



July 21, 1994

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notebook  
profs  
announcements

Office of the Chancellor  
103 Spilman  
919-757-6212

Dr. Patricia J. Anderson  
Chair of the Faculty  
East Carolina University

Dear Professor Anderson:

I have approved Resolutions #94-21 through #94-23 as adopted by the Faculty Senate on April 19, 1994.

Sincerely,

Richard R. Eakin  
Chancellor

RRE/ra

cc: Dr. Marlene Springer  
Dr. James Hallock





7-20  
reminder to Ruth

C O P Y

April 27, 1994

Dr. Richard Eakin, Chancellor  
East Carolina University  
Spilman Building

Faculty Senate  
140 Rawl Annex

919-757-6537  
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FSLEE@ECUVM1

Dear Chancellor Eakin:

On April 19, the Faculty Senate adopted, for your consideration, the following resolutions:

- #94-21 Curriculum matters contained in the minutes of the University Curriculum Committee's meeting of March 24, 1994 (attachment 1).
- #94-22 Four-Years Honors Program (attachment 2).
- #94-23 Recommendations concerning East Carolina University' Graduation Rates (attachment 3).

The Faculty Senate also passed the following resolutions not requiring your consideration.

- #94-20 Revised Academic Committee charges.
- #94-24 Referred the proposed revisions to the *Policy on the Security of Data and Records* to the Faculty Computer Committee for further consideration in relation to NC General Statute #132 and other legal documents.
- #94-25 Committed the recommended procedures for the University Research Award(s) to the newly established Research/Creative Activity Policies Committee for consideration prior to implementation.
- #94-26 Writing-Intensive Course Proposal form.

Thank you for your consideration of the above mentioned resolutions.

Sincerely,

Patricia J. Anderson  
Chair of the Faculty

:lal  
attachments

pc: Vice Chancellor Marlene Springer  
Vice Chancellor James Hallock

Greenville,  
North Carolina  
27858-4353

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EAST CAROLINA UNIVERSITY  
FACULTY SENATE

FULL MINUTES OF APRIL 19, 1994

The eighth regular meeting of the 1993-94 Faculty Senate was held on Tuesday, April 19, 1994, in the Mendenhall Student Center Great Room.

Agenda Item I. Call to Order

Chair Patricia Anderson called the meeting to order at 2:10 p.m.

Agenda Item II. Approval of Minutes

The minutes of March 29, 1994, were approved as written.

Agenda Item III. Special Order of the Day

A. Roll Call

Senators absent were: Vice Chancellors Springer and Hallock, Faculty Assembly Representative Bailey, Woods (Geology), Decker (Health and Human Performance), and a representative from Continuing Education.

Alternates present were: Professors O'Brien for Chenier (Allied Health Sciences), McDaniel for Brinson (Biology), Ayers for Evans (Chemistry), Jones for Holte (English), Reaves for McPherson (Industry & Technology), and Woodside for Joyner (Math).

B. Announcements

1. The Chancellor has approved the following resolutions:

- #94-15 Spring 1994 Graduation Roster, subject to the candidates' successful completion of their degree requirements to be determined by the Registrar.
- #94-16 Summer 1996, Fall 1996, and Spring 1997 University Calendars.
- #94-17 Request to establish a new degree program in School Administration, API #0827.
- #94-18 *Faculty Manual*, Appendix D. Tenure and Promotion Policies and Procedures of East Carolina University.
- #94-19 *Faculty Manual*, Appendix Y. Grievance Policies and Procedures of East Carolina University. This appendix will go into effect upon implementation of the revised *Appendix D*.

- 2. In reference to last month's Educational Policies and Planning Committee's report, the request to establish a new degree program in Educational Administration is accurately referred to by General Administration as a Masters Program in School Administration, API #0827
- 3. A sincere thank you is extended to the Chancellor and Mrs. Eakin for the delicious cocktail buffet on Friday, April 8, 1994.
- 4. The Majors/Minors Fair is scheduled for Wednesday, November 2, 1994, from 12:30 to 3:30 in the Mendenhall Great Room. Departments and schools will be notified regarding this event.
- 5. A thanks to the following Senators whose terms expire today: Tom Chenier (Allied Health Sciences), Charles Chamberlain (Art), Harrell Allen (Communication), Lester Zeager (Economics), Don Spence (Education), Terri Woods (Geology), Jim Decker (Health and Human Performance), Dori Finley (Human Environmental Sciences), Margie Gallagher (Human Environmental Sciences), William McPherson (Industry & Technology), Bob Joyner (Mathematics), James Markello (Medicine), Mark Taggart (Music), Sandra Walsh (Nursing), Richard McCarty (Philosophy), George Bissinger (Physics), and Wilbur Castellow (Psychology).
- 6. Vice Chancellor Marlene Springer was out of town on personal leave.
- 7. James Hallock, Vice Chancellor for Health Sciences, was out of town attending a AAMC Council of Deans Spring meeting in Florida.



C. Richard Eakin, Chancellor

Chancellor Eakin opened his remarks to the Faculty Senate with an update on the Shared Visions Campaign. The current level of gifts and commitments is 41 million dollars, with \$306,000 of that amount coming from faculty.

The remainder of the Chancellor's remarks addressed the status of the recently revised academic regulations. Several charts were distributed to Senators from Planning and Institutional Research. (Copies of these charts are available in the Faculty Senate office, 140 Rawl Annex). Chancellor Eakin noted that the Board of Trustees has taken a special interest in the new academic regulations that the University has been poised to implement with the incoming freshman class this Fall. The Board members discussed the new regulations at their December 10, 1993, meeting and again on March 18, 1994. The Chancellor reported three major concerns of the Board:

- While they are solidly behind the efforts to continue to raise the academic quality of ECU's student body, they also believe that the long and valued history of providing access opportunity to qualified citizens must be reasonably maintained. They see the new regulations, which cause ECU to have the most restrictive GPA retention requirements in the University of North Carolina system, as a threat to that reasonable access, especially given that most of the proposed intervention strategies have not yet been introduced and none have been thoroughly tested.
- The Board of Trustees is concerned that the University stands a significant risk of losing 150-250 more students per year than we currently lose. The loss of an additional 162 students would mean a loss of ten faculty positions. A loss of 324 students, would result in the loss of 20 positions. The Board is aware that the University is in a relatively flat student enrollment period and that the loss of 10-20 positions and the supporting monies that accompany those positions would constitute a very significant financial gap, one not consistent with good financial management of the University.
- The Board has concerns for special classes of students, among them minorities and student-athletes. They know that student-athletes, because of NCAA requirements, must make progress toward a degree in ways which are not required of non-athletes. Therefore, a student-athlete who enters into probationary status has more exacting and perhaps more demanding course requirements than other students.

The Chancellor noted that the Board provides an important voice for the public and that it is important for the University community to listen carefully to its concerns. Therefore, he has decided that the University will proceed this Fall with the new emphasis on academic quality that the Faculty Senate had recommended, but will not yet implement the new penalties related to this emphasis. The University will implement the intervention strategies and carefully monitor student performance in relation to those strategies. The Chancellor will appoint an oversight committee (including three members recommended by the Chair of the Faculty) to develop an intervention strategy evaluation program to carefully consider the effect of the intervention strategies over the coming academic year.

McMillen (Medicine) asked about plans for the position of Associate Vice Chancellor for Research and Dean of the Graduate School. Chancellor Eakin responded that he planned to appoint a person soon as an Acting Associate Vice Chancellor, and that he anticipated a search next year resulting in a permanent appointment beginning July 1, 1995.

**Agenda Item IV. Unfinished Business**

There was no unfinished business to come before the Faculty Senate.

**Agenda Item V. Report of Committees**

A. Committee on Committees

Brian Harris (Foreign Languages and Literatures), Chair of the Committee, presented the second reading of the twenty-four revised Academic Committee charges.

Ciechalski (Education) moved to amend the report in the charge of the Libraries Committee, Section 4.B., second sentence, replacing "makes recommendations" with "advises," and "recommendations" with "advice." The motion to amend was seconded and failed.



Simon (Political Science) moved to substitute the Research/Creative Activity Grants Committee charge with the creation of two separate grants committees, one for the College of Arts and Sciences and a second for the professional schools and other academic units. The motion was seconded. During discussion by O'Brien, Allred, Walsh, and McMillan on the motion to substitute, the issue of how such a plan would be implemented with various budgets was raised. Ferrell (History) moved to refer this substitute charge and the charge of the planned Research/Creative Activity Policy Committee back to the Committee on Committees for further study. This motion was seconded. Ayers, McMillan, and Walsh spoke against Ferrell's motion, pointing out the need for a separate committee on policy. The motion to refer the charges back to the Committee on Committees failed. Simon then moved to refer the original substitute motion to the Committee on Committees for further consideration. This motion was seconded and passed.

Fletcher (Medicine) moved to amend the report in the General Education Committee charge by deleting the following sentences: 4.A.3. "The committee reviews courses requesting general education credit that have been approved by the University Curriculum Committee and recommends to the Faculty Senate the course's acceptability for general education credit." and 4.B., the third sentence that reads "The committee makes recommendations regarding courses requesting general education credit to the Faculty Senate." and 4.D., the final clause, which reads "and proposed courses that carry general education credit." The motion to amend was seconded. During discussion on this motion, Kalmus (Biology) and Simon (Political Science) spoke against the changes, arguing that such changes make the committee useless and unnecessary. Kalmus presented to Senators a resolution from the current General Education Committee opposing the changes. Harris (Foreign Languages) and Neal (Geology) spoke for the changes, arguing that without the changes, ECU has two curriculum committees. Neal further pointed out that the Curriculum Committee follows policies set by the General Education Committee, therefore there is no need for two levels of course approval. Following this discussion, the motion to amend passed.

Simon (Political Science) moved to amend the report by dissolving the General Education Committee. The motion was seconded and failed.

Ferrell (History) moved to amend the report in the Faculty Grievance Committee charge to reflect the recent action of the Senate in adopting *Appendix Y*, setting the membership at 8 regular members and 2 alternates. The motion was seconded and passed.

McMillen (Medicine) moved to amend the report in the Research/Creative Activity Policies Committee charge, by adding the following in bold type to Section 2. Membership: "Each member shall have demonstrated accomplishment in scholarship, research, or creative activity, as evidenced by data submitted for each person nominated by the Committee on Committees or from the floor of the Faculty Senate." The motion was seconded and passed.

Muzzarelli (Allied Health Sciences) moved to amend the report in the General Education Committee charge, by adding to section 4.A. the following: "3. The committee reviews courses requesting general education credit and recommends to the curriculum committee the courses' acceptability for general education credit." The motion was seconded and failed.

The report of the Committee on Committees, containing the twenty-four revised Academic Committee charges was approved as amended. **RESOLUTION #94-20** (Interested faculty may obtain a copy of the revised committee charges through the electronic FSONLINE service or by calling the Faculty Senate office at ext. 6537.)

#### B. University Curriculum Committee

Donald Neal (Geology), Chair of the Committee, presented the committee report, contained in the minutes of the Committee's meeting on March 24, 1994. The committee report was approved as presented. **RESOLUTION #93-21** (A copy of the Curriculum Committee minutes of March 24, 1994 are available in the Faculty Senate office by calling ext. 6537 and on the electronic FSONLINE service.)



C. Educational Policies and Planning Committee

Ken Wilson (Sociology), Chair of the Committee, had several reports to present to the Faculty Senate. He began by noting that authorization had been given to establish a new degree program in Computer Science, API #0701. The Faculty Senate took no action.

Wilson then presented the proposed Four-Year Honors Program, which was approved as presented. **RESOLUTION #94-22** (A copy of this program is available in the Faculty Senate office by calling ext. 6537.)

Wilson continued the committee report by announcing that the Committee had deferred any action on the request to decode the Division of Continuing Education and Summer School until the May committee meeting.

Wilson concluded his committee report with Recommendations Concerning ECU's Graduation Rates. This portion of the committee report, Recommendations Concerning ECU's Graduation Rates was approved as presented. **RESOLUTION #94-23** (Please refer to the list of resolutions at the end of this report for the full recommendations.)

Farr (English) moved to suspend the rules, to allow the body to consider a request for authorization to establish a new program in Women's Studies. The motion was seconded and passed.

Farr then moved approval of the authorization to establish a B.A. degree program in Women's Studies. The motion was seconded and passed.

D. Faculty Computer Committee

Jeff Jarvis (Music), member of the Committee, gave a brief explanation of why the Committee considered revising the *Policy on the Security of Data and Records*. Eakin (Chancellor) noted that this policy needed to be reviewed by the University Attorney's office for possible conflicts with state law. York (Academic Library Sciences) pointed out that the policy seems to conflict specifically with the NC Statutes #132 which defines public records. He also noted that the policy fails to distinguish between records created and records stored. Following discussion, the revised *Policy on the Security of Data and Records* was referred back to the Faculty Computer Committee for further consideration. **RESOLUTION #94-24**

E. Research/Creative Activity Grants Committee

Linda Allred (Psychology), Chair of the Committee, presented the recommended procedures for the University Research Award(s) to be implemented by the newly established Research/Creative Activity Policies Committee.

During discussion on the committee report, the following concerns were raised about the procedures. Bissinger (Physics) and Simon (Political Science) were opposed to the three year time frame. Simon moved to strike the language referring to this time frame. That motion was seconded and passed. Zeager (Economics) objected to the self-nomination feature of the report. Engelke (Nursing) noted the need for a statement concerning the history of the awards and this set of procedures. Winstead (Health Sciences Library) noted that the two libraries had not been included.

McMillan (Medicine) moved that the report be referred to the newly formed Research/Creative Activity Policy Committee and include comments from the floor of the Senate. The motion was seconded and passed. **RESOLUTION #94-25**

F. Writing Across the Curriculum Committee

Rita Reaves (Industry and Technology), ex-officio member of the Committee, presented the proposed Writing-Intensive Course Proposal form to be used by all units proposing writing intensive courses to the Committee. The proposed Writing-Intensive Course Proposal form was approved as presented. **RESOLUTION #94-26** During the first summer session, a copy of this new form will be forwarded to all unit heads for distribution within each unit.

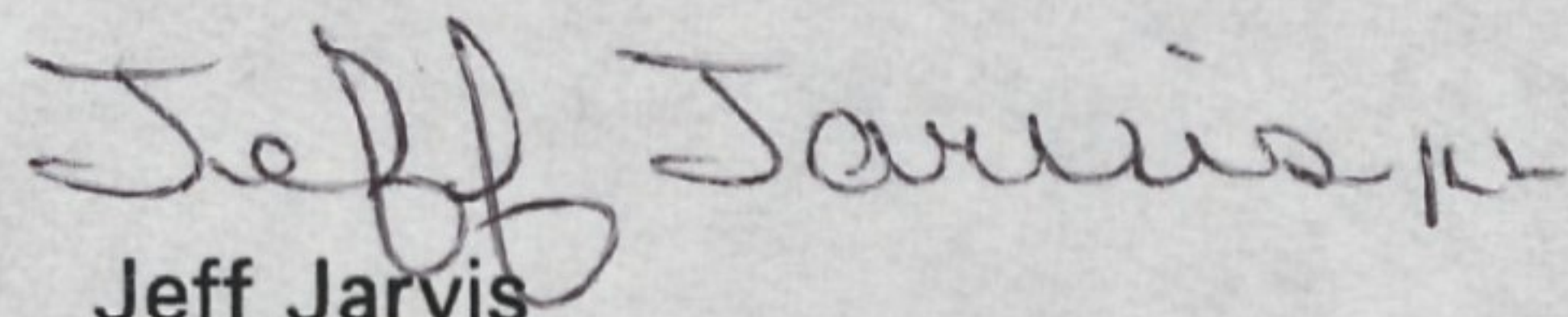


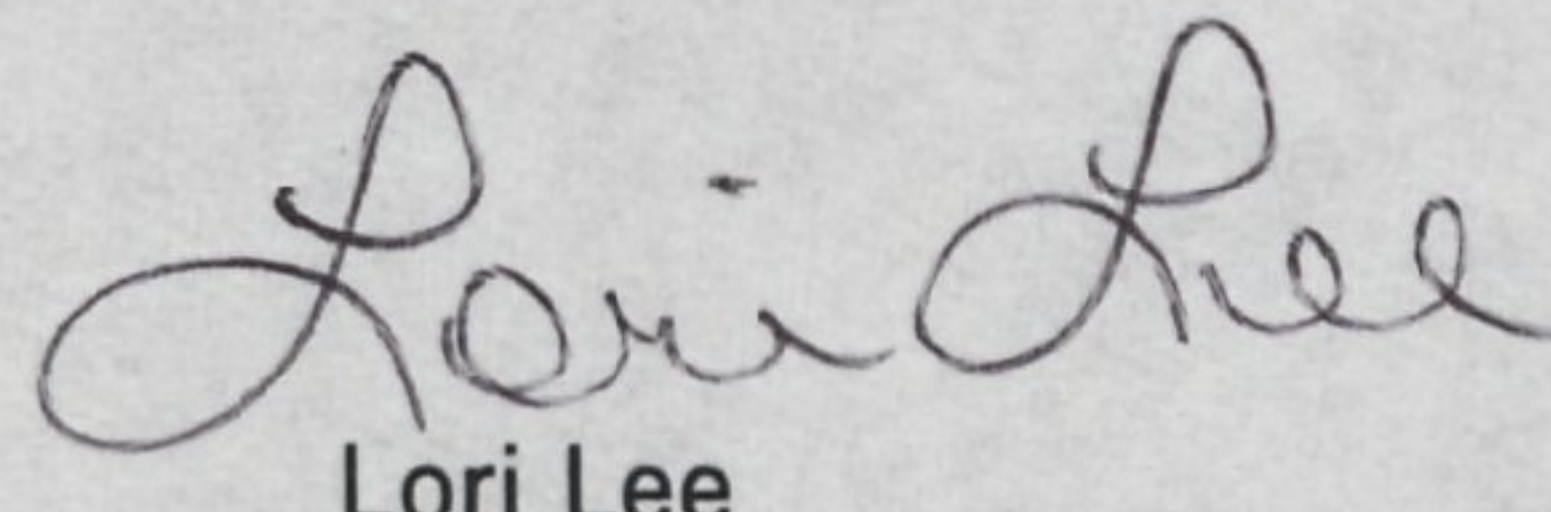
G. Ad Hoc Committee on *Appendix L*.

Jim Joyce (Physics), Chair of the Ad Hoc Committee, presented the preliminary draft guidelines to assist faculty who democratically decide to organize into self-governing autonomous units at the department level. He gave a brief overview of the Committee's charge and stated that this report was prepared to give the Faculty Senate an opportunity to voice their concerns and offer any suggestions that they may have at this time. No Faculty Senate action was necessary at this time. A full report for Senate action will be presented at the September meeting. Following a brief discussion, Joyce stated that he and the Committee would continue to work over the summer on this important document and invited interested faculty to contact him if they wished to provide further input.

There being no further business, the meeting adjourned at 4:15 p.m.

Respectfully submitted,

  
Jeff Jarvis  
School of Music  
Secretary of the Faculty

  
Lori Lee  
Faculty Senate office

**RESOLUTIONS PASSED AT THE APRIL 19, 1994, FACULTY SENATE MEETING.**

- #94-20 Revised Academic Committee charges. (Interested faculty may obtain a copy of the revised committee charges through the electronic FSONLINE service or by calling the Faculty Senate office at ext. 6537.)  
**Disposition: Faculty Senate**
- #94-21 Curriculum matters contained in the minutes of the University Curriculum Committee's meeting of March 24, 1994.  
**Disposition: Chancellor**
- #94-22 Four-Year Honors Program. (A copy of this program is available in the Faculty Senate office by calling ext. 6537.)  
**Disposition: Chancellor**
- #94-23 Recommendations concerning ECU's Graduation Rates:  
**Graduation Factors**
1. Units should review existing cognate courses and specified general education courses to be certain they are necessary.
  2. Requests for new degree will need to justify cognate courses and specified general education courses. Accreditation standards by themselves will not be a satisfactory justification; these courses must be justified academically.
  3. Departments should avoid scheduling patterns that have a detrimental effect on graduation rates. Departments should be encouraged to follow scheduling patterns normally advertised by the Registrar's office. Departments should review how varying patterns may influence graduation rates.
- Admissions and Retention**
1. Units should review requirements for GPA averages for admission or retention higher than the university requirements.
  2. If new degree requests contain GPA requirements higher than the university requirements for admission or retention, these higher recommendations must be justified.



#94-23 Recommendations concerning ECU's Graduation Rates (continued).

Other

1. Every advisor should have access to a computer connected to the registration system.
2. Grade sheets should contain notices to students who are not completing enough hours to graduate in four years.
3. Parents and students should be informed that early planning is particularly necessary if degrees are to be completed in four years.
4. Units should have earlier access to scheduling information to avoid conflicts.
5. Improvements should be made in the system that predicts and responds to student class needs.
6. At least one person in each department should have access to records for all students.
7. The university should continue an empirical assessment of the variables that impact graduation and retention rates.

Disposition: Chancellor

#94-24 Referred the proposed revisions to the *Policy on the Security of Data and Records* to the Faculty Computer Committee for further consideration in relation to NC General Statutes #132 and other legal documents.

Disposition: Faculty Senate

#94-25 Committed the recommended procedures for the University Research Award(s) to the newly established Research/Creative Activity Policies Committee for consideration prior to implementation.

Disposition: Faculty Senate

#94-26 Writing-Intensive Course Proposal form.

Disposition: Faculty Senate