

FULL FACULTY SENATE MINUTES ARE DISTRIBUTED TO ACADEMIC ADMINISTRATORS, SENATORS, ALTERNATES, CHAIRS OF ACADEMIC COMMITTEES, AND AVAILABLE ELECTRONICALLY THROUGH FSONLINE.

EAST CAROLINA UNIVERSITY FACULTY SENATE
FULL MINUTES OF APRIL 20, 1993

The eighth regular meeting of the Faculty Senate for academic year 1992/1993 was held on Tuesday, April 20, 1993, at 2:10 in the Mendenhall Student Center, Great Room.

Agenda Item I. Call to Order

Chair John Moskop called the meeting to order at 2:10 pm.

Agenda Item II. Approval of Minutes

The Faculty Senate minutes of March 30, 1993, were approved as written.

Agenda Item III. Special Order of the Day

A. Roll Call

Members absent were: VCSL Matthews, Singhas (Biology), Gallagher (Human Environmental Sciences), and Engelke (Nursing).

Alternates present were: Mullis for George (Aerospace), Schmidt for Spence (Education), McMillan for Holte (English), Mauger for Woods (Geology), McMillen for Pories (Medicine), Pokorny for Eason (Nursing), and Grossnickle for Castellow (Psychology).

B. Announcements

1. A **special thanks** to all the Senators whose terms expired following the meeting.
2. The Chancellor has **approved Resolutions** #93-10, #93-12, #93-13, #93-14, #93-16 from the March 30, 1993, meeting.
3. The ECU Faculty and Staff will sponsor an American Red Cross **Blood Drive** on Tuesday, June 29, 1993, from 10-4 in the lobby of the General Classroom Building.
4. The Faculty Senate took a moment to thank Chancellor Eakin for providing the **refreshments** for the Faculty Senate meetings during the year.

C. Richard Eakin, Chancellor

Dr. Eakin reported on the revision to Appendix D, currently undergoing a review by the UNC General Administration. During this review a number of questions have been raised about parts of the revisions, necessitating a meeting in Chapel Hill between Vice President Little and Vice Chancellor Springer and Assistant to the Chancellor, James LeRoy Smith.

Following this update, the Chancellor addressed the revised eligibility standards passed by the Senate in its revision to the undergraduate Academic Regulations. Dr. Eakin began by noting that the Faculty Senate had recently approved a new set of undergraduate student eligibility standards which essentially require a 1.75 grade point average for students with 31 or less semester hours and a 2.00 grade point average for all others in order to avoid either probation or suspension. He stated that he had approved the action of the Faculty Senate yet had recently had second thoughts about the impact of the proposed eligibility standards on both individual students and the University at large. His concerns centered upon a number of related matters:

1. The proposed standards are among the most stringent for universities in the University of North Carolina; policies at other UNC

institutions also are generally less restrictive for grade replacement and credit-no credit courses.

2. The success of the new eligibility standards in improving student retention is linked to a set of intervention strategies which are still in a conceptual stage, will require substantial commitments of time and financial resources for implementation, and will require collaborative efforts of large segments of the faculty and staff. These implementation strategies represent a significant new commitment to advising students and monitoring their progress.
3. The new eligibility standards were proposed to be implemented effective with Fall 1993. While this introduction of new eligibility standards may be legally defensible under provisions of the University Bulletin which assert the right of the institution to change academic standards at any time, there remains the ethical and practical consideration as to whether or not students should be entitled to expect that these standards should be changed only with considerable advance notice.
4. The new standards could nearly double the number of students on academic probation, from 1,484 to 2,717. Projections are that over 30% of the sophomore class would be on probation with the new standards.

Chancellor Eakin stated that he had met with the committee which recommended the new standards to discuss his concerns and to ask for further information. The committee has been quite helpful in assessing the potential impact of the new standards and in comparing the new standards with those of other universities. He stated that they had also met with the Council of Deans to explore the expected outcomes of the proposed standards.

Chancellor Eakin went on to state that as a result of these consultations, he would recommend to the Faculty Senate several steps or stages in the implementation of the eligibility standards. These steps are:

1. Begin the new eligibility standards with students entering the University in the Fall 1994. All students whose matriculation predates Fall 1994 will continue to operate under present eligibility standards. This would permit the development of intervention processes over the course of the next year and would allow their initiation in a measured fashion with a single student class. Moreover, it would permit the extension of intervention processes by an additional class each year until all classes are included.
2. Review present university policies on multiple F grades, credit-no credit courses, and grade replacement to determine their relationship to the new eligibility standards and possible revisions.

Chancellor Eakin stated that he recognized that this revisiting of an approved change in academic policy was unorthodox and that he should have raised these concerns prior to his approval of the new policy. He stated that he could only apologize for his late recognition of what he now believed to be an important policy issue and asked that the Faculty Senate join him in modifying the implementation schedule for the new eligibility standards.

Grossnickle (Psychology) asked about and was assured that the Chancellor was seeking to delay implementation of the eligibility standards only and not any other portion of the revised Academic Regulations. Hough (Faculty Assembly) asked whether further delays would be necessary if appropriate intervention procedures were not yet in place when the regulations are implemented. Eakin responded that he was confident that such procedures would be in place, given the progress made to date in planning these procedures. Wilson (Faculty Assembly) noted that when the Educational Policies and Planning Committee reviewed the revised regulations during the Summer of 1992 this question about the impact of new eligibility standards

was raised. That committee was assured that the impact was manageable. So, why is this issue being revisited? Chancellor Eakin responded that he did not share the Ad Hoc Committee's optimism about the University being in a position to manage the impact at the present time. Joyce (Past Chair) raised questions and objections to the proposal to delay implementation the new eligibility standards. He noted that the critical requirement is the 2.0 GPA requirement for graduation, and that the new eligibility standards were designed to avoid carrying students along unnecessarily. He noted further that it was his perception that students affected by these requirements would suffer probation and perhaps a year or two off, returning to ECU as better students. Eakin responded that he had a difference of opinion with Joyce. McPherson (Ind. Tech.) raised a procedural question about Senate action on the Chancellor's comments. Chair Moskop ruled that any action would be a matter of new business, taken up at the conclusion of the agenda, at the discretion of the Senate.

Joyner (Math) asked which guideline students, who leave the University and return, would follow. Eakin pointed out that for a period of time there would be two sets of academic regulations in effect. Farr (English) spoke in favor of the Chancellor's proposal, noting that though strong arguments had been presented on both sides of the question, the issue is decided by the impact on students and where they are concerned we should err on the side of caution. Chenier (Allied Health Sciences) spoke against the proposal to delay, noting that the Student Government Association has endorsed the new regulations. He also noted the confusion of having two sets of standards operating at the same time. He suggested an alternate approach, delaying the implementation of the regulations by a year, but then implementing them without exception.

Pokorny (Nursing) raised a question about the status of the revised Appendix D, in relation to those committees on campus seeking to make personnel decisions involving the six-year cap on fixed term employment. Eakin responded that the situation should be brought to the attention of the appropriate Dean. He noted that at this point he didn't see the revised Appendix D being acted upon before the summer, too late to be implemented for the next academic year.

D. Vice Chancellor's Reports

Dr. Marlene Springer, Vice Chancellor for Academic Affairs, reported on the possible acquisition of a Degree Audit Reporting System, which could be used to track the academic progress of students from start to finish using a computer based system. This system offers enhancements to undergraduate advisors and schedule planning. She also mentioned recent discussions beginning in the Council of Academic Deans concerning the questions surrounding definitions of teaching and research. The particular issues relate to how current definitions are arrived at and the relevance of those definitions to institutions like ECU. Finally, Dr. Springer announced the visit of Dr. Steve Olswang of the University of Washington at Seattle, to meet with interested groups about legal issues in higher education. There were no questions for Vice Chancellor Springer.

Dr. James Hallock, Vice Chancellor for Health Sciences, had no formal remarks but was available for questions.

E. University Athletic Committee and Academic Review Subcommittee.
Ernie Schwarz (HPERS), Chair of the University Athletic Committee, presented the committee report which is on file in the Faculty Senate office.

David Glascoff (Business), Chair of the Academic Review Subcommittee, presented the report of the subcommittee, focusing on graduation rates as reported to the NCAA. A copy of the report is on file in the Faculty Senate office.

F. Faculty Assembly Report

George Bailey (Philosophy) presented a summary of the April 2, 1993, Faculty Assembly meeting. A complete report is available for review in the Faculty Senate office.

Agenda Item IV. Unfinished Business

There was no unfinished business to come before the Faculty Senate.

Agenda V. Report of Committees

A. Committee on Committees

Caroline Ayers (Chemistry), Chair of the Committee, presented, for information only, the standard meeting schedule for the Faculty Senate Academic Committees. Graham (Psychology) moved that the new schedule of recommended committee meeting days go into effect at the beginning of the Spring 1994 semester, rather than Fall 1993. The motion was seconded and carried (**Resolution #93-17**).

B. Curriculum Committee

Bill Grossnickle (Psychology), Chair of the Committee, presented the Undergraduate Curriculum Committee report of March 25, and April 1, 1993. The report was approved as distributed (**Resolution #93-18**).

C. Faculty Affairs Committee

Henry Ferrell (History), Chair of the Committee, presented the report which consisted of one item of information and one recommendation for Senate action. In response to Faculty Senate Resolution #91-09, the Committee stated that the revised Appendix D treats the subject of special faculty leave adequately in Section III. Academic Tenure, subsection C.1.f. "Leaves of Absence."

In response to another aspect of Faculty Senate Resolution #91-09, the Committee recommended the following information be incorporated into the Faculty Manual, Part II, Organization and Administration of the University of North Carolina, subsection "University Attorney" (page four):

"Faculty, administrators, and committees may contact the ECU University Attorney's office at any time to obtain information regarding grievance procedures.

Aggrieved administrators are entitled to legal counsel from the University Attorney's office, which acts on behalf of the University in such matters.

Faculty bringing grievances against other faculty or administrators must seek outside counsel. To ask the University or UNC system to provide substantive advice is to ask same to assist in grieving against themselves.

In the case of aggrieved administrators seeking advice, at such time that it becomes apparent that a grievance is pending in which the university attorney or his assistant may be involved as legal counsel to that administrator, the attorneys will refrain from discussion of the case in order to ensure that the chancellor can be advised freely in deciding the case.

If the university attorneys perceive a potential conflict of interest in advising an administrator, faculty member, or committees, questions will be deferred to UNC system attorneys, or to the state attorney general's office."

A motion was made and passed to incorporate the proposed information into the Faculty Manual, Part II, Organization and Administration of the University of North Carolina, subsection "University Attorney" (page four) (**Resolution #93-19**).

D. Faculty Governance Committee

Tinsley Yarbrough (Political Science), Chair of the Committee, presented the

second reading of three documents to the Faculty Senate: the proposed revised Appendix A: Faculty Constitution of ECU; revised By-Laws of Appendix A; revised Appendix L: East Carolina University Code.

The proposed revised Appendix A: Faculty Constitution of ECU was approved as presented (**Resolution #93-20**). The General Faculty will act upon this revised document at the Fall Convocation scheduled for Thursday, August 19, 1993.

Professor Yarbrough then presented the second reading of the proposed revised By-Laws of Appendix A, Faculty Constitution of ECU. The proposed revised By Laws of Appendix A: Faculty Constitution of ECU were approved as presented (**Resolution #93-21**). Prior to publication, this document will be available by request in the Faculty Senate office (140 Rawl Annex) and electronically on FSONLINE.

Professor Yarbrough lastly presented the second reading of the proposed revised Appendix L, East Carolina University Code. Sexauer (Art) moved to rescind the motion from the previous meeting of the Senate in reference to Appendix L which replaced "1996-97" with "1993-94" on page L-4, line 43. The motion was seconded. Thompson (Political Science), Joyce (Past Chair), and Eakin spoke in favor of the motion. Bell (Education) asked for the rationale for the motion. Sexauer responded that another self-study, coming on the heels of SACS and Strategic planning was simply too great a burden on faculty. The motion to rescind carried.

Thompson (Political Science) moved to replace "1996-97" with "1998-99" in the revised Appendix L, page L-4, line 43. The motion was seconded. The motion carried.

The proposed revised Appendix L: East Carolina University Code was approved as amended (**Resolution #93-22**). Once approved by the Chancellor and pending the Board of Trustee's approval, this document will be distributed to Academic Deans, Chairs, directors, and Coordinators for distribution within their units.

E. Unit Code Screening Committee

Don Sexauer (Art), Chair of the Committee, presented the revised School of Medicine Code of Operations. The Committee stated that within the School of Medicine there is a great diversity of administrative structures across departments. Therefore, the Committee recommended the approval of the Code with the following provisions: that faculty in the individual departments democratically develop written rules for the internal operation of the respective departments and that Section IV of the revised Appendix D become a part of and be included in the School of Medicine Unit Code.

Following discussion about the protocol for including portions of Appendix D in a unit code, Anderson (Education) moved to amend the motion to add the proviso that future revisions to Section IV of Appendix D that are approved by the Faculty Senate and the Chancellor would automatically become part of the School of Medicine Code, except for the words "with all reviewer identification removed" which are anticipated to be deleted from Section IV.E., paragraphs five and seven. The Chair requested that this motion to amend be received as a friendly amendment. There was no objection to this action.

The revised School of Medicine Code of Operation was approved with the provisions that: a) faculty in the individual departments democratically develop written rules for the internal operation of the respective departments, b) Section IV of the revised Appendix D become a part of and be included in the School of Medicine Unit Code, with the exception of the words "with all reviewer identification removed" (Section IV.E. paragraphs

five and seven), and c) future revisions to Section IV of Appendix D will automatically become part of the School of Medicine Unit Code (**Resolution #93-23**).

Agenda VI. New Business

Jim Joyce (Physics) presented the following resolution regarding parent visitation on September 17, 1993:

"The Faculty Senate recommends that the East Carolina University faculty voluntarily open classes held on Friday, September 17, 1993, to parents for visitation as part of the Parents Weekend activities.

It is understood that each individual professor may state his or her visitation policy dependent upon seating restrictions, exams, and other limiting factors, at the beginning of the fall semester in the syllabus.

It is also understood that it will be duly noted in the Parents Weekend brochure that professors may have restrictions on visitations, and it will be the student's responsibility to be informed of each professor's policy."

The proposed resolution, recommending that faculty voluntarily open classes on Friday, September 17, 1993, to parents for visitation as part of the Parents Weekend activities, was approved as presented (**Resolution #93-24**).

In reference to Dr. Eakin's earlier remarks about the approved Academic Regulations, Chancellor Eakin moved that the implementation of new eligibility standards begin with students matriculating at ECU in the Fall semester 1994. All students whose matriculation predates Fall semester 1994 will continue to operate under the present eligibility standards, unless they enter into a readmission status after Spring semester 1995. Those students readmitted after Spring semester 1995 will be required to keep the new eligibility standards. The motion was seconded and carried (**Resolution #93-25**).

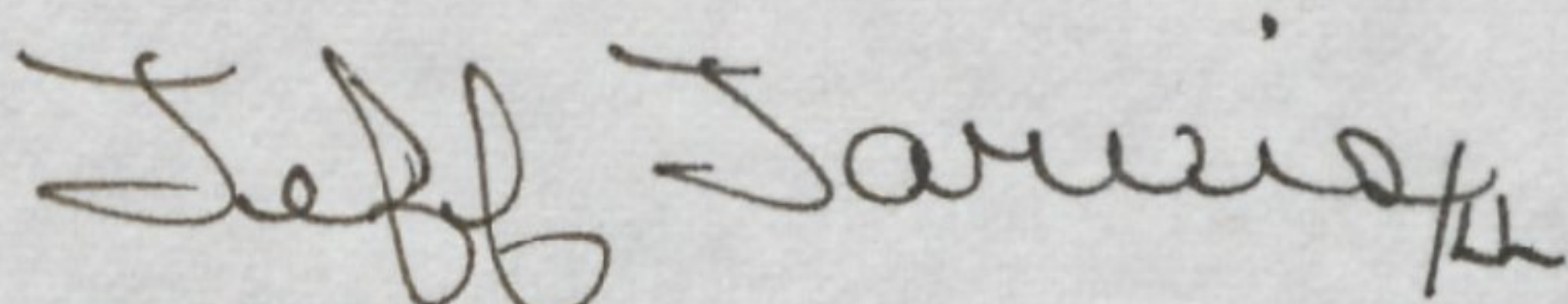
Anderson (Education) took a moment at the conclusion of the meeting to address the Faculty Senate with the following:

On behalf of the Faculty Officers, Parliamentarian, and Executive Secretary, I wish to thank Chair John Moskop for his diligent work over the past two years as Chair of East Carolina University's faculty. He has been patient, persistent, professional, and poised in his dealings with a multitude of duties as Chair of the Faculty.

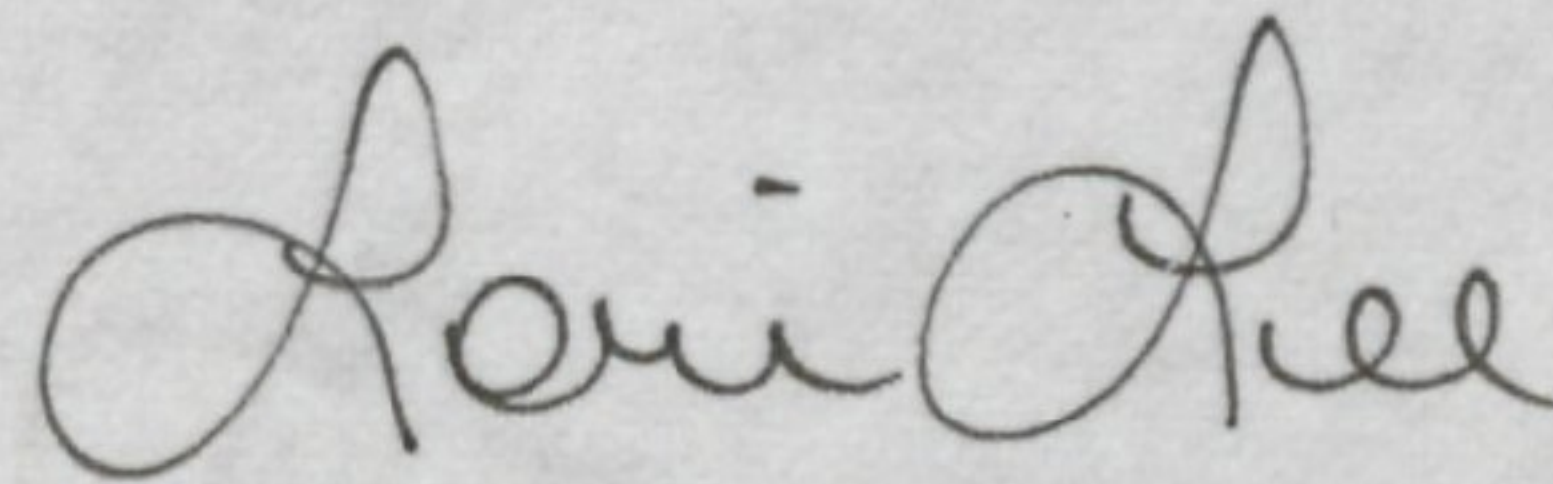
Anderson then asked the Senators to join her in a hearty round of applause to show their appreciation for his leadership. The Faculty Senate concurred with a standing ovation.

The meeting adjourned at 4:40.

Respectfully submitted,



Jeff Jarvis
School of Music
Secretary of the Faculty



Lori Lee
Faculty Senate Office

RESOLUTIONS PASSED AT THE APRIL 20, 1993, FACULTY SENATE MEETING

#93-17 Recommendation to postpone implementation of the following standard meeting schedule until Spring, 1994.

Disposition: Faculty Senate

STANDARD MEETING SCHEDULE FOR ACADEMIC COMMITTEES

| <u>Committee</u> | <u>Recommended Meeting Day</u> |
|---|--------------------------------|
| Admissions and Recruitment | 1st Monday |
| Career Education | 1st Tuesday |
| Continuing Education | 1st Wednesday |
| Credits | 1st Thursday |
| Faculty Affairs | 2nd Monday |
| Faculty Computer | 2nd Tuesday |
| Faculty Governance | 2nd Wednesday |
| Faculty Welfare | 2nd Thursday |
| General Education | 3rd Monday |
| Honors Program | 3rd Tuesday |
| Libraries | 3rd Wednesday |
| Student Retention | 3rd Thursday |
| Student Scholarships, Fellowships, and Financial Aid | 4th Monday |
| Teaching Effectiveness | 4th Wednesday |
| Writing Across the Curriculum | 4th Thursday |

Calendar Committee will meet as many times as necessary to finalize upcoming University calendars.

Course Drop Appeals Committee will meet when student appeals are presented.

Curriculum Committee will meet 2nd & 4th Thursdays of each month. Educational Policies & Planning Committee will meet when convenient for chairs of the other committees.

Readmission Appeals Committee will meet during school breaks and in the summer.

Research/Creative Activities Committee will meet as many times as necessary during the year to review and recommend grant proposals.

Teaching Grants Committee will meet as many times as necessary during the year to review and recommend grant proposals.

Unit Code Screening Committee will meet as many times as necessary during the year to review departmental and school unit codes.

Committee on Committees will meet as many times as necessary during the year.

#93-18 The Undergraduate Curriculum Committee report of March 25, and April 1, 1993.

Disposition: Chancellor

#93-19 Incorporation of the following into the Faculty Manual, Part II, Organization and Administration of the University of North Carolina, subsection "University Attorney" (page 4):

"Faculty, administrators, and committees may contact the ECU University Attorney's office at any time to obtain information regarding grievance procedures.

Aggrieved administrators are entitled to legal counsel from the University Attorney's office, which acts on behalf of the University in such matters.

Faculty bringing grievances against other faculty or administrators must seek outside counsel. To ask the University or UNC system to provide substantive advice is to ask same to assist in grieving against themselves.

In the case of aggrieved administrators seeking advice, at such time that it becomes apparent that a grievance is pending in which

#93-19 (continued)

the university attorney or his assistant may be involved as legal counsel to that administrator, the attorneys will refrain from discussion of the case in order to ensure that the chancellor can be advised freely in deciding the case.

If the university attorneys perceive a potential conflict of interest in advising an administrator, faculty member, or committees, questions will be deferred to UNC system attorneys, or to the state attorney general's office."

Disposition: Chancellor

#93-20 Revised Appendix A: Faculty Constitution of ECU. The General Faculty will act upon this revised document at the Fall Convocation scheduled for Thursday, August 19, 1993. Prior to publication, this document will be available by request in the Faculty Senate office (140 Rawl Annex) and electronically on FSONLINE.

Disposition: General Faculty, Chancellor

#93-21 Revised By-Laws of Appendix A: Faculty Constitution of ECU. Prior to publication, this document will be available by request in the Faculty Senate office (140 Rawl Annex) and electronically on FSONLINE.

Disposition: Chancellor

#93-22 Revised Appendix L: East Carolina University Code. Once approved by the Chancellor and pending the Board of Trustees' approval, this document will be distributed to Academic Deans, Chairs, Directors, and Coordinators for distribution within their units.

Disposition: Chancellor, Board of Trustees

#93-23 Approval of the revised School of Medicine Code of Operation with the provisions that: a) faculty in the individual departments democratically develop written rules for the internal operation of the respective departments, b) Section IV of the revised Appendix D become a part of and be included in the School of Medicine Unit Code, with the exception of the words "with all reviewer identification removed" (Section IV.E. paragraphs five and seven), and c) future revisions to Section IV of Appendix D will automatically become part of the School of Medicine Unit Code. This code is available for review in the Faculty Senate office (140 Rawl Annex).

Disposition: Chancellor

#93-24 Recommendation that faculty voluntarily open classes on Friday, September 17, 1993, to parents for visitation as part of the Parents Weekend activities. It is understood that each individual professor may state his or her visitation policy dependent upon seating restrictions, exams, and other limiting factors, at the beginning of the fall semester in the syllabus. It is also understood that it will be duly noted in the Parents Weekend brochure that professors may have restrictions on visitations, and it will be the student's responsibility to be informed of each professor's policy.

Disposition: Faculty Senate

#93-25 Recommendation reference to the newly revised Academic Regulations that implementation of new eligibility standards begin with students matriculating at ECU in the Fall semester 1994. All students whose matriculation predates Fall semester 1994 will continue to operate under the present eligibility standards, unless they enter into a readmission status after Spring semester 1995. Those students readmitted after Spring semester 1995 will be required to keep the new eligibility standards.

Disposition: Chancellor



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WCP
NBE

May 7, 1993

Office of the Chancellor
103 Spilman
919-757-6212

Dr. John Moskop, Chair
Faculty Senate
East Carolina University

Dear Professor Moskop:

Faculty Senate Resolutions #93-18, #93-19, #93-22, #93-23, and #93-25 are approved. I understand that Faculty Senate Resolution #93-20 will require a vote of the General Faculty on August 19, 1993 in order to be considered by me.

Best wishes.

Sincerely,

Richard R. Eakin
Chancellor

RRE/ra

cc: Marlene Springer



May 5, 1993

Dr. Richard Eakin, Chancellor
East Carolina University
Spilman Building

Dear Chancellor Eakin:

On April 20, 1993, the Faculty Senate adopted, for your consideration, the following resolutions:

- #93-18 University Curriculum Committee minutes of March 25, and April 1, 1993 (attachments 1 and 2).
- #93-19 Legal Counsel information to be incorporated into the Faculty Manual (attachment 3).
- ✓ #93-22 Revised Appendix L, East Carolina University Code (attachment 4).
- ✓ #93-23 Revised School of Medicine Unit Code of Operations (attachment 5).
- ✓ #93-25 Revision to Section 5: Academic Regulations of the Undergraduate Catalog that implementation of new eligibility standards begin with students matriculating at ECU in the Fall semester 1994. All students whose matriculation predates Fall semester 1994 will continue to operate under the present eligibility standards, unless they enter into a readmission status after Spring semester 1995. Those students readmitted after Spring semester 1995, will be required to keep the new eligibility standards.

Faculty Senate Resolution #93-20, Revised Appendix A, Faculty Constitution of ECU, will be forwarded to you for consideration following action of the General Faculty on August 19, 1993.

You will remember that Faculty Senate Resolution #93-21, Revised By-Laws of Appendix A, was approved by you on April 21, 1993.

The Faculty Senate also approved the following resolutions:

- #93-17 Standard Meeting Schedule for Academic Committees.
- #93-24 Recommendation that faculty voluntarily open classes on Friday, September 17, 1993, to parents for visitation as part of the Parents Weekend activities.

Thank you for your consideration of the above mentioned resolutions.

Sincerely,

John Moskop
Chair of the Faculty

:lal

pc: Marlene Springer
attachments

+ 93-26
Appx D -
from
June 17th
mtg -



August 20, 1993

Office of the Chancellor
103 Spilman
919-757-6212

Dr. Patricia J. Anderson, Chair
Faculty Senate
East Carolina University

Dear Professor Anderson:

I approve the revised Appendix A: Faculty
Constitution of East Carolina University as voted on and
approved by the General Faculty at the Faculty Convocation
held on August 19, 1993.

Sincerely,

Richard R. Eakin
Chancellor

Res. # 93-20

RRE/ra



C O P Y

Faculty Senate
140 Rawl Annex

919-757-6537
FSLEE@ECUVM1

August 20, 1993

Chancellor Richard Eakin
East Carolina University
Spilman

Dear Dr. Eakin:

As you know, the General Faculty approved the revised *Appendix A: Faculty Constitution of East Carolina University* at yesterday's Faculty Convocation. Attached is a copy for your consideration.

Thank you!

Sincerely,

Patricia J. Anderson
Chair of the Faculty

:lal

attachment