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6 **FACULTY GOVERNANCE COMMITTEE REPORT**  
7

8 **PROPOSED REVISED BY-LAWS OF THE FACULTY CONSTITUTION**  
9 **EAST CAROLINA UNIVERSITY**  
10

11 **I. Attendance, Seating, and Participation**

- 12 A. To facilitate the efficient flow of business, Senators shall be  
13 seated as follows:  
14 1. Ex-officio members shall be assigned seats on the first row.  
15 2. Elected members shall be assigned seats in alphabetical order  
16 by school and/or departments.  
17 B. Only elected and ex-officio members (including alternates, if  
18 representing their units) may answer the roll call, vote, or  
19 occupy seats assigned to senators.  
20 C. Faculty members visiting the Senate shall seat themselves behind  
21 the seats assigned to Senate members.  
22 D. Visitors may not participate in Senate discussions and business  
23 except by advance invitation of the Senate Agenda Committee or the  
24 Chair of the Faculty.  
25 E. Each unit of the University may elect one alternate representative  
26 to the Faculty Senate, said alternate being elected in the same  
27 manner as Faculty Senators and serving until the time of the next  
28 election within the unit. Those units that have more than one  
29 Senator may elect two alternates. If more than one alternate  
30 is elected, they should be elected to two-year staggered terms.  
31 Thereafter, the alternate(s) will be elected at the time of  
32 regular election of Faculty Senators, and will serve for a two  
33 -year term.  
34

35 Alternates shall be eligible for re-election. The alternate will  
36 represent that unit at the discretion of any Senator within the  
37 unit, and in such a situation, shall notify the Secretary of the  
38 Senate in writing that he or she is representing that unit and  
39 shall do so prior to the convening of the Senate session in  
40 question.  
41

42 **II. Minutes of the Faculty Senate**

- 43 A. There shall be a Faculty Senate Committee on Minutes composed of  
44 the Chair, Vice Chair, and Secretary of the Faculty.  
45 B. Minutes shall become official on approval by the Faculty Senate  
46 Committee on Minutes. The official minutes, or an abbreviated  
47 version thereof, shall be mailed to all faculty as soon as  
48 possible after a Senate meeting. Any corrections to the minutes  
49 by the Senate shall be made a part of the official minutes of the  
50 subsequent meeting.  
51 C. Incorporation into the official minutes of verbatim remarks shall  
52 be allowed or disallowed at the discretion of the Chair of the  
53 Faculty. The Chair of the Faculty may request that these verbatim  
54 remarks be submitted in writing to the Secretary of the Faculty.  
55

56 **III. Special Committees**

- 57 A. Special committees shall be established by the Senate at the  
58 discretion of the Chair of the Faculty.  
59 B. Members of the special committees may be appointed by the Chair

- 1 of the Faculty or he/she may ask the Senate to elect committee  
2 members.
- 3 C. The Chair of the Faculty may appoint the chair of special  
4 committees or these chairs may be elected by the committee  
5 members.
- 6 D. Non-Senate faculty members as well as Senators may serve on  
7 special committees. At least one Senator shall be on each  
8 committee.
- 9 E. Appellate Committee members must be permanently tenured, voting  
10 faculty holding no administrative title (see Appendix D).
- 11 F. The Process for election of Appellate Committees (see Appendix D)  
12 will be as follows:
- 13 1. The Appellate Committee preference form will be distributed  
14 to all faculty, by the Committee on Committees (via the  
15 Faculty Senate office), in January. The completed preference  
16 form is due in the Faculty Senate office in February.
  - 17 2. The Committee on Committees will review all preference forms  
18 and present to the Faculty Senate a slate of one or more  
19 nominees as there are vacancies to fill. Nominations may also  
20 be made from the Faculty Senate floor. Appellate Committee  
21 members will be elected at the Faculty Senate Organizational  
22 meeting in April. Election will be by majority present and  
23 voting.
  - 24 3. This by-law may be suspended in accordance with procedures  
25 specified in Robert's Rules of Order, Newly Revised.
  - 26 4. Members of the Faculty Affairs or Faculty Governance  
27 Committees can not be elected concurrently to an appellate  
28 committee.

29  
30 IV. Faculty Senate, Academic and Administrative Committees, Membership,  
31 and Structure

32 Membership: Membership of Faculty Senate Committees and Academic  
33 Committees shall consist of faculty holding academic rank  
34 (instructor, assistant and associate professor and professor). The  
35 Chancellor and the Chair of the Faculty are ex-officio members of all  
36 committees. Members of committees serve in accordance with their  
37 ability, training, and experience rather than as representatives of  
38 their several departments or schools.

39  
40 The process for election of academic and selective administrative  
41 committees will be as follows:

- 42 1. The Academic and Administrative Committee preference forms will  
43 be distributed to all faculty, by the Committee on Committees  
44 (via the Faculty Senate office), in January. The completed forms  
45 are due in the Faculty Senate office in February.
- 46 2. The Committee on Committees will review all preference forms and  
47 present to the Faculty Senate a slate of one or more nominees  
48 as there are vacancies to fill. Nominations may also be made from  
49 the floor of the Faculty Senate. Election of Academic and  
50 Administrative Committee members will take place at the Faculty  
51 Senate Organizational Meeting in April. Election will be by  
52 majority present and voting.

53  
54 Members are elected to staggered three-year terms, which extend to  
55 the beginning of the fall semester; faculty members are generally not  
56 elected to more than one academic committee. Service on a single  
57 academic or administrative committee is limited to election to two  
58 consecutive 3-year terms with ineligibility for election to the same  
59 committee for at least one year.

1 Student members are nominated by the Student Government Association  
2 for appointment by the Chancellor.

3  
4 Faculty Senate and Academic Committees meet on a standard schedule,  
5 set and revised by the Committee on Committees.

6  
7 When a Faculty Senate academic committee deals with matters which  
8 directly concern any administrative official, these matters should be  
9 discussed with the person during the development of a proposed policy.  
10 Further, the official should have adequate input before the finished  
11 resolution is presented to the Senate. This not only would involve  
12 ex-officio committee members but also would involve working with any  
13 administrator involved in a particular policy under consideration.

14  
15 All University Academic Committees are Standing Committees of the  
16 Faculty Senate. The official list of committee membership shall be  
17 distributed by the Faculty Senate office in the fall of each year.

18  
19 Officers: Officers of each committee are elected from the  
20 membership of the committee, excluding ex-officio, by the members of  
21 the committee, for a term of one year. Previous service as a committee  
22 officer shall not prejudice a member's election to any committee  
23 office. Under normal circumstances each committee shall have a  
24 chairperson, a vice chairperson, and a secretary. Upon organization  
25 of the new committee, at the Faculty Senate and Academic Committees'  
26 Organizational meeting in August, the former chairperson will turn  
27 over committee records to the new chairperson. A committee chair may  
28 declare an elected member's seat vacant upon the occurrence of three  
29 consecutive absences of that member. Interim elections may be held  
30 to fill an office that has become vacant or to replace an officer that  
31 two-thirds of the full committee membership deems is not fulfilling  
32 the obligations of the office.

33  
34 The charge of each Faculty Senate and academic committee is on file  
35 in the Faculty Senate office and available electronically (FSONLINE).  
36 Administrative committee charges are on file in the Chancellor's  
37 office.

38  
39 Each committee shall operate according to the latest version of  
40 Robert's Rules of Order, Newly Revised.

41  
42 Minutes of each Committee shall be sent to members of the committee,  
43 the Chair of the Faculty, the Faculty Senate office, and the Chair of  
44 the Committee on Committees.

45  
46 A file on each committee's activities, minutes, and other records  
47 shall be maintained in the Faculty Senate office. All committees and  
48 subcommittees, unless prohibited explicitly by the committee's charge,  
49 University policies, or state statutes, shall hold their regular and  
50 special meetings in open session, and the chairperson of committees  
51 shall inform the Senate office of the time and place of such meetings  
52 so they may be placed on the Senate calendar and publicized in order  
53 that interest faculty may attend.

54  
55 The committees' annual reports shall be composed according to the  
56 official form and submitted by April 30 to the Faculty Senate office  
57 for duplication and distribution to the Chair of the Faculty, the  
58 Chair of the Committee on Committees, the present members of the  
59 committee, and the new members of the committee whose terms begin next

1 academic year. Copies of the committees' annual reports will be kept  
2 on file in Joyner Library and the Faculty Senate office. Upon  
3 request, copies of committees' annual reports shall be made available  
4 by the Faculty Senate office.

5  
6 The Chair of the Faculty shall each year compile the Annual Report of  
7 the Faculty Senate. This report, among other things, shall contain a  
8 summary of Senate and Senate committees' activities for the immediate  
9 past year.

10  
11 The Chair's Annual Report will be distributed to the Chancellor, the  
12 Vice Chancellor for Academic Affairs, the Vice Chancellor for Health  
13 Sciences, the Vice Chancellor for Student Life, the Vice Chancellor  
14 for Institutional Advancement, and Chairs of all Faculty Senate and  
15 Academic Committees. Copies of the report will also be kept on file  
16 in Joyner Library and the Faculty Senate office. In addition, copies  
17 of the Chair's Annual Report will be distributed to the members of the  
18 Faculty Senate not later than the first regular Faculty Senate  
19 meeting of the next academic year.

20  
21 Currently there are two Faculty Senate committees (Agenda Committee  
22 and Committee on Committees), four appellate committees (Due Process  
23 Committee, Hearing Committee, Reconsideration Committee, and Grievance  
24 Board), and 23 academic committees as follows:

25 Admissions and Recruitment Committee  
26 Calendar Committee  
27 Career Education Committee  
28 Continuing Education Committee  
29 Course Drop Appeals Committee  
30 Credits Committee  
31 Curriculum Committee  
32 Educational Policies and Planning Committee  
33 Faculty Affairs Committee  
34 Faculty Computer Committee  
35 Faculty Governance Committee  
36 Faculty Welfare Committee  
37 General Education Committee  
38 Honors Program Committee  
39 Libraries Committee  
40 Readmission Appeals Committee  
41 Research/Creative Activity Committee  
42 Student Retention Committee  
43 Student Scholarships, Fellowships, and  
44 Financial Aid Committee  
45 Teaching Effectiveness Committee  
46 Teaching Grants Committee  
47 Unit Code Screening Committee  
48 Writing Across the Curriculum Committee  
49

50 As the need arises, additional committees are created to assist in  
51 the academic policy-making process.

52  
53 V. Graduate Council Representatives

54 The Chair of the Faculty shall serve as an ex-officio member of the  
55 Graduate Council, if a member of the Graduate Faculty; if not, the  
56 Vice Chair of the Faculty, if a member of the Graduate Faculty; if  
57 not, the Secretary of the Faculty, if a member of the Graduate  
58 Faculty; if not, a duly-elected member of the Faculty Senate who is  
59 a member of the Graduate Faculty, appointed by the Chair of the

- 1 Faculty for a term of one year.
- 2 VI. Faculty Assembly Delegates and Alternates
- 3 The process for election of Faculty Assembly Delegates and Alternates
- 4 (see Appendix B) will be as follows:
- 5 1. The Faculty Assembly nomination form will be distributed to all
- 6 faculty by the Committee on Committees (via the Faculty Senate
- 7 office), in November. The completed nomination forms are due in
- 8 the Faculty Senate office in December.
- 9 2. The Committee on Committees will review the nominations and
- 10 present to the Faculty Senate a slate of one or more nominees as
- 11 there are vacancies to fill. Nominations may also be made from
- 12 the Faculty Senate floor. Faculty Assembly representatives will
- 13 be elected by the Faculty Senate at its January regular meeting.
- 14 Election will be by majority present and voting.
- 15
- 16

6 **FACULTY GOVERNANCE COMMITTEE REPORT**  
7

8 **PROPOSED REVISED APPENDIX L**  
9 **EAST CAROLINA UNIVERSITY CODE**  
10

11 **PREAMBLE**  
12

13 In order to establish a mutual understanding which produces an essential  
14 joint effort in the government of East Carolina University, the faculty,  
15 administration, and trustees adopt the following code of regulations of  
16 university government.  
17

18 **A. Voting Faculty Member**

19 As pertains to faculty voting for the unit's nominating committee for  
20 appointment of administrative officials, for making recommendations on  
21 code content to the permanently tenured unit faculty members, in  
22 quadrennial evaluations of the effectiveness of unit programs, and in  
23 quadrennial evaluations of the effectiveness of unit administrators, a  
24 voting faculty member is someone who is appointed to a full-time faculty  
25 position; who has regular academic faculty rank (cf. Appendix D, Section  
26 III. Academic Tenure, p. D-2); and who is in at least the twelfth  
27 consecutive calendar month of appointment (counting all intervening  
28 summer months, if any) to the faculty of the unit in which the voting is  
29 to occur and who must, except as noted below for faculty on leaves of  
30 absence, be carrying at East Carolina University, at the time of the  
31 voting, not less than half the normal teaching/research program as  
32 practiced in the unit of appointment.  
33

34 The teaching/research requirement does not apply to unit administrators,  
35 librarians, or other university officers who may hold tenured positions  
36 in home units. Voting rights within individual units on matters addressed  
37 in their codes, other than those referred to in this document, should be  
38 a topic addressed in individual unit code development. The School of  
39 Medicine and Division of Continuing Education and Summer School may  
40 define voting faculty for the purpose of this code in accordance with  
41 their unique structures, subject to the approval of the Faculty Senate.  
42

43 A faculty member on leave of absence who satisfies the aforementioned  
44 criteria for a voting faculty member shall be eligible to participate in  
45 the election of the unit's nominating committee for appointment of  
46 administrative officials, in making recommendations on code content to  
47 the unit's permanently tenured faculty, and in quadrennial evaluations  
48 of the effectiveness of unit programs and/or administrators, provided  
49 that the absence of the member on leave shall not have exceeded twelve  
50 months duration at the time of the voting and provided that the member  
51 on leave returns to East Carolina University to participate.  
52

53 In the event that return to the East Carolina University campus is  
54 impractical, the member on leave shall be eligible to participate only  
55 in quadrennial evaluations of the effectiveness of unit programs and/or  
56 administrators. In either case, the member on leave shall be informed of  
57 the nature of the pending issue by the unit administrator, who shall  
58 forward by registered mail to the member on leave appropriate reports,  
59 information, date and time of the vote, and, whenever the pending issue

1 is a quadrennial evaluation, ballot(s). In the event that the member on  
2 leave is unable to return to the campus to participate, then the  
3 ballot(s) must be returned by the member within a thirty-day period from  
4 the time that the ballot(s) had been posted in Greenville, NC. If the  
5 member chooses to return to the campus to participate, then the member  
6 shall destroy the posted ballot(s).  
7

8 B. Appointment of Administrative Officials

9 Each administrative official (exclusive of the Chancellor, the Vice  
10 Chancellor for Academic Affairs, the Vice Chancellor for Health Sciences,  
11 the Vice Chancellor for Business Affairs, the Vice Chancellor for Student  
12 Life, the Vice Chancellor for Institutional Advancement, the Director of  
13 Athletics, and their assistants) whose direct concern is with academic  
14 matters will be appointed according to the following procedure:

- 15 1. The immediately superior administrative official will convene a  
16 nominating committee which will be formed in the following way:
  - 17 a. The officer will designate a committee of at least five persons.
  - 18 b. At least three-fifths of this committee will be faculty members  
19 belonging to the entire constituency of the office to be filled,  
20 elected by secret ballot by a majority of the members of that  
21 constituency present and voting at a meeting called for that  
22 purpose by the convening officer.
  - 23 c. The remainder of the committee will be chosen from permanently  
24 tenured faculty members or administrators in a manner designated  
25 by the appointing officer.
- 26 2. This nominating committee shall:
  - 27 a. establish criteria that the new official must meet,
  - 28 b. solicit and screen applicants for the position, and
  - 29 c. submit to the appointing officer one or more nominees. The  
30 committee shall determine by secret ballot that the nominees are  
31 acceptable to a majority of the permanently tenured faculty of the  
32 school, department, or college.
- 33 3. The appointing officer may accept one of the committee's nominees or  
34 may reject all of them. If the appointing officer should reject them,  
35 the committee must produce an additional nominee or nominees.  
36

37 C. Development, Screening, and Implementation of Unit Codes

- 38 1. Each autonomous, self-governing unit (the various professional  
39 schools, the Division of Continuing Education and Summer School,  
40 Academic Library Services, Health Sciences Library, and the  
41 departments of the College of Arts and Sciences) shall, democratically  
42 develop a code of operations. This code must be approved by a majority  
43 of the permanently tenured faculty members of the unit. The code will  
44 provide for the conduct of unit affairs according to Robert's Rules  
45 of Order, Newly Revised. Each code will be submitted to the Faculty  
46 Senate and the Chancellor for review and ratification.
- 47 2. The faculty of a professional school may democratically decide  
48 to organize into self-governing, autonomous units at the departmental  
49 level in accordance with guidelines established by the Faculty Senate.  
50 A professional school's proposal to organize into self-governing,  
51 autonomous units will be reviewed by the Faculty Governance Committee.  
52 If the Faculty Governance Committee finds the proposal conforms to the  
53 guidelines, the proposal will be forwarded to the Faculty Senate for  
54 their consideration. If the Faculty Senate acts favorably, the  
55 proposal will be forwarded to the Chancellor. With the Chancellor's  
56 approval, codes of operation for the individual units shall be  
57 democratically developed. Upon approval of the codes, the code of the  
58 school will become null-and-void. Said school may democratically  
59 develop a constitution as a governance document. However, this

- 1 constitution may not conflict with the authorities, responsibilities,  
2 and characteristics of the constituent units. If faculty members of  
3 professional schools do not choose to organize into self-governing,  
4 autonomous units at the departmental level, faculty in individual  
5 departments may democratically develop rules for the internal  
6 organization and operation of their departments.
- 7 3. To provide consistency unit codes should be developed following an  
8 approved outline that includes at least:
    - 9 a. a preamble
    - 10 b. definitions of the unit's faculty, its voting faculty, its graduate  
11 faculty
    - 12 c. the administrative organization of the unit
    - 13 d. the membership, terms, and duties of standing committees
    - 14 e. a section that addresses relative weights and regulations that  
15 govern evaluation of faculty for promotions (see Appendix C)
    - 16 f. procedures for meetings within the unit
    - 17 g. procedures for their faculty members to indicate in a timely  
18 fashion and by vote their approval or disapproval of the unit's  
19 SACS report, major planning documents, and other assessments of  
20 unit operations prior to their submission to person(s) outside the  
21 unit
    - 22 h. procedures for discussing with its unit administrator the unit's  
23 annual budget request and annual report
    - 24 i. amendment procedures.
  - 25 4. Each faculty member within a unit should have the most recent version  
26 of the unit's code.
  - 27 5. With each quadrennial evaluation the unit administrator and the  
28 appropriate committee reviewing the unit's code should report to the  
29 Faculty Senate that the unit's code meets the current Faculty Senate  
30 guidelines for codes.
  - 31 6. Unit codes that have been reviewed and approved by the Unit Code  
32 Screening committee, the Faculty Senate, and the Chancellor should be  
33 deposited in the Faculty Senate office. The original should include  
34 a page containing the signatures of the chair of each reviewing body  
35 and the Chancellor or the Chancellor's delegate. If the Chancellor  
36 upon reviewing the unit's code requires changes in the code, the  
37 document should be returned to the unit for the required revisions and  
38 should continue through the review cycle until no further changes are  
39 required.
  - 40 7. Immediately prior to the unit's quadrennial evaluation of its unit  
41 administrator, the Chancellor shall remind the unit's faculty and  
42 administrator that they must follow the unit's code.
  - 43 8. The Chair of the Faculty and the Chancellor, or the Chancellor's  
44 delegate, shall arrange and schedule an orientation program for newly  
45 appointed administrators, to be conducted during the fall semester of  
46 each academic year.

#### 47 D. Code Unit Changes

- 49 1. Proposals recommending code unit changes of the sort listed below may  
50 be initiated by not less than one-fourth of a code unit's faculty  
51 members or by administrators holding faculty status. Changes will not  
52 occur until the faculty members in the units affected and the Faculty  
53 Senate have the opportunity to recommend to the Chancellor approval  
54 or disapproval of the proposal as originally presented or as amended  
55 by the affected units or the Faculty Senate.
- 56 2. The policies and procedures set forth in this section apply to the  
57 following code unit changes:
  - 58 a. dissolving a code unit without terminating faculty members'  
59 employment,
  - 60 b. dividing a code unit into two or more code units,



- c. merging a code unit with one or more code units,
  - d. moving a code unit,
  - e. changing a code unit's status from a department in the College of Arts and Sciences to a professional school, or from a professional school to one or more departments in the College,
  - f. renaming a code unit,
  - g. any combination of the above.
3. Prior to the University's implementing a proposal recommending changes to a code unit of the sort listed in Section D.2., the person(s) initiating a proposal will provide copies of the proposal to the faculty members and unit administrators of all code units to be altered by the proposed changes. No less than fifteen working days after this notification the initiator(s) will meet to discuss the proposal with the faculty members of the unit(s) or with representatives elected by each affected unit, the unit administrators, and the appropriate deans and vice chancellors (or their representatives). Not later than ten working days after this meeting, the faculty members of each affected unit will meet and vote their approval or disapproval of the proposal in its original form or as amended and will communicate in writing the results of their action to their unit administrator. Within ten working days the unit administrator will forward to the next higher administrator the results of the unit's action and his or her concurrence or non-concurrence with the unit's action. Within ten working days that administrator will communicate in writing to the initiator(s) and to the appropriate vice-chancellor(s) the unit faculty's action, the unit administrator's concurrence or non-concurrence with that action, and his or her concurrence or non-concurrence with that action.

The initiator(s) shall present copies of the proposal, the affected units' faculty recommendations, and the relevant administrators' concurrence or non-concurrence to the chair of the Educational Policies and Planning Committee. The committee shall consult with appropriate deans and vice-chancellors, and, if it deems necessary, from other faculty members and administrators. Within forty working days (during the regular academic year), the committee will report its recommendations to the Faculty Senate. The Faculty Senate will vote in a timely manner to recommend to the Chancellor the approval or disapproval of the proposal as originally received by the Educational Policies and Planning Committee or as amended by the Faculty Senate.

#### E. Five-Year Unit Program Evaluation

1. Every fifth year, beginning with the 1996-1997 academic year, each unit shall complete a self-evaluation of its operation. The appropriate vice chancellor shall give notice to the voting faculty members of the unit that they shall meet and elect by secret ballot an evaluation committee. The committee shall supervise the unit evaluation ensuring full participation by all unit faculty members. The evaluation shall include, but not be limited to, all academic programs, budgets, teaching, research, creative activity, and service activities. Expressions of student opinion concerning academic programs and teaching shall be included.
2. The dean or unit administrator shall be ineligible to serve on the evaluation committee.
3. The unit faculty members shall meet to consider the report and recommendations of the evaluation committee not later than forty-five calendar days prior to the completion of the spring semester. The report and recommendations shall be distributed to the unit faculty members not later than one week prior to the meeting. The voting

1 faculty members of the unit shall vote by secret ballot whether or not  
2 to accept the evaluation committee's report and recommendations.  
3 Acceptance shall require three-fifths of the voting faculty members  
4 of the unit. The report and recommendations, whether accepted or not,  
5 and the vote of the unit shall be submitted to the next higher  
6 administrative official not later than thirty calendar days prior to  
7 the completion of the spring semester. The next higher administrative  
8 official shall review the report and the vote, and then forward the  
9 report through higher administrative offices to the Chancellor for  
10 review and comment. If any administrator above the unit level fails  
11 to concur with the unit's recommendation that administrator shall  
12 inform the faculty of the unit in writing of the reasons for his or  
13 her decision.  
14

15 F. Quadrennial Unit Administrator Evaluation

- 16 1. Following an evaluation procedure developed by the unit and approved  
17 by the appropriate vice chancellor, the voting faculty members, in a  
18 unit meeting chaired by the chairperson of the unit personnel  
19 committee with the unit administrator excluded from the meeting, shall  
20 discuss and vote by secret ballot on the effectiveness of the unit  
21 administrator during September of that administrator's fifth year of  
22 appointment and every fourth year thereafter. The personnel committee  
23 chairperson shall convey to the unit administrator in writing the  
24 results of the vote immediately following the meeting. A negative vote  
25 by a majority of the voting faculty, excluding the unit administrator,  
26 shall constitute a recommendation that the unit administrator be  
27 removed.
- 28 2. The balloting shall be conducted by the personnel committee of the  
29 unit who shall distribute, collect, and count the ballots. Absentee  
30 ballots shall be made available. The unit administrator shall not vote  
31 in this procedure.
- 32 3. The results of the balloting shall be announced by the personnel  
33 committee to the voting faculty members before adjournment, and shall  
34 be submitted by the personnel committee to the next higher  
35 administrative official.
- 36 4. A decision to terminate an administrative officer's position shall be  
37 made by the Chancellor.  
38

39 G. Annual Evaluation of University Administrators

40 Faculty shall evaluate administrators annually, employing an instrument  
41 approved by the Faculty Senate and the Chancellor. The results of such  
42 evaluations shall be made available to the administrator, and the  
43 administrator's supervisor.  
44  
45

Faculty Senate Agenda  
March 30, 1993  
attachment 8.

#### NEW BUSINESS

Section 5: Academic Regulations of the Undergraduate Catalog (page 55) to be amended by adding the following section at the end of the section entitled "DOUBLE OR SECOND MAJOR":

#### DOUBLE DEGREE

A student may choose to earn simultaneously both the BA and BS degrees. General education requirements for one degree may be used to satisfy the general education requirements for the second degree. However, all other degree requirements, including a foreign language requirement, must be met.