



1990-92 SACS Self-Study Newsletter

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Final Reminders for Completing the Academic Department Self-Study Reports which are due in 113 Spilman by Friday, December 14th: There is no need to provide covers or binders for the report. Just staple or paperclip the pages together and include a cover note which indicates briefly how the faculty was involved in the production of the report. Remember that a copy should also be sent to your next higher administrative officer. We thank you for the energy and time that went into the report! We will be in touch with you as the Spring Semester proceeds if the working committees have any further request for information. We will place a copy in the Self-Study Library we are developing and you should keep a copy on file in your office.

Two Important Points for Academic Planning Units to Consider Before February 1st: Academic planning units should review their academic department self-study reports for any problems noted in Part One of those studies. These problems might be addressed in Parts Two and Three of the planning unit self-study report due February 1st. Also, any problems which are addressed in the planning unit's SACS self-study report which might fit under the parent unit PFAs are possible operational objectives in the operational planning. As with academic departments, such possible connections at the planning unit level should be considered.

SACS Annual Meeting in Atlanta, December 9-12th: We will attend this meeting and report any new insights, direction, and the like, as appropriate. We plan to attend sessions related to commonly found problem criteria, report production, and visitation committee procedures.

Next Steering Committee Meeting, December 14th: The ECU SACS Steering Committee will meet in 105 Rawl at 8:30AM, Friday, December 14th to review progress to date, to discuss the activities of the Spring Semester, and to hear reports about the SACS Annual Meeting and the SACS response to our Self-Study Proposal which was mailed to SACS in October.

2nd Plenary Session of Working Committees, December 5th, 3:30PM, 1031 GCB: All working committee members have been asked to attend this meeting for refinement of orientation to the Spring Semester committee workload. We will discuss in general terms the reviews of the office self-study reports and the drafting of subcommittee and committee reports. The overall process will be addressed in the plenary session and the five committee chairs will continue the specific committee processes as they see fit, within the working committee guidelines presented in the Self-Study Proposal. Committee reports are due April 1st for the Educational Program, the Educational Support Services, and the Administrative Processes committees and June 1st for the Institutional Purpose and the Institutional Effectiveness committees. The draft of the overall report will be produced during the summer of 1991, overseen by the Steering Committee.

Self-Study Report Due Dates:

Academic Department/Program self-studies:	December 14, 1990
(Most) Planning Unit self-studies:	February 1, 1991
AA & HS Divisions office self-studies:	February 15, 1991
Faculty Senate office self-study:	February 15, 1991