

EAST CAROLINA UNIVERSITY FACULTY SENATE
MINUTES OF MARCH 19, 1991

The seventh regular meeting of the Faculty Senate for the academic year 1990-1991 was held on Tuesday, March 19, 1991, in the Great Room of the Mendenhall Student Center.

Agenda Item I. Call to Order

Chair Jim Joyce called the meeting to order at 2:10 p.m.

Agenda Item II. Approval of Minutes

The minutes of February 19, 1991, were approved with the following correction: On page 4, line 16, the word "test" should be changed to "instrument". The sentence will then read: "In answer to the question as to whether the new instrument might contaminate a faculty member's evaluation, it was made clear that it will not be used for evaluation on the trial run, but the faculty member will see the results of his/her evaluation."

Agenda Item III. Special Order of the Day

A. Roll Call

Absent were: Chancellor Eakin, VCSL Alfred Matthews, Pinkney (Counseling Center), Taggart and Jarvis (Music)

Alternates present were: Campbell for DeJesus (Economics), Markello for Pories and Fletcher for Pennington (Medicine)

B. Announcements

1. The Chancellor has approved resolutions #91-07, 91-08, 91-10, 91-11, 91-12.
2. With the consent of the Senate, Ken Wilson, Chair of the Educational Policies and Planning Committee will present a report following the Curriculum Committee Report.
3. The Chancellor's Committee on the Status of Women will present a workshop designed to help individuals deal with the promotion and tenure process through good planning and communication. The workshop will be held on Monday, March 25, 1991, from 1:00 - 5:00 in the Multi-Purpose Room at Mendenhall. All tenure-track faculty members are invited to attend.
4. The deadline for submission of course proposals to be considered by the Curriculum Committee and passed by the Faculty Senate during this academic year will be Friday, March 22, 1991.
5. In the Fall of 1991, the United States celebrates the 200th anniversary of the ratification of our Bill of Rights. To commemorate this event, the ECU Committee on the Bicentennial of the Constitution and the ECU Chapter of the Honor Society of Phi Kappa Phi are pleased to announce a University Symposium entitled "The Bill of Rights at 200." The Symposium, scheduled for mid-November 1991, will include presentations by ECU faculty, students, and distinguished guest speakers. ECU Faculty and students are invited to submit papers for this symposium on any aspect of the Bill of Rights. Deadline for receipt of papers is June 15, 1991. For further information, please contact George Broussard (Music), John Moskop (Medicine), or Hugh Wease (History).
6. Academic, Appellate, and Senate Committee Chairs are reminded that Committee Annual Reports are due into the Faculty Senate Office by Wednesday, May 1, 1991.
7. A TIAA-CREF Representative will be on campus the following days to discuss Supplemental Retirement Annuities (SRAs):
Wednesday, March 20, 1991, Room #242, Mendenhall Student Center
Thursday, March 21, 1991, Room #AD-43, Brody Building

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If you are currently a TIAA-CREF participant, please bring your latest quarterly transaction report and any other pertinent information to the meeting.

8. Tom Chenier asked that suggestions for nominations of Faculty Senate officers be given to him or to any member of the Nominations Committee.

C. Chancellor's Report

Chancellor Eakin is in Washington, D.C. today attending several Alumni Chapter meetings.

D. Vice Chancellors' Reports

Vice Chancellor Springer reported that the teleconference on Writing Across the Curriculum held on February 27, 1991, was a success. She announced the availability of Minority Presence Grants. There are 15 grants for \$1500. Eligible recipients must be North Carolina residents and must maintain at least a 2.5 GPA in order to renew the grant for up to 4 years. The recipients may also receive other awards and scholarships. The grants are presently for undergraduates. In answer to a question regarding the possibility of non-traditional students receiving the grants she felt that they could. She announced the formation of a Search Committee for a Director of Continuing Education. Dr. Elizabeth Knott will chair the committee which will include Jim McGee, Marion Sykes, Bob Denney, and Carson Bays. Dr. Malcolm J. Tait will assume the duties of Dean of the School of Music on April 1, 1991. Dr. Keats Sparrow will become the Dean of the College of Arts and Sciences on June 1, 1991. A review of the Office of the Registrar will be conducted by outside consultants March 25, 26, 27, 1991. Dr. Jim Joyce and Dr. Ken Wilson will represent the faculty in this review. She commended the Registrar's Office for the excellent job it has been doing. She anticipates suggestions for improving the efficiency of the Office. The Office of the Dean of the College of Arts and Sciences has been asked to study the feasibility of changing the organizational location of the Diving Safety Program and to also look at the oversight of the program.

There was no report from Vice Chancellor Matthews who is in Atlanta, Georgia today attending the 1991 American College Personnel Association convention.

Vice Chancellor Hallock stated he had no formal report but would be glad to answer any questions.

E. Faculty Assembly Report

Ken Wilson presented the Faculty Assembly Report of February 15, 1991. Matters discussed at the Assembly meeting included: political activities for pay, institutional assessment plans, written reasons for denial of tenure, expansion of flexible benefit plans. The complete report is available in the Faculty Senate Office.

F. SACS Self-Study

Jim Smith congratulated those involved for the apparent success of the NCATE and SDPI visits. The Newsletter distributed prior to the meeting gives the status of the SACS study.

G. Approval of Spring 1991 Graduation Roster

Ciechalski (Education) moved to approve the Spring 1991 Graduation Roster subject to completion of degree requirements. The motion passed.
(Resolution #91-16)

Agenda Item IV. Unfinished Business

There was no unfinished business.

Agenda Item V. Report of Committees

A. Committee on Committees

Bob Woodside Chair, presented the committee's recommendation for changing the Appellate Committee Election Process (please refer to March 19, 1991, Senate Agenda, Attachment 1). Since this is a change in the Faculty Senate By-Laws, this is the first reading. Action will be taken at the second reading on April 16, 1991.

B. Student Retention Committee

Richard Miller Chair, presented the report of the committee (please refer to the March 19, 1991, Senate Agenda, Attachment 2). He stated that the Committee was charged with studying the student to counselor ratio at comparable institutions. Compared to the other institutions ECU is understaffed. The Committee therefore requests that the ECU Counseling Center be brought up to the national ratio of 1723 students per counselor. Concern was expressed with the way the Counseling Center staff has gone from mostly doctorate level counselors to mostly master's level counselors. Miller stated that VC Matthews has mentioned to the Committee that he was trying to reorganize the Division of Student Life but that he had not addressed this concern in his remarks to the Committee. Members of the Senate felt that a core staff of fully trained counselors with doctorates were needed to set the tone. Woodside (Math) suggested that the decrease in doctorates could be because the Center is not hiring people in tenure track positions. Miller stated that professional standards of the field recommend full professionals. Everett (Nursing) commented favorably of what the Committee has done and mentioned that some faculty felt they cannot refer students to the Center now. Graham (Psychology) asked if all types of counseling were done by the Center. Miller replied that presently there is a wide range from study skills to rape therapy offered. Graham (Psychology) asked if there were psychiatric services available at Centers at the other institutions. Miller stated that they did not get this information. Springer asked about the kind of staff the Committee had in mind since the motion only mentioned numbers. Miller stated that the Committee trusts the common sense of the people involved in making the decision to address the problem in the best interest of the students. Woods (Geology) asked about the Athletic Counseling Center. Springer replied that the Athletic Center is just for academic tutoring and is therefore separate. The recommendation to improve the ECU Counseling Center by reducing the ratio of students per counselor to meet the national norm passed. (Resolution #91-17)

C. Admissions and Recruitment Committee

Patricia Anderson (Education) presented the recommendation of the Committee relative to nonmatriculated students (please refer to the Senate Agenda, March 19, 1991, Attachment 3). She stated that the nonmatriculated student would be allowed to take classes only on a space available basis since degree seeking students must be served first. Also, the policy, as stated, was to apply only to undergraduates since the Graduate School already has a policy. Grossnickle (Psychology) asked about the 2.2 GPA needed to become a matriculated student. Anderson replied that they had made it consistent with what is done in University College. The recommendation concerning the nonmatriculated student policy passed. (Resolution #91-18)

D. Curriculum Committee

Bill Grossnickle Chair, moved the approval of curriculum matters contained in the Curriculum Committee Minutes of February 14, 1991, and February 28, 1991, excluding the course PHYE 3300 which he removed from consideration at this time. The minutes were approved. (Resolution #91-19)

E. Educational Policies and Planning Committee

Ken Wilson Chair, presented for information purposes a motion that was passed at the March 7, 1991, Committee meeting. The motion reads: The Educational Policies and Planning Committee supports the drafts entitled "East Carolina University Budget Planning Process and Policy Directive" and "East Carolina University Budget Planning Process and Timetable", with the recommendations that: 1) the reallocation process provide opportunities for budget unit administrators to request funds on the basis of perceived historical funding inequities which would be considered by the appropriate Dean or Vice Chancellor, and others as required; and that 2) the reallocation process include a guideline which ensures at least the minimum funding necessary to achieve the budget unit mission. Wilson, in explaining the motion, stated that the budget policies are being tied to the Strategic Plan and that in order to implement the plan some monies are being held back for reallocation. He stated that the rumor that this was being done because of the Ph.D programs is not true.

F. Faculty Affairs Committee

Carlton Heckrotte Chair, presented the Sexual Harassment, Discrimination, and Conflicts of Interest Policies-Appendix U (please refer to the March 19, 1991, Senate Agenda, Attachment 4). Yarbrough (Political Science) moved to delete the phrase "or about" in Section II. B-1. (a). Sexauer (Art) seconded. After discussion the question was called. On a division of the house there were 14 for and 28 against the deletion of the phrase. The motion failed.

Wilson (Sociology and Anthropology) moved to add to the end of Section II. B-1. (Definition of Sexual Harassment) "(d) Continuing verbal or physical conduct of a sexual nature when the person or persons it is directed toward has clearly indicated by word or action that this conduct is unwanted." Hughes (Business) stated that he thought this modified the policy. Spickerman (Math) moved to delete the word "clearly". Donnalley (Library and Information Studies) seconded. The motion to delete the word "clearly" failed. Wilson's motion passed.

Meloche (Business) moved to separate Section II. B-1. (a) into two statements with B-1. (a) to become "(a) Making lewd or obscene sexual remarks or gestures towards a person or persons of either sex; (b) Making lewd or obscene sexual remarks or gestures about a specific individual or individuals of either sex;" and to rename (b) to (c) and (c) to (d). The motion passed.

Bailey (Philosophy) stated that these motions would require corresponding changes in the policy statement and that he would make those changes. He made the following editorial change in Section II., C-6., paragraph 7. The parenthetical sentence should read: "This policy does not apply in cases where both the amorous relationship and the supervising and/or evaluating relationship were initiated before the policy's adoption date."

Wilson (Sociology and Anthropology) moved to add a new section: SECTION VI. EDUCATION OF STUDENTS, STAFF, AND FACULTY. The Committee on the Status of Women will develop educational materials to be distributed to students, faculty, and staff. These materials will publicize the policies and procedures and help create a proper academic atmosphere that is free of sexual discrimination and harassment. Each year the Committee on the Status of Women will review the effectiveness of the educational materials and procedures and make any necessary revisions. All materials will be reviewed by the University Attorney before they are distributed.

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The motion was seconded. Reaves (Industry and Technology) asked if women are the only people who are harassed. Wilson (Sociology and Anthropology) replied that women are the primary victims and stated that there are men on the Status of Women Committee. Heckrotte stated that he was disturbed by this amendment. Wilson (Sociology and Anthropology) stated that the grievance officer will provide the data and that confidentiality will be upheld. The new SECTION VI. EDUCATION OF STUDENTS, STAFF, AND FACULTY passed.

The Sexual Harassment, Discriminations, and Conflicts of Interest Policies (Appendix U) passed as amended. (Resolution #91-20)

The Racial and Ethnic Harassment Policies-Appendix V (please refer to the March 19, 1991, Senate Agenda, Attachment 5) was presented. Hughes (Business) asked why the phrase "cause harm" was in this policy but was not in the Sexual Harassment Policy. Singhas (Biology) referred to Section II. C-2. and asked if the Minority Presence Grants mentioned by VCAA Springer were therefore unfair and would give a student a chance to object. Hughes (Business) asked about the "threatening treatment" statement. Chenier (Allied Health Sciences) moved to postpone consideration of Appendix V until the next regularly scheduled meeting and have the University Attorney present. The motion passed.

Yarbrough (Political Science) moved to postpone the Grievance Procedures-Appendix W (please refer to the March 19, 1991, Senate Agenda, Attachment 6) until the next meeting in order to have the University Attorney present. The motion passed.

Agenda Item VI. New Business

Bob Schellenberger (Business) presented a motion requesting the Credits Committee and the Readmission Appeals Committee investigate jointly a change in readmission policies designed to reduce the separation between fall semester and spring semester. After discussion from the floor, the motion passed. (Please refer to Resolution #91-21 for the complete recommendation.)

Bob Schellenberger (Business) presented a motion requesting the Credits Committee to investigate stronger means to curb waste of resources in reference to students dropping classes. In answer to a question about the proposals it was made clear that the Senate was not endorsing the proposals but that the Committee had these as suggestions. After further discussion from the floor, the motion passed. (Please refer to Resolution #91-22 for the complete recommendation.)

The meeting adjourned at 4:30.

Respectfully submitted,

Stella Daugherty
Stella Daugherty
Faculty Senate Secretary

Lori Lee
Lori Lee
Faculty Senate Office Secretary

RESOLUTIONS PASSED AT THE MARCH 19, 1991, FACULTY SENATE MEETING

#91-16 Approval of Spring 1991 Graduation Roster subject to completion of degree requirements.

Disposition: Chancellor

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#91-17 WHEREAS, the 1989 national average of full-time counselors in counseling centers for institutions over 10,000 students is 1,723 students per counselor, and

WHEREAS, ECU has experienced within the last two years a reduction in counseling center staff from six full-time professional counselors (doctorate-level) to two full-time professional counselors (doctorate-level), three full-time temporary professional counselors (master's degree-level), and two 1/3-time professional counselors (master's degree-level). The current ratio at ECU is 3,300 students per counselor, and

WHEREAS, ECU falls short of the national norm, and

WHEREAS, there is growing testimony from students, faculty, and staff of the need to increase the core of full-time certified professional counselors in the Counseling Center.

THEREFORE BE IT RESOLVED, that the Faculty Senate recommends that the student/counselor ratio in the ECU Counseling Center be improved by reducing the ratio to meet the national norm.

Disposition: Chancellor

#91-18 Nonmatriculated Student Policy (Please refer to March 19, 1991, Senate Agenda, Attachment 3)

Disposition: Chancellor

#91-19 Approval of curriculum matters contained in the Curriculum Committee Minutes of February 14, 1991, and February 28, 1991, excluding PHYE 3300.

Disposition: Chancellor

#91-20 Approval of Appendix U, Sexual Harassment, Discrimination, and Conflicts of Interest Policies. (A copy of the policy is located in the Faculty Senate Office)

Disposition: Chancellor

#91-21 WHEREAS, the University calendar is significantly controlled by the procedures required for students who have flunked out but wish to appear before the Readmission Appeals Committee. This procedure involves a typical separation of 26 days from the end of the fall semester exams to the beginning of the spring semester. Thus a small group of students have forced us to an extended separation between the end of the fall semester until the start of the spring semester.

WHEREAS, all students seeking readmission have received at least 3 previous notices about poor academic performance. Thus the affected students have already received advanced warning.

#91-21 (continued)

THEREFORE BE IT RESOLVED, that the Credits Committee and the Readmission Appeals Committee investigate jointly a change in readmission policies designed to reduce the separation between fall semester and spring semester. Consideration should be given to utilizing this time to delay the start of the fall semester.

Disposition: Credits Committee, Readmission Appeals Committee

#91-22 WHEREAS, students who drop classes represent 15% to 20% and whereas these unused seats preclude needy students from obtaining seats.

WHEREAS, some of these seats are occupied by students who often do not bother to attend class.

THEREFORE BE IT RESOLVED, that the Credits Committee investigate stronger means to curb waste of resources.

Proposals to be considered include but are not limited to:

1. Instructor initiated drops for students missing the first 2 class meetings - thus permitting closed out students a chance for unused seats.
2. A drop penalty of \$25 for those dropping after the 2nd. day - perhaps this should be based on drop history (i.e. the first drop in an academic year at no cost, the 2nd. at \$25, the third at \$50, etc.)
3. Reducing the load without permission to 17 hours thus precluding the 6 course "shopper" who signs up for 18 hours expecting to drop whatever course he/she doesn't like.

Disposition: Credits Committee