

EAST CAROLINA UNIVERSITY FACULTY SENATE
MINUTES OF NOVEMBER 6, 1990

The third regular meeting of the Faculty Senate for the academic year 1990-1991 was held on Tuesday, November 6, 1990, in the Mendenhall Student Center, Great Room.

Agenda Item I. Call to Order

Chair Jim Joyce called the meeting to order at 2:10 p.m.

Agenda Item II. Approval of Minutes

The minutes of October 9, 1990, were approved as written.

Agenda Item III. Special Order of the Day

A. Roll Call

Absent were: Hallock (VCHS), Woodside (Faculty Assembly Rep), Chestang (Geography), Meloche (Business), Mullis (Aerospace), Dodge (Academic Library Services), Cunningham (Medicine), Sheppard (Science Education), Singhas (Biology)

Alternates present were: Malby for Harris (Foreign Language), Thornton for Hughes (Business), Markello for Pories (Medicine), Fletcher for Kallman (Medicine), Ferrell for Swanson (History), Schwarz for Taggart (Music)

B. Announcements

1. Resolutions #90-45 and #90-46 were approved by the Chancellor.
2. A special session of the Faculty Senate is scheduled for Thursday, November 15, 1990, at 2:10 in Mendenhall, #244. Academic programs being submitted for development will be the topic of discussion. Copies of all academic programs will be hand-delivered to all Senators, Educational Policies and Planning Committee Members and Curriculum Committee Members on Friday, November 9.
3. Any TIAA-CREF Retirement Plan participants interested in meeting with Steve Uhas, District Manager of Prudential Insurance Company and David Gargano, District Representative, to further explain all the retirement options, are asked to contact Don Guest, Chair of the Faculty Welfare Committee, so that a meeting can be scheduled.
4. Members from the Research/Creative Activity Committee and the Teaching Grants Committee will conduct two information sessions for faculty interested in submitting proposals for either an Academic Grant or Summer Stipend. The two sessions will be held on Wednesday, November 28, 1990, and Thursday, November 29, 1990, from 3:30 to 5:00 in Rawl #130.
5. Due to budget cuts, Joyner Library and the Music Library have reduced their operating hours to the following:

<u>Joyner Library</u>		<u>Music Library</u>	
Monday-Thursday:	8 a.m. to 11 p.m.	Monday-Thursday:	8 a.m. to 11 p.m.
Friday:	8 a.m. to 6 p.m.	Friday:	8 a.m. to 5 p.m.
Saturday:	10 a.m. to 4 p.m.	Saturday:	Noon to 4 p.m.
Sunday:	2 p.m. to 11 p.m.	Sunday:	2 p.m. to 11 p.m.

6. Academic Committee Appointments:

Bob Gantt, HPERS (Alternate).....Readmission Appeals Committee
Ralph Scott, ALS (Regular).....Readmission Appeals Committee
Henry Ferrell, History (Regular)....Faculty Affairs Committee
Mary Boccaccio, ALS.....Calendar Committee
Georgene Eakes, Nursing.....Teaching Effectiveness Committee

C. Chancellor's Report

Chancellor Eakin reported that the Combined Campaign had received over \$111,000 in contributions--well over the goal of \$100,000. He thanked all involved for making it such a successful endeavor. He also expressed thanks to the City of Greenville, the merchants, the SGA, ECU personnel, and students for the successful efforts to have a quiet Halloween.

D. Vice Chancellors' Reports

Vice Chancellor Springer, Academic Affairs, spoke about the early tenure process. She stated that there was no policy against early tenure and that Appendix D states that the Chancellor may grant early tenure. However, only in very exceptional circumstances will early tenure be granted, inasmuch as a \$1.5 million commitment is made to that person. As much information as possible is needed about the person's research record and a clear sense of how good a teacher he/she is with our students, library resources and environment. Ferrell (History) asked if persons were discouraged from applying for early tenure or promotion. Springer replied that there is no intent to discourage anyone. Grossnickle asked about the effect on a faculty member's later candidacy if turned down for early tenure. Other than the fact that the person may personally feel hurt, Springer does not think it will have any effect. She recommends a very thorough review at the third year. Springer stated that the members of the discipline, the dean and all others involved certainly have some sense of what is truly exceptional. However, a person can apply up to the sixth year.

Springer commented about the searches underway. There have been approximately 60 applicants for the Dean of the School of Music and candidates will be invited to campus shortly before or after Christmas. About 60 applications have been received for Dean of the College of Arts and Sciences and not quite as many for Dean of the School of Art. The search for the Director of Continuing Education has not yet started. The question was asked about the appointment of academic administrators with tenure. Springer replied that they would be held to the same standards as other academic personnel.

Vice Chancellor Matthews discussed the reorganization of the Division of Student Life. He stated that many of the areas under Student Life had been established autonomously as they were needed and that the reorganization is an attempt to coordinate responsibilities that were fragmented among several offices. There are plans for a new position of Coordinator of Student Wellness. This person will work with health promotion and wellness and later substance abuse as mentioned in the Strategic Plan. White (HPERS) expressed concern that the HPERS Department had not been consulted about this proposed change and that they were the department most concerned with student health and wellness. Matthews indicated that the position was under study and that he believed that the needs of the students would be better met if there was a "coordinator" of wellness efforts.

Vice Chancellor Matthews referred to the increase in the price of jellybeans. He stated that there has been an 8% increase in the cost of living away from home, an increase in the minimum wage, an increased standard for food on campus, and an increase in money for the university which have all contributed to the increased cost. The pricing of the jellybeans, bubble gum and other items sold by the pound is based on an average of the cost of all of the items involved and, therefore, jellybeans and bubble gum are not bargains but some of the other items are.

Ferrell (History) mentioned the graffiti on the tops of the desks in Brewster which includes racial slurs and asked about getting it cleaned off. Matthews replied that they were aware of the problem and were trying to remove it as soon as possible. Rees (Communication) asked about the status of the lighting improvements. The bases for new poles are being constructed and underground lines are being laid. If materials are delivered on time, the goal is to have the work completed in early January.

E. James LeRoy Smith, Director of Self-Study for SACS
Jim Smith reported that the office self-studies were preceding on schedule and referred everyone to the SACS Newsletter distributed prior to the meeting.

F. Approval of Fall 1990 Graduation Roster
Ciechalski (Education) moved to approve the Fall 1990 Graduation Roster subject to the candidates successful completion of their degree requirements. The motion passed. (Resolution #90-48)

Agenda Item IV. Unfinished Business

There was no unfinished business.

Agenda Item V. Report of Committees

A. Ad Hoc Committee to Evaluate Faculty Governance

Ferrell (History) presented the progress report of the Ad Hoc Committee to Evaluate Faculty Governance. There are now 20 persons on the committee. The committee formed four subcommittees. Three of the subcommittees have reported back and the committee is reviewing the reports. The committee hopes to have a first draft completed by the end of the Fall Semester. They expect to come up with suggestions for changes for the Senate and some of the standing committees.

B. Credits Committee

Frank Wondolowski (Business) presented the report of the Credits Committee. Ferrell (History) moved to divide the question. The motion to divide passed. The first item discussed was the change in Section 3, subsection on General Information located on page 31 (see November 6, 1990, Agenda attachment). Ferrell (History) moved to strike the phrase "when necessary because of accreditation requirements." Anderson (Education) spoke against striking the phrase because she felt there needed to be a uniform standard. Graham (Psychology) felt that uniformity was not necessary since departments varied too much. Chancellor Eakin asked which programs have such accreditation requirements. The committee was not aware of any. The motion to strike passed 28 to 18. Schellenberger (Business) asked about the number who might exceed the 25% rule for credit earned by special examination. Sykes (Continuing Education) stated that some non-traditional students do seek credit by examination, however, he would expect very few to exceed 25%. The amended motion passed. (Resolution #90-49) The Credits Committee plans to make a long term study of the course drop policy and in doing so will look at the problem of those who register for a course, do not attend, do not drop by the drop date and, then, want to drop - thereby keeping students out who need the course.

The next item discussed was the change in Section 5, subsection on Transfer Credit located on page 49 (see November 6, 1990, Agenda attachment). Ferrell (History) questioned the need for the word "normally". The changes were approved. (Resolution #90-50)

The third item discussed was the change in Section 5 subsection on Auditors located on page 35 (see November 6, 1990, Agenda attachment). The changes were approved. (Resolution #90-51)

C. Student Retention Committee

Richard Miller (Philosophy) presented the report of the Student Retention Committee with a recommendation to modify Section 5, subsection on Special Readmission (Forgiveness) Policy located on page 52 (see November 6, 1990, Agenda attachment). Since the forgiveness policy drops all D's and F's, there is a need to make sure that it is an honest three years. Courses taken after the three years can be transferred. However, the department can rule on which courses are acceptable for transfer if the course has been taken so long ago that curriculum changes make it obsolete. This modification will benefit the non-traditional student. The changes were approved. (Resolution #90-52)

Agenda Item VI. New Business

Stella Daugherty chaired the meeting while Jim Joyce presented the new business concerning the potential monetary conflict of interest in selecting textbook and collateral materials. Joyce stated that the policy was similar to the policy at UNC-Charlotte and that its intent was to put a statement in the Faculty Manual which puts the instructor on notice that there exists a potential conflict of interest which should be reviewed by the department. Bailey (Philosophy) commented that some departments used the funds generated by materials, produced by the copy services method, to supplement department travel funds and other expenses-which also may cause a conflict of interest. This requires review outside the department. Ferrell (History) moved that the policy and Bailey's concerns be referred to the Faculty Affairs Committee. Springer stated that she would like for it to be in the new Faculty Manual which will be done in January. Ferrell (History) suggested that the Manual be done in looseleaf form as in the past so that changes such as these can be made and inserted easily. The motion to refer to the Faculty Affairs Committee passed with a 27 to 18 vote. The Committee is asked to report its findings and any recommended Senate actions at the January 29, 1991, Faculty Senate meeting. (Resolution #90-53)

Bailey (Philosophy) petitioned the Senate to consider motions concerning tenure and promotion policies and procedures. Joyce ruled that this could be added to the agenda only if there was a 2/3 vote to do so. The Senate voted to consider the motions. Bailey read his first motion. Schellenberger moved to divide. The motion to divide passed.

Bailey moved that the Faculty Senate request the Faculty Governance Committee completing the draft of the revised Appendix D to include in their revision a statement clarifying both whether or not tenure-track faculty members may apply for tenure prior to the termination of the tenure-track period for faculty at their rank, and whether or not tenure-track faculty members are discouraged from applying for tenure prior to the termination of the tenure-track period for faculty at their rank. The motion passed. (Resolution #90-54)

Bailey moved that the Faculty Senate request the Faculty Governance Committee completing the draft of the revised Appendix D to include in their revision a statement clarifying whether or not probationary period faculty members may apply for promotion when they believe they qualify

for promotion. Sexauer (Art) stated that an instructor on tenure track could not receive tenure without promotion. The motion passed. (Resolution #90-55)

Bailey moved that the Faculty Senate request the Faculty Governance Committee completing the draft of the revised Appendix D to include in their revision a statement expressing the University's policies and procedures for external peer review for tenure. The motion passed. (Resolution #90-56)

Bailey moved that the Faculty Senate request the Faculty Governance Committee completing the draft of the revised Appendix D to include in their revision a statement expressing the University's policies and procedures for external peer review for promotion. The motion passed. (Resolution #90-57)

Bailey moved that the Faculty Senate inform the Chancellor and the Faculty Governance Committee revising Appendix D that the Faculty Senate supports a policy of external peer review both for tenure and for promotion. Graham (Psychology) spoke against the motion. Bailey replied that the motion was meant only to express the sense of the Senate, it was not meant to be binding on the Faculty Governance Committee. The motion passed. (Resolution #90-58)

Bailey moved that the Chair of the Faculty inform the Chancellor and the Faculty Governance Committee revising Appendix D that the Faculty Senate supports the policy presently in the Faculty Manual (Appendix D, Section III.C.3.e.2, p. D-6) allowing tenure-track personnel to apply for tenure at any time during the tenure-track period. The motion passed. (Resolution #90-59)

Bailey moved that the Faculty Senate inform the Chancellor and the Faculty Governance Committee revising Appendix D that the Faculty Senate supports a policy allowing new tenure-track appointees, at the point of initial employment, to negotiate one or more years off the regular six-year tenure-track period for prior service. In the discussion, Sexauer (Art) had reservations about the limitations. Bailey (Philosophy) stated that the motion left it for the Faculty Governance Committee to work out the details. Anderson (Education) noted that she was unaware that the policy is already being implemented by the University. Bailey said that it was. The motion passed. (Resolution #90-60)

Bailey moved that the Chair of the Faculty inform the Chancellor and the Faculty Governance Committee revising Appendix D that the Faculty Senate supports allowing a probationary period faculty member to apply for promotion when the faculty member believes she or he qualifies for promotion. The motion passed. (Resolution #90-61)

Bailey moved that the Faculty Senate inform the Chancellor, the Faculty Governance Committee revising Appendix D, and the Faculty Affairs Committee that the Faculty Senate supports removing the reference to confidentiality in the form letter the Vice Chancellor for Academic Affairs suggests be sent to external reviewers. In the discussion, the question of legality was raised. Springer acknowledged that there was no guarantee to the reviewer that it would remain confidential. White (HPERS) felt that if the applicant did not sign the waiver his application would be viewed differently from one who did sign. Also, if the person saw the letter he could learn what to do to improve. Springer replied that the department chair can give suggestions without

identifying the source. Ferrell (History) rejected the argument that if one does not give up the right, then the review is not as significant. Wilson (Sociology) felt that an external review should not be done only in the last year. The motion passed. (Resolution #90-62)

The meeting adjourned at 4:45 p.m.

Respectfully submitted,

Stella Daugherty
Stella Daugherty
Faculty Senate Secretary

Lori Lee
Lori Lee
Faculty Senate Office Secretary

	<u>Title</u>	<u>Disposition</u>
90-48	Fall 1990 Graduation Roster	Chancellor
90-49	That the Undergraduate Catalog, Section 3 (Admission), subsection on General Information (pg.31) be modified (additions are bold-face, deletions are underlined):	
	Chancellor	
	In exceptional cases, students may secure the equivalent of transfer credit by passing previously arranged special examinations in subjects in which they have systematically acquired knowledge under conditions which did not permit their earning transferable credit. Freshman whose high school records and/or pre-entrance tests show unusual achievement and promise in a subject may take special examinations to receive college credit. (See ADVANCED PLACEMENT AND CREDIT, below.) <u>In either case, a maximum of 25% of the total semester hours of credit required for graduation may be earned by special examination. Limits on the number of semester hours of credit earned by special examination may be imposed by schools/departments. Credit earned by examination may not be used to reduce minimum residence requirements.</u>	
90-50	That the Undergraduate Catalog, Section 5 (Academic Regulations), subsection on Transfer Credit; following Admission (pg. 49) third paragraph be modified (additions are bold-face):	Chancellor
	Approval will not normally be granted for any course in which the student has been previously enrolled at ECU. An exception may be granted only upon approval of both the Chairperson of the student's major department and the Chairperson of the department offering the course at ECU.	
90-51	That the Undergraduate Catalog, Section 3 (Admission), subsection on Auditors (pg. 35) be modified (additions are bold-face, deletions are underlined):	Chancellor
	Persons wishing...class. Students regularly enrolled in the university wishing to audit course(s) must have the approval of the instructor and the appropriate departmental chairperson or school dean prior to registering or adding the course(s) to their schedules. Students may not register to audit a course until the last day of the drop/add period. Auditing a course...must	

attend class regularly. No credit may be earned in an audited course by examination or otherwise. Under no circumstances will a grade be assigned, evaluations be made, or performance reports be issued on a student auditing a course. A course that has been audited may not be taken later for credit.

- 90-52 That the Undergraduate Catalog, Section 5 (Academic Regulations), subsection on Special Readmission (Forgiveness) Policy (pg. 52) be modified (changes are bold-face): Chancellor
- Students who have been enrolled at another college or university since their last enrollment at ECU must submit official transcripts indicating **eligibility to return to the previous institution. No transfer credit will be awarded for courses taken at any institution of higher education during the initial three consecutive academic years. For courses taken in subsequent years, only those in which the student received a grade of C or better will be accepted for transfer credit at ECU. The sole exception is that students may attend ECU during summer sessions for credit.**
- 90-53 The Faculty Affairs Committee is instructed to look into the potential conflict of interest in selecting textbooks and collateral materials and in generating funds for department use by the copy service method. The Committee should report its findings and any recommended Senate actions at the January 29, 1991, meeting. N/A
- 90-54 That the Faculty Senate request the Faculty Governance Committee completing the draft of the revised Appendix D to include in their revision a statement clarifying both whether or not tenure-track faculty members may apply for tenure prior to the termination of the tenure-track period for faculty at their rank, and whether or not tenure-track faculty members are discouraged from applying for tenure prior to the termination of the tenure-track period for faculty at their rank. N/A
- 90-55 That the Faculty Senate request the Faculty Governance Committee completing the draft of the revised Appendix D to include in their revision a statement clarifying whether or not probationary period faculty members may apply for promotion when they believe they qualify for promotion. N/A
- 90-56 That the Faculty Senate request the Faculty Governance Committee completing the draft of the revised Appendix D to include in their revision a statement expressing the University's policies and procedures for external peer review for tenure. N/A
- 90-57 That the Faculty Senate request the Faculty Governance Committee completing the draft of the revised Appendix D to include in their revision a statement expressing the University's policies and procedures for external peer review for promotion. N/A
- 90-58 That the Faculty Senate inform the Chancellor and the Faculty Governance Committee revising Appendix D that the Faculty Senate supports a policy of external peer review both for tenure and for promotion. N/A

- 90-59 That the Chair of the Faculty inform the Chancellor and the Faculty Governance Committee revising Appendix D that the Faculty Senate supports the policy presently in the Faculty Manual (Appendix D, Section III.C.3.e.2, p. D-6) allowing tenure-track personnel to apply for tenure at any time during the tenure-track period. N/A
- 90-60 That the Faculty Senate inform the Chancellor and the Faculty Governance Committee revising Appendix D, that the Faculty Senate supports a policy allowing new tenure-track appointees, at the point of initial employment, to negotiate one or more years off the regular six-year tenure-track period for prior service. N/A
- 90-61 That the Chair of the Faculty inform the Chancellor and the Faculty Governance Committee revising Appendix D that the Faculty Senate supports allowing a probationary period faculty member to apply for promotion when the faculty member believes she or he qualifies for promotion. N/A
- 90-62 That the Faculty Senate inform the Chancellor, the Faculty Governance Committee revising Appendix D, and the Faculty Affairs Committee that the Faculty Senate supports removing the reference to confidentiality in the form letter the Vice Chancellor for Academic Affairs suggests be sent to external reviewers. N/A