

FULL FACULTY SENATE MINUTES ARE DISTRIBUTED TO ADMINISTRATORS, DEANS, CHAIRS, DIRECTORS, SENATORS, CHAIRS OF ACADEMIC COMMITTEES, AND AVAILABLE ELECTRONICALLY THROUGH "FSONLINE".

EAST CAROLINA UNIVERSITY FACULTY SENATE
EXECUTIVE MINUTES OF APRIL 14, 1992

The eighth regular meeting of the Faculty Senate for academic year 1991/92 was held on Tuesday, April 14, 1992, at 2:10 p.m. in the Mendenhall Student Center Great Room.

The minutes of March 3, March 17, and March 31, 1992, were approved as amended below:

On the March 17, 1992, Full Minutes (page 10, paragraph 8) change "Campbell (Faculty Assembly Rep.)" to "Campbell (Economics)".

Absent were: VCHS Hallock, VCSL Matthews, Campbell (Faculty Assembly Rep.), Cunningham (Medicine).

Alternates present were: Lapas for Lennon (Academic Library Services), Muzzarelli for Chenier (Allied Health Sciences), Campbell for DeJesus (Economics), Nullet for Hankins (Geography), Fletcher for Pories (Medicine).

A special thanks was expressed to all Senators whose terms expired after this meeting.

The Chancellor has approved Resolutions #92-8 through #92-15 as adopted by the Faculty Senate on March 17, and March 31, 1992. He will present the Clean Air Policy (Resolution #92-12) to the ECU Board of Trustees for consideration and approval at the May 1, 1992, meeting.

Chancellor Eakin expressed appreciation on behalf of himself, the University, the administration, and the students for a remarkable year at the University. He stated that last year the first annual giving campaign for faculty and staff was started. At present, 1131 contributors have participated in the annual giving campaign, contributing close to a quarter of a million dollars.

Chancellor Eakin requested that 20% of the faculty within each department be in attendance at commencement ceremonies. He stated that he had no interest, nor would tolerate, the taking of roll at these ceremonies. Since commencement ceremonies were memorable events for the students and families, faculty should participate.

Vice Chancellor Springer announced, upon approval of the Board of Trustees and the Board of Governors, the following appointments, 1) Dr. Gary Lowe as Dean of the School of Social Work, effective August 1, 1992 and 2) Dr. Diana Henshaw as Director of Continuing Education and Summer School, effective July 1, 1992. Dr. Dorothy Clayton has accepted the appointment as Coordinator of Faculty Development Programs effective April 15, 1992.

Dr. Springer stated that out of 228 proposals for computer work stations submitted this year to the Faculty Computer Committee, 69 were chosen. She also stated the following as a summary of the summer stipends and project expense grants awarded for 1992:

Research/Creative Activity Committee: 11 Summer Stipends 10 Project Expense
Teaching Grants Committee: 8 Summer Stipends 6 Project Expense
School of Business Research Program: 16 Summer Stipends
VCAA Administrative, University-Wide Program: 10 Summer Stipends
VCAA Research/Creative Activity Program: 28 Summer Stipends

VCHS Hallock was out of town attending the AAMC Council of Deans meeting in

Orlando, Florida.

Ernie Schwarz (HPERS), Chair of the University Athletic Committee and Academic Review Subcommittee, stated that the following documents had been placed in the Faculty Senate office for review by faculty members: 1) University Athletics Committee minutes, 2) current edition of the NCAA Manual, 3) Department of Athletics Policies and Procedures Manual, 4) NCAA Certification/Compliance Pilot Program.

David Glascoff (Business) reported on the Academic Review Subcommittee. The subcommittee's activities included the examination, as a process, of the activities involving students who participate in athletics at ECU. Six sequential elements of the athletic dimension of student activities were touched on over the course of the year: 1) recruiting, 2) admission, 3) eligibility, 4) compliance with NCAA requirements, 5) satisfactory progress toward degrees, and 6) graduation rates.

Pat Bizzaro (English), Chair of the Writing Across the Curriculum Committee, stated that since first coming to the Faculty Senate in 1986, the Writing Across the Curriculum proposal had not only grown in popularity among faculty and administrators, it had also grown in authors. The approval of the Writing Across the Curriculum Proposal (attachment 1 of the April 14, 1992, Faculty Senate Agenda) was considered as part of the University Curriculum Committee's report.

James LeRoy Smith (Philosophy), Director of Self Study for Southern Association of Colleges and Schools, reported that the Reaffirmation Committee visit was a success. The draft report will be sent to ECU for factual accuracy checks by the Chancellor's staff, the 1990-92 ECU SACS Self-Study Steering Committee, the Faculty Senate officers, and the Chair of the Educational Policies and Planning Committee. Once finalized by the Reaffirmation Committee, the document will be sent to the University as the official Reaffirmation Committee Visitation Report. At that time, the ECU Self-Study Office will distribute copies to all offices which wrote self-study reports.

Final Review and Adoption of the Proposed Revisions to Appendix D: Tenure Policies and Regulations of ECU was considered.

An editorial amendment was accepted to strike in Section III.C.3.f. (page D-8, line 41) "consultation with the" and insert "advice from".

An editorial amendment was accepted to strike in Section III.C.3.g. (page D-9, line 13) "consultation with the unit personnel committee" and insert "advice from faculty at or above the rank for which the faculty member would be considered".

It was moved and passed to insert in Section IV.E. (page D-13, line 2) the words "the permanently tenured members of" after the word "review,".

It was moved and passed to strike in Section IV.E. (page D-13, line 21) the words "published or accepted" and add the words "research and creative activity material" after the word "additional" in that section.

An editorial amendment was accepted to strike "(nonreappointment and denial of tenure)" from Section IV.I. (page D-16, line 15) and "(denial of promotion)" from the same section (page D-16, line 16).

An editorial amendment was accepted to strike the words "tenured faculty" after "appropriate" in Section IV.C. (page D-12, line 1) and insert in their place "deliberative body".

An editorial amendment was accepted to delete in the footnote of Section III.C.c. (page D-3 line 39) the words "the Vice Chancellor for Student Life,".

An editorial amendment was accepted to delete "p. D-9" in Section V.D.2. (page D-21, line 28).

The Faculty Senate approved unanimously the revisions to Appendix D: Tenure Policies and Regulations of East Carolina University (Resolution #92-16). Chair Moskop stated that the approved document would go to the Chancellor for his actions, then be forwarded to the Board of Trustees for adoption, which was subject to the approval by the President and the Board of Governors of the University of North Carolina.

The Committee on Committees met on April 6, 1992, and decided not to present a slate of nominees for the newly approved Grievance Board at the April 14, 1992, Faculty Senate meeting. In order to be consistent with other Appellate Committee procedures and to allow more time for nominations from the faculty, the Committee on Committees had distributed a memorandum (dated April 7, 1992) to all faculty requesting nominations of persons willing to serve on this Appellate Committee.

The Faculty Senate approved the curriculum matters contained in the Curriculum Committee minutes of March 26, 1992, which included the adoption of the Writing Across The Curriculum proposal (changing all degrees) and the revision of the social sciences general education requirements (from 13 to 12 s.h. effective Fall 1992) (Resolution #92-17).

The Faculty Senate approved the recommended change to the Nonmatriculated Student Policy (Resolution #92-18). (Please refer to the list of resolutions for the full editorially revised and approved policy.)

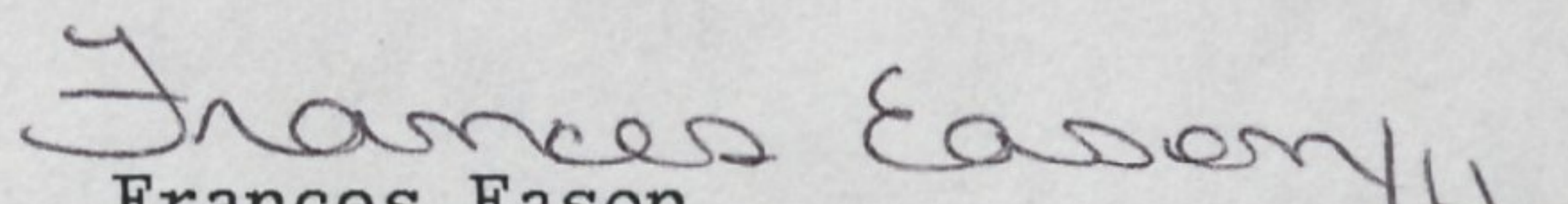
The Faculty Senate approved the Summer 1994, Fall 1994, and Spring 1995 University calendars as presented (Resolution #92-19).

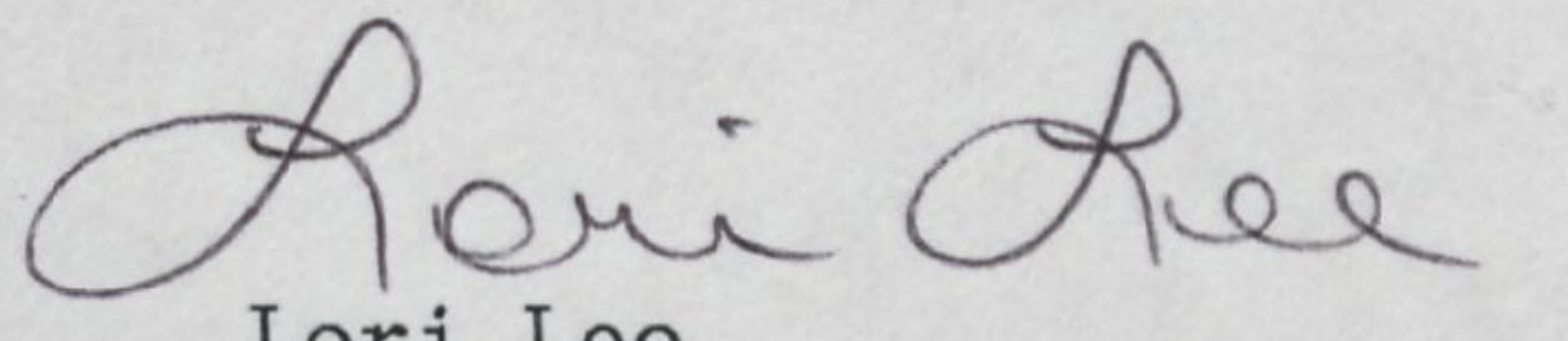
The Faculty Senate approved the revised Procedures for Resolving Faculty Grievances (Resolution #92-20). (Please refer to the list of resolutions for the revised procedures as adopted.)

The Faculty Senate approved the mission statement as amended for use in the UNC-GA's Long Range Planning 1992-1997 document (Resolution #92-21). (Please refer to the list of resolutions for the mission statement as adopted.)

The meeting adjourned at 4:25 pm.

Respectfully submitted,


Frances Eason
Secretary of the Faculty


Lori Lee
Faculty Senate Secretary

RESOLUTIONS PASSED AT THE APRIL 14, 1992, FACULTY SENATE MEETING.

#92-16 Approval of Appendix D: Tenure Policies and Regulations of ECU, as amended.

Disposition: Chancellor

#92-17 Approval of curriculum matters contained in the Curriculum Committee minutes of March 26, 1992, which included the adoption of the Writing Across The Curriculum proposal (changing all degrees) and the revision of the social sciences general education requirements (from 13 to 12 s.h. effective Fall 1992).

Disposition: Chancellor

#92-18. Revisions to the Nonmatriculated Student Policy.

Listed below is an editorially revised copy of the earlier adopted Nonmatriculated Student Policy (March 19, 1991, #91-18). Please note that the changing of "28" to "24" in the Nontraditional Student Policy (paragraph 2, line 3) was the item that the Faculty Senate acted on at the April 14, 1992, meeting.

UNIVERSITY COLLEGE

Students may be permitted to enroll on a space-available basis and assigned to the University College, which is housed in Brewster A-113, if they qualify under one of the following five categories:

1. An auditor is a person who wishes to attend university classes without earning college credit. (See AUDITORS, below.)
2. A nontraditional student is a person whose class graduated from high school three or more years ago and who is admitted provisionally according to the Nontraditional Student Policy. (See NONTRADITIONAL STUDENT POLICY, below.)
3. A special undergraduate student is a person with previous college experience who is eligible to return to the previous institution and attests that he or she meets requirements for admission as a matriculated student but has not supplied all documentation for that status. This student may enroll for one semester in a maximum of two courses. As soon as the student provides the appropriate documentation, the student may be admitted to degree-seeking status.
4. A nondegree-undergraduate student is a person who has completed high school three or more years ago and who wishes to take courses for credit but who is not a degree-seeking student. Individuals who desire to participate in this program, should contact the undergraduate admissions office for further information.
5. A visiting student is a person who is enrolled as a matriculated student at another college or university. (See VISITORS, below.)

NONTRADITIONAL STUDENT POLICY

Students may be permitted to enroll in the University under a performance-based admission policy provided their high school class graduated three or more years prior to the expected date of entry and they meet one of the following stipulations:

1. have had no previous college experience, or
2. have had previous college experience and are eligible to return to the previous institution but do not meet all stated university admission requirements, or
3. have had previous college experience, are not eligible to return to the previous institution, and have not been matriculated at the collegiate level for at least three years prior to the expected date of entry.

In order to continue enrollment as degree-seeking students, nontraditional Students must satisfy all conditions of their provisional admission or complete a minimum of 24 s.h. of degree-creditable work at ECU with a minimum cumulative GPA of 2.2 on all courses attempted at ECU. In all cases, nontraditional students must also remove any high school deficiencies as prescribed by the University of North Carolina and East Carolina University.

Only 28 s.h. of course work completed as a nontraditional student may apply toward a degree program. Students enrolling under this policy must comply with all university policies regarding the payment of tuition and fees and must comply with NC state law concerning health and immunization records.

#92-18 Revisions to the Nonmatriculated Student Policy (continued).

Nontraditional students are assigned for advisement to the University College. Upon completion of admission stipulations, they are reassigned to the General College or to the school/department of their intended major.

Disposition: Chancellor

#92-19 Approval of the Summer 1994, Fall 1994, and Spring 1995 University Calendars.

Disposition: Chancellor

#92-20 Revised Procedures for Resolving Faculty Grievances.

As described in Appendix D, Section VII, of the Faculty Manual, the Faculty Affairs Committee, serving as the Faculty Grievance Committee, shall consider grievances directly related to a faculty member's employment status and institutional relationships within East Carolina University. No grievance that grows out of or involves matters related to a formal proceeding for the discharge, or termination of a faculty member's employment, or that is within the jurisdiction of another standing faculty committee, may be initiated by the committee.

The procedures for presenting a grievance to the Faculty Grievance Committee are specified in Appendix D, Section VII of the Faculty Manual. The faculty member should make every reasonable effort to resolve the grievance prior to submitting the petition to the Faculty Grievance Committee. To accomplish this, these steps should be followed:

- STEP 1. The faculty member (grievant) shall make every reasonable effort to resolve the grievance in an informal manner with other parties involved in the grievance (respondents).
- STEP 2. If this effort does not lead to a satisfactory solution, the grievant shall then discuss the formal grievance with the administrative official given immediate oversight over the grievant and respondent(s).¹ This administrative official shall meet with the grievant and respondent(s) within ten working days after the request is received. The administrative official, the grievant, and respondent(s) shall discuss informally the grievance and make every effort to resolve the grievance to the satisfaction of the involved parties. Within ten working days after the conference, the administrative official shall advise the grievant and respondent(s) of his/her decision and /or what corrective action will be taken.
- STEP 3. If Completion of STEP 2. does not resolve the grievance to the satisfaction of the grievant, the grievant shall appeal to the next higher administrative official. The grievant shall notify this administrative official of the desire to discuss the grievance within ten working days after the conclusion of STEP 2. This administrative official will respond to the request for an appointment and discuss informally the grievance with the grievant within ten working days after receipt of such request. This administrative official shall invite the respondent(s) to participate in the conference if he/she deems it appropriate or if it is requested by the grievant. The administrative official shall make every

¹ In the event the appropriate vice chancellor is involved in STEP 2., STEP 3. will not be necessary.

effort to resolve the grievance to the satisfaction of the involved parties. The administrative official shall notify the grievant of his/her decision and/or corrective action within ten working days subsequent to the conference.

STEP 4. If the grievance is not resolved to the satisfaction of the grievant in the preceding steps, the grievance shall be taken to the appropriate vice chancellor. Within ten working days after the completion of the preceding step, the grievant shall notify the vice chancellor of the desire to discuss the grievance. The vice chancellor shall invite those persons he/she deems appropriate to participate in the conference or those requested by the grievant. The vice chancellor shall make every effort to resolve the grievance to the satisfaction of the involved parties. The decision and/or corrective action of the vice chancellor shall be made and the grievant notified within ten working days after the conference.

STEP 5. If completion of the previous steps does not resolve the grievance to the satisfaction of the grievant, the grievant may then petition, in writing, the Faculty Affairs Committee, functioning as the Faculty Grievance Committee, in accordance with Section VII.D. of Appendix D of the Faculty Manual, and the following procedures. The petition shall set forth in detail the nature of the grievance and against whom it is directed. It shall contain any information that the petitioner considers pertinent to the case. The Faculty Grievance Committee shall carefully evaluate the petition to determine whether the contentions presented, if established, would support the petitioner's allegations that a grievance has occurred. If the committee decides that the case merits investigation, it shall proceed in accordance with Appendix D, Section VII of the Faculty Manual.

Disposition: Chancellor

#92-21 Mission Statement for use in the UNC-GA's Long-Range Planning, 1992-97 Document.

East Carolina University is a public institution committed to rich and distinctive undergraduate and graduate education, exemplary teaching, research and scholarship, public service, and human and intellectual diversity. The University is one of the sixteen constituent institutions of the University of North Carolina. It offers degrees at the baccalaureate, master's, specialist, and doctoral levels. Programs of study include the arts and sciences and a wide range of professional fields, including the first-professional program in medicine. The fundamental educational goal of the University is to provide students with a substantive general education and to enable students and other constituents to secure specialized and multi-disciplinary knowledge. The primary research mission is to advance knowledge, to encourage traditional and nontraditional creative activity, to solve significant human problems, and to provide the best possible basis for professional practice. The service mission is to provide leadership in the pursuit of education, research, and cultural goals. The University values the contributions of each member of the academic community, encourages the full development of human potential, and is dedicated to scholarly integrity and responsible stewardship of the public trust.

Disposition: Chancellor