

P  
V

EAST CAROLINA UNIVERSITY CURRICULUM COMMITTEE  
MINUTES OF OCTOBER 22, 1992

The Curriculum committee met Thursday, October 22, 1992, at 1:30 p.m. in Brewster B-103. Members present were Grossnickle, Wittman, Lapas, Neal, Cox, Gartman, Carlton, Prasad, Powers, Smith, Belch and Wilentz. Members absent were Harris and Allen.

The minutes of October 8, 1992 were read and approved.

Bob Bernhardt, Mathematics, presented a request for the addition of CSCI 3650, Analysis of Algorithms, and CSCI 4800, Artificial Intelligence; requests to change prerequisites for CSCI 3700, 3800, 4627; changes in title, prerequisites and catalog description of CSCI 2510, 2610, Introduction to Computer Science I, II; and changes in the title of CSCI 3510, Data Structures. Carlton moved acceptance as amended, Powers seconded. The motion passed.

In committee business, the following procedures were implemented.

- 1) Requests for ONLY course number changes could be made by a memo requesting the change and a rationale for the change request.
- 2) Requests to unbank courses must be accompanied by a complete catalog description with course number, title, semester hours credit, prerequisites and catalog description.

Holly Matthews, Sociology and Anthropology, presented a request for a new course, ANTH 3016, Cultures of the Caribbean. Wilentz moved approval, Lapas seconded. The motion passed.

Ken Marks and Artemis Kares, Academic Library Services, met with the committee to discuss the need for library resource assessment when planning for new courses and programs.

The meeting was adjourned at 2:57.

Respectfully submitted,

Donald W. Neal  
Secretary



UNIVERSITY CURRICULUM COMMITTEE  
CATALOG COPY  
October 22, 1992

ARTS AND SCIENCES

MATHEMATICS

Page 145, revise

CSCI 2510, 2610. Introduction to Computer Science I,II (3.3)

Prerequisites: MATH 1065 or 1085; CSCI 2510 a prerequisite for CSCI 2610.

The expression of computation or other processes as algorithms and the implementation of algorithms as computer programs. Consideration of basic features of computer architecture and the computer execution of stored programs. Students will write algorithms for specific problems, program the algorithms in a contemporary high level language, debug and run the programs on a computer.

CSCI 3510. Data Structures (3)

...

Page 145, add

CSCI 3650. Analysis of Algorithms (3)

Prerequisites: CSCI 3510 and MATH 3427.

The use of decision trees, mathematical induction, and adversary arguments to analyze the correctness, complexity, and optimality of algorithms. Searching and sorting algorithms are emphasized.

Page 145, revise

CSCI 3700. Database Management Systems (3)

Prerequisite: CSCI 2618 or 3510.

...

CSCI 3800. Introduction to Computer Graphics (3)

Prerequisite: CSCI 3510.

Page 146, revise

CSCI 4627. Procedural Languages and Compilers (3)

Prerequisites: CSCI 3601, computer science major.

...

Page 146, add

CSCI 4800. Introduction to Artificial Intelligence (3)

Prerequisite: CSCI 3510.

An introduction to the standard problem solving techniques used in artificial intelligence. Heuristic search, knowledge representation, implementation issues, and limitations are emphasized.

SOCIOLOGY AND ANTHROPOLOGY

Page 162, add

ANTH 3016. Cultures of the Caribbean (3)

Prerequisite: ANTH 1000, or consent of the instructor.

An overview of culture in the Caribbean archipelago and adjacent coastal regions of North, South and Central America. A focus on the multicultural history of the area and its place in contemporary world culture.



FULL AGENDAS WITH ATTACHMENTS ARE DISTRIBUTED TO ACADEMIC ADMINISTRATORS, SENATORS, ALTERNATES, CHAIRS OF ACADEMIC COMMITTEES, AND AVAILABLE ELECTRONICALLY THROUGH FSONLINE.

EAST CAROLINA UNIVERSITY  
FACULTY SENATE **EXECUTIVE** AGENDA

The fourth regular meeting of the Faculty Senate for academic year 1992/1993 will be held on **Tuesday, December 1, 1992**, at 2:10 in the Mendenhall Student Center, Room #244. **Please note change in room location.**

- I. Call to Order
- II. Approval of Minutes of November 3, 1992.
- III. Special Order of the Day
  - A. Roll Call
  - B. Announcements
  - C. Richard Eakin, Chancellor
  - D. Vice Chancellors' Reports
  - E. Ken Wilson, Faculty Assembly Report  
November 20, 1992, meeting
- IV. Unfinished Business
- V. Report of Committees
  - A. Agenda Committee, Conner Atkeson  
1993-1994 Proposed Agenda and Faculty Senate Meeting Dates  
(attachment 1).
  - B. Committee on Committees, Caroline Ayers  
First Reading of proposed changes to the following Academic Committee Charges:
    - 1. Faculty Computer Committee (attachment 2)
    - 2. Research/Creative Activity Committee (attachment 3)
    - 3. Teaching Grants Committee (attachment 4)
  - C. Curriculum Committee, Bill Grossnickle
    - 1. Curriculum matters contained in the October 22, 1992, meeting.
    - 2. Curriculum matters contained in the November 12, 1992, meeting including:
      - a. Change in BS Biology
      - b. New Classical Studies Minor
      - c. Revise BSBE
      - d. Change in BS Home Ec Education
      - e. Change in Industrial and Technical Education
  - D. Educational Policies and Planning Committee, Jim Smith  
Strategic Planning Guidelines (Faculty Senators and Alternates will receive the report in its entirety. Others may review it by way of their department/school Senators and Alternates or in the Faculty Senate office.) (attachment 5)
  - E. Faculty Affairs Committee, Henry Ferrell  
Recommended addition to recently revised Appendix D, Tenure Policies and Regulations of East Carolina University, regarding the function of the Grievance Committee. (attachment 6)
  - F. Readmission Appeals Committee, Ralph Scott  
Recommendation concerning Faculty Senate Resolution #91-21, Reducing the Separation Between Fall and Spring Semesters.
  - G. Ad Hoc Committee to Review Administrative Evaluations, Linda Allred  
Progress Report on Faculty Senate Resolution #91-52.



**EAST CAROLINA UNIVERSITY CURRICULUM COMMITTEE**  
**MINUTES OF NOVEMBER 12, 1992**

The Curriculum committee met Thursday, November 12, 1992, at 1:30 p.m. in Brewster B-103. Members present were Grossnickle, Wittman, Lapas, Neal, Cox, Gartman, Carlton, Harris, Powers, Smith, Belch and Allen. Members absent were Wilentz and Prasad.

The minutes of October 22, 1992 were read and approved.

Caroline Ayres and Fred Parham, Chemistry, presented a request to add CHEM 2731, 2741 Organic Chemistry Laboratory I, II; change pre- or corequisites for CHEM 2750, 2760, 2761; change BS degree in Biology. Carlton moved acceptance, Gartman seconded. The motion passed.

Grossnickle moved the unbanking of FREN 5305, Advanced Syntax, and 5350, The French Novel. Harris seconded. The motion passed.

Tom Chenier, Biostatistics, presented a request to add BIOS 1500, Introduction to Biostatistics, and BIOS 5600, Categorical Data Analysis. Wittman moved acceptance as amended, Powers seconded. The motion passed.

Anthony Papalas, History, and Steven Cerutti, Foreign Language, presented the following requests: unbank LATN 2220, Latin Literature in Translation; add GRK 1001, 1002, First-year Ancient Greek, GRK 1003, 1004, Second-year Ancient Greek, GRK 1021, Selected Readings, GRK 2220, Greek Literature in Translation; ASCL 2000, Introduction to Classics: Humanities, ASCL 2001, Introduction to Classics: Social Sciences, ASCL 2002, Introduction to Classics: Fine Arts, ASCL 4000, Seminar in Classics; A new minor in Classical Studies. Letters in support of the new minor and willingness to participate in the teaching of Classics-related courses were provided by Frances Daugherty, Art History, George Bailey, Philosophy, Bertie Fearing, English, and Charles Calhoun, History. Neal moved as amended, Cox seconded. The motion passed.

Linda Wolfe, Sociology and Anthropology, presented the following: ANTH 5201, Special Topics in Archaeology, ANTH 5202, Special Topics in Cultural Anthropology, ANTH 5203, Special Topics in Physical Anthropology, and ANTH 5020, Advanced Physical Anthropology Methods and Theory. Powers moved acceptance, Carlton seconded. The motion passed.

Vila Rosenfeld, Education, presented the following requests: revise the BSBE degree programs in Business Education and Marketing Education and Administrative Services and Information Processing; delete the Administrative Services minor; revise the BS in Home Economics Education; revise the BS in Technology Education; change TECH 4000 to BVTE 4000; change prerequisites for ASIP 4200, 4201; change catalog descriptions for ASIP 3220 and BVT# 2123; change HEED 5300 and TECH 5300 to BVTE 5300; change prefix and title of HEED 5205 to BVTE 5205, Teaching Special Populations in vocational Education; bank HEED 2123, ITED 2123, ASIP 2120, TECH 4324, HEED 4400, BVTE 5301, ITED 5301, TECH 5301, HEED 5300, 5301, 5321. Powers moved acceptance as amended, Gartman seconded. The motion passed.

Cox moved that all requests for unbankings and changes in course number or title must be accompanied by a complete syllabus. Allen seconded. The motion passed.

The meeting was adjourned at 4:15.

Respectfully submitted,

Donald W. Neal  
Secretary



UNIVERSITY CURRICULUM COMMITTEE

CATALOG COPY

November 12, 1992

INTERNATIONAL AND INTERDISCIPLINARY PROGRAMS

Page 75, add

CLASSICAL STUDIES MINOR

Anthony Papalas, Chair, A-321 Brewster

The Classical Studies Minor is an interdisciplinary program with a minimum requirement of 24 s.h., which includes a required pro-seminar, senior seminar, and one year of either Latin or Greek. The program, which includes electives from Anthropology, Art, English, Foreign Languages, History, and Philosophy, is designed to encourage students to develop and pursue their own interests in the authors of fields of their choice.

The Program

A Maximum of 6 s.h. used to satisfy the general education or foreign language requirements may count toward the minor in Classical Studies. Students may count only one of the three pro-seminar courses (ASCL 2000-2002) toward the minor.

1. Required courses ..... 12 s.h.
  - A. ASCL 2000, 2001, or 2002
  - B. ASCL 4000
  - C. LATN or GRK 1001, 1002 (first-year)
2. Electives ..... 12 s.h.
  - A. 6 s.h. from GRK or LATN 1001, 1002, LATN 1003, 1004, 1021; GRK 1003, 1004, 1021; HIST 3405, 3410; ENGL 3460, 3600; PHIL 3310; ANTH 2000
  - B. 6 s.h. from ART 1906, 1910, 2910, 2920; ASRS 5000\*, GRK 2220; PHIL 2311\*, 3311, 4310\*, 4311\*, 4312; LATN 2220; HIST 4550\*, 4551\*

No semester hours of course work in the student's major field of study will be accepted for credit hours toward the Classical Studies Minor. Study programs abroad, having the approval of the Chair, will be accepted for no more than 6 s.h. of credit toward the minor. Departmental prerequisites may be waived in special cases by the department offering the course.

\*Conditional to the approval of the Chair of Classical Studies.

ASCL 2000. Introduction to Classics (Humanities) (3)

An introduction to the civilization of classical antiquity through a survey of the literature, philosophy, and art of ancient Greece and Rome. This course may be used toward satisfaction of the humanities requirement for general education. May not receive credit for this course and ASCL 2001, 2001.

ASCL 2001. Introduction to Classics (Social Sciences) (3)

An introduction to the civilization of classical antiquity through a study of the history and culture of ancient Greece and Rome. This course may be used toward satisfaction of the social sciences requirement for general education. May not receive credit for this course and ASCL 2000, 2002.

ASCL 2002. Introduction to Classics (Fine Arts) (3)

An introduction to the civilization of classical antiquity through a survey of the art of ancient Greece and Rome. Although the emphasis



will be art-historical, readings will include major works of literature from both cultures. This course may be used toward satisfaction of the humanities requirement for general education. May not receive credit for this course and ASCL 2000, 2001.

ASCL 4000. Seminar in Classics (3)

Nine semester hours of courses in Classics minor or consent of the coordinator. An interdisciplinary seminar in Classics on various topics to be chosen by instructors and students.

BIOLOGY

Page 81, revise

BS IN BIOLOGY

2. Required cognate courses: CHEM 2750, 2731, 2741, 2761;

CHEMISTRY

Page 88, add

CHEM 2731. Organic Chemistry Laboratory for Biological Sciences I (1)  
Three laboratory hours per week.

Prerequisites: CHEM 1160, 1161; Corequisite: CHEM 2750.

Does not satisfy requirements for a chemistry major or minor or the BSB in Biochemistry degree.

CHEM 2741. Organic Chemistry Laboratory for Biological Sciences II (1)  
Three laboratory hours per week.

Prerequisites: CHEM 1160, 1161; CHEM 2731 or 2751; Corequisite: CHEM 2760.

Does not satisfy requirements for a chemistry major or minor of the BSB in Biochemistry degree.

Page 88, revise

CHEM 2750., 2751. Organic Chemistry and Laboratory I (3,2)  
Three lecture and six laboratory hours per week.

Prerequisite: CHEM 1160, 1161; corequisites: CHEM 2750 and CHEM 2751 or 2731.

CHEM 2760, 2761. Organic Chemistry and Laboratory II (3,2)  
Three lecture and six laboratory hours per week.

Prerequisites: CHEM 2750 and CHEM 2751 or 2731.

Corequisites: CHEM 2760 and CHEM 2761 or 2741.

Prerequisite for CHEM 2761: CHEM 2751

FOREIGN LANGUAGES

Page 103, unbank and add

FREN 5305. Advanced Syntax (3)

FREN 5350. The French Novel (3)

Page 105, add

Greek

GRK 1001. First Year Ancient Greek (3)

The first of a two-semester course. Intensive training in the basic skills of Greek grammar with an emphasis on translation in order to prepare the student for upper level reading courses in classical Greek authors such as Plato, Euripides, and Homer.

GRK 1002. First Year Ancient Greek (3)

Prerequisite: GRK 1001 or permission of instructor.



The continuation of GRK 1001, involving further training in the mastering of Ancient Greek grammar, with an emphasis on translation.

GRK 1003. Second Year Ancient Greek (3)

GRK 1002 or permission of instructor.

Students learn to apply the basic grammatical skills acquired in First Year Greek in order to read the works of major classical Greek prose authors such as Plato, Xenophon, and Lysias.

GRK 1004. Second Year Ancient Greek (3)

GRK 1003 or permission of instructor.

The continuation of GRK 1003, this course builds on the reading and translating skills developed in 1003 and introduces the student to Greek poetry with an emphasis on the works of Euripides.

GRK 1021. Selected Readings (3)

GRK 1004 or permission of instructor.

An advanced reading course in one or several Greek authors to be decided upon by instructor and students. It is intended to improve ability to read ancient Greek literature while broadening understanding of a particular genre of Greek literature.

GRK 2220. Greek Literature in Translation (3)

A survey of Greek literature in translation designed to introduce students to the main themes of such literary genres as Greek epic, tragedy, comedy, philosophy, and history, including mythology. May be used to fulfill general education literature requirement.

Page 106: Unbank and add:

LATN 2220. Latin Literature in Translation (3)

#### SOCIOLOGY AND ANTHROPOLOGY

Page 163, add

ANTH 5020. Advanced Physical Anthropology Methods and Theory (3)

Prerequisites: Graduate standing or permission of the instructor.

Advanced training in the methods and theory of physical anthropology, including primate behavior, human genetics, anthroposcopy, anthropometry, dermatoglyphics, and osteometry.

ANTH 5201. Special Topics in Archaeology (3)

Graduate standing or permission of the instructor.

The study of selected topics in archaeology at an advanced level.

Topics will vary depending on student interest and the current issues in archaeology.

ANTH 5202. Special Topics in Cultural Anthropology (3)

Graduate standing or permission of instructor.

The study of selected topics in cultural anthropology at an advanced level. Topics will vary depending on student interest and the current issues in anthropology.

ANTH 5203. Special Topics in Physical Anthropology (3)

Graduate standing or permission of instructor.

The study of selected topics in physical anthropology at an advanced level. Topics will vary depending on student interest and the current issues in anthropology.



ALLIED HEALTH SCIENCES  
BIOSTATISTICS/EDPIDEMIOLOGY RESEARCH PROGRAM

Page 178, add

BIOS 1500. Introduction to Biostatistics (3)

Prerequisite: MATH 1065 or equivalent or consent of instructor.  
Introduction to the application of statistics to the health field.  
Topics include the organization and display of different types of data,  
elementary probability, and statistical inference for one and two  
sample problems.

Page 179, add:

BIOS 5600. Categorical data Analysis (3)

Introduction to the methods and applications of categorical data  
analysis. Topics include: measures of association; exact, Mantel  
-Haenszel, and related methodology for contingency tables; likelihood  
based methods such as logistic, ordinal logistic, and log-linear  
regression and methods of GSK; and other related topics.

EDUCATION

Page 218, revise:

BSBE DEGREES

Business Education and Marketing  
Education Programs

3. Area of program specialization:

c. Marketing Education for teachers: ASIP 1500, 2112, 2311, 3220,  
3228; BVTE 3200, 3301, 3302, 4000, 4400, 5390; FINA 2244; MKTG  
3832 ..... 38 s.h.

d. Marketing Education and Basic Business Education: ASIP 2212,  
2311, 2500, 3220, 3228, 3311, 4200, 4500; BVTE 3200, 3301, 3302,  
4000, 4400, 5390; CSCI 1618; FINA 2244 ..... 47 s.h.

Page 218-219, revise

Administrative Services and Information  
Processing Programs

2. Area of specialization:

a. Administrative Services: ASIP 1500, 2112, 2212, 2311, 2500, 3220,  
3228, 3294\*, 3311, 3500, 4200, 4300, 4500; BVTE 3200, 3301, 5388,  
5389; CSCI 1618 or 2610; FINA 2244; MGMT 3342 or 4402 or 4422;  
PSYC 3221, 3241; 6 s.h. major area electives above 2999; 9 s.h.  
electives ..... 85 s.h.

Page 219

Delete section A. Administrative Services

Reletter:

MINOR PROGRAMS

A. Information Processing

ASIP 1500, 2112, 2311, 2500, 3220, 3228, 3311, 3500, 4200,  
4500 ..... 30 s.h.

B. Distribution Technology: Merchandising ASIP 2112, 2311, 3220,  
3228; BVTE 3200, 3301, 3302 ..... 21 s.h.

Minor area electives to be selected in consultation with minor area  
adviser ..... 6 s.h.

BS DEGREES

HOME ECONOMICS EDUCATION

Minimum degree requirement is 126 s.h. of credit as follows:

1. General education requirements plus special requirements for  
certification (See Section 6, Undergraduate Studies: Requirements for  
Baccalaureate Degree Programs.) including ART 1001; ECON 1000 or



- 2113 or SOCI 2110; MATH 1063 or 1065 or 2127; history; PSYC 1050; literature; THEA 2005 or SPCH 2510 .....43 s.h.
2. Required human environmental sciences courses: AMID 2003, 2004, 2239 or 3003; NUHM 2105, 2110, 2111; CDFR 1103 or Soc 1025; CDFR 2126 or 2290; 2201, 2202, 3002, HEED 4410, 4411; HESC 2001; an additional 9 s.h. of approved HESC electives for concentration ..... 43 s.h.
  3. Professional credits: READ 3990; PSYC 2240, 4305; EDUC 3200, 3700; SPED 2000; BVTE 2123; HEED 4310, 4317, 4323, 4324 ..... 33 s.h.
  4. Electives to complete requirements for graduation.

Page 220-221

#### Technology Education

3. Professional studies: BVTE 2123, ITED 4324; PSYC 2240...

Page 221

#### Administrative Services and Information Processing

Bank: ASIP 2120. Introduction to Transcription.

Revise

ASIP 3220. Business Communications (3)

Prerequisite: ENGL 1200.

Develops an understanding of the need for effective communications in business through application of basic principles of written communications to the solution of specific business problems. All students pursuing an undergraduate Business Education or Marketing Education Teacher Certification option must earn a grade of "C" or better.

ASIP 4200, 4201 Microcomputer Business Applications (3,0)

Prerequisite: ASIP 2500 or consent of instructor.

#### Business, Vocational, and Technical Education

Revise: BVTE 2123. Early Experiences for the Prospective Teacher (1)

A minimum of 16 clock hours of directed observations and planned participation in appropriate school environments and 8 clock hours of seminar class instruction in the teaching area.

Prerequisite: Nine to twelve s.h. in major field and/or consent of instructor.

An Introduction to the teaching of Business, marketing, home economics, or technical education designed for prospective teachers.

Page 222,

Add (This is a Prefix change)

BVTE 4000. Youth Organizations in Occupational Education (2)

(Formerly TECH 4000)

Emphasizes historical background, functions, organization, administration, and evaluation of youth organizations at the secondary school level.

BVTE 5205. Teaching Special Populations in Vocational Education  
(3) (Formerly HEED 5205)

Prerequisite: SPED 3000 or equivalent.

Emphasizes modification and development of materials, curricula, and programs for special needs students in vocational education.

BVTE 5300. Middle Grades Career Exploration (3) (Formerly TECH 5300)

One lecture and two laboratory hours per week.



Same as HEED 5300.

Designed for public school teachers who teach or plan to teach in middle grades career exploration programs. Emphasizes role of career exploration in the curriculum, sources and uses of career information, and approaches to middle grades teaching.

Bank:

BVTE 5301. Middle Grades Career Exploration in Marketing and Business Education (3)

Page 222

Home Economics Education

Bank: HEED 2123. Early Experiences for the Prospective Teacher  
HEED 4400. Professional Presentations (3)

Page 223,

Delete: HEED 5205 (Changed to BVTE 5205)

Bank: HEED 5300. Middle Grades Career Exploration (3)  
HEED 5301. Middle Grades Career Exploration: Service Clusters (3)  
HEED 5321. Adult Education (2)

Industrial and Technical Education

Bank: ITED 2123. Early Experiences for the Prospective Teacher (1)  
ITED 5301. Middle Grades Career Exploration: Industrial Careers (3)

Page 224

Delete: TECH 4000 (changed to BVTE 4000)  
TECH 5300 (changed to BVTE 5300)

Bank: TECH 4324. Observation and Supervised Teaching in Industrial and Technical Education (9)  
TECH 5301. Middle Grades Career Exploration: Industrial Careers (3)



# Faculty Assembly Consolidated University of North Carolina

## *Minutes of the Eighty-third Meeting November 20, 1992*

The eighty-third meeting of the Faculty Assembly of the University of North Carolina was held in the Board Room of the General Administration Building in Chapel Hill on November 20, 1992. The meeting was called to order by the Chair, Ken Wilson-ECU at 1:10 PM with 39 delegates in attendance. The Minutes of the September 18th meeting were approved as circulated.

### PRESIDENT SPANGLER'S REPORT

Please see the attached "Report of President Spangler to the Faculty Assembly, November 20, 1992" for the full text of President Spangler's remarks.

### VICE PRESIDENT LITTLE'S REPORT

Vice President Little circulated an eighteen page summary of the 1993-1995 Budget request. As usual, the continuation budget constituted the major fraction of the request. He discussed the great concern for restoration of the salary reductions of faculty positions vacated by retirees. The proposed budget, based on regular session enrollments of 128,000 FTE students, asks for \$1,026,000,000. in the first year and \$1,036,000,000. in the second year of the biennium.

### VICE PRESIDENT JOYNER'S REPORT

Vice President Joyner discussed the \$659,000,000. Capital Improvement portion of the budget request which included some \$10,000,000. to meet the requirements of the Americans with Disabilities Act.

### ASSOCIATE VICE PRESIDENT PULLEY'S REPORT

Associate Vice President Pulley distributed copies of the 117 page 1992-1997 Plan for the University. This represents the seventh and most extensive revision of the plan and is less lengthy than earlier versions. It will be reviewed in the Summer of 1993 and revised in odd numbered years thereafter.

### QUESTIONS AND ANSWERS

Q. Robin Dorff (NCSU). Who decided on each campus how to allocate the recent 1% raise?

A. Spangler. The Chancellor.

Q. George Bailey (ECU). Is there any consensus yet on whether or not flexible funding was successful?

A. Spangler. Flexibility is a positive concept.

A. Joyner. The money carried over was primarily from unspent salary funds (both EPA and SPA) and was extremely well used for items such as libraries and lab equipment. Not as much as was expected was put into the instructional budgets.





Q. Bill Kane (WCU). Will the recent Supreme Court decision regarding the historically black and white separation in the universities of Mississippi have any impact on the consolidated university system?

A. Spangler. We've continued much of the old consent decree rules which Mississippi did not have. We believe we are making positive strides. We can't predict what may happen but there is no indication of any effect on UNC.

Q. Jim Peacock (UNC-CH). Will the Legislature allow the university to retain a greater fraction of indirect costs?

A. Spangler. Yes, but that is a function of the income of the state.

A. J. Robinson. We are now on a planned phasing out of state hold-back of indirect costs.

A. Spangler. There is a perfect correlation between dollars received and the number of proposals written. Therefore, I encourage all of you to continue to write proposals. Vice President Memory is available to come to your campus and offer his advice and assistance.

### CHAIR'S COMMENTS (Ken Wilson-ECU)

The Chair, Ken Wilson, praised the Long Range Plan and said that it clearly reflects the committee's values. He also reported that Chairman Poole plans to come to our February meeting and discuss undergraduate instruction. It is very heartening that he would think of the Faculty Assembly in this connection. The Executive Committee is making special preparations for his visit. The various committees that are working on his various concerns should be able to provide him significant counsel. Laws that threaten the independence of the university have been passed recently in other states. We must be aware of these as we plan our response to Chairman Poole.

### VICE PRESIDENT CARROLL'S COMMENTS

The Long Range Plan emphasizes undergraduate instruction but does not down-play graduate education. However, UNC has a mandate to respond by February 1993 to the General Assembly with a plan to reduce the time required for obtaining a degree. We are considering 128 hours as a standard for a baccalaureate degree, or designating some professional programs as five year degrees.

Roy Carroll also expressed the importance of this Assembly and called for improved attendance.

The plenary session was adjourned at 2:35 PM to permit the committees to meet.

### EVENING PLENARY SESSION

The evening plenary session was called to order by the Chair, Ken Wilson-ECU at 7:03 PM with 40 delegates in attendance.

### STANDING COMMITTEE REPORTS

#### ACADEMIC FREEDOM AND TENURE (John Stevens-UNC-A)

1. Gary Barnes met with the committee and will supply information at the next assembly meeting on numbers of part-time and off-track faculty.

2. The committee will review the recommendations of the Report on Evaluation of





Teaching Effectiveness of the NC Center for Public Policy and report to the assembly in February.

3. A survey of the constituent campuses revealed that seven years was the most common time in tenure track before a tenure decision was required. Some campuses had times of 4 or 5 years.

4. The committee has concerns about methods of teaching evaluation and will report on the variety used at the February meeting. Are there any legal consequences of performance appraisals based solely on student evaluations?

5. The committee is interested in the possibility of reimbursement of faculty expenses for those who succeed in Hearings process.

#### **BUDGET** (Converse Clowse-UNC-G, for Jim Murphy UNC-CH)

1. The committee met with Vice President Joyner and discussed budget and legislative issues.

2. The Bond Issue will probably be pushed early in the next session so that it may appear on the May ballot. It will probably be limited to \$500,000,000. Since tax revenues are not yet increasing, the bonds appear to be the only likely source of new construction.

3. The committee will brainstorm at its next meeting on how to respond to Chairman Poole's question, "How can we evaluate the effectiveness of use of our present resources?"

4. The committee invites input from any members of the assembly who are knowledgeable about the trimester plan of scheduling.

5. Recovery of the 30% reversion of retired faculty salaries is the number one priority in the UNC budget request.

6. The economic implications to the university of changes in FTE calculations is a major concern of the committee.

#### **FACULTY GOVERNANCE** (George Bailey-ECU)

The committee spent most of the time discussing the agenda for the Senate chair's visit at the February Faculty Assembly meeting. The Chairs will be asked to come prepared to discuss:

1. Does your Senate play any role in the evaluation of the administration?
2. Does your Senate play any role in the selection of Departmental Chairs or Deans?
3. Would your campus like to have "procedural irregularity" as a basis for appeal?

The committee is also compiling data from a Senate survey of the various ways in place to determine if administrative procedures are being followed.

#### **FACULTY WELFARE** (James Nicholl-WCU, for Robin Dorff-NCSU)

1. Betsy Bunting, Special Assistant to the President for Legal Affairs, again briefed the committee on liability coverage in preparation for a presentation on the same subject that she will provide the entire Assembly on February 19, 1993. If there are any special questions or concerns they should be forwarded to Robin Dorff by Friday, January 29th so that they may be included in her presentation.



2. A seven point questionnaire concerning Campus Security was distributed. Please respond to Robin by January 29th so that the results may be compiled in time for the next Assembly meeting.

### PLANNING AND PROGRAMS (Peter Petschauer-ASU)

1. The committee questioned the Mission Statement review. They seemed to be quite varied in length and utility. They now exist in the Long Range Planning document in a unified format.

2. After a review of the calendars from the various campuses, it was found that the actual number of weeks of class had risen to about 32 from last year's total of 31.2. In the hopes of obtaining a clear and consistent way of reporting "days in class" on university calendars, the committee submitted a Resolution which was hotly debated. Concern centered around the new term "days in class". Will such a new term invite additional outside criticism? After many attempts at revision via amendments, the resolution was withdrawn.

3. Judy Pulley discussed the university enrollment report. Over the past ten years the average SAT scores have risen from 896 to 950 while the integration of both historically black and historically white campuses has proceeded. The legislature is very interested in graduation and retention rates. Since it costs the state about \$8,000. per year for each in-state student at UNC, why should they pay for more than four years? Several members expressed discomfort with the apparent single minded concern for numbers without a concomitant interest in the quality of the instruction received. We can do little to influence the students to work fewer hours per week. However, the liberal course repeat policies that we have developed are probably one of the factors that lead to longer stays on campus. It is clear that we must try to respond positively to these real concerns of the legislature.

### PROFESSIONAL DEVELOPMENT (Harmon Watson-FSU)

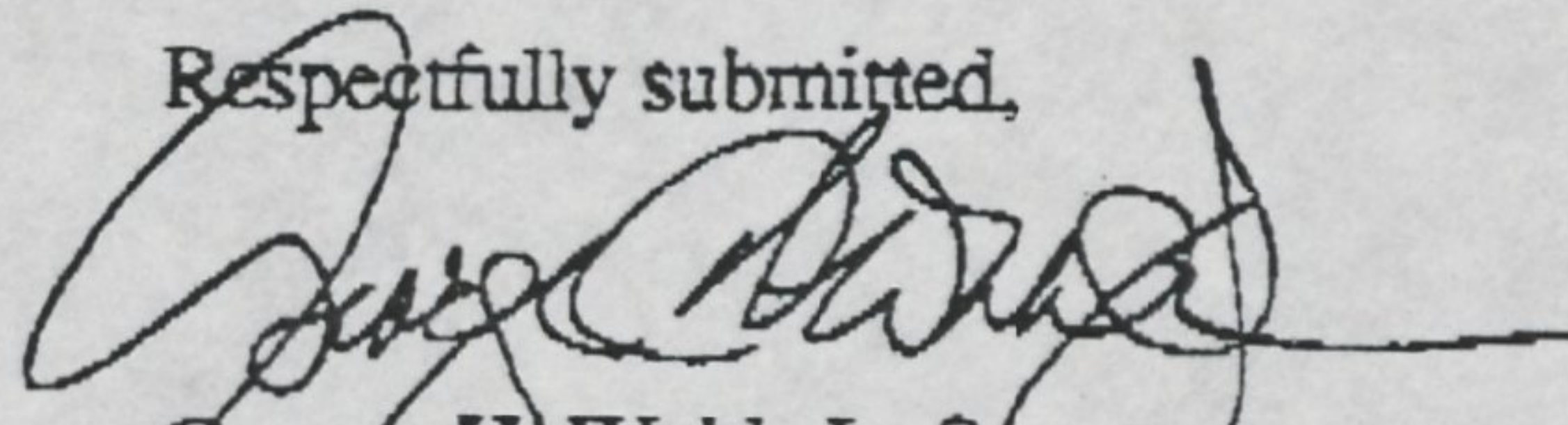
1. The committee discussed the best way to disseminate the results of the very successful Summer Conference on Professional Development. Thus far, it has been decided that the Carolina Colloquy of Western Carolina University will distribute a summary.

2. Chairman Watson will survey the various techniques used for advising at various campuses and report at the next meeting.

3. The committee discussed various responses to Chairman Poole's challenge to improve the quality of undergraduate advising. The concept of a faculty advisor needs to be clarified. Is that person to be a counselor, a mentor? Since there are inadequate research results on the causes of poor graduation rates, advising should not be singled out as the sole "scape goat".

The Assembly adjourned at 8:59 PM until February 19, 1993.

Respectfully submitted,



George H. Wahl, Jr. Secretary



## STATEMENT OF PRINCIPLES AND PROCEDURES FOR EVALUATING ADMINISTRATORS

The evaluation of administrators will be based in part on a survey of faculty opinion carried out according to the following principles and procedures.

### Principles

- A. East Carolina is committed to the regular evaluation of administrators' performance and to the continuing development of administrative ability.
- B. Administrators are to be evaluated by their immediate superiors based on the range of administrative responsibilities of the position. In addition and as appropriate, teaching, research, and service activities will be reviewed.
- C. Just as faculty have opportunities to enhance their teaching and research skills through development experiences provided by the University, so too should administrators have opportunities to enhance their administrative skills.
- D. Faculty opinions of administrators' performance are an important source, although not the only source, of information to be used in evaluating effectiveness.
- E. Faculty should have the opportunity to participate in an annual opinion survey of administrators' performance. The results of this survey are confidential and should be reported only to the administrator and his/her campus superiors.

### Procedures

- A. Each faculty member shall have the opportunity each year to provide a rating of overall satisfaction with the performance of the chair, dean\*, the appropriate Vice Chancellor, and the Chancellor.
- B. Each faculty member shall be asked to provide a rating of his/her department chair and dean on the following items: 1) adherence to ECU and Unit Codes and other governance documents, 2) assignment of workload, 3) support for teaching/advising, 4) support for research, scholarships, and creative activity, 5) support for grant and contract activity, 6) support for service, 7) support for clinical practice, 8) representation of the unit, 9) leadership, 10) communication (clarity, openness, accessibility), 11) fostering an atmosphere of respect on matters of gender, ethnicity, race, nationality, and sexual orientation.
- C. Only those administrators who are in their second or more years of service shall be rated by faculty.
- D. Additional administrators may be rated periodically by appropriate subsets of faculty at the initiative of their next higher administrator.

---

\*This category includes the Director of Academic Library Services and the Director of the Health Sciences Library for their respective faculties.



- E. An opportunity for narrative responses shall be provided.
- F. Faculty surveys shall be anonymous.
- G. The aforementioned principles shall accompany each survey form.
- H. Results of the survey shall be reported by frequency of contact of respondents with the administrators they rate.

That a joint Administration-Faculty Committee of six persons with expertise in the development and evaluation of surveys be appointed jointly by the Chair of the Faculty and the Chancellor with the charge of recommending to the Faculty Senate and University administration an instrument to be used for the faculty survey of administrative effectiveness.

That, pending the report of the Committee recommended in Recommendation 2, the present instrument for the survey of faculty opinions of administrative effectiveness be completed by faculty members in April of each year. The selection of faculty to be surveyed, the administrators on which surveys are completed, the dissemination of results of the surveys, and the use of the result of the surveys should conform to the Statement of Principles and Procedures in Recommendation 1.

Original Report Approved:

Faculty Senate: November 12, 1991 (Resolution #91-40)

Chancellor: November 21, 1991

Amendment to Report Approved: (Addition of footnote on page one)

Faculty Senate: December 3, 1991 (Resolution #91-52)

Chancellor: December 12, 1991



Ad Hoc Committee on Administrator Evaluation Report to Faculty Senate 12/1/92. This committee was appointed in the Spring of 1992 with the goal of selecting "an instrument for the faculty survey of administrator effectiveness". We had hoped to present our recommendations to the Senate in early this fall. That turned out to be overly optimistic. This interim report is to let you know that we are making progress. We are pleased to report that we have already accomplished what, according to Robert Nossen, is the primary rule of administrator evaluation: **Never start your first program for administrator evaluation. You do not know enough about it. Start with your second.**

I. Accomplishments to date

- A. Extensive review of the literature
- B. Extensive review of existing instruments
- C. Attendance at workshop on administrator evaluation in November 1992

II. Conclusions to date

- A. There is consensus about how not to do administrator evaluation.
- B. Selecting instruments for evaluation is only one part of a larger process. The instruments can be a waste of time if the process is ignored. (See attachment 1.)
- C. Separate forms are needed for different levels of administration.
- D. Input from administrators is essential regarding the aspects to be rated and the usefulness of the information. (This does not imply need for approval from administrators.) The committee will meet with the Council of Deans on 12/2/92 and will schedule meetings with individual administrators.
- E. We have tentatively identified a rating form for Chairs. We will seek input on this from the Council of Deans and hope to do a pilot study of it this spring.

III. Specific recommendations to the Faculty Senate

- A. We are somewhat exceeding our specific charge and would like to have the charge be more flexible.
- B. Pending input from the Council of Deans, approve a pilot study of the instrument for rating Chairs.
- C. Use current administrator rating forms only for comparative purposes with the pilot study this spring. As it stands, the committee does not feel that this instrument is worth the cost or time.
- D. Consider a change in the timing of the administrator evaluation so that it doesn't come in the middle of the busiest time of the semester.
- E. We will use the data from our meetings with administrators to select items for rating scales for deans, vice chancellors, and the chancellor. We hope to request a pilot study of these instruments in early fall, 1993.
- F. Our goal is to have forms for all administrators operational by December 1993, so they can be approved by the Faculty Senate and ordered for use in Spring 1994.



## CHARACTERISTICS OF EFFECTIVE ADMINISTRATIVE EVALUATION

**Purposes** are decided upon *before* any data are collected.

**Participants**--especially campus leaders--are *significantly* involved in the development of the system.

**Pilot** programs are used when *appropriate*.

*Extensive open communication* is fostered.

**High-level administrators** support the development of the system.

The system is **flexible**.

The administrator's **major responsibilities** are determined at *the beginning of the evaluation period*.

The administrator's **sub-responsibilities** are similarly defined.

**Multiple sources of data** are used.

**Expectations and criteria** are *specifically* defined.

The evaluators are **trained** to evaluate, and the supervisors are **trained** in giving feedback.

*Appropriate confidentiality* is maintained.

*Effective performance* is **rewarded**.

The system *combines development* with evaluation.

The system is **reviewed periodically**.





~~Prof's~~  
~~notebook~~

December 10, 1992

Office of the Chancellor  
103 Spilman  
919-757-6212

Dr. John Moskop, Chair  
Faculty Senate  
East Carolina University

Dear Professor Moskop:

I am pleased to approve Resolution #92-35 that was adopted by the Faculty Senate at the December 1, 1992 meeting.

Sincerely,

Richard R. Eakin  
Chancellor

RRE/ra

cc: Marlene Springer





Faculty Senate  
140 Rawl Annex

919-757-6537  
FSLEE@ECUVM1

December 8, 1992

Dr. Richard Eakin, Chancellor  
East Carolina University  
Spilman Building

Dear Chancellor Eakin:

On December 1, 1992, the Faculty Senate adopted, for your consideration, the following resolution:

#92-35 ✓ Curriculum matters contained in the Undergraduate Curriculum Committee Minutes of October 22, 1992, and November 12, 1992 (attachments 1 and 2).

The Faculty Senate also approved the following resolution:

#92-34 - 1993-1994 Agenda Committee and Faculty Senate meeting dates.

Thank you for your consideration of the above mentioned resolution.

Sincerely,

John Moskop  
Chair of the Faculty

:lal

pc: Marlene Springer  
Vice Chancellor for Academic Affairs

attachments



LA  
R

FULL FACULTY SENATE MINUTES ARE DISTRIBUTED TO ACADEMIC  
ADMINISTRATORS, SENATORS, ALTERNATES, CHAIRS OF ACADEMIC  
COMMITTEES, AND AVAILABLE ELECTRONICALLY THROUGH FSONLINE.

EAST CAROLINA UNIVERSITY FACULTY SENATE  
FULL MINUTES OF DECEMBER 1, 1992

The fourth regular meeting of the Faculty Senate for academic year 1992/1993 was held on Tuesday, December 1, 1992, at 2:10 in the Mendenhall Student Center, Room #244.

Agenda Item I. Call to Order

Chair John Moskop called the meeting to order at 2:15 pm.

Agenda Item II. Approval of Minutes

The Faculty Senate minutes of November 3, 1992, were approved as written.

Agenda Item III. Special Order of the Day

A. Roll Call

Members absent were: VCHS Hallock, Gallagher (Human Environmental Sciences), and Joyner (Math).

Alternates present were: Pokorny for Eason (Nursing), Grossnickle for Graham (Psychology), and Kledaras for Griffin (Social Work).

B. Announcements

1. The Chancellor has approved resolutions #92-29 through #92-33, from the November 3, 1992, Faculty Senate meeting.
2. The Chancellor was thanked for the wonderful refreshments provided for the meeting and the Christmas gathering planned for December 17 at his home.
3. Mark Taggart (Music) read "The Last Invocation," by Walt Whitman, as a memorial to Professor Donna Dease (Music), who passed away on November 17, 1992.

C. Richard Eakin, Chancellor

Chancellor Eakin stated that he did not have any formal remarks other than to wish everyone a nice holiday season.

D. Vice Chancellors' Reports

Dr. Marlene Springer, Vice Chancellor for Academic Affairs, reported on the progress of the Ad Hoc Committee on Enrollment Management, which is continuing to work according to its charge. She also noted that the awards from both the Student Technology Committee and the Faculty Workstation Program are now pending final budget decisions.

Dr. James Hallock, Vice Chancellor for Health Sciences, was out of town attending a AAMC meeting in Maryland.

Dr. Al Matthews, Vice Chancellor for Student Life, had no formal remarks.

E. Ken Wilson (Sociology and Anthropology) presented a summary of the November 20, 1992, Faculty Assembly meeting. A complete report is available for review in the Faculty Senate office.

Agenda Item IV. Unfinished Business

There was no unfinished business discussed at this meeting.



Agenda V. Report of Committees

Chair Moskop noted the request of Allred (Psychology) to change the agenda order to allow the report from the Ad Hoc Committee to Review Administrative Evaluations to precede the other Committee reports. With no objection, the Faculty Senate proceeded to hear the Ad Hoc Committee report.

G. Ad Hoc Committee to Review Administrative Evaluations

Linda Allred (Psychology), Vice Chair of the Ad Hoc Committee, presented the Committee's report, which was also distributed to all Faculty Senators. (Copies of the Committee report are available in the Faculty Senate office or from any Faculty Senator/Alternate.) The report focused upon the attention given by the committee to preliminary issues related to questions of process and goals before moving to the development of specific evaluative instruments. She noted that the committee was concerned that its focus was an expansion of its charge.

Allred concluded her report by outlining the committee's timetable. Spring 1993 would include a pilot evaluation of department chairs along with the current instrument (for comparative data only). This would aid the committee to develop evaluative instruments for all levels of administration. Fall 1993 would see the same process but at all levels, enabling the Committee to present to the Senate in December 1993 a set of evaluative instruments for all levels of administration.

Discussion following the report addressed the issue of the Ad Hoc Committee's charge. Farr (English) asked about the language desired and the timing of the change. There was some discussion about the procedure necessary for altering the charge. Grossnickle (Psychology) pointed out that considerations of process were at least implicit in the charge to the committee to develop new evaluative instruments.

Further discussion dealt with the timetable for comparative evaluations to be administered in Spring 1993. Kledaras (Social Work) suggested that the Senate could approve the pilot program at its January 1993 meeting. Thompson (Political Science) noted that January was the latest possible time to start this process for the Spring because the current evaluations must be ordered and prepared for distribution. Chair Moskop concluded the discussion by asking the committee to report back to the Faculty Senate at its January 26, 1993, meeting.

A. Agenda Committee

Conner Atkeson (History), Chair of the Committee, presented the proposed 1993-1994 Agenda Committee and Faculty Senate meeting dates. There was no discussion. The proposed dates were approved as presented (Resolution #92-34). (Please refer to the list of resolutions listed at the conclusion of this document for the approved meeting dates.)

B. Committee on Committees

Caroline Ayers (Chemistry), Chair of the Committee, presented the first reading of the proposed changes to the three Academic Committee Charges: Faculty Computer, Research/Creative Activity, and Teaching Grants Committees.

Faculty Computer Committee: In section 2. Membership, add to the Ex-officio members without vote "the Manager of Academic Computing". In section 4. A. Committee Functions, add the following paragraph: "Members of the Faculty Computer Committee are permitted to submit proposals to the



**FACULTY SENATE FULL MINUTES OF DECEMBER 1, 1992**

Page 3 of 5.

Faculty Microcomputer Program for the committee's consideration. No member of the committee may rate or vote on any proposal from his or her own academic unit or on any other proposal for which, in the judgment of the committee, there exists substantial conflict of interest. If the proposal of a committee member is to be discussed during a meeting of the committee, that member will be asked to leave the room during such discussion."

Research/Creative Activity Committee: In section 4. A. Committee Functions, add the following paragraph: "Members of the committee are permitted to submit proposals for the committee's consideration. No member of the committee may vote on his or her own proposal, but no member is prohibited from voting on any other proposal before the committee. A member of the committee shall leave the room when his or her proposal is being considered by the committee."

Teaching Grants Committee: In section 4. A. Committee Functions, add the following paragraph: "Members of the committee are permitted to submit proposals for the committee's consideration. No member of the committee may vote on his or her own proposal, but no member is prohibited from voting on any other proposal before the committee. A member of the committee shall leave the room when his or her proposal is being considered by the committee."

During the discussion on these proposed changes, Bissinger (Physics) raised the need for some level of accountability to prevent the committee from awarding all grants to committee members. Ayers (Chemistry) and Chenier (Allied Health) pointed out that this type of responsibility fell to the committee chair, the Vice Chancellor for Academic Affairs, and the Faculty Senate in general to monitor the awards made by these committees. McPherson (Industry & Technology) recommended the procedure used currently by the Teaching Grants Committee to evaluate each proposal without knowing the name or department of the applicant.

Pokorny (Nursing) announced her intention to propose an amendment at the second reading of the changes to add to the membership of each of these three committees an additional ex-officio member without vote, the Vice Chancellor for Health Sciences.

The proposed changes to the three Academic Committee Charges: Faculty Computer, Research/Creative Activity, and Teaching Grants Committees will be presented and acted upon by the Faculty Senate at the January 26, 1993, meeting.

**C. Curriculum Committee**

Bill Grossnickle (Psychology), Chair of the Committee, presented the Undergraduate Curriculum Committee minutes of October 22, 1992, and November 12, 1992. There was no discussion. The minutes as distributed were approved (Resolution #92-35).

**D. Educational Policies and Planning Committee**

James LeRoy Smith (Philosophy), Chair of the Committee, presented information concerning the strategic planning procedures for 1992-93. He reviewed the following documents which were distributed to all Faculty Senators/Alternates and are on file in the Faculty Senate office:

1. The make-up of the Advisory Committee on Strategic Planning and the committee's charge.
2. The University Planning Process: 1992-93, a guideline document.



3. A glossary of Strategic Planning Units.
4. The 1992-93 Calendar for the process.

He noted that the focus of the process for this year is in three areas: evaluation of previous operational plans, review of unit PFAs with revisions in mind for the next operational planning period, and revision of operational plans for the 1993-95 period. The Senate had no questions for Smith after his presentation.

E. Faculty Affairs Committee

Henry Ferrell (History), Chair of the Committee, began his report by giving a brief history of the procedures of the committee. He pointed out that the increase in the number of grievances brought throughout the UNC system has forced the Board of Governors to insist on increased formality in the handling of these grievances. This led to an Administrative Memorandum from President Spangler in October outlining the General Administration's expectations related to Section 607 of the UNC Code.

In addition to this memorandum from President Spangler, Chancellor Eakin addressed to the committee a letter outlining his understanding of Section 607, considering the General Administration's concerns. The committee asked that the Chair of the Faculty and the Chancellor engage the General Administration in a dialogue concerning specific questions raised by the committee as it considered the issues. Mainly, the concern is related to the many grievances which are less serious and many times non-adversarial in nature. The following questions were mentioned specifically:

1. Who (what administrative officer) is the "wrongdoer" discussed in part 3 of the grievance committee's "options?"
2. Is a non-adversarial hearing an acceptable alternative to the adversarial hearing described in the memo?
3. How are institutional vs. personal grievances to be handled?
4. What is the role of the university attorney at a hearing, i.e., whom does he/she represent? Will other attorneys be provided to represent university personnel involved?
5. Would it be acceptable to the Board of Governors/Faculty Senate/General Administration to specify grievance procedures in committee by-laws rather than in the Faculty Manual?

The committee recommends that no action be taken at this time, pending the results of the dialogue recommended between the Chair of the Faculty and the General Administration.

Chancellor Eakin addressed the reasons behind the memorandum from President Spangler. The memorandum is based upon standards set out by various committees of the Board of Governors who are responsible for hearing appeals of grievances. These standards leave no alternative but to comply, as appeals will simply not be heard by the Board of Governors unless the standards are met. He noted that putting these standards into Appendix D may be a local response to President Spangler's memorandum. His concern was that whatever standards and procedures are used be clear to all faculty.

Sexauer (Art) questioned the procedures for mediation. Ferrell (History) noted that while mediation was generally ineffective in the past, the guidelines found in the administrative memorandum were different and seemed to offer fewer problems than previous procedures.

Wilson (Faculty Assembly) noted that the General Administration approaches



**FACULTY SENATE FULL MINUTES OF DECEMBER 1, 1992**

Page 5 of 5.

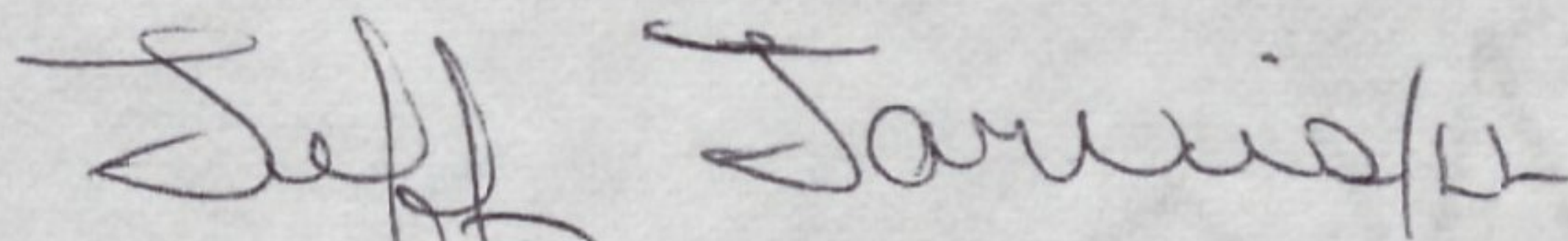
these issues from a perspective of dealing with many campuses which are not as organized and formal about grievance procedures as is ECU.

**F. Readmission Appeals Committee**

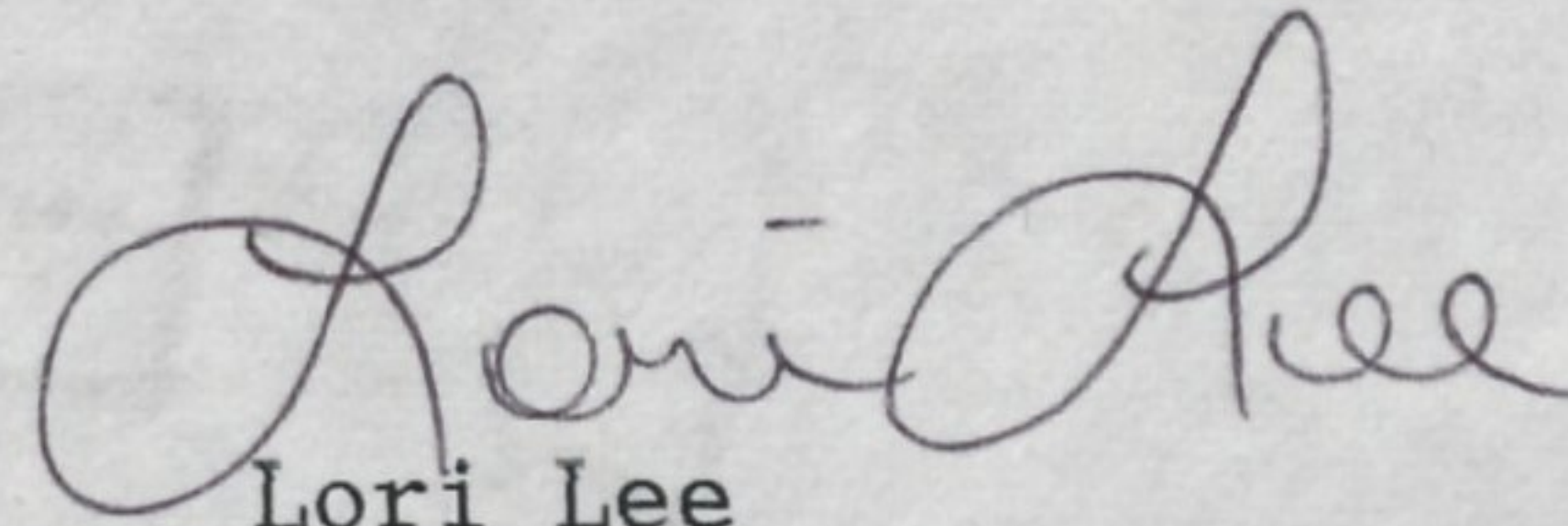
Ralph Scott (Academic Library Services), Chair of the Committee, presented the Committee's response to Faculty Senate Resolution #91-21, referring to the investigation of a change in readmission policies designed to reduce the separation between fall and spring semesters. The Committee met on October 22, 1992, and agreed to recommend no change to the current readmission policies at this time. There was no further discussion from the Faculty Senate.

The meeting adjourned at 3:45.

Respectfully submitted,



Jeff Jarvis  
School of Music  
Secretary of the Faculty



Lori Lee  
Faculty Senate Secretary

**RESOLUTIONS PASSED AT THE DECEMBER 1, 1992, FACULTY SENATE MEETING**

- #92-34 1993-1994 Agenda Committee and Faculty Senate meeting dates.
- | <u>Agenda will meet:</u> | <u>Faculty Senate will meet:</u> |
|--------------------------|----------------------------------|
| August 31, 1993          | September 14, 1993               |
| September 28, 1993       | October 19, 1993                 |
| October 26, 1993         | November 9, 1993                 |
| November 23, 1993        | December 7, 1993                 |
| January 11, 1994         | January 25, 1994                 |
| February 8, 1994         | February 22, 1994                |
| March 15, 1994           | March 29, 1994                   |
| April 5, 1994            | April 19, 1994                   |
- April 20, 1994, Faculty Senate Organizational Meeting
- Disposition:** Faculty Senate
- #92-35 Curriculum matters contained in the Undergraduate Curriculum Committee minutes of October 22, 1992, and November 12, 1992.
- Disposition:** Chancellor



**FULL FACULTY SENATE MINUTES ARE DISTRIBUTED TO ACADEMIC  
ADMINISTRATORS, SENATORS, ALTERNATES, CHAIRS OF ACADEMIC  
COMMITTEES, AND AVAILABLE ELECTRONICALLY THROUGH FSONLINE.**

**EAST CAROLINA UNIVERSITY FACULTY SENATE  
EXECUTIVE MINUTES OF DECEMBER 1, 1992**

The fourth regular meeting of the Faculty Senate for academic year 1992/1993 was held on Tuesday, December 1, 1992, at 2:10 in the Mendenhall Student Center, Room #244.

The Faculty Senate minutes of November 3, 1992, were approved as written.

Members absent were: VCHS Hallock, Gallagher (Human Environmental Sciences), and Joyner (Math).

Alternates present were: Pokorny for Eason (Nursing), Grossnickle for Graham (Psychology), and Kledaras for Griffin (Social Work).

The Chancellor has approved resolutions #92-29 through #92-33, from the November 3, 1992, Faculty Senate meeting.

Mark Taggart (Music) read "The Last Invocation," by Walt Whitman, as a memorial to Professor Donna Dease (Music), who passed away on November 17, 1992.

Chancellor Eakin stated that he did not have any formal remarks other than to wish everyone a nice holiday season.

Dr. Marlene Springer, Vice Chancellor for Academic Affairs, reported on the progress of the Ad Hoc Committee on Enrollment Management, which is continuing to work according to its charge. She also noted that the awards from both the Student Technology Committee and the Faculty Workstation Program are now pending final budget decisions.

Dr. James Hallock, Vice Chancellor for Health Sciences, was out of town attending a AAMC meeting in Maryland.

Dr. Al Matthews, Vice Chancellor for Student Life, had no formal remarks.

Ken Wilson (Sociology and Anthropology) presented a summary of the November 20, 1992, Faculty Assembly meeting. A complete report is available for review in the Faculty Senate office.

There was no unfinished business discussed at this meeting.

Linda Allred (Psychology), Vice Chair of the Ad Hoc Committee to Review Administrative Evaluations, presented the Committee's report, which was also distributed to all Faculty Senators. (Copies of the Committee report are available in the Faculty Senate office or from any Faculty Senator/Alternate.) The report focused upon the attention given by the committee to preliminary issues related to questions of process and goals before moving to the development of specific evaluative instruments. She noted that the committee was concerned that its focus was an expansion of its charge. Chair Moskop concluded the discussion by asking the committee to report back to the Faculty Senate at its January 26, 1993, meeting.

Conner Atkeson (History), Chair of the Agenda Committee, presented the proposed 1993-1994 Agenda Committee and Faculty Senate meeting dates. The proposed dates were approved as presented (Resolution #92-34). (Please refer to the list of resolutions listed at the conclusion of this document for the approved meeting dates.)

Caroline Ayers (Chemistry), Chair of the Committee on Committees, presented the first reading of the proposed changes to the three Academic Committee



**FACULTY SENATE EXECUTIVE MINUTES OF DECEMBER 1, 1992**

Page 2 of 2.

Charges: Faculty Computer, Research/Creative Activity, and Teaching Grants Committees. Pokorny (Nursing) announced her intention to propose an amendment at the second reading of the charges to add to the membership of the committees an additional ex-officio member without vote, the Vice Chancellor for Health Sciences. The proposed changes to the three Academic Committee Charges will be presented and acted upon by the Faculty Senate at the January 26, 1993, meeting.

Bill Grossnickle (Psychology), Chair of the Curriculum Committee, presented the Undergraduate Curriculum Committee minutes of October 22, 1992, and November 12, 1992. The minutes as distributed were approved (Resolution #92-35).

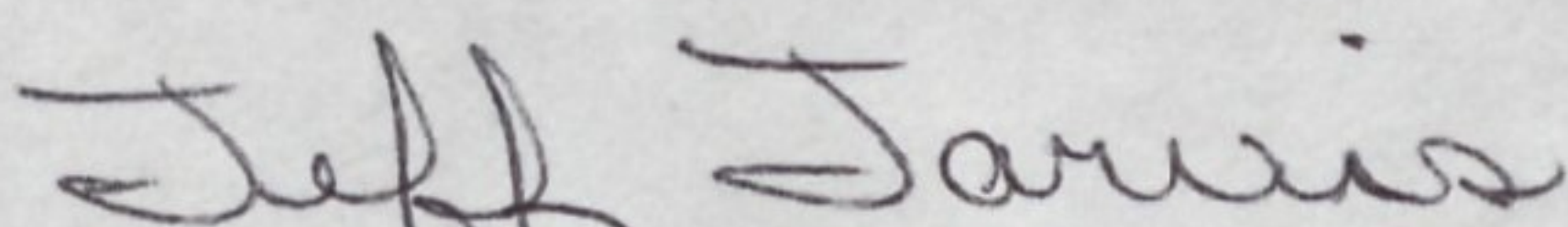
James LeRoy Smith (Philosophy), Chair of the Educational Policies and Planning Committee, presented information concerning the strategic planning procedures for 1992-93. He noted that the focus of the process for this year is in three areas: evaluation of previous operational plans, review of unit PFAs with revisions in mind for the next operational planning period, and revision of operational plans for the 1993-95 period.

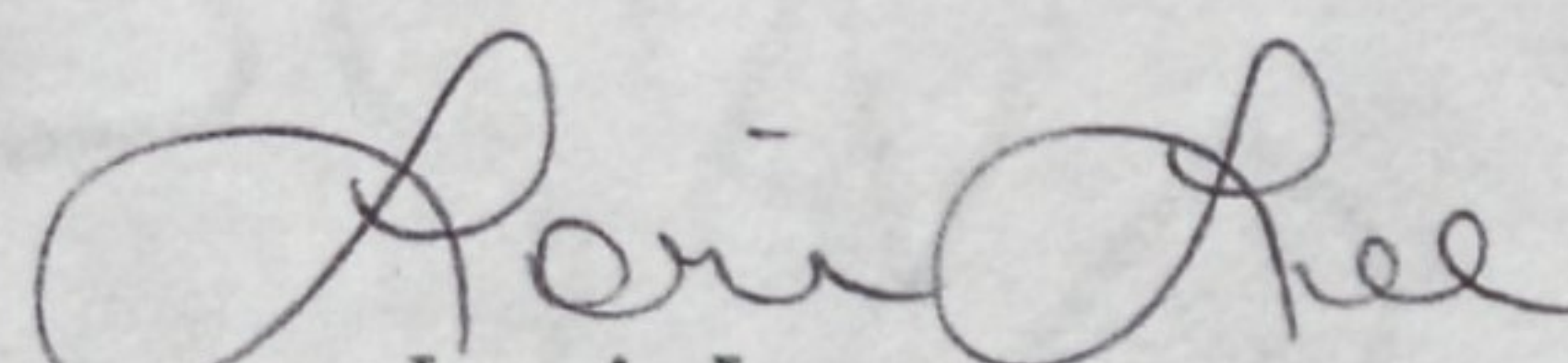
Henry Ferrell (History), Chair of the Faculty Affairs Committee, began his report by giving a brief history of the procedures of the committee. He pointed out that the increase in the number of grievances brought throughout the UNC system has forced the Board of Governors to insist on increased formality in the handling of these grievances. This led to an Administrative Memorandum from President Spangler in October outlining the General Administration's expectations related to Section 607 of the UNC Code. The committee recommended that no action be taken at this time, pending the results of the dialogue recommended between the Chair of the Faculty and the General Administration.

Ralph Scott (Academic Library Services), Chair of the Readmission Appeals Committee, presented the Committee's response to Faculty Senate Resolution #91-21, referring to the investigation of a change in readmission policies designed to reduce the separation between fall and spring semesters. The Committee met on October 22, 1992, and agreed to recommend no change to the current readmission policies at this time.

The meeting adjourned at 3:45.

Respectfully submitted,

  
Jeff Jarvis  
School of Music  
Secretary of the Faculty

  
Lori Lee  
Faculty Senate Secretary

**RESOLUTIONS PASSED AT THE DECEMBER 1, 1992, FACULTY SENATE MEETING**

- #92-34 1993-1994 Agenda Committee and Faculty Senate meeting dates.
- | <u>Agenda will meet:</u>                              | <u>Faculty Senate will meet:</u> |
|---|----------------------------------|
| August 31, 1993                                       | September 14, 1993               |
| September 28, 1993                                    | October 19, 1993                 |
| October 26, 1993                                      | November 9, 1993                 |
| November 23, 1993                                     | December 7, 1993                 |
| January 11, 1994                                      | January 25, 1994                 |
| February 8, 1994                                      | February 22, 1994                |
| March 15, 1994  | March 29, 1994                   |
| April 5, 1994   | April 19, 1994                   |
| April 20, 1994, Faculty Senate Organizational Meeting |                                  |
- Disposition:** Faculty Senate
- #92-35 Curriculum matters contained in the Undergraduate Curriculum Committee minutes of October 22, 1992, and November 12, 1992.
- Disposition:** Chancellor