EAST CAROLINA UNIVERSITY
FACULTY SENATE

The first regular meeting of the 1993/1994 Faculty Senate will be held on **Tuesday, September 14, 1993**, at 2:10 in the Mendenhall Student Center Great Room.

AGENDA

I. **Call to Order**

II. **Approval of Minutes**

April 20, 1993 (regular meeting)
April 21, 1993 (organizational meeting)
June 17, 1993 (special called meeting)

III. **Special Order of the Day**

A. Roll Call

B. Announcements

C. Richard Eakin, Chancellor

D. Vice Chancellors' Reports
Marlene Springer, Academic Affairs
James Hallock, Health Sciences
Al Matthews, Student Life

E. Dave Hart, Director of Athletics

F. George Bailey, Faculty Assembly Delegate
Report of Faculty Assembly Executive Committee
Meeting of August 17, 1993.

IV. **Unfinished Business**

V. **Report of Committees**

A. Committee on Committees, Brian Harris
1. Nominees for the Administrative Honorary Degrees, Awards, and Distinctions Committee (attachment 1).
2. Nominees for the Ad Hoc Committee to Study the Faculty Contract System (attachment 2).

B. Educational Policies and Planning Committee, Ken Wilson *Report postponed until October 19, meeting.*
Revision to the *Faculty Manual*, Part III, Academic Information (attachment 3).

C. Teaching Effectiveness Committee, Parmalee Hawk
Request for a Faculty Resource Center (attachment 4).

Faculty Senate Agenda
September 14, 1993
attachment 1.

COMMITTEE ON COMMITTEES REPORT

Nominees for the Administrative Honorary Degrees, Awards, and
Distinctions Committee (1996 terms) are as follows:

Gary Peterson, School of Medicine

Gene Hughes, School of Business

Other faculty members on this committee are:

Connie Kledaras, School of Social Work (1994)
David Sanders, Department of English (1995)
Judy Donnalley, School of Education (1996)

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Faculty Senate Agenda
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attachment 2.

COMMITTEE ON COMMITTEES REPORT

Nominees for the Ad Hoc Committee to Study the Faculty
Contract System are as follows:

Martha Engelke, School of Nursing

Robert Muzzarelli, School of Allied Health Sciences

Wilbur Castellow, Department of Psychology

EDUCATIONAL POLICIES AND PLANNING COMMITTEE REPORT

Proposed Revisions to the *Faculty Manual*

Revise the *Faculty Manual*, Part III, Academic Information, Subsection, Curriculum Development (pp 39-40) to read: **additions in bold print**...........deletions are underlined)

Curriculum development is a faculty responsibility. Recommendations for new courses and course revisions originate within the various schools and departments and within interdepartmental committees. Courses are approved by the unit faculty in accordance with unit code provisions and by the Council for Teacher Education, when appropriate. Undergraduate and 5000-level courses require consideration by the following bodies: the College of Arts and Sciences Curriculum Committee for curricula in the college; the University Curriculum Committee; the Faculty Senate; and the chancellor. In addition to unit approval and, when appropriate, teacher education council approval, 5000-level and other graduate courses require consideration by the Graduate Curriculum Committee and the Graduate Council. New and revised areas of concentration **and** options, **and revised** minors, etc. which **that** do not require UNC-General Administration approval are also approved by this Procedure. **New minors must follow the procedures for new degree programs.**

The development of new degree programs is a shared responsibility of the faculty, the administration at East Carolina University, the ECU Board of Trustees, the UNC-General Administration, and the UNC Board of Governors; the Board of Governors has final statutory responsibility to determine the functions, educational activities, and academic programs of the constituent institutions.

Recommendations for new degree programs originate within the various schools and departments or within interdepartmental committees. **Before making any formal request to plan a new program, the unit must consult with all other units that may be affected, as well as, Joyner Library, Health Sciences Library, and Computing and Information Systems.** Requests for authorization to plan are reviewed on campus by the undergraduate or graduate committee in the faculty governance curriculum review procedures depicted in chart form, as follows. Through administrative channels, the unit dean recommends to the vice chancellor for academic affairs or the vice chancellor for health sciences, as appropriate, who recommends to the chancellor. For graduate programs, the graduate dean will forward his or her recommendations with those of the

Graduate Council to the appropriate vice chancellor, who will recommend to the chancellor. Requests for authorization to plan new degree programs are forwarded to the president of the University of North Carolina by the chancellor. Proposals for new degree programs require authorization to plan from the president of the University of North Carolina and the Committee on Educational Planning, Policies, and Programs of the Board of Governors.

Requests to establish new degree programs that have received authorization to plan must be approved by the unit faculty according to unit code requirements. **Before making any formal request to establish a new program, the unit must again consult with all other units that may be affected, as well as, Joyner Library, Health Sciences Library, and Computing and Information Systems.** The requests to establish are then reviewed according to the faculty governance curriculum review procedures depicted in chart form, as follows. The administrative approval process is the same as that described above for requests for authorization to plan. The chancellor forwards the proposed new degree programs with the requests for authorization to establish to the president of the University of North Carolina for approval. The president submits the proposed program to the UNC Committee on Educational Planning, Policies, and Programs, which recommends to the Board of Governors. If the new degree program requires new resources, the Committee on Educational Planning, Policies, and Programs, acting jointly with the board's Committee on Budget and Finance, will so recommend to the board. The president will communicate to the chancellor the decision of the board and, in the event of favorable action, an approximate date for the initiation of the program.

Authorization to establish new tracks in already established degree programs follows the same procedure as that outlined in the above paragraph for authorization to establish new degrees. It is not necessary to request authorization to plan a track.

Formats for requests for authorization to plan and to establish new degree programs and tracks are available in the offices of deans and vice chancellors. The additional information required by on-campus reviewers is listed in the Faculty Senate office.

TEACHING EFFECTIVENESS COMMITTEE REPORT

<u>Request for a Faculty Resource Center</u>

WHEREAS, more and more emphasis is being placed on quality teaching at East Carolina University, and

WHEREAS, the Strategic Plan calls for distinction in undergraduate education at East Carolina University, and

WHEREAS, more and more schools and departments at East Carolina University are utilizing new methods for evaluation of teaching, such as peer review, and

WHEREAS, the Faculty Mentoring Program is already in place, and

WHEREAS, the Vice Chancellor for Academic Affairs has already established a Coordinator of Faculty Development Programs.

THEREFORE BE IT RESOLVED that the Faculty Senate recommend to the Chancellor that the University plan and establish a permanent Faculty Resource Center for the development of effective teaching.

BE IT FURTHER RESOLVED that the Faculty Resource Center might have, but not be limited to:

- Staff to maintain the center and assist faculty.
- Literature resources on peer review, teaching portfolios, and teaching methods.
- Multi-media assistance.
- List of faculty consultants in media, computers, and teaching strategies and methods, including: a) previous winners of the teaching awards, b) peer reviewers available on a campus-wide basis, and c) professors who are excellent teachers and whose classes can be visited on an appointment basis.
- Annual workshops on teaching.
- Faculty development, i.e. sending faculty to workshops, teaching conferences, etc.
- Curriculum development support.
- Organization, encouragement, and support of research on effective teaching.
- Active consultation with departments on teaching methods and assessment of teaching.