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Wp 51
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March 18, 1993

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Office of the Chancellor
103 Spilman
919-757-6212

Dr. John Moskop, Chair
Faculty Senate
East Carolina University

Dear Professor Moskop:

I am pleased to inform you of my approval of Resolutions #93-5, #93-8, and #93-9, as adopted by the Faculty Senate on February 23, 1993. meeting.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Richard R. Eakin'.

Richard R. Eakin
Chancellor

RRE/ra

cc: Marlene Springer



March 3, 1993

Dr. Richard Eakin, Chancellor
East Carolina University
Spilman Building

Faculty Senate
140 Rawl Annex

919-757-6537
FSLEE@ECUVM1

Dear Chancellor Eakin:

On February 23, 1993, the Faculty Senate adopted, for your consideration, the following resolutions:

- ✓ #93-5 Revised Section 5: Academic Regulations of the Undergraduate Catalog (attachment 1).
- ✓ #93-8 Revisions to Section 3: Admission of the Undergraduate Catalog (attachment 2).
- ✓ #93-9 Curriculum matters contained in the Undergraduate Curriculum Committee minutes of January 28, 1993 (attachment 3).

The Faculty Senate also approved the following resolutions:

#93-6 The following recommendation from the Ad Hoc Committee on Academic Regulations was referred to the Chair of the Faculty to appoint an academic committee to review and report back to the Faculty Senate at a later date: "That the University establish an electronic database containing course outlines for each course offered during the current semester by East Carolina University faculty. The outline would indicate instructor expectations including grading and attendance policies."

#93-7 Revised Continuing Education Committee Charge.

Thank you for your consideration of the above mentioned resolutions.

Sincerely,

John Moskop
Chair of the Faculty

:lal

pc: Marlene Springer

attachments

FULL FACULTY SENATE MINUTES ARE DISTRIBUTED TO ACADEMIC ADMINISTRATORS, SENATORS, ALTERNATES, CHAIRS OF ACADEMIC COMMITTEES, AND AVAILABLE ELECTRONICALLY THROUGH FSONLINE.

EAST CAROLINA UNIVERSITY FACULTY SENATE
EXECUTIVE MINUTES OF FEBRUARY 23, 1993

The sixth regular meeting of the Faculty Senate for academic year 1992/1993 was held on Tuesday, February 23, 1993, at 2:10 in the Mendenhall Student Center, Room #244.

The Faculty Senate minutes of January 26, 1993, were approved as written.

Members absent were: Chancellor Eakin, Decker (HPERS), Joyner (Math), Pories and Worthington (Medicine), and Eason (Nursing).

Alternates present were: Glascoff for Hughes (Business), Ferrell for Atkeson (History), Inman for Gallagher (Human Environmental Sciences), Reaves for McPherson (Industry & Technology), Pokorny for Engelke (Nursing), and Grossnickle for Graham (Psychology).

The Chancellor has approved **Resolution #93-1** from the January 26 1993, Faculty Senate meeting.

Chancellor Eakin has asked to meet with the Faculty Senators and Alternates to discuss an upcoming **Shared Visions Campaign**. This campaign will be the University's first major cooperative campaign involving the academic, athletic, and Health Sciences communities and will double the University endowment. The major portion of the resources will go toward scholarships and faculty and program enhancements. Faculty Senators and Alternates are asked to attend the special meeting scheduled for Tuesday, March 16, 1993, from 3:00 to 4:00 in the Mendenhall Student Center, Great Room.

The Career Education Committee is sponsoring a **Majors/Minors Fair** as a resource for students who are undeclared, uncertain of their majors, or just curious about what possibilities are available at ECU. The Fair will be held on Wednesday, March 24, 1993. Please notify your Chair or Dean if you are interested in participating in this event.

The Committee on Committees met recently to begin deliberations on filling academic, administrative, and appellate **committee vacancies**. There are still several vacancies to fill. Anyone interested in serving on these committees is asked to please notify either Caroline Ayers (Chair of the Committee on Committees) or Lori Lee (Faculty Senate office).

Recently the Credits Committee met, as requested by Chair John Moskop, to consider a revised **Plus/Minus Grading System** in comparison to NC State University's proposed scale. In November, 1992, the Committee distributed a questionnaire to all Deans, Chairs, Directors, and Coordinators asking for input. After considering the responses from the questionnaire and further discussion, the Credits Committee decided not to recommend a change to the current system at this time.

Chancellor Eakin was out of town attending a monthly UNC Administrative Council meeting in Chapel Hill.

Dr. Marlene Springer, Vice Chancellor for Academic Affairs, reported that awards from the Student Computing and Technology Fee and the

FACULTY SENATE MINUTES OF FEBRUARY 23, 1993

Faculty Micro-Computer Program have been completed. She noted that two Ad Hoc Committees are working toward reports: Enrollment Management, chaired by Dave Watkins and Undergraduate Advising, chaired by Dorothy Muller. Springer's report included budget information from meetings with the General Administration in Chapel Hill, noting the one percent and two percent recall and the 30% return from retirement salaries. She also mentioned two state Senate bills dealing with additions to Joyner Library and the acquisition of Rose High School. She closed her remarks by reporting that promotion and tenure decision letters were being processed and should be out within a week and that decisions on the awarding of Research/Creative Activity and Teaching Grants had been made, pending minor technical considerations regarding the individual budgets of each award.

Dr. James Hallock, Vice Chancellor for Health Sciences, reported that the Medical School faculty was in the process of voting on a revised Code for the School, which will be forwarded to the appropriate Faculty Senate committee soon. He reported details concerning applications to the Medical School, which reflect increases from out of state students and a very high percentage of pre-medical students within North Carolina. Hallock also noted the recognition given the Medical School nationally for its work in training primary care physicians. This recognition has come recently from the AAMC, the Robert Wood Johnson Foundation, the Harvard Foundation, and the PEW Charitable Trust. Additionally, the School of Medicine has established two rural Family Practice Residencies in Ahoskie and Williamston.

Dr. Al Matthews, Vice Chancellor for Student Life, had no formal remarks but was available for questions.

Larry Hough (Political Science) presented a summary of the February 19, 1993, Faculty Assembly meeting. A complete report is available for review in the Faculty Senate office.

The following senators were elected by acclamation to serve on the Nominating Committee for Faculty Officers: Mark Taggart (Music), Martha Engelke (Nursing), Maury York (Academic Library Services), Brian Harris (Foreign Languages), and Ed Bell (Education). The Committee was charged to present a slate of nominees at the Faculty Senate Organizational meeting on April 21, 1993.

The revised Section 5: Academic Regulations of the Undergraduate Catalog, as amended by the Faculty Senate during its January 26, and February 23, 1993, meetings, was approved. **(Resolution #93-5)** A copy of the revised Section 5: Academic Regulations is available for review in the Faculty Senate office.

The following recommendation from the Ad Hoc Committee on Academic Regulations was referred to the Chair of the Faculty to appoint an academic committee to review and report back to the Faculty Senate at a later date:

"That the University establish an electronic database containing course outlines for each course offered during the current semester by East Carolina University faculty. The outline would indicate instructor expectations including grading and attendance policies."

(Resolution #93-6)

The Continuing Education Committee charge was approved as amended. **(Resolution #93-7)** Please refer to attachment 2 at the conclusion of this document for the full revised charge.

FACULTY SENATE MINUTES OF FEBRUARY 23, 1993

The recommended revisions to Section 3: Admission of the Undergraduate Catalog were approved. (**Resolution #93-8**). Please refer to attachment 3 at the conclusion of this document for the full resolution.

The Undergraduate Curriculum Committee minutes of January 28, 1993, were approved as distributed. (**Resolution #93-9**)

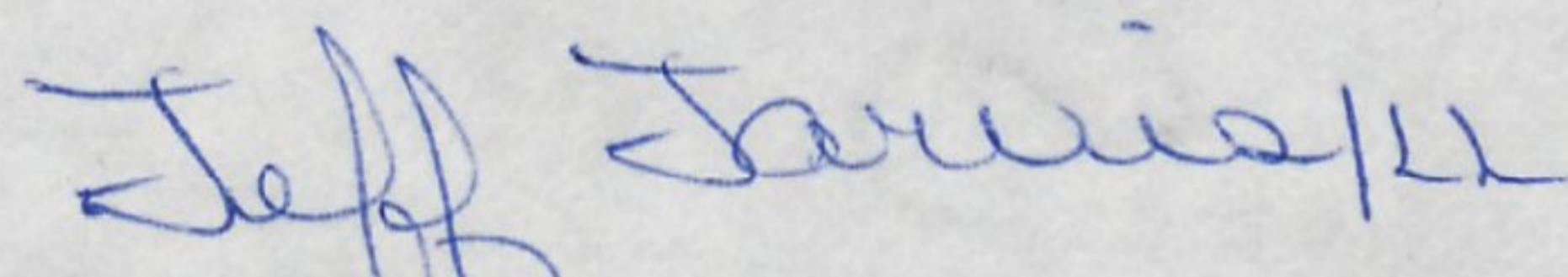
A report for information only on the comparison of the ECU Student Opinion of Instruction Survey with the Student Instructional Report was presented to the Faculty Senate. The complete report is available for review in the Faculty Senate office.

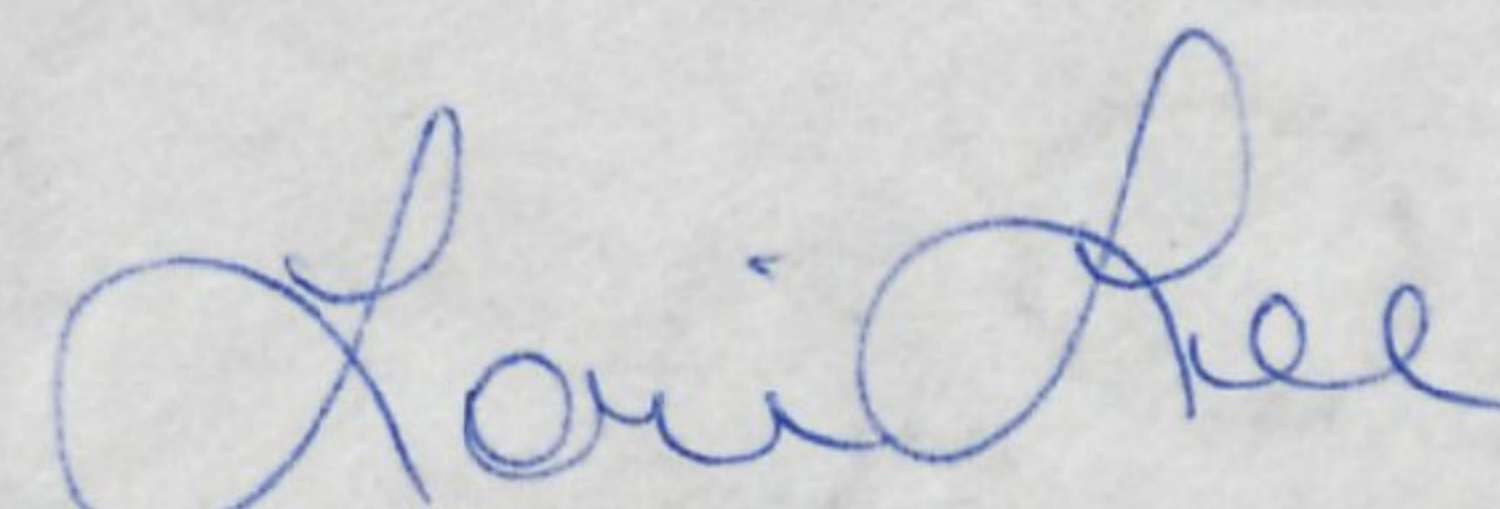
Two temporary members were elected by acclamation to the Hearing Committee: Jack Karns (Business) and Susan McCammon (Psychology).

It was brought to the attention of the Faculty Senate the concern that this year's pre-retirement conference was scheduled during March 7-13 Spring Break. Chair Moskop was asked to forward this concern to the appropriate office.

The meeting adjourned at 4:52 pm.

Respectfully submitted,


Jeff Jarvis
School of Music
Secretary of the Faculty


Lori Lee
Faculty Senate Secretary

RESOLUTIONS PASSED AT THE FEBRUARY 23, 1993, FACULTY SENATE MEETING

- #93-5 Revised Section 5: Academic Regulations of the Undergraduate Catalog (attachment 1 for recipients of the Full Faculty Senate Minutes).
Disposition: Chancellor
- #93-6 The following recommendation from the Ad Hoc Committee on Academic Regulations was referred to the Chair of the Faculty to appoint an academic committee to review and report back to the Faculty Senate at a later date: "That the University establish an electronic database containing course outlines for each course offered during the current semester by East Carolina University faculty. The outline would indicate instructor expectations including grading and attendance policies."
Disposition: Chair of the Faculty
- #93-7 Revised Continuing Education Committee Charge (attachment 2).
Disposition: Faculty Senate
- #93-8 Revisions to Section 3: Admission of the Undergraduate Catalog (attachment 3).
Disposition: Chancellor
- #93-9 Curriculum matters contained in the Undergraduate Curriculum Committee minutes of January 28, 1993.
Disposition: Chancellor

FACULTY SENATE MINUTES OF FEBRUARY 23, 1993
attachment 2.

Approved by the Faculty Senate, 2-23-93
Resolution #93-7

CONTINUING EDUCATION COMMITTEE CHARGE

1. Name: Continuing Education Committee

2. Membership:

5 faculty members and 1 student member. Ex-officio member (with vote): The Chair of the Faculty. Ex-officio members (without vote but with all other parliamentary privileges): The Chancellor, Vice Chancellor for Academic Affairs, the Director of Continuing Education and Summer School, the Assistant Dean for Student Development, or their appointed representatives, and a representative from each of the Campus Libraries, Joyner and Health Sciences.

3. Quorum: 3 elected faculty members exclusive of ex-officio.

4. A. Committee Functions:

The Continuing Education Committee advises the Director of Continuing Education and Summer School on programs, faculty, student services, support services, and future directions of continuing education. The Continuing Education Committee shall consider relating to Summer School which are not covered in other committee charges. The Committee examines and recommends policies relating to faculty teaching including qualifications, number of hours and compensation, in the Division of Continuing Education and Summer School.

B. To Whom The Committee Reports:

The Committee recommends to the Faculty Senate policies relating to teaching assignments, qualifications, and compensation of faculty in the Division of Continuing Education and Summer School. The Committee makes appropriate recommendations to the Director of Continuing Education and Summer School.

C. How Often The Committee Reports:

The Committee reports to the Senate as often as necessary, but at least once a year.

D. Power Of The Committee To Act:

The Committee is empowered to recommend to the Director of Continuing Education and Summer School programs relating to the Division of Continuing Education and Summer School.

FACULTY SENATE MINUTES OF FEBRUARY 23, 1993
attachment 3.

Approved by the Faculty Senate, 2-23-93
Pending approval by the Chancellor

Resolution #93-8

Revisions and addition to the Undergraduate Catalog, Section 3: Admission
(pages 35 and 36) as follows:

1. Revise subsection ADMISSION-TRANSFER to read (revisions noted in bold):

ADMISSION - **GENERAL** TRANSFER

General admission requirements for transfer students are listed below:

1. Official transcript(s) from each college, technical institute, or university previously attended showing the following:
 - a. A satisfactory GPA on all transferable hours attempted.
(Some professional schools may require a grade point average which is higher than that required by the university.)
 - b. Honorable dismissal and eligibility to return to the college or university at which last matriculated. (Attendance only at summer school or evening school does not apply.)
2. Satisfactory health certificate.
3. A nondeductible, nonrefundable application fee of \$35.

Admission to the university does not guarantee admission to individual programs. Individual program admission requirements are described in the specific academic sections.

It is the student's responsibility to request that all transcripts and other records be forwarded to the admissions office.

NOTE: Transfer students must meet the same high school subject matter requirements as stated above for freshmen. In addition, those who present fewer than 30 s.h. (45 q.h.) of transferable credits with a minimum GPA of 2.0 must have satisfactory grades and test scores to qualify as freshmen. Students must also be eligible to return to the institution at which last matriculated.

2. Add the following as a new subsection after ADMISSION-GENERAL TRANSFER:

ADMISSION - TRANSFER WITH ASSOCIATE DEGREE

Admission of transfer students with an associate degree is based on the following criteria:

1. The applicant must have earned the Associate of Arts, Associate of Science, or Associate of Fine Arts degree;
2. The applicant must have earned the degree at an institution which is accredited by the Southern Association of Colleges and Schools; and
3. The applicant must have earned a minimum of 23 quarter hours at the institution conferring the degree.