

**EAST CAROLINA UNIVERSITY FACULTY SENATE
MINUTES OF JANUARY 29, 1991**

The fifth regular meeting of the Faculty Senate for the academic year 1990-1991 was held on Tuesday, January 29, 1991, in the Mendenhall Student Center Great Room.

Agenda Item I. Call to Order

Chair Jim Joyce called the meeting to order at 2:10 p.m.

Agenda Item II. Approval of Minutes

The minutes of December 4, 1990, were approved as written.

Agenda Item III. Special Order of the Day

A. Roll Call

Absent were: Donohue (Theatre Arts), Chamness and Woodside (Faculty Assembly Representatives)

Alternates present were: Farr for Holte (English), Markello for Cunningham (Medicine), Chowdhury for Reaves (Industry and Technology), Gallagher for Snow (Home Economics)

B. Announcements

1. Resolutions #90-65 and #90-66 were approved by the Chancellor.
2. New Senators representing their areas are: Darryl Davis, Council of Academic Deans and Jim Pinkney, Counseling Center
3. Special thanks to the following Alternate Senators serving as Tellers today: Robert Denny (Continuing Education), Susan McDaniel (Biology), and Steve Thomas (Allied Health Sciences)
4. To further clarify the information distributed in the December 4, 1990, Executive Summary Faculty Senate Minutes: 12-month faculty members are eligible for grants which consist of funding for the operational costs of projects. They are not eligible for summer stipends since they are on 12-month salaries and summer stipends are paid as salary.
5. Academic and Administrative Committee Preference forms have been distributed to all faculty. If you are not currently serving on a committee or your term expires Spring 1991, and you are interested in serving on one of these committees, a completed form must be returned to the Faculty Senate Office by Friday, February 15, 1991.
6. New committee appointments: James Bruner (Social Work) to the Faculty Affairs Committee as an Alternate; Soumaya Khuri (Math) to the Libraries Committee; Mohammad Tabrizi (Math) to the Research/Creative Activity Committee; and Karen Hancock (HPERS) to the Teaching Grants Committee.
7. The deadline for submission of course proposals to be considered by the Curriculum Committee and passed by the Faculty Senate during this academic year will be Friday, March 22, 1991.
8. In order to begin preparation for the 1991-1992 academic year, it is necessary for your department or school to fill any Faculty Senate vacancies which will occur at the close of this academic year. Election results should be forwarded to the Faculty Senate Office by Friday, March 1, 1991.
9. The Career Education Committee is sponsoring a Majors Fair for students on Wednesday, March 6, 1991, in the General Classroom Building from 1:00 - 3:00. Faculty members from each department or school will be present to discuss their discipline with the students. Please notify your Department Chair if you are interested in participating in this event.

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10. Due to the many rumors floating around campus, Jim Joyce stated that he would be glad to check with the Chancellor and the Vice Chancellors about any concerns and report to you his findings. Please remember that budget restrictions are often dictated from the General Administration.

C. Chancellor's Report

Chancellor Eakin commented about the trying times we are going through relative to the budget and the Middle East crisis. He stated that seven faculty and approximately 50 students have been called into active service. He reminded the faculty that the university community has many points of view and that we must support the concept of freedom of speech. Vice Chancellor Matthews has been asked to take steps to help address the stress that is inevitable under these conditions. For information with regard to where to obtain appropriate help, students may call #757-4898 24 hours a day.

In reference to the budget, he stated that a memo had been sent on January 10, 1991, announcing the total freeze on hiring and a ban on out-of-state travel. The memo sent on January 16, 1991 announced that the freeze on hiring was still in effect with a very few exceptions being allowed with proper approval. The ban on out-of-state travel was lifted. However, the travel must be essential and will be approved for the minimum number possible. ECU's budget for the fiscal year, due to the permanent 3% cut at the beginning, the shortfall in revenue from out-of-state tuition and other additional cuts, totals approximately \$10.7 million less than expected. Eakin stated that ECU should weather the storm if no other problems arise. The Chancellor also thanked everyone bearing the burden of the paper avalanche caused by the SACS and NCATE Self Studies and the Planning Process. He stated that the mission review statement has been submitted to the General Administration. (A copy of the complete report is available for review in the Faculty Senate Office.)

D. Vice Chancellors' Reports

Vice Chancellor Springer reported that a task force had been appointed to study the role of the Division of Continuing Education and report their recommendations by April 1, 1991. Carson Bays is chairman of the group. She announced that the Teleconference Center will be located in Joyner Library instead of the School of Education. A Writing Across The Curriculum Conference will be held on February 27, 1991, in the School of Nursing Auditorium. The recommendations of the Standardized General Education Task Force regarding assessment of General Education are being supported. The recommendations are being studied to see what can be implemented to satisfy the requirements of SACS, the General Administration and the General Assembly. A two-day departmental leadership program will be presented by the American Council on Education. She has requested that the Scholastic Eligibility Standards be reviewed by the Readmission Appeals Committee and the Student Retention Committee. Computer needs have been addressed and the Deans and Department Chairmen will be receiving the results shortly. A Faculty Computer Program has begun. This program awards, on a competitive basis, the use of a microcomputer to tenured and tenure-track faculty. Applications will be evaluated and ranked by the Faculty Computer

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Committee and will be forwarded to the Vice Chancellor for Academic Affairs for final selection. She commented about the amount of money committed to released time for research and the pressure for accountability. Ray Dawson, stated at the Vice Chancellors meeting, that there was animosity toward university faculty in the state particularly by the General Assembly. The legislature is going to look at the continuation budget this year. It has been suggested that the University system not ask for new programs. UNC-CH, ECU, and NCSU have stated that they must continue to look at new programs. Jarvis (Music) asked if there was a freeze on Dean searches. Springer replied that the Dean of the School of Music was retroactive, however, the others can be filled after July 1, 1991, but they must go through the justification procedure with the Office of Budget and Management - as must all other positions. First Session of Summer School and the Graduate Assistantship money will each be handled as a single request.

Vice Chancellor Hallock had no report but answered Givens' (Allied Health Sciences) question about the search for the Dean of Allied Health stating that the search continues.

Vice Chancellor Brown commented on the need for justification for hiring and purchasing. The Office of Human Resources and the Office of Materials Management will be happy to assist with this. He mentioned that the funds for the new lighting comes from the capital improvement funds and much of the beautification was being done with money already in hand (most of the materials had already been purchased and now installed). The housekeeping staff had mentioned to him that the faculty could do more toward energy conservation, for example, by being more careful to turn off the lights when they leave their classrooms and offices. He stated that the Cashier's Office is now allowing the use of credit cards. This should shorten some of the lines at the beginning of each term. Grossnickle (Psychology) asked about the charge to the University for the use of credit cards. Brown replied that they had been able to negotiate a .75% cost for Visa and Mastercard.

E. John Moskop, Faculty Assembly Report

John Moskop presented the Faculty Assembly report for the December 7, 1990, meeting. The complete report may be reviewed in the Faculty Senate Office.

F. Gil Moore, Registrar

Moore stated that he would answer any questions in reference to the registration process. Chenier (Allied Health Sciences) asked if there was some way students could get prerequisite courses in a more timely manner. For example, a statistics course is needed to enter Allied Health programs and many students are routinely closed out of these courses until their Junior or Senior year. Moore stated that programming in the prerequisites tripled the response time on the computer, however, a plan is being worked on which is probably 3 to 5 years down the road. When asked about the system, Moore stated that it works well but it is impossible to find every student the 10:00 a.m. to 2:00 p.m. schedule that he or she wants. After early registration, approximately 75 sections are added to answer the demand for certain courses. Bailey (Philosophy) asked about holding back some seats for freshman. Moore

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stated that they were looking into this. Some units are doing this and it seems to be helping. In summer orientation, a certain number of seats are allocated for each group spread across the schedule. He also stated that there may be a need to look at cognate courses for demand. He stated that in the future he hoped that every advisor would have a terminal in his office, but for the present, all terminals are to be open six hours a day during early registration. Singhas (Biology) asked if anything could be done for the returning student, who after being out of school several semesters, comes back and cannot get the courses he/she needs. Moore replied that most departments will issue overrides in these cases. Also, if the returning student applies early enough he/she may come in and register early. A problem which seems to defy a solution is the student who registers for 18 or 21 semester hours intending to only keep 15. Typically up to 2000 courses are dropped on the last drop day. Many students have only attended the class one time. Gallagher (Home Economics) stated that the students wanted to hedge their bets and keep the course in which they were likely to do the best. She felt it had to do with the level of anxiety the student has with having good grades on his/her record. She stated that some universities have a grade replacement policy. Springer stated that all of this is a complex process and that the Registrar only carries out ECU's policies. Sexauer (Art) suggested that the drop-add policy be referred to a committee for review.

G. Ken Marks, Director of Academic Library Services

Ken Marks stated that journal cancellations have become a major problem for the University due to the budget freeze and the large increase in pricing of these journals. The prices of journals have increased by 30% and are expected to increase another 16% next year. Just the 16% increase will require \$135,000 extra. Therefore, a total of \$150,000 of titles must be identified that will be canceled. A review is underway which will be used to coordinate the priorities of all disciplines. All persons involved with this review are asked to get the information back as soon as possible. Gallagher (Home Economics) asked if it would be possible to donate a personal journal so that money could be used for some other journal. Marks stated that in some general contracts, especially in the Sciences, this is not permitted. Anyone who is interested in donating journals should talk to the library staff first. Persons wishing information on the progress of the cancellations should contact Janet Kilpatrick or Artemis Kares.

H. James LeRoy Smith, Director of SACS Self-Study

James Smith expressed thanks to all who have been or are working on the SACS Self-Study and referred everyone to the SACS Newsletter distributed prior to the meeting.

Agenda Item IV. Unfinished Business

There was no unfinished business.

Agenda Item V. Report of Committees

A. Committee on Committees

Election of Faculty Assembly Delegates and Alternate. Three delegates and one alternate needed to be elected. Nominees and election results for the delegate appointments are as follows:

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<u>Nominees</u>	<u>First Ballot</u>	<u>Second Ballot</u>	<u>Third Ballot</u>
Henry Ferrell	19	7	withdrew
Tom Chenier	19	13	withdrew
John Moskop	34		
Mary Kilpatrick	12	1	1
Robert Morrison	9	2	4
Gerhard Kalmus	6	1	2
Patricia Terrell	21	21	37
Larry Hough	<u>26</u>	<u>1</u>	<u> </u>
Total Ballots Cast	49	48	44

Moskop (Medicine) and Hough (Political Science) were elected as Faculty Assembly Delegates on the first ballot. Terrell (Education) was elected on the third ballot. The Faculty Assembly Alternate election was postponed until the February 19, 1991, Faculty Senate meeting.

B. Faculty Affairs Committee, Carlton Heckrotte

Heckrotte presented the recommendation concerning the potential monetary conflict of interest in selecting textbooks and collateral materials. He stated that the proposal was not the final effort but something for discussion since they wanted the Senate's views. Comments were made such as: 1) that there was no grandfather clause, 2) that more than one recipient of the funds should be possible, 3) that nothing addresses the fact that the unit may incur some costs which may need to be recovered, 4) the impact on how to produce materials in the future, and 5) that needed material is not available sometimes and the policy will inhibit its reproduction. Graham (Psychology) pointed out that in some cases illustrations, figures, permissions, and index costs are deducted from royalties. Suggestions were to have a review committee and a review policy to consider each individual case. Schellenberger (Business) moved that the recommendation be returned to the Faculty Affairs Committee for further review. (Resolution #91-01)

C. Faculty Governance Committee, Gene Hughes

Hughes presented the recommendation of the Faculty Governance Committee concerning the evaluation of administrators. Pories (Medicine) moved to refer this back to the Faculty Governance Committee for further review. (Resolution #91-02)

D. Faculty Welfare Committee, Don Guest

Guest presented the recommendations of the Faculty Welfare Committee. The recommendations were presented separately.

The first recommendation concerned longevity. Chair Joyce ruled the wording out of order. Bailey (Philosophy) moved that the Senate recommend the Faculty Assembly Delegates bring this subject up at the February Faculty Assembly meeting. The motion failed. Sexauer (Art) moved to strike the resolution. The motion to strike passed.

In reference to the second recommendation concerning initial employment terms, Harris (Foreign Language) asked why three years instead of four. Guest replied that the Committee felt three years was reasonable. Sexauer (Art) moved to table until such time as Appendix D is presented. The motion was seconded. Bailey (Philosophy) spoke against tabling noting that our present policy cost us two important hires last year.

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Springer stated that this recommendation would put us in an awkward situation since it would not be in agreement with Appendix D. The motion to table until such time as Appendix D is presented passed with a 31 to 9 vote. (Resolution #91-03)

On the recommendation concerning the Dental Health Plan, Joyce ruled that this was a motion asking for a sense of the Senate. Eakin noted that if dental costs are to be subsidized, this is a General Assembly matter. A participant plan can be local, however, this causes adverse selection since people who expect large bills are the ones who subscribe therefore pushing the rates out of reach. Ferrell (History) asked that the Chair of the Faculty determine to whom this request should be sent. The Senate supported the idea that the University subsidize dental costs. (Resolution #91-04)

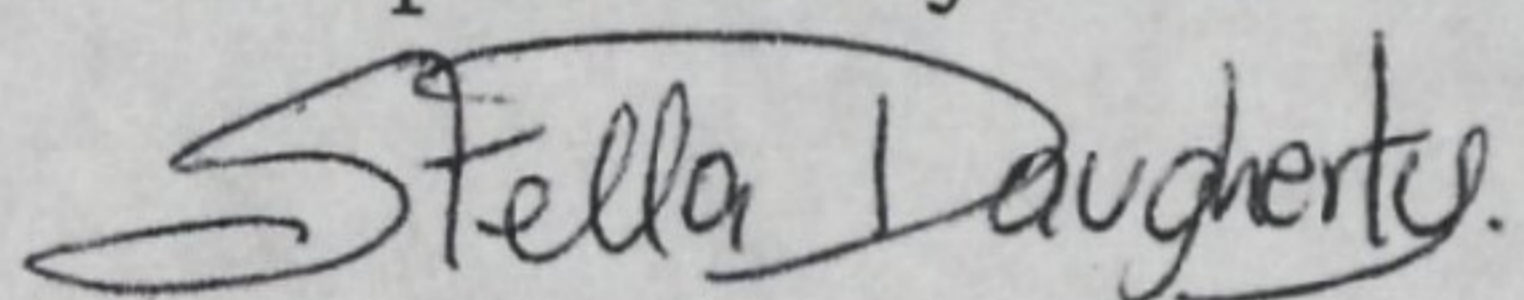
On the resolution concerning tuition-free education for faculty dependents, Joyce ruled that this was a motion asking for a sense of the Senate. Eakin stated that this is not authorized in North Carolina. Guest clarified that the Committee meant it to be specific to tuition at ECU, although books, activity fees, etc. would still be paid by the student. The Senate supported the idea of tuition-free education for faculty dependents. (Resolution #91-05)

On the recommendation concerning faculty members participating in a Optional Retirement Program be provided with the same death benefit coverage as members of the State Retirement System, Joyce ruled that this was a motion asking for a sense of the Senate. Sexauer (ART) pointed out that on Page 36 of the State Retirement Handbook, the death benefit is specifically excluded for TIAA-CREF. The Senate supported the idea that faculty members be provided with the same death benefit coverage. (Resolution #91-06)

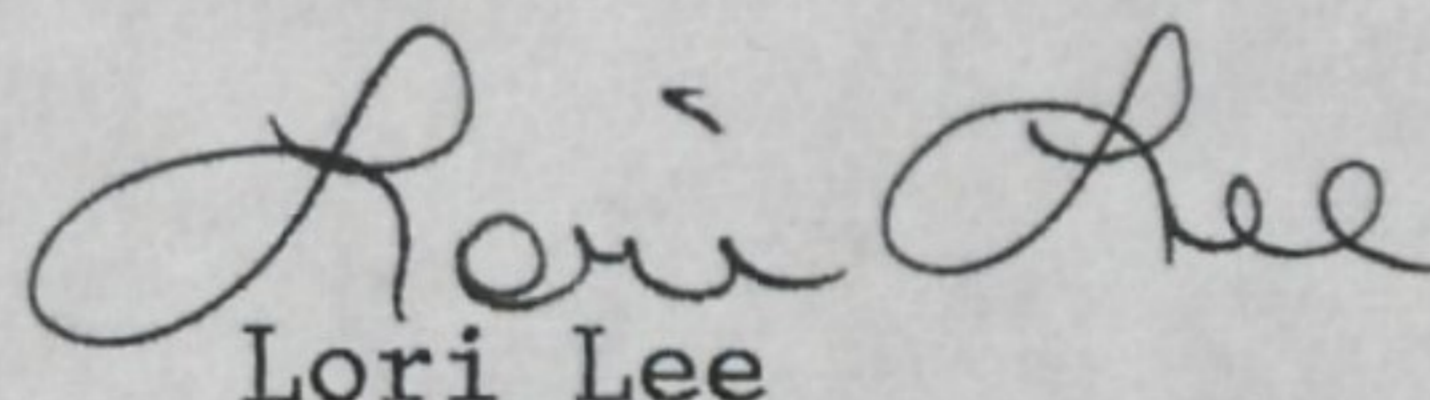
Yarbrough (Political Science) moved to adjourn.

The meeting adjourned at 5:35 p.m.

Respectfully submitted,



Stella Daugherty
Faculty Senate Secretary



Lori Lee
Faculty Senate Office Secretary

RESOLUTIONS PASSED AT THE JANUARY 29, 1991, FACULTY SENATE MEETING

#91-01 Refer back to the Faculty Affairs Committee the policy on Monetary Conflict of Interest in Selecting Textbooks and Collateral Materials for further review.

Disposition: Faculty Affairs Committee

#91-02 Refer back to the Faculty Governance Committee the recommendation concerning administrator evaluations for further review.

Disposition: Faculty Governance Committee

#91-03 The recommendation that ECU Tenure Track Faculty contracts be established providing for a minimum period of three years employment regardless of promotion toward permanent tenure but with appropriate safeguards written into each contract be tabled until such time as Appendix D is presented to the Senate.

Disposition: N/A

#91-04 The Faculty Senate supports the Faculty Welfare Committee's recommendation of the University subsidizing dental costs.

Disposition: N/A

#91-05 The Faculty Senate supports the Faculty Welfare Committee's recommendation of tuition-free education for faculty dependents.

Disposition: N/A

#91-06 The Faculty Senate supports the Faculty Welfare Committee's recommendation that faculty members be provided with the same death benefit coverage.

Disposition: N/A