

EAST CAROLINA UNIVERSITY FACULTY SENATE
MINUTES OF FEBRUARY 20, 1990

The sixth regular meeting of the Faculty Senate for the academic year 1989-1990 was held on Tuesday, February 20, 1990 in Mendenhall Student Center, Room 244.

Absent were: Vice Chancellor Matthews, Chamness (Faculty Assembly), Givens (Allied Health Sciences), Satterfield and Sexauer (Art), Dudek and Pories (Medicine).

Alternates present were: Mullis for Patton (Aerospace), Harrington for Terrell (Education), Malby for Harris (Foreign Language) Israel for King (HPERS), and Brown for Engelke (Nursing).

Agenda Item I. Call to Order

Chair Jim Joyce called the meeting to order at 2:10 p.m.

Agenda Item II. Approval of the Minutes of January 23, 1990

The minutes were declared approved as written.

Agenda Item III. Special Order of the Day

B. Announcements, Jim Joyce, Chair

1. The Chancellor has approved the following Senate resolutions:
 - #90-1 Recommendation under the category of Human Resources Development in the "Faculty and Staff Development Implementation Plan"
 - #90-4 Amendment to the "Guidelines for Setting University Calendars"
 - #90-5 Amendment to Summer 1990 and Summer 1991 calendar
2. Special thanks to the following Alternate Senators serving as Tellers today for the Senate Officers Nominating Committee election: Martha Lapas (Academic Library Services), Susan McDaniel (Biology)
3. Reminder that election results from any department or school that needs to fill Senate Representative vacancies are due in the Faculty Senate Office as soon as possible.
4. Committee Annual Reports are due in the Faculty Senate Office no later than Monday, April 30, 1990.
5. The Career Education Committee is assisting Mr. Bob Mitchell (Resident Hall Coordinator) in organizing a "Majors Fair" for spring semester. This activity will be held on the evening of February 26 from 7:00 p.m. to 8:30 p.m. in Tyler Hall Lobby.
6. Thanks to the following faculty members who have recently been appointed to serve on the Faculty Affairs Committee:
Robert Wendling (HPERS), Henry Ferrell (History) as an Alternate
7. Congratulations to Dr. Jonathan Phillips, Associate Professor of Geography, who has won the 1989 achievement award for new scholars of the Conference of Southern Graduate Schools in recognition of research achievement.

C. Chancellor's Report

Chancellor Richard Eakin reported that at the February 9, 1990, Board of Governors meeting, President Spangler had announced the "initiation of a systemwide planning effort that would require each of the sixteen constituent institutions to review, and possibly revise, its mission in order to ensure that the UNC system will be positioned to deal with the new challenges facing higher education." He elaborated that because of ECU's eighteen month effort in this regard, we are well positioned to complete these requirements.

Chancellor Eakin announced that ECU has been awarded \$100,000 to replace the roof on the Willis Building. This amount, when joined with the \$500,000 allocation for campus lighting improvements, gives ECU 10% of the total Capital Improvement funds set aside. Chancellor Eakin reported that President Spangler's annual intercollegiate athletic report singled out ECU for its significant improvement in the graduation rate of football players. "Two years ago the ECU football team had a six-year graduation rate of 5%. This year the six-year graduation rate for the 1983 freshman football class was 62%." The Chancellor also reported that the number of exceptions granted at ECU for admission of athletes went from an average of twenty-five per year in the years 1980-1984, to one in 1989. He elaborated that his goal is to have no exceptions.

Chancellor Eakin reported that the number of applications for admission has decreased throughout the state. This is expected because of the sharp reduction in the number of high school graduates and will "persist through 1994 when 57,573 high school graduates are expected, compared with 69,709 graduates in 1989." He announced that applications for admission to the 1990 freshman class totaled 6,981 which compares with 8,075 received at this time last year for the 1989 freshman class. He stated that total enrollment is expected to increase slightly for Fall 1990, due to "increases expected in the number of transfer and graduate student admissions." He further added that efforts are underway to recruit quality students, and announced that, ECU representatives have recently visited with Guidance Counselors from school systems in the Winston-Salem, Greensboro, Durham and Raleigh areas. The purpose of these visits were to acquaint them with the diversity of undergraduate offerings at ECU and the opportunities for academic achievement present here.

D. Vice Chancellor's Report

Dr. Marlene Springer, Vice Chancellor for Academic Affairs gave an update on the search for a Director of Joyner Library and a Dean for the School of Art. She indicated that she had received a final list of candidates for the Director's position from the Search Committee, and will make a formal announcement when negotiations are complete. Regarding the Dean search, she stated that the Search Committee is continuing to seek qualified applicants at professional meetings, etc.

Vice Chancellor Springer reported that the final stage of the promotion and tenure process has recently been completed. She indicated that there were 46 faculty members considered for a total of 62 individual actions. She stated that early tenure is granted only "under the most unusual circumstances," and further elaborated that early tenure had been granted to two individuals...."one who had served 4-5 years at ECU before moving to the tenure track and a full professor hired with the understanding that he would come up for tenure at this time." She stated that there were only two cases where promotion and tenure were considered separately. She indicated that she would welcome suggestions for improving the promotion and tenure process.

Vice Chancellor Springer announced that the School of Education is involved with the NCATE self-study and that she recently met with the Teacher Education Committee in this regard. She reported that the Ed.D. proposal had been through one reading at the state level and that it is being viewed positively.

Dr. Springer announced that she had appointed a task force to explore the "opportunities for nontraditional students" at ECU. She went on to add that many of our current policies are directed toward 18-21 year old students who live on campus. She stated that she has asked the task force, chaired by Dr. Phil Rosen, to scrutinize these policies, to make recommendations for change if necessary, and to report back to her in May, 1990.

In her concluding remarks, Dr. Springer reported that the recommendations for funding of the Teaching Grants have been received, and that she will be making final recommendations and notifying individuals as soon as possible.

E. Faculty Assembly Report

John Moskop (Faculty Assembly) gave the report of the seventy-second meeting of the UNC Faculty Assembly which met on February 16, 1990. The full report is available in the Faculty Senate Office. Highlights included:

1. Three reports were distributed: Planning for the Future of the University of North Carolina, The UNC System Policy on Illegal Drugs and a resolution of the Board of Governors in support of publication of financial audits of university related foundations. The reports are on file in the Faculty Senate Office.
2. Data suggests that the new admissions criteria developed in 1984, and partially implemented in 1988, have encouraged high school students to take English, Math and Science courses. It is hoped that these requirements will improve the quality of the students.
3. In regard to the budget cuts, it is uncertain what will happen in the fourth quarter; there may be further cuts.

4. Library funding continues to be a high priority budget item (second only to faculty salary increases). This is due in part to increasing prices of American and foreign journals/serial publications.
5. Faculty participation on local governing bodies is not prohibited by the Board of Governors but is discouraged on some campuses where compensation exceeds \$5,000 per year.
6. A resolution regarding University Athletic Committees was passed. (A copy is available in the Faculty Senate Office).
7. Ken Wilson (Sociology) is one of four candidates nominated for Chair of the Faculty Assembly and Madge Chamness (Allied Health Sciences) is one of two candidates nominated for Chair of the Budget Committee.

Joyce announced that, at the request of the 25th Anniversary Committee, he had invited the Faculty Assembly to meet in Greenville in December as part of a symposium on faculty governance. Boyce responded that the invitation was discussed at the Faculty Assembly executive board meeting and the invitation has been presented to President Spangler.

F. Writing Across the Curriculum

Dr. Pat Bizzaro, Chair of the Ad Hoc Committee on Writing Across the Curriculum (WAC), presented the final report (distributed to Senators prior to the meeting and available in the Faculty Senate Office) and a resolution (see Agenda, Attachment 1). Schellenberger (Business) commented that for a program of this sort, there needs to be some means for evaluating goal achievement. He questioned whether the goals can be accomplished based on the description of the program. Bizzaro responded that pilot studies have been conducted in four departments this academic year. The committee has recommended that studies be continued for the next three years as the results have indicated improvement in student writing and learning. Thomas (Allied Health Sciences) asked for clarification of recommendation 11 on page 7 of the document. Bizzaro responded that if a need existed to develop a writing intensive course, the usual procedures would be followed. Bailey (Philosophy) expressed concerns regarding the timetable presented and stated that he saw no stress being placed on immediate implementation. He further added that he personally would like to see a faculty committee overseeing the implementation of the program based on search findings. Bizzaro stated that the program needs to "evolve naturally," which is why the Committee did not establish recommendations regarding immediate implementation. Jones (English) asked that the nine institutions that were surveyed be identified. Bizzaro indicated that he would send these to her. Woodside (Faculty Assembly) questioned if the development of new courses is necessary to meet the needs of the program. Bizzaro responded that this is not an immediate need. He elaborated that what needs to be done initially is to identify existing courses where writing is being taught. Daugherty (Math) made an editorial suggestion to change the wording in recommendation 2 to read: "...that some incoming students...." There were no objections to the editorial correction.

George Bailey (Philosophy) moved to delete, in effect, that portion of the timetable (referred to in the resolution) after February, 1990. In response to a question, Joyce stated that the resolution as stated disallows any timetable flexibility. The motion to delete passed.

Bill Grossnickle (Psychology) moved to amend the resolution in the Therefore Be It Resolved section by putting a period after the second word Curriculum and deleting "by following the Timetable recommended in the Final Report." The motion to amend passed.

The Senate adopted the resolution as amended (Resolution #90-7) and the committee recommendations (Resolutions #90-8 to #90-19).

G. Southern Association Accreditation Process Report

Dr. James LeRoy Smith, SACS Self-Study Director, reported to the Senate that the self-study process has begun. He indicated that he plans to report at each meeting to keep the Senate informed and to solicit advice. He explained the four step process of analyzing institutional effectiveness, including:

1. The statement in explicit terms of purposes, goals and missions at University and Unit (Division, College, School, Department, Program, Office) levels;

2. The statement in explicit terms of means of achieving those purposes, goals, and missions;
3. The evaluation on a regular calendar of how well those purposes, goals, and missions are being achieved;
4. The use of the results of the analyses referred to in step #3, above, to improve the work of the institution at all levels.

Additional materials provided for each Senator included copies of Senate Bill 44; Vice President Dawson's January 12, 1990, Memorandum; SACS Criteria for Accreditation, Section III; Chancellor Eakin's January 11, 1990, letter to SACS; SACS Steering Committee structure and charge; SACS working committee structure; Self-Study Calendar and List of 22 Strategic Planning Units. (Those materials along with Smith's complete report are on file in the Faculty Senate Office.)

Wilson (Faculty Assembly) questioned how the faculty will be involved in the process and what can be expected regarding the process itself. Smith responded that the four steps of determining institutional effectiveness give guidance to the process that will be followed and reiterated the four steps.

H. Election of Nominating Committee for Faculty Senate Officers

<u>Nominees</u>	<u>1st. Ballot</u>
Patricia Anderson (Education)	46
JoAnn Jones (English)	45
Ennis Chestang (Geography)	46
Greg Givens (Allied Health Sciences)	46
Steve Thomas (Allied Health Sciences)	45

Chair Joyce declared all five nominees elected.

Agenda Item IV. Unfinished Business

Sue Hodges, Director of Planning and Institutional Research, reported on the status of the planning process. She reported that the University Directions document will be presented to the Board of Trustees on March 2, 1990 for their approval in principle, so as to guide the University's planning and budget activities. She indicated that the seven implementation plans are being used by the planning units to guide the development of unit plans. Each unit plan will contain a Vision Statement, a list of Elements of Distinction, and a set of Priorities for Action that respond to the 10 goals in the University Directions document. The University's entire strategic plan entitled Strategies for Distinction, will be completed in July and presented to the Board of Trustees in September. In the Fall of 1990, individual departments, programs and offices will be asked to identify intended outcomes of instruction, research and service activities, and to identify objectives for administrative activities. A timetable estimating the time frame for each component of the process was distributed to all Senators following the meeting. (A copy of the timetable along with Sue Hodges' remarks are on file in the Faculty Senate Office.)

Agenda Item V. Report of Committees

A. Committee on Committees

Judy Sadler (Library and Information Systems) presented the second reading of proposed changes to the charges of the Admissions Committee, Credits Committee, Curriculum Committee, Student Retention Committee and Teaching Effectiveness Committee (see January 23, 1990, Senate Agenda, Attachment 2) and the second reading of the charges of the proposed Readmission Appeals Committee (see January 23, 1990, Senate Agenda, Attachment 3). She reported an editorial correction to add the Chair of the Faculty with voting privileges to the Student Retention Committee and the Readmission Appeals Committee memberships.

Jones (English) made a motion to amend the composition of the Student Retention Committee to expand the ex-officio membership (without vote) to include the Vice Chancellor for Academic Affairs. The motion to amend passed.

The second reading of the changes to the charges of the Admissions and Recruitment Committee, Credits Committee, Curriculum Committee, Student Retention Committee and the Teaching Effectiveness Committee were approved as amended. (Resolution #90-20, #90-21, #90-22, #90-23, #90-24)

JoAnn Jones (English) made a motion to amend the composition of the Readmission Appeals Committee to expand the ex-officio membership (without vote) to include the Chancellor, the Vice Chancellor for Academic Affairs, the Director of Continuing Education, and the Associate Vice Chancellor for Undergraduate Studies/Dean of the General College or their appointed representatives. The motion to amend passed.

The second reading of the proposed charge of the new Readmission Appeals Committee was approved as amended. (Resolution #90-25)

Sadler presented for the Committee on Committees, a recommendation regarding the composition of the Ad Hoc Committee to consider the College of Arts and Sciences Chairs' Resolution (see November 7, 1989, Senate Agenda, Attachment 4): that the Chancellor appoint two members, one from Arts and Sciences and one from a professional school, and that the Chair of the Faculty appoint three with at least one from Arts and Sciences. Wilson (Faculty Assembly) questioned to whom the Ad Hoc Committee would make recommendations. Sadler responded to the Faculty Senate. Spickerman (Math) asked if faculty members included departmental chairs. Sadler responded that they had not been excluded. The motion passed. (Resolution #90-26)

B. Faculty Governance Committee

Eugene Hughes (Business) Chair of the Faculty Governance Committee presented the second reading of the proposed amendment to Appendix A regarding the Agenda Committee's role in preparing dates for Faculty Senate meetings (see January 23, 1990, Senate Agenda, Attachment 4). The motion passed and will be forwarded to the general faculty for a vote at the Fall Convocation, 1990. (Resolution #90-27)

C. Faculty Affairs Committee

The Faculty Affairs Committee report regarding the Racial and Ethnic Harassment Policy was withdrawn and will be presented at a future date.

D. Calendar Committee

Jim Hix (Chemistry) Chair of the Calendar Committee presented the calendars for Summer 1992, Fall 1992, and Spring 1993 (see Agenda, Attachment 2). Each calendar was considered separately. Concerning the Summer 1992 calendar, Hix reported that since July 4 was not a working day, the holiday would be celebrated on July 6. Swanson (History) questioned if there was a particular reason why Memorial Day was not being considered as a holiday. Eakin responded that for many years the UNC system has taken the Memorial Day holiday during the week between Christmas and New Years to allow for a more extensive vacation period. The calendar for Summer 1992 was approved. (Resolution #90-28)

Concerning the calendar for Fall 1992, Hix reported that the Committee had considered a more traditional calendar. He pointed out that Fall Break is the first two days at the beginning of the ninth week rather than the traditional seventh week because of the Homecoming football game. He also reported that the evening class examinations for undergraduate classes would be held 7:30-9:30 p.m., and 6:30 -9:30 p.m. for graduate classes. Daugherty (Math) suggested an editorial correction to delete Math 1063 (which is no longer offered) from the common examination schedule. The calendar for Fall 1992 was approved. (Resolution #90-29)

Concerning the calendar for Spring 1993, Hix identified that the Good Friday make-up day would be held on Tuesday, April 13. Singhas (Biology) commented that if the Senate approved the calendar, the Calendar Committee should establish guidelines for changing the days of the week. He added that individual instructors had no guidance as to how to implement the change and therefore many did not adhere to the scheduled change last semester. Hix agreed that a memo should be sent out at the beginning of the semester reminding the faculty of the change. Spickerman (Math) spoke against making up Friday classes on Tuesday. Hix responded that in order to meet the standard set forth in the guidelines, this was necessary. The calendar for Spring 1993 was approved. (Resolution #90-30) Joyce noted that this was the first time in recent history that the calendars were accepted without being returned to the committee at least once. The Senate responded with a round of applause for the Calendar Committee.

Agenda Item VI. New Business

There being no new business, Chair Joyce adjourned the meeting at 4:15 p.m.

Respectfully submitted,

Belinda Lee

Belinda Lee
Faculty Senate Secretary

Lori Lee

Lori Lee
Faculty Senate Office Secretary

<u>RESOLUTION #</u>	<u>TITLE</u>	<u>DISPOSITION</u>
#90-7	Writing Across the Curriculum (WAC) Resolution	Chancellor
#90-8	That the Senate support efforts to develop multi-disciplinary and multicultural initiatives, such as Writing Across the Curriculum.	Chancellor
#90-9	That the Senate recognize that some incoming students at ECU lack the kinds of writing skills they will need both as students and, once graduated, as professional.	Chancellor
#90-10	That the Senate support the principle that writing can and may be used in classes throughout the university to help students become better learners and improved writers.	Chancellor
#90-11	That the involvement of faculty in a WAC program be optional.	Chancellor
#90-12	That faculty who participate in a WAC program be justly rewarded for their efforts.	Chancellor
#90-13	That since WAC can include a variety of uses of writing, that any program present teachers with options for the way they might use writing in their classes and train them to employ those options.	Chancellor
#90-14	That WAC be developed by beginning with existing programs, such as the Writing Center, and with courses which currently use writing.	Chancellor
#90-15	That a support system for WAC be built as soon as possible into the Writing Center so that the program can begin as early as Fall 1990.	Chancellor
#90-16	That a committee be appointed by the current Director of WAC to continue the task of developing WAC in cooperation with the office of the Vice Chancellor for Academic Affairs.	Chancellor
#90-17	That changes in student writing and learning as a product of WAC be studied over the next three years.	Chancellor
#90-18	That any changes in curriculums as a product of WAC be carried out through established committees.	Chancellor
#90-19	That WAC should be under the auspices of the office of the Vice Chancellor for Academic Affairs.	Chancellor
#90-20	Revised Admissions and Recruitment Committee charge	Chancellor
#90-21	Revised Credits Committee charge	Chancellor
#90-22	Revised Curriculum Committee charge	Chancellor
#90-23	Revised Student Retention Committee charge	Chancellor
#90-24	Revised Teaching Effectiveness Committee charge	Chancellor
#90-25	New Readmission Appeals Committee charge	Chancellor
#90-26	Composition of Ad Hoc Committee to consider the College of Arts and Sciences Chairs' Resolution	Chancellor
#90-27	Amendment to Appendix A regarding the Agenda Committee's role in preparing dates for Faculty Senate meetings	Chancellor
#90-28	Summer 1992 calendar	Chancellor
#90-29	Fall 1992 calendar	Chancellor
#90-30	Spring 1993 calendar	Chancellor