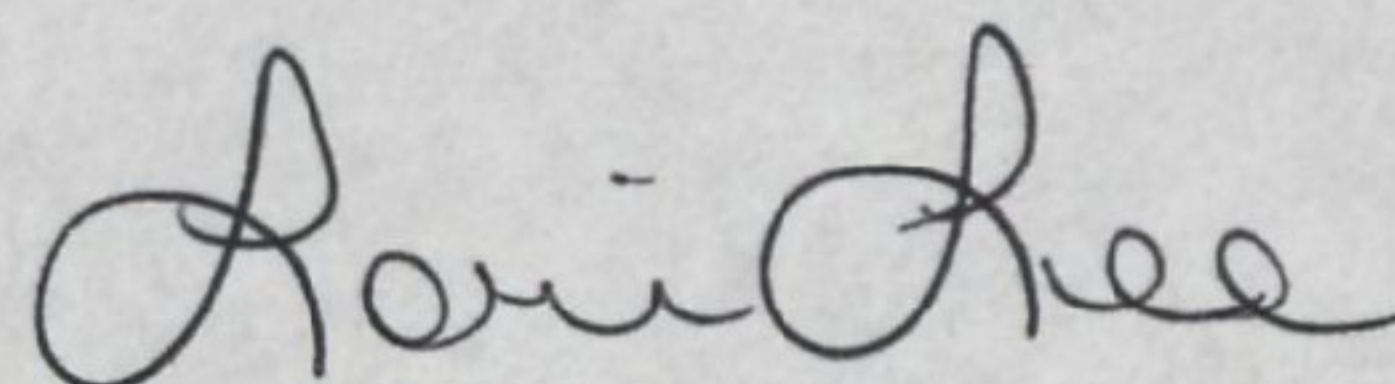
Grossnickle (Psychology) presented a proposed preamble to be included in all unit codes of operation. The proposed preamble read: "This code allows for faculty participation in and establishes procedures for the unit's internal affairs and is consistent with all applicable appendices of the *East Carolina University Faculty Manual*." There was no discussion and the proposed preamble was approved as presented. (Resolution #94-33).

There being no further business, the meeting adjourned at 3:40 p.m.

Respectfully submitted,



Beth Winstead
Health Sciences Library
Secretary of the Faculty



Lori Lee
Faculty Senate office

RESOLUTIONS PASSED AT THE 11 OCTOBER 1994, FACULTY SENATE MEETING.

- #94-30 Revision to the *East Carolina University 1994-1996 Undergraduate Catalog*, Section 5: Academic Regulations, After Schedule Change Period (page 44) as follows:

"After Schedule Change Period

During the first 40 percent of the regularly scheduled class meetings of a course (including the meeting for the final examination), a student may, at his or her own option, drop the course. After consultation with his or her adviser, the student secures the signature of the adviser on the schedule change form and takes it to the Office of the Registrar for processing. For regular semester-length courses, the drop period is limited to the first thirty days of classes of the semester. For five-week block courses or regular summer term courses, the drop period is limited to the first ten days of classes for the semester or summer term. The same 40 percent drop-period rule applies to block courses of other lengths as well. It is the student's responsibility to consult official university bulletin boards to determine the appropriate drop period for such block courses. Ordinarily, a student may drop up to four courses or a smaller prorated number in pursuit of a university degree. (See Course Drop Options.) Extenuating circumstances, however, can warrant consideration for drop by exception, as explained below.

Students may petition the Dean of Undergraduate Studies for drops by exception (drops after the 40 percent drop period, drops beyond student's allotted number, and drops not counted against the allotted number). Poor performance in course work; missed deadlines; or a course grade's adverse effect on the student's grade point average, probationary standing, or other eligibility is not in itself a sufficient basis for exception. Requests for exceptions will not be considered after the last regularly scheduled class meeting prior to the final examination for the course(s) in question except where earlier requests could not have been expected. Petitions for drops by exception will typically be granted only for medical or counseling reasons related to the course(s) to be dropped and will be considered by the Dean of Undergraduate Studies upon the recommendation of the director of the Student Health Service or the director of the Counseling Center, as appropriate. Students whose petitions for drops by exception are denied by the Dean of Undergraduate Studies may appeal the decision to the Course Drop Appeals Committee."

Disposition: Chancellor

- #94-31 The curriculum matters contained in the University Curriculum Committee minutes of 14 April and 8 September 1994.

Disposition: Chancellor

- #94-32 Returned the Ad Hoc Committee Report on *ECU Faculty Manual*, Appendix L to the Committee for further consideration of Section III. Criteria for Composition of a Self-Governing Autonomous Unit at the Department Level.

Disposition: Ad Hoc Committee

- #94-33 A preamble to be included in all unit codes of operation that reads: "This code allows for faculty participation in and establishes procedures for the unit's internal affairs and is consistent with all applicable appendices of the *East Carolina University Faculty Manual*."

Disposition: Chancellor