

COMMITTEE ON COMMITTEES REPORT

Second Reading of Proposed New Academic Committee Charge

WRITING ACROSS THE CURRICULUM COMMITTEE CHARGE

1. Name: Writing Across the Curriculum Committee

2. Membership:

8 faculty members, each representing a different academic unit, and 2 student members. Ex officio member (with vote): The Chair of the Faculty. Ex officio members (without vote but with all other parliamentary privileges): The Chancellor, Vice Chancellor for Academic Affairs, Vice Chancellor for Health Sciences, Director of the Writing Across the Curriculum Program, Director of Composition, and Director of the Writing Center.

3. Quorum: 5 elected members exclusive of ex-officio.

4. A. Committee Functions:

The Writing Across the Curriculum Committee works closely with the Director of the Writing Across the Curriculum Program, including:

1. recommending to the Faculty Senate policies and guidelines governing the development and offering of courses and seminars that are officially to be designated as writing-intensive courses;
2. recommending through the university's normal curriculum channels curriculum changes in the Writing Across the Curriculum Program;
3. advising the Director of the Writing Across the Curriculum Program on all aspects of the Program;
4. promoting the Writing Across the Curriculum Program;
5. reviewing the annual report of the Director of the Writing Across the Curriculum Program.

B. To Whom The Committee Reports:

The Committee reports its suggested policies, procedures, and criteria to the Faculty Senate. Curriculum matters are recommended to the Curriculum Committee.

C. How Often the Committee Reports:

The Committee reports to the Faculty Senate as often as necessary, but at least once a year.

D. Power Of the Committee To Act:

The Committee is empowered to request assistance from appropriate university officials in matters concerning the promotion of the Writing Across the Curriculum Program.