



March 31, 1992

Office of the Chancellor
103 Spilman
919-757-6212

Dr. John Moskop, Chair
Faculty Senate
East Carolina University

Dear Professor Moskop:

I am pleased to report the approval of Resolutions #92-8, #92-10, #92-11, #92-12, and #92-13 as adopted by the Faculty Senate on March 17, 1992. Since Resolution #92-12, Clean Air Policy, has significant university-wide policy ramifications for students, faculty, staff, and university guests, I intend to submit the Resolution to the East Carolina University Board of Trustees for consideration and approval at the May 1, 1992 meeting.

Best wishes.

Sincerely,

Richard R. Eakin
Chancellor

RRE/ra

cc: Marlene Springer



Faculty Senate
140 Rawl Annex

919-757-6537
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March 30, 1992

Dr. Richard Eakin, Chancellor
East Carolina University
Spilman Building

Dear Chancellor Eakin:

On March 17, 1992, the Faculty Senate adopted, for your consideration, the following resolutions:

- #92-8 Approval of the Spring 1992 Graduation Roster subject to the candidates' successful completion of their degree requirements.
- #92-10 Honors Program Committee Charge (attachment 1).
- #92-11 Policy Statement on Evaluating Faculty Authored Computer Programs or Software (attachment 2).
- #92-12 Clean Air Policy (attachment 3).
- #92-13 School of Education Revised Unit Code (attachment 4).

Thank you for your consideration of the above mentioned resolutions.

Sincerely,

John Moskop
Chair of the Faculty

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Attachments

pc: Marlene Springer
Vice Chancellor for Academic Affairs

HONORS PROGRAM COMMITTEE CHARGE

1. Name: Honors Program Committee
2. Membership:
8 faculty members and 2 student members. Ex officio member (with vote): The Chair of the Faculty. Ex officio members (without vote but with all other parliamentary privileges): The Chancellor, the Vice Chancellor for Academic Affairs, the Director of the Honors Program, and the Dean of Undergraduate Studies. At least half of the elected faculty members shall either have taught honors courses or be from units which have offered honors courses in the past three years. The student members shall serve one year terms and shall be elected by the students enrolled in the Honors Program.
3. Quorum: 5 elected members exclusive of ex-officio.
4. A. Committee Functions:
The Honors Program Committee works closely with the Director of the Honors Program, including:
 1. recommending policies governing the offering of courses, developing courses and seminars to be officially designated as Honors Courses, Honors Sections, or Honors Seminars;
 2. recommending the criteria for an undergraduate student to meet in order to be an "Honors Program Graduate";
 3. recommending through appropriate channels curriculum changes in the Honors Program;
 4. recommending the semester's course offerings and providing general advice concerning other aspects of the Honors Program as requested by the Director of the Honors Program;
 5. recommending to the Faculty Senate the students to be awarded a degree with the designation "Honors Program Graduate";
 6. promoting the Honors Program.
- B. To Whom The Committee Reports:
The Committee reports its suggested policies, procedures, and criteria to the Faculty Senate. Recommendations of students to be awarded a degree with the designation "Honors Program Graduate" are also made to the Faculty Senate. Curriculum matters are recommended to the Curriculum Committee.
- C. How Often the Committee Reports:
The Committee reports to the Faculty Senate as often as necessary, but at least once a year.
- D. Power Of the Committee To Act:
The Committee is empowered to request assistance from appropriate university officials in matters concerning the promotion of the Honors Program. The Committee is empowered to make recommendations to the Curriculum Committee concerning curriculum matters outlined in 4.A.3. The Committee is empowered to make recommendations to the Faculty Senate concerning matters in 4.A.1, 4.A.2, and 4.A.5. The Committee is empowered to make recommendations to the Director of the Honors Program concerning semester course offerings, promotion of the Honors Program and other non-policy-making aspects of the Honors Program.

POLICY STATEMENT ON EVALUATING FACULTY AUTHORED COMPUTER
PROGRAMS OR SOFTWARE

Computer programs or software should be evaluated and counted as are other intellectual products developed by faculty -- e.g., musical scores, works of art, poems, biographies, the identification of a chemical testing procedure etc.

- A. Computer programs or software may further knowledge in a discipline, enhance a faculty member's teaching, or provide a service. When evaluating a faculty member's computer program or software for the annual report, the same basic criteria should apply as when evaluating other intellectual products: does it make an important contribution to one's teaching, does it enhance one's professional development, does it further knowledge in one's discipline, is there some recourse to "standards" through a peer review process, does it enhance the university's level of service? Published software should be subject to a peer review process which would provide the same "tangible evidence" for its contribution to scholarly work or teaching that is provided by peer review of other published or juried works.
1. Teaching: If the faculty authored software is being applied to teaching, then the evaluation and credit should be under that category. (With East Carolina University's emphasis on incorporating computing and new technology into the instructional setting, there needs to be encouragement and reward for faculty who invest the time and training to do so.)
 2. Research/Creative Activity: If the faculty authored software is a part or result of research or creative activity which is published, presented, or exhibited, then the evaluation and credit should be under that category. Published research incorporating faculty authored software should be treated as is other published research.
 3. Service: If the faculty authored software is for use in professional service, then it should be evaluated under that category.
- B. From discipline to discipline the form taken by the candidate's contribution will vary. (Such discipline-specific standards already apply to the evaluation of the annual reports and of materials reviewed for tenure and promotion.)

CLEAN AIR POLICY

Whereas, A specific request has been brought by a faculty member to designate the General Classroom Building a smoke free area; and

Whereas, The University currently recognizes the health hazards of a smoke-filled environment, as manifest in health and medical course teachings; and

Whereas, No current campus-wide policy exists to guide the development of smoking regulations in campus buildings; and

Whereas, A number of university-owned buildings currently have various levels and forms of smoking regulations; and

Whereas, A policy now exists which prohibits smoking in classrooms.

Therefore Be It Resolved, that the Faculty Senate move to adopt a clean air policy in all University owned or operated buildings by Fall, 1992.

Be It Further Resolved, that smoking areas be designated for each building provided that adequate ventilation protects the non-smoker.

Be It Further Resolved, that assistance be sought from the University Wellness Director to meet the needs of any faculty or staff member who is interested in a smoking abatement program.

Be It Further Resolved, that the over the counter and vending machine sales of any and all tobacco products in all University owned or operated buildings be discontinued by Fall 1992.