

**EAST CAROLINA UNIVERSITY FACULTY SENATE
MINUTES OF MARCH 20, 1990**

The seventh regular meeting of the Faculty Senate for the academic year 1989-1990 was held on Tuesday, March 20, 1990, in Mendenhall Student Center, Room 244.

Absent were: Vice Chancellor Springer, Vice Chancellor Connell, Singhas (Biology), Jones (English), Dudek and Pories (Medicine) and Yarbrough (Political Science).

Alternates present were: Woodside for Daugherty (Mathematics), Lapas for Dodge and Scott for Lennon (Academic Library Services), Harrington for Terrell (Education), Ironsmith for Graham (Psychology) and Bruner for Powell (Social Work).

Agenda Item I. Call to Order

Chair Jim Joyce called the meeting to order at 2:10 p.m.

Agenda Item II. Approval of the Minutes of February 20, 1990

The minutes were declared approved as written.

Agenda Item III. Special Order of the Day

B. Announcements, Jim Joyce, Chair

1. Joyce announced the recent death of former Vice Chancellor for Business Affairs, Cliff Moore. He acknowledged the many contributions Mr. Moore made at East Carolina University, including his involvement with computer-related activities. Joyce relayed to the Senate that Mr. Moore worked with Raleigh to allow the University to spend \$750,000 from out-of-state tuition funds to purchase computers for every academic office, to extend the campus computer network, and to implement the on-line registration process. The Senate observed a moment of silence in memory of Cliff Moore.
2. The Chancellor has approved the Senate resolutions #90-7 through #90-30.
3. Senate, Academic, and Appellate Committee Chairs are reminded that committee annual reports are due in the Faculty Senate Office no later than Monday, April 30, 1990.

Chancellor's Report

Chancellor Richard Eakin reported to the Senate that on March 9, the Board of Governors approved a joint report from the Office of State Budget and Management and the Board of Governors, on the need for management incentives and flexibility at the campuses of the University. Recommendations in the report cover six major areas of administrative concern, including: budget flexibility, overhead receipts, purchasing procedures, sales and use taxes, over-realized receipts, and personnel administration. Chancellor Eakin highlighted the recommendations within the six major areas, some which will require legislation before they can be implemented. He stated that implementation of these recommendations will be a major step in reducing procedures and paperwork, allowing a greater degree of flexibility, and providing for more efficient management at the campus level. (Chancellor Eakin's complete remarks are on file in the Faculty Senate Office.)

D. Vice Chancellors' Reports

Dr. Al Matthews, Vice Chancellor for Student Life, acknowledged the concern that many faculty have had regarding the condition of the residence halls on campus, both from the standpoint of the physical facilities as well as the living environment. He stated that, in the past, the University had made a decision that the rent would be the lowest in the UNC system. As a result, there has been a lack of deferred maintenance, staffing, and supervision. Approximately one year ago the University began to take action to improve the quality of living on campus. Vice Chancellor Matthews shared with the Senate actions which have been taken and plans for the future regarding the following areas:

1. Staffing and Supervision - the employment hours of resident advisors/student staff have increased over last year by more than 70 percent; advisors are required to maintain office hours during the evenings and to take periodical tours through the building; and students have been encouraged to take a more active role in changing the conditions in the residence halls.
2. Security - the lighting program has increased lighting in and around the residence halls; within the past month, additional student patrols to check the buildings have been established from 8:00 p.m. to 2:00 a.m. during the week, and from 8:00 p.m. to 4:00 a.m. on weekends.

3. Discipline - a position of zero tolerance has been taken regarding drugs in the residence halls; residence hall policy established this year states that students found using marijuana will be evicted from the residence halls.
4. Educational Programs - computer labs have been established in six of the residence halls, four more will be completed during the summer, and the goal is to have computer labs in all fifteen residence halls by the end of the year. Next year, Fleming Hall will become an honors residence hall; in the first year, the first floor will be dedicated to university scholars and teaching fellows; in the second year, the entire facility will be used for this purpose. There are presently four designated quiet areas on campus, and study areas are being developed which are independent of the living quarters in each of the residence halls.
5. Renovation and Maintenance - an architectural firm has completed an extensive facility audit and has determined that it will take approximately \$60 million to bring the residence halls up to the standard the University desires. Garrett Hall has been renovated to improve its appearance and cleanliness. Room renovations are continuing in Scott, Jones and Aycock Halls; Slay and Umstead Halls will be closed for major renovations, including air conditioning, next summer. Last December four additional maintenance employees were added to the staff; maintenance teams have been established to provide a faster response to the maintenance needs of the residence halls.

Mr. Richard Brown, Vice Chancellor for Business Affairs, reported that he had recently met with the Budget Commission in Raleigh regarding the status of the State's budget. He referred to the Chancellor's remarks regarding budget flexibility and reemphasized that this is a positive outcome of very bad budgetary times. This strategy allows the University to manage its money more appropriately from a local level; however, in view of the current financial situation, there is less money to manage.

Mr. Brown provided an historical overview of the events surrounding the current financial situation. In January, allotments (cash that the University receives to match budget appropriations) were reduced 8.2 percent. At that time, the University initiated strategies which have proven to be effective. These include a fairly evenly applied hiring freeze and the setting aside of funds to deal with cash shortages. He emphasized, however, that the financial situation remains grave and that the Budget Commission has indicated that there is now a \$205 million revenue problem (the worst budget situation North Carolina has experienced in twenty five years). It is projected that this financial situation will continue for the next three years. Vice Chancellor Brown stated that he anticipated additional allotment reductions during the fourth quarter. Additionally, the state plans to impound (delay until some source of revenue is identified) capital project funds. The state is exploring financial strategies, such as postponing payments, to get through the fourth quarter. The University is continuing to explore strategies to operate more efficiently. In this regard, the Chancellor has established a Budget Reduction Advisory Team whose role is to offer suggestions to improve services while conserving costs.

Wilson (Sociology) questioned Vice Chancellor Brown regarding the magnitude of financial problems anticipated from the budget office. He responded that a \$170 million problem is projected for next year, which includes the salary increases that have already been approved. Chamness (Allied Health Sciences) questioned Vice Chancellor Brown regarding the status of the Joyner Library project. He responded that although there is concern regarding the funding needed for the library project, the University is continuing to work through the political process to make the library a first priority.

E. Layton Getsinger, Manager of Business Operations and Chair of the Utilities Conservation Committee.

Mr. Getsinger reported that the University has traditionally set the thermostats in offices, classrooms and residence halls (with air conditioning) at 78 degrees year round. In an effort to reduce costs the Utilities Conservation Committee recommended the lowering of thermostats to 68 degrees. The University realized an approximate \$14,000 reduction last month for natural gas costs and deferred spending \$111,000 on #2 fuel oil. Other initiatives that the Committee has identified to conserve costs include: transferring the operating costs of Wahl Coates School to the Pitt County School System and implementing of a dorm energy awareness campaign that will take place next month.

He explained that the University pays both a utilities demand charge and an energy consumption charge. The demand charge is set in August and September for year round payment, depending on the amount of energy consumed during the peak periods for those months. Last year it was 9600 kilowatts. Therefore, the utilities base rate is \$125,000 per month. In this regard, a vigorous campaign will be initiated in the beginning of Fall Semester in hopes to decrease the demand rate for next year. He acknowledged that the University spends \$6.5 million per year on utilities and that a reduction as low as 1% would be a substantial asset to the University. Another strategy being implemented is the replacement of light bulbs on campus with energy efficient ones. Additionally, the purchase of gas heaters (satellite boilers) to be placed strategically on campus to reduce costs of generating steam in the summer is being explored. The current system costs \$1,840 per day in the summer when, in actuality, the University needs approximately 1/20 of the steam generated.

F. Southern Association Accreditation Progress Report

Dr. James LeRoy Smith, SACS Self-Study Director, reported to the Senate that the four-day SACS accreditation visit has been set for March 26-29, 1992. He identified the five working committees that have been established and the committee chairs who have been appointed. These include: Institutional Purpose, Steve Thomas; Institutional Effectiveness, Bob Schellenberger; Educational Program, Bob Thompson; Educational Support Services, Janice Faulkner; and Administrative Processes, Helen Grove. The five committee chairs will be serving on the 22 member Steering Committee. The Steering Committee will meet on April 9, 1990, to approve the charges of the working committees and committee memberships. Their recommendations will be forwarded to Chancellor Eakin and Vice Chancellor Springer. A copy of the draft committee charges and a listing of subcommittees was provided for each senator, and is also available in the Faculty Senate Office. Smith reported that a monthly newsletter will be sent out to keep the faculty apprised of the SACS self-study process, activities and progress being made.

G. Approval of Spring 1990 Graduation List

Joe Ciechalski (Education) moved approval of the Spring 1990 Graduation List. The motion passed. (Resolution #90-31)

Agenda Item IV. Unfinished Business

Unit Planning Committee Progress Reports

1. College of Arts and Sciences - Dr. Carson Bays (Economics) reported that nine members had been appointed by Dean Ryan in September to serve on the Planning Committee. The committee solicited written advice from each department and from individual programs and used this written information to develop a draft plan which has been circulated to all faculty. Two open forums will be held within the week for faculty to give input regarding the draft. Following the open forums, the committee will revise the draft based on the comments received and will be presenting the final document to Dean Ryan on April 2, 1990.
2. School of Allied Health Sciences - Dean Ron Thiele reported that the School of Allied Health Sciences is in the final stages of the planning process with approval of the priorities for action and the major goal statement by the Administrative Committee. He indicated that the planning process with the School originated at the department level. Information was shared through departmental chairs who comprised the Administrative Committee. Dean Thiele shared with the Senate the major goal statement of the School of Allied Health Sciences.
3. School of Nursing - Dr. Phyllis Horns reported that the three departments within the School had each identified a faculty member to serve on the Unit Planning Committee, along with Associate Dean Terri Lawler and herself. The faculty have been actively involved in the process through written input, and an open forum. Eight general areas have been identified from which goal statements and action plans are necessary. These include: educational programs in Nursing, School image, research mission, patient care, faculty practice, student and faculty diversity, physical resources, and nursing's role in rural health initiatives.
4. School of Industry and Technology - Dr. Darryl Davis reported that the School of Industry and Technology is making progress in their planning efforts, primarily due to an extensive self study process the School underwent during 1988-1989 in preparation for a re-accreditation visit; as well as a major planning document prepared at the request of the Chancellor and Vice Chancellor during Fall Semester.

The need for this document resulted from the changing nature of the curriculum and academic program. The committee has completed an assessment of the program; information has been shared in draft form to the faculty; and open meetings have been held. Issues being considered include professional development, assessment of instruction and assessment of program quality.

Agenda Item V. Report of Committees

A. Committee on Committees

Dan Hines (Business), Chair of the Committee on Committees, presented the first reading of the proposed changes to be recommended to the Chancellor concerning the charge of the University Athletic Committee (see Agenda, Attachment 1). Woodside (Math) expressed concern about the quorum as stated. The statement would feasibly allow for a quorum of three appointed faculty members and one elected faculty member. He elaborated that the idea is to get faculty input from elected members. He suggested a quorum of five faculty members, three of whom are elected members. Ferrante (Counseling Center) complimented the Committee's progress, and further elaborated that he hoped at some point the focus would be on the student athlete who is at the center of this complex issue. Moskop (Medicine) questioned Hines regarding the Committee's discussion of whether the Chair of the Committee would be elected from the faculty membership. Hines responded that this had been discussed. Also discussed was the issue of the NCAA faculty representative, who is appointed by the Chancellor, serving as Chair of the Committee. Hines elaborated that the Committee on Committees did not wish to specify who would be chair. Wilson (Sociology) spoke in favor of including two students on the Committee, one an honor student. Additionally, he commented that an academic subcommittee should be formed (excluding the students and the non-faculty members) to examine records and evaluate the academic integrity of the program. He proposed the addition of the following statement under the committee functions: "After reviewing the necessary records, the Academic Review Subcommittee (composed of the eight faculty members on the committee) will report on the academic quality of the program." Judy Sadler (Library and Information Systems) made a motion to direct the Committee on Committees to study the suggestions made for the second reading. The motion carried.

Hines presented the recommendation pertaining to the publication of Academic Committee charges (see Agenda, Attachment 2). Joyce announced that the Chancellor has indicated an interest in investigating the electronic means of storing these materials, and if the recommendation passes, the Chancellor has asked the Senate to provide him with the Committee charges. He will discuss with the Computing Center the placement of the document on computer for easy access and availability. The recommendation was approved. (Resolution #90-32)

B. Faculty Governance Committee

Eugene Hughes (Business), Chair of the Faculty Governance Committee, presented the first reading of the proposed amendment to Appendix A regarding the method of election of the Faculty Senate (see Agenda, Attachment 3).

C. Curriculum Committee

Bill Grossnickle (Psychology), Chair of the Curriculum Committee, moved the adoption of the recommendations in the February 22, 1990, minutes of the Curriculum Committee. The Senate adopted the recommendations. (Resolution #90-33)

Agenda Item VI. New Business

There being no new business, Chair Joyce adjourned the meeting at 3:30 p.m.

Respectfully submitted,

Belinda Lee

Belinda Lee
Faculty Senate Secretary

Lori Lee

Lori Lee
Faculty Senate Office Secretary

<u>RESOLUTION #</u>	<u>TITLE</u>	<u>DISPOSITION</u>
#90-31	Approval of Spring 1990 Graduation List	Chancellor
#90-32	Recommendation pertaining to the publication of Academic Committee charges	Chancellor
#90-33	Curriculum Committee Report on Minutes of February 22, 1990	Chancellor