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December 2, 1993

Office of the Chancellor
103 Spilman
919-757-6212

Dr. Patricia J. Anderson, Chair
Faculty Senate
East Carolina University

Dear Professor Anderson:

I approve the Faculty Senate Resolutions #93-33,
#93-36, and #93-37 as voted on and approved by the Faculty
Senate at their meeting held on November 9, 1993.

Sincerely,

Richard R. Eakin
Chancellor

RRE/ra

cc: Marlene Springer
James Hallock



November 24, 1993

Faculty Senate
140 Rawl Annex

919-757-6537
919-757-6122 Fax
FSLEE@ECUVM1

Dr. Richard Eakin, Chancellor
East Carolina University
Spilman Building

Dear Chancellor Eakin:

On November 9, 1993, the Faculty Senate adopted, for your consideration, the following resolutions:

- #93-33 Fall 1993 Graduation Roster subject to the candidates' successful completion of their degree requirements.
- #93-36 Research Award Program (attachment 1).
- #93-37 Recommendations concerning a Course Outline Database (attachment 2).

The Faculty Senate also approved the 1994-95 Agenda Committee and Faculty Senate meeting dates and a revised charge of the Student Retention Committee.

Thank you for your consideration of the above mentioned resolutions.

Sincerely,

Patricia J. Anderson
Chair of the Faculty

:lal

pc: Vice Chancellor Marlene Springer
 Vice Chancellor James Hallock

attachments

Memorandum
November 24, 1993
Attachment 1.

PROPOSED RESEARCH AWARD PROGRAM

Faculty Senate Resolution #93-36

- WHEREAS,** East Carolina University recognizes the importance of professional scholarly productivity; and
- WHEREAS,** the Research/Creative Activity Committee has been requested by the Associate Vice Chancellor for Research to help establish a Research Award Program and formulate categories and procedures; and
- WHEREAS,** the Committee thinks that a Research Award Program would honor and reflect the long term commitment of faculty members at East Carolina University; and
- WHEREAS,** the Committee was informed that two Research Awards will be presented at the 1994 Fall Faculty Convocation; and
- WHEREAS,** because of time restraints placed on the Committee, the Committee will design a more permanent structure for future awards at a later date;

THEREFORE BE IT RESOLVED, that the Research/Creative Activity Committee request that Chancellor solicit nominations from academic deans.

BE IT FURTHER RESOLVED, that the Research /Creative Activity Committee request that the Associate Vice Chancellor for Research oversee the formation of a committee and that the committee review the research award nominees and recommend the recipients for the two awards to be presented next Fall.

BE IT FURTHER RESOLVED, that the Research /Creative Activity Committee recommend to the Faculty Senate on or before the April 19, 1994, meeting a permanent policy for University Research Awards. This report should include a procedure for choosing awardees and should consider whether identifying categories for awards is appropriate.

Memorandum
November 24, 1993
Attachment 2.

**RECOMMENDATIONS CONCERNING A
COURSE OUTLINE DATABASE**
Faculty Senate Resolution #93-37

1. that a voluntary pilot project using the system developed by Dr. Ken Marks be instituted Spring Semester 1994,
2. that departments submit syllabi to Dr. Marks for entry into the system,
3. that the library make the student information system available to students,
and
4. that the Senate request Dr. Marks and Joyner Library to update and maintain the student information system, allowing departments to access the system to make revisions in their syllabi.

EAST CAROLINA UNIVERSITY
FACULTY SENATE

EXECUTIVE MINUTES OF SEPTEMBER 14, 1993

The Faculty Senate minutes of the April 20 (regular meeting), April 21 (organizational meeting), and June 17, 1993, (special called meeting) were approved as written.

Members absent were: Stellwag (Biology), Atkeson (History), Gallagher (Human Environmental Sciences), and Markello (Medicine).

Alternate members present were: Kares for York (Academic Library Services), Sehgal for Brinson (Biology), Jones for Farr (English), Swanson for Worthington (Medicine), and Andrews and Everett for Engelke and Pokorny (Nursing).

Announcements

1. As of July 1, the Faculty Senate office eagerly accepted the responsibility of the *ECU Faculty Manual*. This manual includes pertinent information on the Constitution of the Faculty, Personnel Policies and Procedures, Tenure Policies and Regulations, Academic Integrity, and Policies on Sexual, Racial, and Ethnic Discrimination.
2. The Chancellor approved all resolutions from the April 20 and June 17, 1993, Faculty Senate meetings.
3. The **1993/94 Majors/Minors Fair** will be held on Wednesday, November 3, from 12:30 to 3:30 in the Mendenhall Student Center Great Room. School and departmental representatives are asked to contact Jim Pinkney, Chair of the Career Education Committee, if they wish to participate in this event.
4. A brief 10 minute videotape detailing the **United Way Campaign** will be available for all faculty to view prior to the October 19, Faculty Senate meeting.
5. Faculty within the Division of Academic Affairs will be asked to participate in a **Lilly Project** entitled, *A National Study of the Balance Between Research and Undergraduate Teaching*. Dorothy Clayton (Political Science/Coordinator for Faculty Development Programs) will coordinate this project. This study, conducted by Syracuse University with the financial support of the Lilly Endowment, is surveying faculty members' and administrators' perceptions of what the current balance between undergraduate teaching and research is and what it should be. The final project report will include analysis of ECU's responses and comparisons with other similar institutions and participants. Surveys will be distributed to all faculty and administrators within the Division of Academic Affairs on Monday, October 4. For more information, please call Dorothy Clayton at ext. 6030.
6. **Deadlines for various proposals** to the Faculty Senate office (140 Rawl Annex) are:

Research/Creative Activity Summer Stipend Proposals	October 1
Research/Creative Activity Project Expense Grants	January 14
Faculty Microcomputer Proposals	October 1
Teaching Grant Summer Stipend Proposals	December 1
Teaching Grant Project Expense Grants	December 1
Teaching Grant Dual Summer Stipend/Project Expense	December 1
7. Departments and schools are asked to forward any **undergraduate curriculum changes** to the Undergraduate Curriculum Committee by November 1.

Chancellor Richard Eakin gave the Senate an update on the status of the revision of Appendix D, reporting that the document is scheduled for consideration at the October meeting of the Board of Governors. Following this, the Chancellor noted the behavior problems at the recent football game. He outlined steps which have been taken with regard to future football games at Ficklen Stadium.

Vice Chancellor Marlene Springer reviewed the accomplishments of the past year, specifically noting the revisions in the Academic Regulations, creation of a new School of Health and Human Performance, and special presentation programs on legal issues as well as issues surrounding teaching and research. She concluded by making several announcements: Dr. Edwin Bell (Education) has been appointed as an administrative intern; a committee of administrators and faculty has been formed to look comprehensively at the issue of diversity; a committee has also been formed to look at the relationship between teaching, research, and service.

Vice Chancellor James Hallock used his remarks to clarify the relationship between Pitt County Memorial Hospital and the State Employees Medical Plans. The Hospital has continued its contract with the Health Plan through June 1994. He reassured the Senate that he anticipates no problems in the near future for that relationship continuing.

Dave Hart, Director of Athletics began his remarks with an invitation to the Faculty Senate to attend the Student Athletes Convocation. He noted that this is a gathering of all ECU student athletes and that it is organized by the students. He announced a new program to have a Faculty Guest Coach at each game. These guests participate in meetings, practices and are on the field during the game and in the locker room before, during and after the game. In response to a question from Winstead (Health Sciences Library), Mr. Hart outlined the ticket pricing structure.

George Bailey (Philosophy/Faculty Assembly Representative) presented a report on the August 17, 1993 meeting of the Executive Committee of the Faculty Assembly. The Chair of the Faculty Assembly reported that graduation rates and the time taken to graduate remain major issues with the General Assembly, Board of Governors and the UNC General Administration. He also reported the concern of the Board and General Administration about minimum standards for college level course work, student contact with tenured faculty, teaching loads, and faculty awareness of UNC and campus policies. Additionally, a copy of a report on Tenure and Teaching which was approved by the Board at its September 10, 1993 meeting. The report calls for a reexamination of the evaluation and reward system within each institution to convey the institution's interest in and commitment to teaching. After noting that teaching includes advising and other things that take place outside the classroom, the report requires the inclusion of student evaluations and formal methods of peer review by administrators or faculty members in regular, ongoing evaluations of teaching. The report also requires the Board of Governors to seek appropriations to establish centers and activities to improve teaching. (The complete report is available in the Faculty Senate office (140 Rawl Annex).

Committee on Committees Report

Gary Peterson (Medicine) and Gene Hughes (Business) were elected to serve on the Administrative Honorary Degrees, Awards, and Distinctions Committee.

Martha Engelke (Nursing), Robert Muzzarelli (Allied Health Sciences), and Artemis Kares (Academic Library Services) were elected to serve on the Ad Hoc Committee to Study the Faculty Contract System.

A special thanks was extended to Professor Caroline Ayers (Chemistry) for serving as Teller during the election.

Educational Policies and Planning Committee Report

Chair Anderson noted that the Educational Policies and Planning Committee had withdrawn its report on a proposed revision to the *Faculty Manual*, Part III, Academic Information, to further refine and clarify some details. It is anticipated that this report will be presented at the October meeting of the Senate.

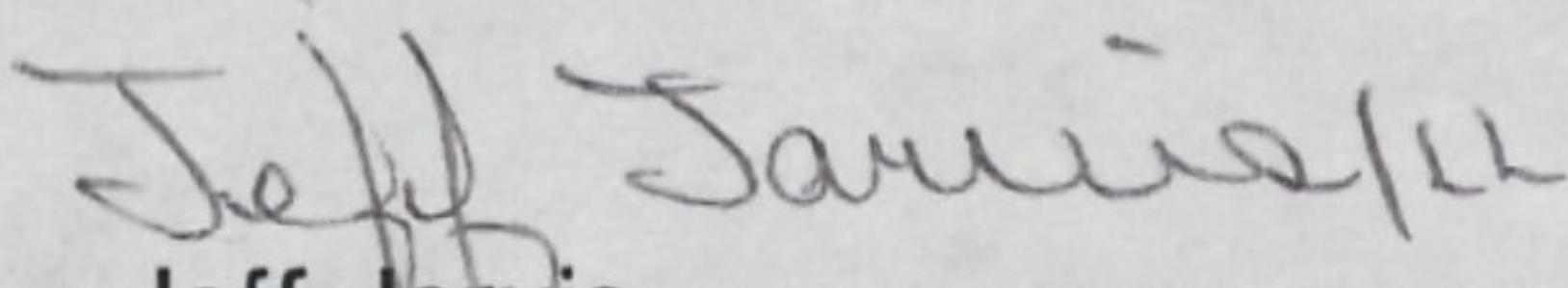
Teaching Effectiveness Committee Report

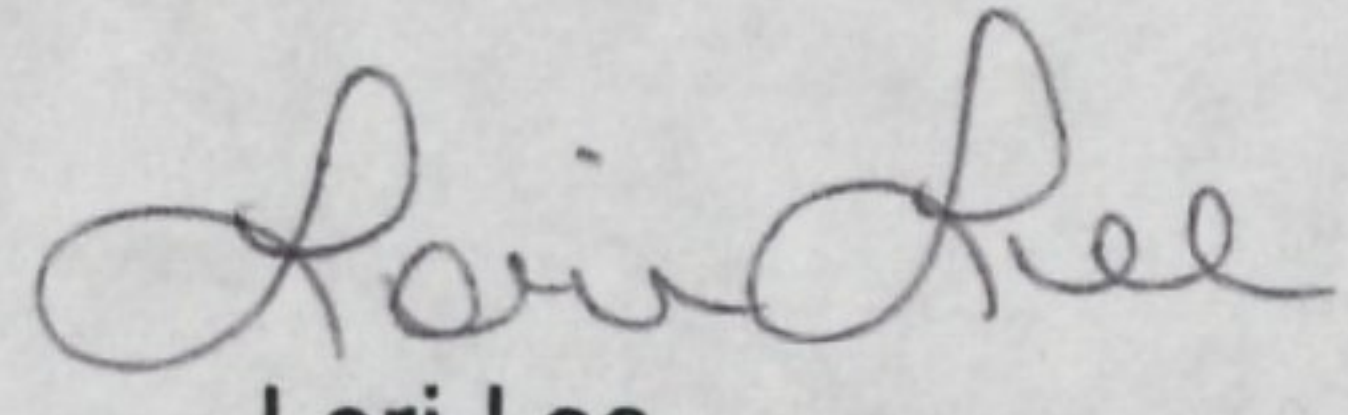
A resolution calling for the establishment of a Faculty Resource Center was adopted. **RESOLUTION #93-27** Please refer to the list of resolutions at the conclusion of this document for the complete resolution.

A resolution honoring the Past Chair of the Faculty, John Charles Moskop was adopted with a standing ovation for Dr. Moskop. **RESOLUTION #93-28** Please refer to the list of resolutions at the conclusion of this document for the complete resolution.

There being no further business, the meeting adjourned at 3:10 p.m.

Respectfully submitted,


Jeff Jarvis
School of Music
Secretary of the Faculty


Lori Lee
Faculty Senate Office

RESOLUTIONS PASSED AT THE SEPTEMBER 14, 1993, FACULTY SENATE MEETING.

#93-27

WHEREAS, more and more emphasis is being placed on quality teaching at East Carolina University, and
WHEREAS, the Strategic Plan calls for distinction in undergraduate education at East Carolina University, and
WHEREAS, more and more schools and departments at East Carolina University are utilizing new methods for evaluation of teaching, such as peer review, and
WHEREAS, the Faculty Mentoring Program is already in place, and
WHEREAS, the Vice Chancellor for Academic Affairs has already established a Coordinator of Faculty Development Programs.

THEREFORE BE IT RESOLVED that the Faculty Senate recommend to the Chancellor that the University plan and establish a permanent Faculty Resource Center for the development of effective teaching.

BE IT FURTHER RESOLVED that the Faculty Resource Center might have, but not be limited to:

- ◆ Staff to maintain the center and assist faculty.
- ◆ Literature resources on peer review, teaching portfolios, and teaching methods.
- ◆ Multi-media assistance.
- ◆ List of faculty consultants in media, computers, and teaching strategies and methods, including: a) previous winners of the teaching awards, b) peer reviewers available on a campus-wide basis, and c) professors who are excellent teachers and whose classes can be visited on an appointment basis.
- ◆ Annual workshops on teaching.
- ◆ Faculty development, i.e. sending faculty to workshops, teaching conferences, etc.
- ◆ Curriculum development support.
- ◆ Organization, encouragement, and support of research on effective teaching.
- ◆ Active consultation with departments on teaching methods and assessment of teaching.

Disposition: Chancellor

#93-28

WHEREAS, Professor John Charles Moskop served as chair of East Carolina University's faculty during the 1991-92 and the 1992-93 terms, and
WHEREAS, during the 1991-92 and 1992-93 terms Professor Moskop personally attended or by other means participated in the business conducted during approximately three-hundred and fifty meetings of twenty-three committees, chaired two faculty convocations, seventeen Senate Officers' meetings, and nineteen Faculty Senate Meetings, and
WHEREAS, during the 1991-92 term, the Faculty Senate adopted forty-five resolutions, including the adoption of *Appendix V*, *Appendix W*, and *Appendix X*, a new *Appendix D*, resolutions on quadrennial unit evaluations, peer review, dropping courses, the Honors Committee, as well as Curriculum Committee reports too numerous to list, and
WHEREAS, during the 1992-93 term the Faculty Senate adopted thirty-nine resolutions, including the charge to the Writing Across the Curriculum Committee and revisions to four committee charges, the Teaching Excellence Awards, sections Three and Five of the *Undergraduate Catalog*, the *Faculty Senate Constitution and By-Laws*, *Appendix L*, numerous sections of the new *Appendix D*, as well as Curriculum Committee reports too numerous to list, and
WHEREAS, throughout the entirety of the proceedings sketched above, Professor Moskop met the demands of shared faculty governance with remarkable persistence, fairness, tolerance, good judgment, good will, and a truly amazing spirit of good humor,

THEREFORE BE IT RESOLVED, that we, the members of East Carolina University's Faculty Senate, hereby express our deep appreciation to Professor John Charles Moskop for his outstanding leadership and supererogatory service during his tenure as Chair of the Faculty of East Carolina University.

Disposition: Faculty Senate