

FULL FACULTY SENATE MINUTES ARE DISTRIBUTED TO ACADEMIC ADMINISTRATORS, SENATORS, ALTERNATES, CHAIRS OF ACADEMIC COMMITTEES, UPON REQUEST, AND ELECTRONICALLY THROUGH FSONLINE.

EAST CAROLINA UNIVERSITY
FACULTY SENATE

EXECUTIVE MINUTES OF NOVEMBER 9, 1993

The third regular meeting of the 1993-94 Faculty Senate was held on Tuesday, November 9, 1993, in the Mendenhall Student Center Great Room.

The Faculty Senate minutes of the October 19, 1993 were approved as written.

Members absent were: Vice Chancellor Hallock, Professors Chenier (Allied Health Sciences), and Winstead (Health Sciences Library).

Alternate members present were: Professor Givens for Muzzarelli (Allied Health Sciences), Professors McDaniel and Sehgal for Brinson and Stellwag (Biology), Professors Ciechalski and Schmidt for Bell and Spence (Education), Professor Jones for Farr (English), Professor Inman for Gallagher (Human Environmental Sciences), Professor Swanson for McMillen (Medicine), and Professor Everett for Engelke (Nursing).

Jack Karns (Business), Vice Chair of the Faculty, presented to Past Chair of the Faculty, John C. Moskop, a formal resolution, adopted by the Faculty Senate in September, noting Professor Moskop's contributions.

The Chancellor has approved Resolutions #93-29 through #93-31, from the October 19, Faculty Senate meeting. Those resolutions referred to the following:

- #93-29 Undergraduate Curriculum Committee matters contained in the September 23, 1993, Committee minutes.
- #93-30 Revised Procedures for New Degree Programs.
- #93-31 Conflicts of Interest and Commitment Policy Procedures.

The deadlines for various proposals to the Faculty Senate office (140 Rawl Annex) are:

Teaching Grant Summer Stipend Proposals	December 1
Teaching Grant Project Expense Grants	December 1
Teaching Grant Dual Summer Stipend/Project Expense	December 1
Research/Creative Activity Project Expense Grants	January 14

Chancellor Richard Eakin opened his remarks by noting that the week of November 1, 1993 was a good one for the University, with the one million dollar gift of the Walt Williams family and the passage of the University Improvement Bond Referendum. He continued his remarks by responding to three issues of concern to faculty. First, he credited Vice-Chancellor Richard Brown for preserving the life insurance contract which was scheduled for cancellation by the company holding the contract. Second, the Chancellor noted the recent arrests related to the robberies in the Mendenhall Student Center area of campus. Third, the Chancellor referred to measures being taken in response to the traffic accident involving a student.

Vice Chancellor for Academic Affairs, Marlene Springer announced the International Programs Study Group membership: Gary Lowe (chair), Rosina Chia, Gerry Clayton, Greg Hastings, Don Spence, Sharon Pruitt, Bob Thompson, Jon Heise, Lucy Wright and Paul Tschetter. Dr. Springer also announced the formation of an Ad Hoc Committee on Information Technology to study a wide range of technology and information issues related to master classrooms, copyrights, and the new campus network.

Vice Chancellor for Health Sciences, James Hallock was out of town attending an Association of American Medical Colleges meeting in Washington, DC.

The Fall 1993 Graduation Roster was approved, subject to the candidates' successful completion of their degree requirements. **RESOLUTION #93-33**

The proposed 1994-1995 Agenda Committee and Faculty Senate meeting dates were approved as presented. **RESOLUTION #93-34** Please refer to the list of resolutions at the conclusion of this document for the approved meeting dates.

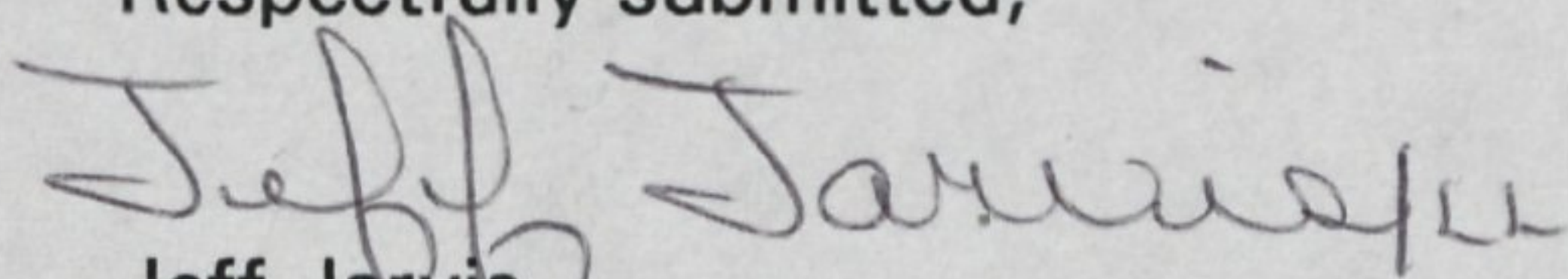
The proposed Student Retention Committee charge was approved as amended. **RESOLUTION #93-35** Please refer to the list of resolutions at the conclusion of this document for the approved charge.

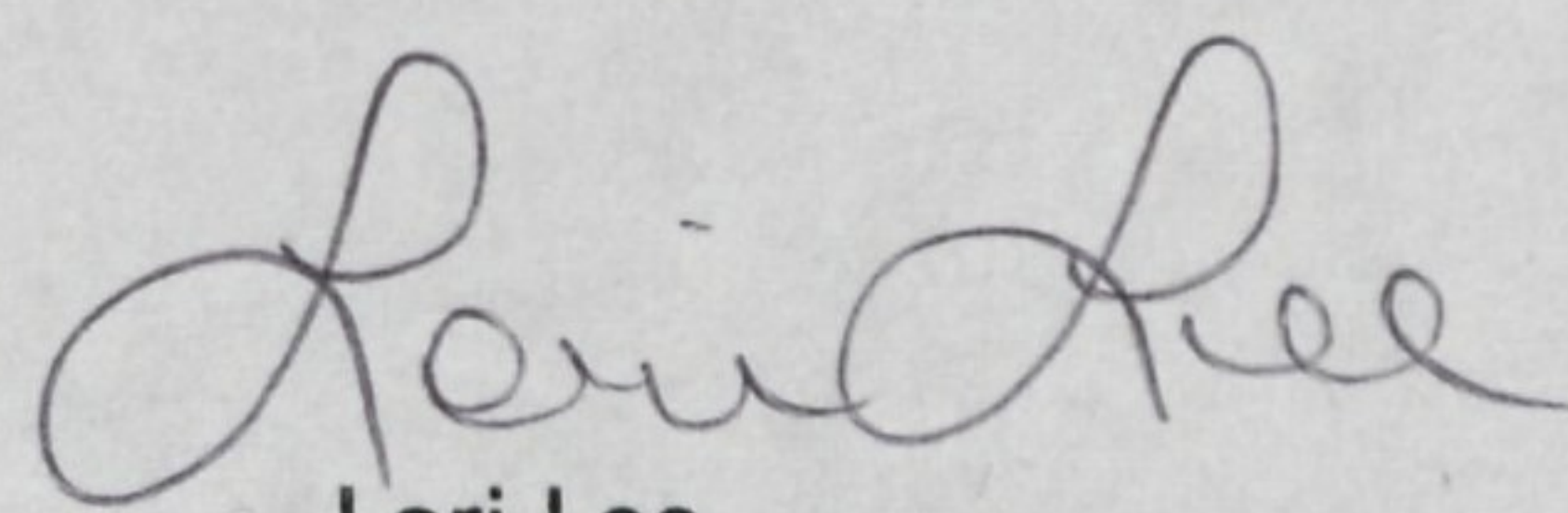
The proposed Research Award program was approved as amended. **RESOLUTION #93-36** Please refer to the list of resolutions at the conclusion of this document for the approved program.

The Ad Hoc Committee on a Course Outline Database's report including the recommendations were adopted. **RESOLUTION #93-37** Please refer to the list of resolutions at the conclusion of this document for the adopted recommendations.

There being no further business, the meeting adjourned at 3:56 p.m.

Respectfully submitted,


Jeff Jarvis
School of Music
Secretary of the Faculty


Lori Lee
Faculty Senate Office

RESOLUTIONS PASSED AT THE NOVEMBER 9, 1993, FACULTY SENATE MEETING.

#93-33 Fall 1993 Graduation Roster subject to the candidates' successful completion of their degree requirements.

Disposition: Chancellor

#93-34 1994-1995 Agenda Committee and Faculty Senate meeting dates as follows:

Agenda Committee will meet:

August 30, 1994
September 27, 1994
November 1, 1994
November 29, 1994
January 10, 1995
February 7, 1995
March 14, 1995
April 11, 1995

Faculty Senate will meet:

September 13, 1994
October 11, 1994
November 15, 1994
December 13, 1994
January 24, 1995
February 21, 1995
March 28, 1995
April 25, 1995
April 26, 1995 (95-96 Organizational Meeting)

Disposition: Faculty Senate

#93-35 Revised Student Retention Committee charge as follows:

1. Name: Student Advising and Retention Committee

2. Membership:

6 faculty members and 1 student member. Ex-officio member (with vote): The Chair of the Faculty. Ex-officio members (without vote but with all other parliamentary privileges): The Chancellor, the Vice Chancellor for Academic Affairs, the Dean of Undergraduate Studies, the Vice Chancellor for Student Life, Chair of the Readmission Appeals Committee or their appointed representatives.

3. Quorum: 4 elected faculty members exclusive of ex-officio.

4. A. Committee Functions:

The Student Advising and Retention Committee is concerned with matters relating to the advising and retention of students. The Committee reviews policies and procedures governing orientation, advising, and retention of students. Policies and procedures regarding advising in the General College will be coordinated with the General Education Committee, which has the final authority in the manner.

B. To Whom The Committee Reports:

The Committee recommends policies and procedures governing orientation, advising, and retention of students to the Faculty Senate.

C. How Often The Committee Reports:

The Committee reports to the Faculty Senate at least once a year and other times as necessary.

D. Power Of The Committee To Act:

The Committee makes recommendations concerning the implementation and administration of policies and procedures regarding the orientation, advising, and retention of students to the appropriate University officials.

Disposition: Faculty Senate

#93-36 **WHEREAS**, East Carolina University recognizes the importance of professional scholarly productivity; and

WHEREAS, the Research/Creative Activity Committee has been requested by the Associate Vice Chancellor for Research to help establish a Research Award Program and formulate categories and procedures; and

WHEREAS, the Committee thinks that a Research Award Program would honor and reflect the long term commitment of faculty members at East Carolina University; and

WHEREAS, the Committee was informed that two Research Awards will be presented at the 1994 Fall Faculty Convocation; and

WHEREAS, because of time restraints placed on the Committee, the Committee will design a more permanent structure for future awards at a later date;

THEREFORE BE IT RESOLVED, that the Research/Creative Activity Committee request that Chancellor solicit nominations from academic deans.

BE IT FURTHER RESOLVED, that the Research /Creative Activity Committee request that the Associate Vice Chancellor for Research oversee the formation of a committee and that the committee review the research award nominees and recommend the recipients for the two awards to be presented next Fall.

BE IT FURTHER RESOLVED, that the Research /Creative Activity Committee recommend to the Faculty Senate on or before the April 19, 1994, meeting a permanent policy for University Research Awards. This report should include a procedure for choosing awardees and should consider whether identifying categories for awards is appropriate.

Disposition: Chancellor

#93-37 Recommendations concerning a Course Outline Database as follows:

1. that a voluntary pilot project using the system developed by Dr. Ken Marks be instituted Spring Semester 1994,

2. that departments submit syllabi to Dr. Marks for entry into the system,

3. that the library make the student information system available to students, and

4. that the Senate request Dr. Marks and Joyner Library to update and maintain the student information system, allowing departments to access the system to make revisions in their syllabi.

Disposition: Chancellor